

**CITY OF HYATTSVILLE SHADE TREE BOARD**  
**MINUTES | OCTOBER 2, 2024**

**PRESENT:** Zack Dorner, Gloria Felix-Thompson, Randy Fletcher, Dawn Bohls, Deborah Taylor, Kathryn Kutzner, Taylor Johnson

**ABSENT:** Kyla Gallagher, John Healy

**STAFF:** Dawn Taft

**VISITOR(s):** Maximiliano Vasquez

The meeting was called to order at 7:38 pm.

**1) Approval of the September 2024 Minutes**

Taylor motioned to approve the minutes as is, and Gloria seconded the motion. The September minutes were unanimously approved.

**2) Brief report on approved permits, denials, and illegal removals (Dawn Taft)**

Four permits were approved (039-042). Permit (043) was denied, and (044) is outstanding. Two potential hazards from last month have not been inspected.

Dawn Taft sent the ordinance to council member Danny Schaible to present to council. It has to get on docket before it can be discussed at the council meeting. Dawn B, Taylor, and Dawn T made a few tweaks and cleaned things up before sending to Danny. The updated ordinance is on the google drive.

**3) Green Summit Planning**

*Green Summit Planning—See google Doc*

- Dawn showed us the rain gauges to hand out the Green Summit
- Deb will bring samples of vines to share (There is a list on the website)
- Good pruning habits? Dawn Taft has a few pages that can be laminated. Dawn Taft has leftover postcards from Casey trees on mulching that we could use along with the laminated information from the Streetcar82 event.
- Taylor will print out information on Maryland Native Ground Covers.
- Matching leaves to the tree—Dawn Bohls will put together a “Native Trees of Driskell Park” board for participants to match leaves to the trees.
- Dawn Taft is bringing a tree to display on the table.
- Zack will send an email to John and Kayla to see if they can fill in the spots to work the table.

4) **Extend Meeting Time Discussion**

*Extend Meeting Time to 1.5 Hours*

We briefly discussed extending the meeting time to 1.5 hours. Taylor mentioned that over the past few years, we were very focused on amending the ordinance, which took a lot of time. We may not need to extend our meeting time. If we have a special event that requires more planning time, we can consider extending the meeting time, which will require it to be an agenda item, so we can alert the public.

After the meeting was adjourned, Dawn Taft mentioned a couple upcoming events:

- Casey Trees—Tree care and Tree maintenance training on November 16<sup>th</sup> at Duck Pond
- Volunteers needed for Tree Planting at Hamilton Manor on October 12<sup>th</sup>. by Casey Tree.

There will be an 8:30 am training session.

5) **Public Comment**

None

The meeting ended at 8:23 pm.

The next meeting will be held on **WEDNESDAY, NOVEMBER 6, AT 7:30 PM.**