

To: Lesley Riddle
Director of Public Works
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

From: Marita Roos, Landscape Design Program Director
Neighborhood Design Center
4318 Gallatin Street
Hyattsville, MD 20781

Date: July 15, 2021

Re: NDC - CBT grant for Creative Inspections bioretention monitoring

PROJECT SUMMARY

Neighborhood Design Center (NDC) has been awarded a Chesapeake Bay Trust grant to assist with the Creative Inspections program in collaboration with Joe's Movement Emporium (JME), Designgreen and local municipalities.

The Creative Inspections program will leverage Inspector Green, a stormwater education app developed by Designgreen as a proof of concept under a 2017 District of Columbia Department of Energy and Environment Community Stormwater Solutions grant. The application, available free of charge for iOS and Android, has been used as an ice breaker in workforce training programs, professional staff development days and facility management staff onboarding. PowerPoint slide decks and short FAQs provide classroom context. A supporting curriculum will assist educators and trainers with harnessing the power of digital game play. The Creative Inspections program will develop and test this material.

Functioning Green infrastructure requires maintenance; this maintenance is a growing sector of the green economy. JME's art-focused programs encourage students to expand their vision of personal space to include public space. JME's Stream Team puts their digital media skills to work promoting environmental stewardship in their community. The Creative Inspections program will create linkages between these student programs and local public works departments to promote and facilitate green infrastructure maintenance in the community.

Public works green infrastructure managers will participate in Creative Inspections co-training sessions where Stream Team students share results of the game work tracking and Google-based reporting with municipal staff.

Following a discussion and email with Lesley Riddle, Director of Public Works, Neighborhood Design Center proposes that the City of Hyattsville will attend one to three co-training sessions as part of the Creative Inspections program. There is no monetary obligation required from the City

of Hyattsville. Contribution from the City of Hyattsville is anticipated to be approximately 4-8 hours of staff time.

RESPONSE TO COVID-19 RESTRICTIONS

This project is starting up during the state of emergency imposed due to the COVID-19 pandemic. Project partners will continue to adaptively manage the engagement process to reach and engage as many stakeholders as possible while following local, state, and federal guidelines for safe human interactions during the state of emergency. ‘Meeting’ and ‘event’ may take the form of online forums, phone calls, in person one-on-one or small group conversations, traditional community meetings with 10 or more participants, or other forms of communication. The Town and NDC understand and agree that the ongoing COVID-19 pandemic and public health crisis will continue to, impact how the project partners are legally and ethically able to engage community members in design and planning projects.

PROPOSED PROJECT SCHEDULE

All events will occur during 2021.

Date	Milestone	Responsibility
July	MOU signing	NDC, Hyattsville
September - November	Participate in up to three workshops	NDC, Designgreen, Joe’s Movement Emporium, Hyattsville

SCOPE OF SERVICE

The Neighborhood Design Center will provide the following:

- NDC will facilitate a co-training session where the Stream Team will collaborate with local public works departments, facilitating a transfer of knowledge and information between the young trainees and mature professionals. The Stream Team will fill the role of local watershed stewards, monitoring local rain gardens, identifying maintenance needs, and reporting issues.
- NDC will facilitate a co-training session where public works managers will evaluate the Inspector Green app for use as a community tool to teach residents how to recognize bioretention, common issues that affect their performance, and how they can assist with simple maintenance

CLIENT ORGANIZATION RESPONSIBILITIES

The City of Hyattsville agrees to contribute the following:

- Attend and participate in 1-3 co-training sessions with NDC, JME, and Designgreen.

ACCEPTANCE

Please acknowledge your acceptance and agreement to the project scope listed here by signing below.

Marita Roos, Landscape Design Program Director
Neighborhood Design Center

Lesley Riddle, Director of Public Works
The City of Hyattsville