

Hyattsville Flag Redesign Committee
Minutes

Time: 7:30 pm Date: April 17, 2024
Location: 4310 Gallatin Street-Multipurpose Room.

The meeting began at 7:31 p.m.

In attendance: Monica Gorman, Katie Burk, Jamila Hinds, Michael Fischer, Sam Jackson, Paul Hrusa

Also Present: City Clerk Laura Reams, Deputy City Clerk Nate Groenendyk

1. Approval of 4/10 Minutes

Sam Jackson made a motion to approve the 4/10 meeting minutes, it was seconded by Michael Fischer. The motion passed unanimously.

2. Tabling at the Anniversary Festival

The committee discussed tabling at the upcoming City Anniversary festival on Saturday, April 20 from 5-7 PM. Michael and Jamila confirmed their attendance. The committee reviewed and provided input on a draft informational flyer and banner for the table.

3. Community Engagement Plan

The committee shared ideas and discussed the process for soliciting designs from the community and raising awareness of the project, criteria for design submissions, methods for receiving submissions, and the selection process. An overall project timeline was proposed as follows:

- **May 1:** Next Committee Meeting, agenda to include discussion and approval of a submission flyer, a poster to be used at events, in city advertising, and shared with local businesses, and an online submission form.
- **June 14 (Flag Day!):** Marketing push this week (2 weeks to go to submit designs), ideas include a video, and possibly using the “our Hyattsville” Instagram handle.
- **June 30:** Initial submission deadline
- **July 1 – August 15:** Committee meets to narrow down design selection.
- **August 16 – September 1:** Community Feedback
- **September 2 – September 20:** Committee Review/Recommendation
- **September 20:** Recommendations due to City staff for inclusion in the October 7 Council Meeting Packet
- **October 7:** Presentation of recommendation(s) to City Council

A motion to approve the project timeline was made by Monica Gorman and seconded by Michael Fischer. The motion passed unanimously.

Katie Burk volunteered to design a flyer and poster for committee review/approval at the May 1 meeting.

4. Election of Chair and Secretary

Sam Jackson made a motion to appoint Michael Fischer as Chair, it was seconded by Monica Gorman and approved unanimously.

5. New Business?

Jamila Hinds made a motion to appoint Monica Gorman as Recordkeeper, it was seconded by Sam Jackson and approved unanimously.

Sam Jackson made a motion to adjourn the meeting, it was seconded by Monica Gorman. The motion passed unanimously. The meeting adjourned at 8:27 pm.