

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_Kbcz-cokTxumQhApoSX58w

Monday, June 5, 2023

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Emily Strab, Ward 2
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, June 5, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_Kbcz-cokTxumQhApoSX58w

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. City Administrator Update (7:20 p.m. - 7:45 p.m.)**
- 6. Presentations (7:45 p.m. - 8:45 p.m.)**
 - 6.a. Hyattsville Crossing Business Improvement District (BID) Phase III** [**HCC-414-FY23**](#)
Presentation Only.
Sponsors: City Administrator
Department: Community & Economic Development
Attachments: [Memo - Hyattsville Crossing BID - Phase 3 Status](#)
[23.06.05 Hyattsville Crossing BID City Council Presentation](#)
- 7. Proclamations**

7.a. Proclamation Declaring June 2, 2023 as National Gun Violence Awareness Day [HCC-422-FY23](#)

I move that the Mayor and Council declare June 2, 2023 as National Gun Violence Awareness Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 National Gun Violence Awareness Day 2023](#)

7.b. Proclamation in Celebration of June as LGBTQIA+ Pride Month [HCC-423-FY23](#)

I move that the Mayor and Council adopt a proclamation recognizing and honoring June, 2023 as LGBTQIA+ Pride Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 LGBTQIA+ Pride Month 2023](#)

7.c. Proclamation in Celebration of June as Caribbean-American Heritage Month [HCC-424-FY23](#)

I move the Mayor and Council adopt a proclamation recognizing and honoring June as Caribbean-American Heritage Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 Caribbean-American Heritage Month 2023](#)

7.d. Proclamation in Celebration of Juneteenth [HCC-425-FY23](#)

I move the Mayor and Council adopt a Proclamation Observing and Celebrating Juneteenth in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 Juneteenth 2023](#)

7.e. Proclamation in Celebration of June as Immigrant Heritage Month [HCC-428-FY23](#)

I move the Mayor and Council adopt a proclamation recognizing and celebrating June as Immigrant Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 Immigrant Heritage Month 2023 Final](#)

7.f. Proclamation Honoring Ben Simasek [HCC-430-FY23](#)

I move that the Mayor and Council adopt a proclamation honoring Ben Simasek for his years of service and dedication to the City of Hyattsville as a Ward 3 Councilmember.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 Honoring Councilmember Ben Simasek](#)

7.g. Proclamation Honoring Daniel Peabody [HCC-431-FY23](#)

I move that the Mayor and Council adopt a proclamation honoring Daniel Peabody for his years of service and dedication to the City of Hyattsville as a Ward 4 Councilmember.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0605 Honoring Councilmember Daniel Peabody](#)

8. Appointments**8.a. Appointment to the Code Compliance Advisory Committee** [HCC-399-FY23](#)

I move that the Mayor and Council approve the appointment of Stacy Dennerly (Ward 2) to the Code Compliance Advisory Committee for a term of two (2) years to expire on June 30, 2025.

Sponsors: McClellan

Department: City Clerk

Attachments: [Stacy Dennerly W2 redac](#)

8.b. Appointments to the Education Advisory Committee [HCC-407-FY23](#)

I move that the Mayor and Council approve the appointments of Aliya Yancey (Ward 1) to the Education Advisory Committee for a term of two (2) years ending on June 30, 2025.

Sponsors: Strab and Peabody

Department: City Clerk

Attachments: [Aliya Yancey redac](#)

8.c. Appointments to the Youth Advisory Committee and Approval of Committee Worksheet [HCC-420-FY23](#)

I move that the Mayor and Council approve the Committee Worksheet for the establishment of the Youth Advisory Committee and appoint Emely Amaya (Grade 11), Diana Alvarez (Grade 12), Ivory Boyce (Grade 10), Christopher Callejas (Grade 9), Andres Espinal (Grade 9), Jorge Guzman (Grade 9), Angel Guzman (Grade 11), Christopher Jimenez (Grade 9), Gabriella Lemus (Grade 11), and Emily Sagastume (Grade 11) to the Committee for a term of one-year to expire June 30, 2023.

Sponsors: Waszczak

Department: City Clerk

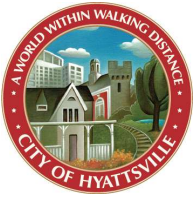
9. Discussion Items (8:45 p.m. - 9:15 p.m.)**9.a. Election of Council Officers and Assignment of Committee Liaisons** [HCC-412-FY23](#)

Discussion Only.

Sponsors: City Administrator

Department: City Clerk

10. Council Dialogue (9:15 p.m. - 9:25 p.m.)**11. Motion to Adjourn**



City of Hyattsville

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Agenda Item Report

File #: HCC-414-FY23

6/5/2023

6.a.

Submitted by: Holly Simmons

Submitting Department: Community & Economic Development

Agenda Section: Presentation

Item Title:

Hyattsville Crossing Business Improvement District (BID) Phase III

Suggested Action:

Presentation Only.

Summary Background:

In June 2021, the City of Hyattsville commissioned HR&A Advisors, and its sub-consultant Brick & Story, to perform a feasibility to assess the creation of a Business Improvement District (BID) to support land areas around the Hyattsville Crossing area. A BID is an economic development tool that allows for targeted investment in a geographic cluster of primarily commercial properties with the purpose of increasing economic vitality through services such as placemaking, marketing and branding, increased 'clean and safe' services, and the attentions of a dedicated Executive Director managing operations, coordination, and advocacy.

The first phase of assessment was to assess market conditions, perform stakeholder interviews, develop boundary recommendations and perform a financial analysis. HR&A Advisors briefed the City Council on the Phase I findings on May 2, 2022.

Phase II occurred from June 2022 to March 2023. This phase included drafting State enabling legislation to align the requirements for establishment of a BID in Prince George's County more closely with the requirements for establishing a BID in Montgomery County; additional comprehensive stakeholder outreach and interviews of property and businesses owners to form a steering committee intended to guide the formation of the BID; and a December 2022 Formation Steering Committee kick-off meeting.

Currently, Phase III is underway. The State enabling legislation drafted in Phase 2 was adopted on May 8, 2023, and comprehensive property owner and stakeholder outreach continues through individual interviews, Formation Steering Committee meetings, mailers, and tabling events. To date, Formation Steering Committee meetings have addressed BID vision, possible service package and formula for assessment of BID fees to property within the proposed BID area. Phase III will also include the development of a BID business plan and submittal of a BID application to the County.

The business plan for the BID will include the vision statement, goals, and objectives; scope and cost estimate for services to be provided; the structure of the BID's board; and a budget to support operations of the BID. The budget is anticipated to be comprised of collective investment from private and public stakeholders, including a fee to be assessed on properties within the BID and an anticipated annual public contribution from the City.

Aside from a City financial contribution to BID operations to be included in the BID budget, the City's FY24 CED budget includes \$150,000 for Hyattsville Crossing BID Phase IV activities (01-799-710-5399), which has been discussed through APRA funding. This future phase of work to support the BID to its inception will be considered in October/November

2023.

The consulting team will be presenting the attached update at the June 5, 2023, City Council meeting and will be available to answer questions, both during the meeting and via email follow-up as necessary.

Next Steps:

No next steps at this time.

Fiscal Impact:

The formation of a BID at Hyattsville Crossing will improve economic vitality in the specific area and in the City, promoting economic development and increasing fiscal revenue through increased commercial activity and increased property values.

The City will need to confirm their contribution to the BID prior to it being established. At this time, the anticipated amount is \$100K-250K. Any contribution must be approved by the Council and formalized through a resolution.

Phase IV is included as a request in the City's FY2024 budget, proposed to be funded through ARPA, \$150,000 with a potential legacy cost of \$20,000 for technical assistance as/if needed.

City Administrator Comments:

For presentation.

Community Engagement:

Community engagement is ongoing and includes comprehensive property owner and stakeholder outreach through individual interviews, Formation Steering Committee meetings, mailers, and tabling events. Prior to BID formation, a mandatory public hearing will be held.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A

Memo

To: City Council

CC: Tracey Nicholson, City Administrator
Ron Brooks, City Treasurer

From: Holly Simmons, Acting Director of Community & Economic Development

Date: May 30, 2023

Re: Hyattsville Crossing Business Improvement District (BID) – Phase 3

The purpose of this cover memorandum is to provide the City Council with a summary of the Hyattsville Crossing Business Improvement District (BID) through its current phase, Phase III.

In June 2021, the City of Hyattsville commissioned HR&A Advisors, and its sub-consultant Brick & Story, to perform a feasibility to assess the creation of a Business Improvement District (BID) to support land areas around the Hyattsville Crossing area. A BID is an economic development tool that allows for targeted investment in a geographic cluster of primarily commercial properties with the purpose of increasing economic vitality through services such as placemaking, marketing and branding, increased ‘clean and safe’ services, and the attentions of a dedicated Executive Director managing operations, coordination, and advocacy.

The first phase of assessment was to assess market conditions, perform stakeholder interviews, develop boundary recommendations and perform a financial analysis. HR&A Advisors briefed the City Council on the Phase I findings on May 2, 2022.

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Currently, Phase III is underway. The State enabling legislation drafted in Phase 2 was adopted on May 8, 2023, and comprehensive property owner and stakeholder outreach continues through individual interviews, Formation Steering Committee meetings, mailers, and tabling events. To date, Formation Steering Committee meetings have addressed BID vision, possible service package and formula for assessment of BID fees to property within the proposed BID area. Phase III will also include the development of a BID business plan and submittal of a BID application to the County.

The business plan for the BID will include the vision statement, goals, and objectives; scope and cost estimate for services to be provided; the structure of the BID's board; and a budget to support operations of the BID. The budget is anticipated to be comprised of collective investment from private and public stakeholders, including a fee to be assessed on properties within the BID and an anticipated annual public contribution from the City.

In addition to the City contribution to BID operations outlined above, the City's CED budget includes \$150,000 for FY2024 Hyattsville Crossing BID Phase IV activities (01-799-710-5399), which has been discussed through APRA funding. This future phase of work to support the BID to its inception will be considered in October/November 2023.

The consulting team will be presenting the attached update at the June 5, 2023, City Council meeting and will be available to answer questions, both during the meeting and via email follow-up as necessary.

HR&A +




Hyattsville Crossing Business Improvement District (BID)

Hyattsville City Council

June 5, 2023

Agenda

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| 01

Introductions

INTRODUCTIONS

After supporting the City of Hyattsville to assess the feasibility of a BID, HR&A and B&S are providing support with BID planning and implementation.



HR&A is an economic development and real estate consulting firm working at the intersection of the public and private sectors. Our work transforms communities and revitalizes urban environments in the Greater Washington region and around the country.



Brick & Story is an urban consultancy practice focused on telling the stories of the built environment and the people who live, work, and play within its spaces.

PROJECT OVERVIEW

FIRST CITY COUNCIL PRESENTATION
May 2, 2022

WE ARE HERE
June 5, 2023

PHASE 1: FEASIBILITY STUDY

PHASE 2: BID PLANNING

PHASE 3: BID ESTABLISHMENT

SEPTEMBER 2021 – MAY 2022

Completed

Understand the feasibility of a BID in the Hyattsville Crossing area

JUNE 2022 – MARCH 2023

Completed

- Draft BID-enabling legislation
- Conduct extensive outreach to property and business owners
- Establish Formation Steering Committee

APRIL 2023 – Q2 2024

Underway

- Adopt legislation (*Completed*)
- Conduct property owner and comprehensive stakeholder outreach
- Develop BID Business Plan
- Property owners submit application to establish a BID



02

BID Phase 1 Recap

BID RECAP

A Business Improvement District (BID) is an economic development tool that allows a geographic cluster of commercial property owners to collectively invest in activities that improve economic vitality.

Why Hyattsville Crossing?



**City & County
priorities**

**Stakeholder
interest**



**Development
momentum**

**Regional
models**

BID RECAP

Property Owners, Businesses, and Residents will all benefit from the services and economic activity that a Hyattsville Crossing BID would provide.

What will a Hyattsville Crossing BID do?

Beautification

Improved visual curbside appeal

Public Safety & Hospitality

Coordination, security and wayfinding to create a consistent sense of safety

Placemaking

Marketing, public events, gathering spaces

Advocacy

Advocacy and partnerships for public investment, such as improved connectivity to Metro or coordination with DPWT on pedestrian safety

What outcomes will it achieve?

Vibrancy

Enhancing community experience and amenities

Identity

Reinforcing the unique character and elevating public awareness of the area

Regional Competition

Attracting and retaining businesses and residents

Economic Health

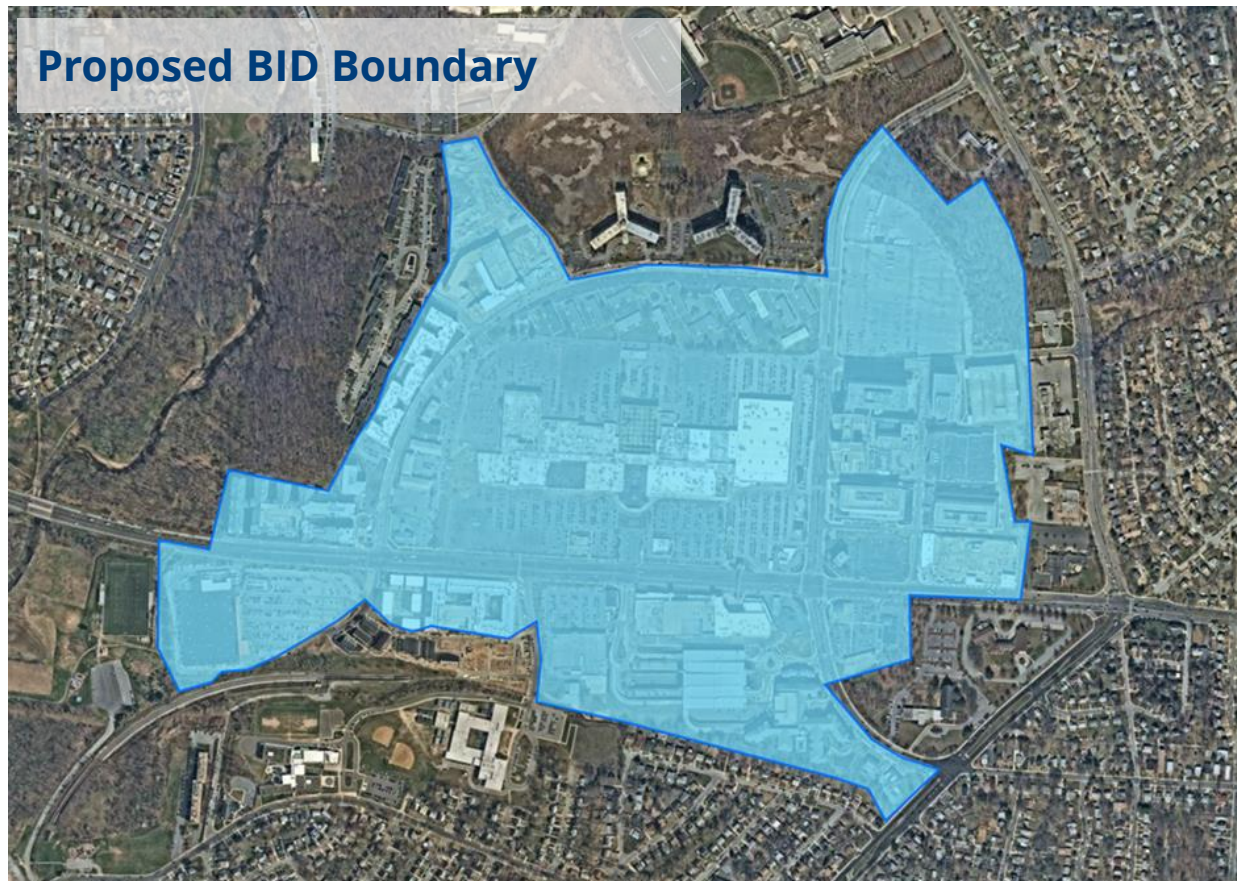
Promoting job growth and inclusive economic development

Fiscal Health

Increasing fiscal revenue through increased commercial activity and increased property values

BID RECAP

The preliminary 200-acre Hyattsville Crossing BID boundary encompasses a variety of property owners, businesses, and residents.



The proposed BID includes:

- 34 total parcels
- 22 individual non-exempt property owners
- 160 businesses

The Phase 1 Presentation of the Feasibility Study can be found on the [BID information page](#) on the City's website.

BID RECAP

Goals for the Hyattsville BID align with larger City & County priorities for strategic neighborhood investments that support local businesses and residents.

Speak Up HVL: Community Sustainability Plan (2017)

- Encourages high-density, mixed-use development around Metro stations and in the Gateway Arts District; strategy for rebranding and marketing Prince George's Plaza area as modern destination for commerce, living, dining, and entertainment; rebrands Metro station, Mall at Prince George's, and University Town Center to create better connection and wayfinding

Plan Prince George's 2035 Strategic Investment Priorities (2014) & MNCPPC Prince George's Plaza Transit District Development Plan (2016)

- Designates Prince George's Plaza Metro as one of three initial downtowns for the county; prioritizes capital improvement projects, relocation of government entities, and development approvals in downtowns
- Implement 2035 vision for a walkable, transit-oriented, mixed-use community; establish a regionally competitive public realm and overall built environment



LEGISLATION UPDATE

The recent passage of updated BID legislation for Prince George's County is a major milestone in forming a Hyattsville Crossing BID.

2017

Montgomery County passed legislation to change property owner consensus required to form a BID from 80% to 51%, mirroring requirements for DC BIDs.

Spring 2023

Prince George's County Legislation passed on May 8, 2023, enabling the Hyattsville Crossing BID formation team to advance planning with greater opportunity for success

- Authorizes Prince George's County to create BID with 51% threshold of property owner approval
- Lengthens BID renewal period from 3 to 5 years
- Minimum of 9 board seats to ensure broad representation in BID decision making
- Includes multifamily residential properties in BID, plus condos as optional

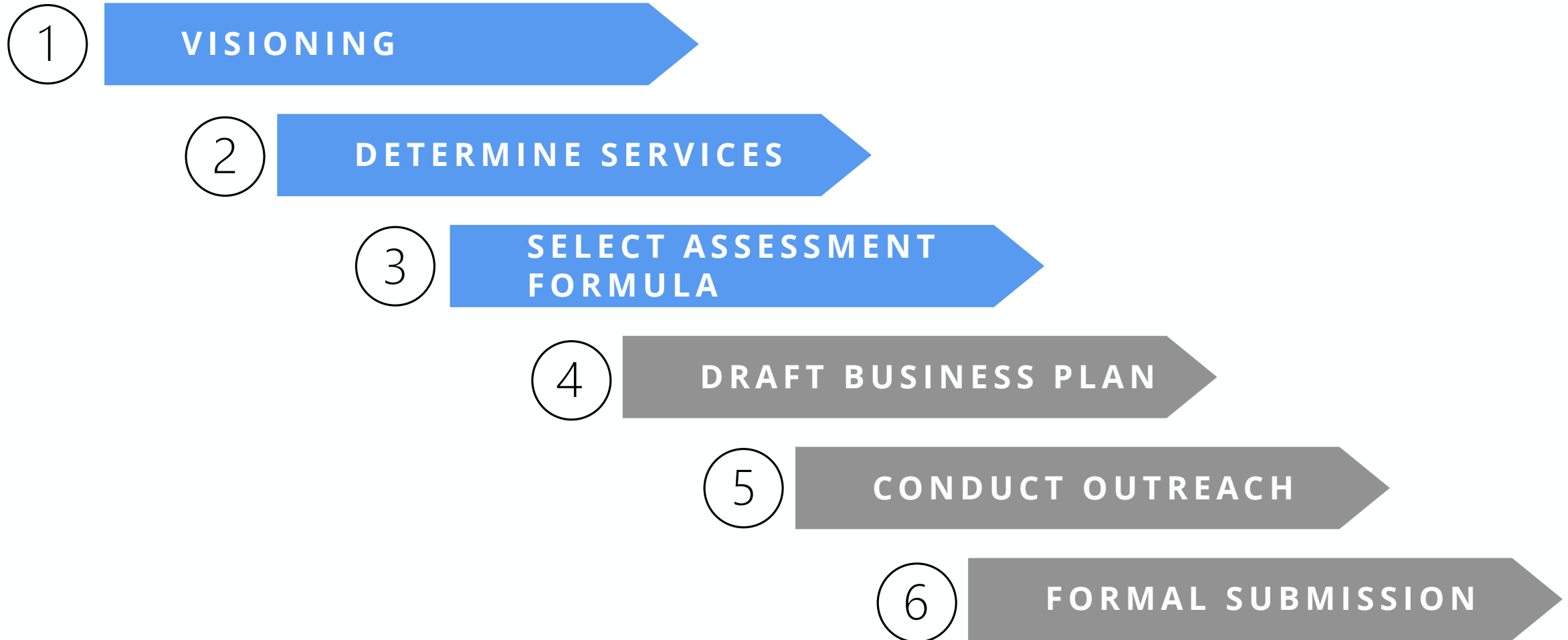


03

Phase 2 &3 Formation Process

STEERING COMMITTEE ROLE

A Steering Committee is leading and supporting several phases of BID formation and implementation.



BID VISION

The Steering Committee discussed Hyattsville Crossing's challenges, assets, and potential solutions to arrive at a draft guiding vision statement for the BID.

A mission or vision statement

establishes aspirations and goals – how do we get there?

Identify initial hypothesis
of community needs



Identify potential solutions to
address needs and best serve
commercial properties,
residents, and visitors



Define objectives and
metrics for success

“The Hyattsville Crossing Business Improvement District is an advocate for an inclusive and connected neighborhood. The BID amplifies Hyattsville Crossing’s unique identity, robust retail and residential offerings, transportation access, and more. The BID enables its stakeholders to collectively invest in valuable services—promoting beautification, comfort, and safety; highlighting Hyattsville Crossing’s individuality and place-based identity; marketing; and supporting economic development—that will improve the quality of life for all and attract investment, jobs, visitors, and residents.”

SERVICES

The Steering Committee has identified their four key priorities for the BID's first-year budget.

CLEAN & SAFE	ADMINISTRATION	MARKETING & EVENTS	ECONOMIC DEVELOPMENT
<ul style="list-style-type: none">• Community Ambassadors can provide direction, assist people in crossing the street, and offer emergency assistance• Clean team services can include trash & recycling collection, landscaping, maintenance of park space, and public art• Coordination with Hyattsville Police; monthly public safety meetings	<ul style="list-style-type: none">• Salary for an Executive Director with part-time support• Additional staff could be hired when funding sources grow.	<ul style="list-style-type: none">• Social media, monthly newsletters, neighborhood guide• Events including summer concerts, movie nights, holiday events, farmers market, business networking sessions, and more	<ul style="list-style-type: none">• Homelessness support services• Support for small, legacy, and BIPOC-owned businesses• Tracking data on neighborhood growth, demographics, resources for prospective investors, tenants, other groups

OUTREACH

Phase 2 and 3 include more comprehensive outreach of property owners throughout the BID.

Phase 2 & 3 Engagement To-Date:

- *Property Owners*
 - 11** individual property owner & stakeholder meetings held, from **30+** outreach emails & phone calls
 - 16** property owner representatives joined for Steering Committee kickoff
 - 4** Formation Steering Committee meetings, with average **9** attendees
- *Businesses*
 - 160** mailers sent out to all businesses/storefronts
 - 1** Business Breakfast Information Meeting
- *Community*
 - 2** tabling events promoting awareness
 - Upcoming** attendance at spring & summer community events

Emerging Themes and Priorities:





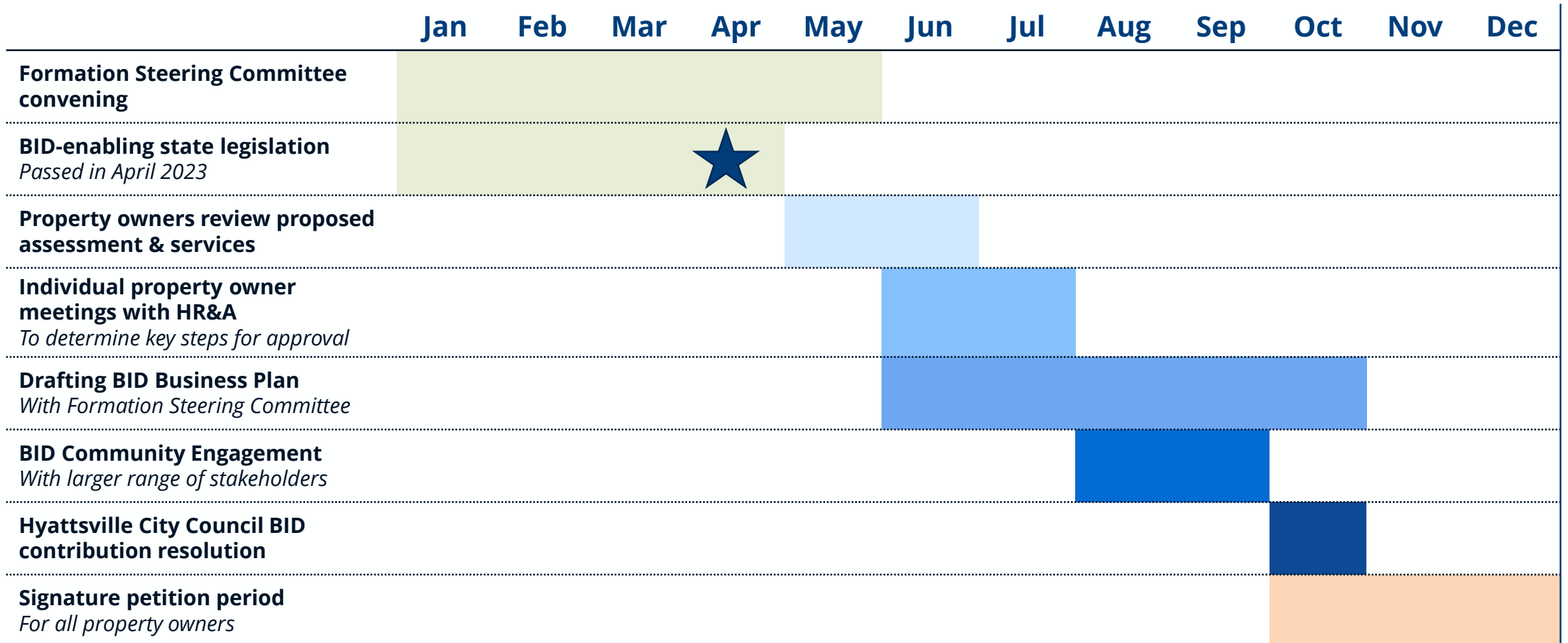
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Next Steps

2023 FORMATION TIMELINE

Upcoming Formation Steering Committee meetings and individual engagements will focus on reaching consensus on the preliminary BID budget, services, and assessments.

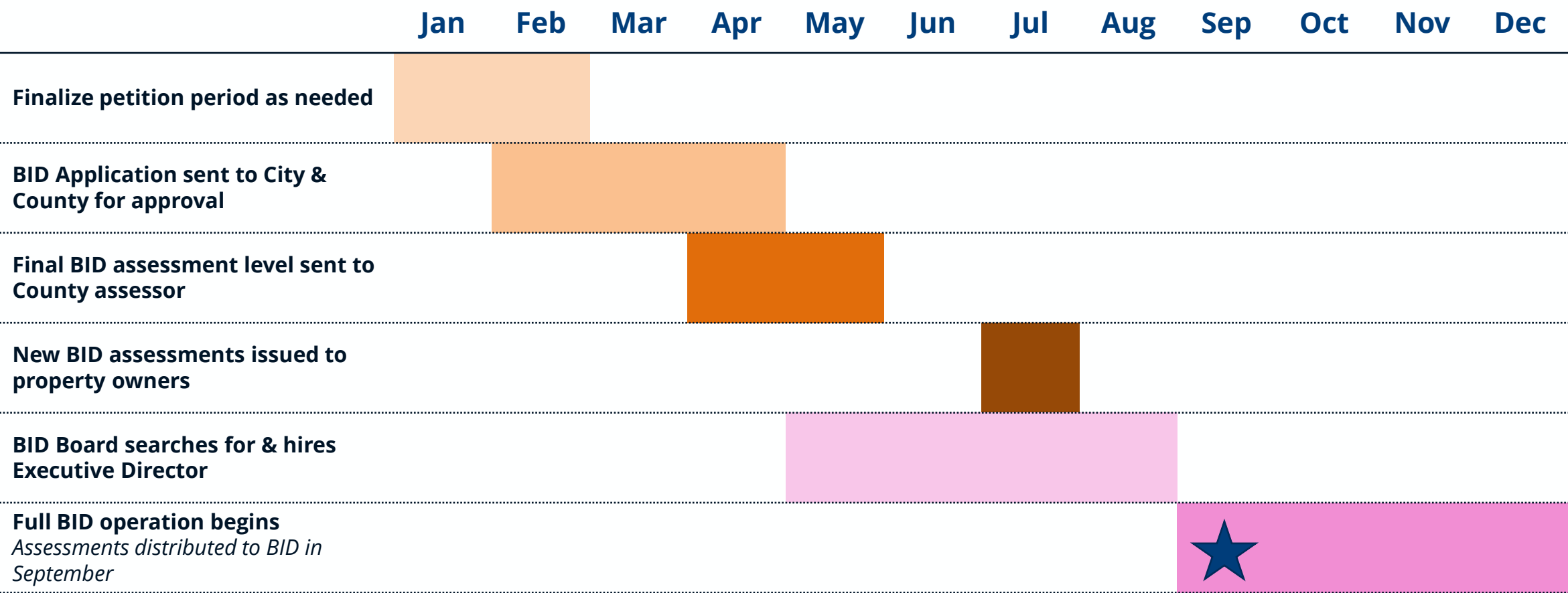
2023 Potential BID Formation Schedule



2024 FORMATION TIMELINE

Upcoming Formation Steering Committee meetings and individual engagements will focus on reaching consensus on the preliminary BID budget, services, and assessments.

2024 Potential BID Formation Schedule



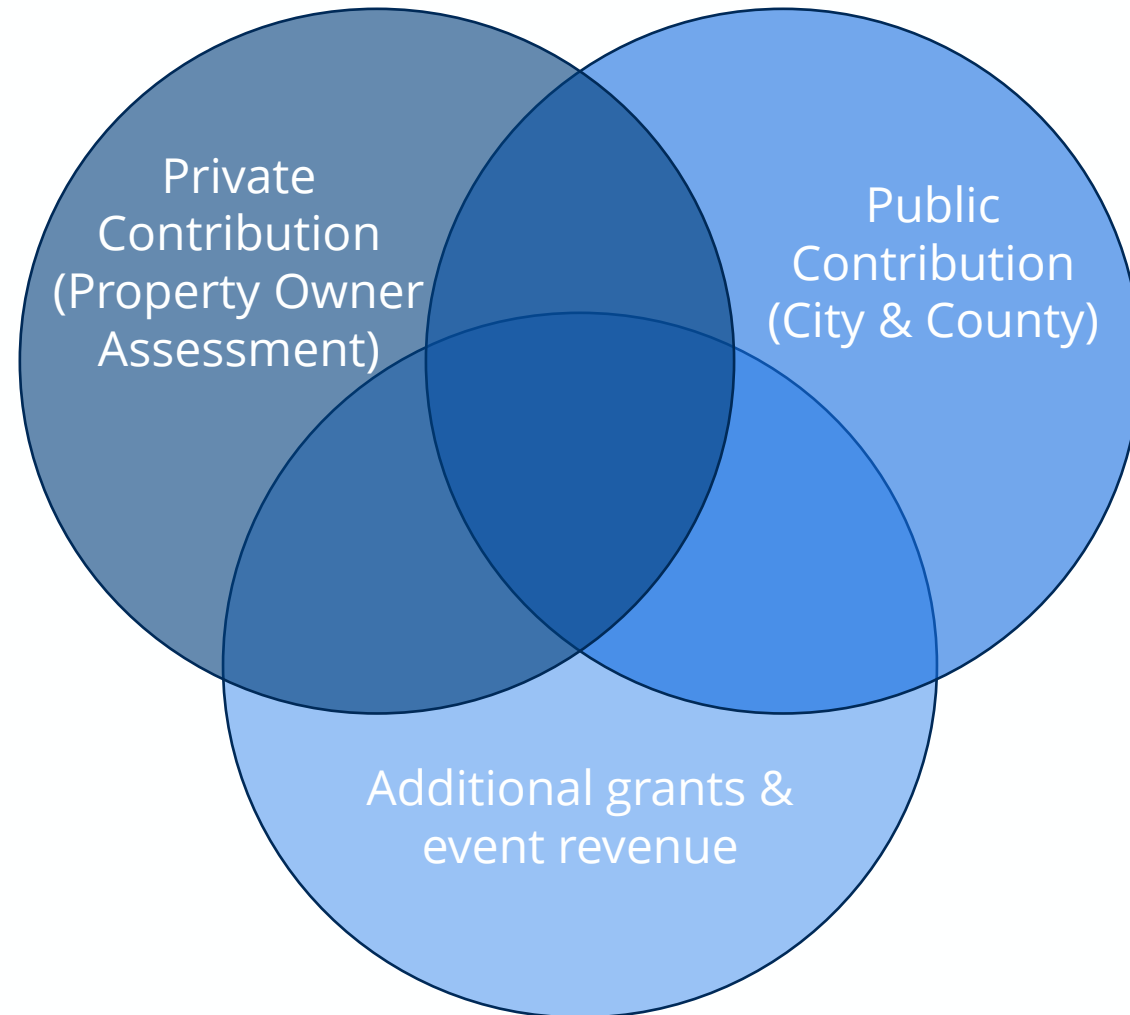
BID BUDGET

An ongoing public contribution is necessary to facilitate BID operations.

Phase 1 Feasibility Study analysis pointed to a rate of **\$.08/\$100 assessed value for property owners** in Year 1.

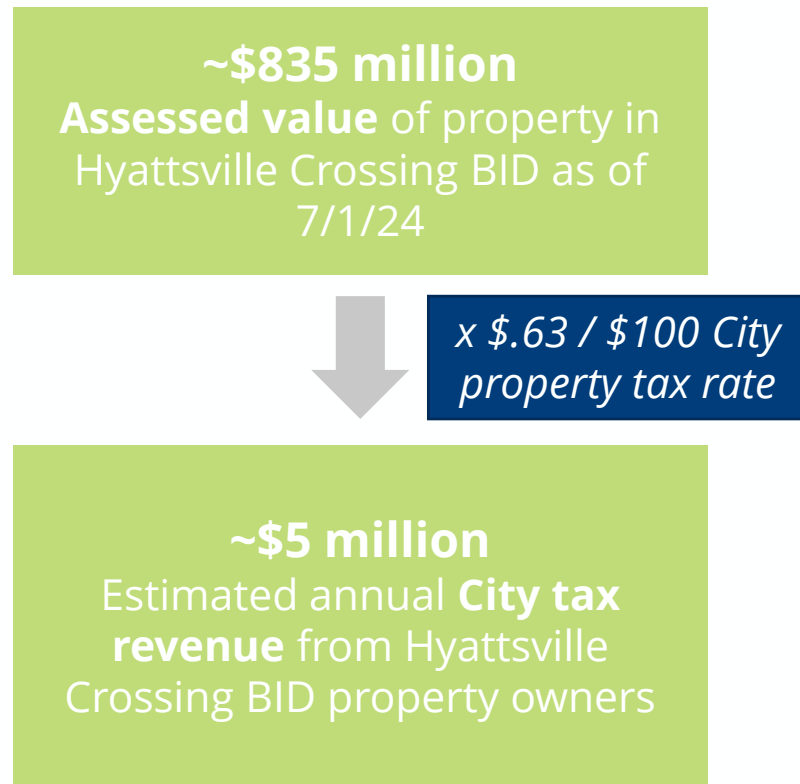
This rate balances the need for a budget that can *support services* and the priority to *minimize displacement pressure* on businesses or residents.

An annual public contribution would encourage prospective BID members that their individual assessments would leverage additional public funds and generate a productive partnership with the City and County.



BID BUDGET

Property owners in the proposed Hyattsville Crossing BID generate just under 1/3 of the City's total property tax revenue.



An annual City contribution up to \$250,000 to the Hyattsville Crossing BID would equate to **less than 5% of the proposed area's \$5M annual property tax contribution.**

BID BUDGET

The collective investment that private and public stakeholders make towards the BID will leverage significant returns for both.

Year	FY2025	FY2026	FY2027	FY2028	FY2029
Budget from Existing Property Owner Assessment Value	\$630,000	\$670,000	\$670,000	\$670,000	\$700,000
Estimated Assessment from Expected Developments	\$30,000	\$60,000	\$120,000	\$150,000	\$200,000
Estimated City Contribution	\$100-250,000	\$100-250,000	\$100-250,000	\$100-250,000	\$100-250,000
Other Government Contrib.	TBD	TBD	TBD	TBD	TBD
Event Revenue	\$0	\$0	TBD	TBD	TBD
Grants and other funding sources	\$0	\$0	TBD	TBD	TBD
Potential Total Budget	\$760,000 +	\$830,000 +	\$890,000 +	\$920,000 +	\$1M +

The BID's approximate first-year budget would be \$660,000 from property owners at a rate of \$.08/\$100 assessed property value, which would limit the level of services the BID could provide. Contribution from the City is essential at least in the first few years to establish the momentum and effectiveness of the BID as new investment arrives. The BID can also generate revenue from events and other grants in the future as it builds proof of concept.

BID BUSINESS PLAN

After determining a list of services, and budget allocation for each service, the Steering Committee will draft a BID Business Plan.

The business plan will include:

- BID's vision statement, goals and objectives
- Annual BID assessment
- The scope and cost estimate for each service
 - How many people will be hired?
 - How frequently will serviced be provided?
- A first-year budget
 - Consider items like administrative expenses: staff salary, benefits, rent, payroll services, etc.
- Board structure



Example Business Plan:
Silver Spring BID

FORMAL SUBMISSION

Upon finalizing the business plan and receiving the required signatures, the Steering Committee will submit documentation to the County.

- The Steering Committee will submit documentation to the County
- Within 45 days of receiving documentation, the County will schedule a public hearing on the application
- The Steering Committee will send notice of the public hearing and a summary of the business plan to all properties and business owners in the district at least 90 days before the public hearing
- The County will evaluate the application and authorize the BID within 10 days after the public hearing

REQUIRED DOCUMENTATION FOR BID APPLICATION

- | | |
|--|---|
| (1) a statement with the (i) proposed name and address of the district corporation; and (ii) the street address of each owner of nonexempt property within the proposed district; | (4) a tax assessor's map of the geographic area of the proposed district; |
| (2) a statement expressing the intent to establish a district corporation that is signed by at least 80 percent of the owners of the total number of parcels of nonexempt property in the geographic area of the proposed district; | (5) a list of the proposed initial Board of the proposed district corporation; |
| (3) a proposed three-year business plan that contains: <ul style="list-style-type: none">(i) the goals and objectives of the proposed district;(ii) the annual proposed business improvement district tax for the proposed district's common operations and the formula used to determine each member's district tax; and(iii) the maximum amount and the nature of start-up costs incurred before the district's establishment; | (6) the proposed articles of incorporation and the bylaws of the district corporation; |
| | (7) for all nonexempt property within the proposed district: <ul style="list-style-type: none">(i) the name and mailing address of each owner; and(ii) the most recent assessed value; and |
| | (8) a list of the names and addresses of all commercial tenants within the geographic area of the proposed district. |

HR&A's BID Toolkit lists the required documentation for formal BID applications.

HR&A +



Hyattsville Crossing Business Improvement District (BID)

Hyattsville City Council

June 5, 2023



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-422-FY23

6/5/2023

7.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Declaring June 2, 2023 as National Gun Violence Awareness Day

Suggested Action:

I move that the Mayor and Council declare June 2, 2023 as National Gun Violence Awareness Day in the City of Hyattsville.

Summary Background:

This proclamation declares June 2, 2023, to be National Gun Violence Awareness Day in the City of Hyattsville to honor and remember all victims and survivors of gun violence.

Next Steps:

Recognize June 2, 2023 to be National Gun Violence Awareness Day.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support.

Community Engagement:

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

DECLARING JUNE 2, 2023, TO BE NATIONAL GUN VIOLENCE AWARENESS DAY IN THE CITY OF HYATTSVILLE.

This proclamation declares June 2, 2023, to be National Gun Violence Awareness Day in the City of Hyattsville and recognizes the devastating impact of gun violence on individuals, families, and communities in the United States.

WHEREAS, each year since 2015, June 2nd is designated as National Gun Violence Awareness Day, a day to raise awareness about the issue of gun violence and promote efforts to prevent further tragedies; and

WHEREAS, gun violence touches every segment of our society; injuring over 100 Americans each day, increasing the probability of death in incidents of domestic violence, and raising the likelihood of fatality by those who intend to injure others and among those who attempt suicide; and

WHEREAS, gun violence disproportionately impacts People of Color and youth and since 2020 has surpassed car accidents as the leading cause of death among children and teens in the U.S; and

WHEREAS, it is essential to honor and remember victims and survivors of gun violence, offering support and compassion to those affected by such acts; and

WHEREAS, we recognize the importance of advocating for responsible gun ownership, implementing comprehensive background checks, supporting mental health services, and promoting community-based initiatives that work towards reducing gun violence.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby proclaim June 2nd, 2023, as National Gun Violence Awareness, urging all citizens, businesses, organizations, and agencies to work collaboratively to reduce gun violence in our community.

Robert Croslin
Mayor, City of Hyattsville

June 5, 2023





City of Hyattsville

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Agenda Item Report

File #: HCC-423-FY23

6/5/2023

7.b.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation in Celebration of June as LGBTQIA+ Pride Month

Suggested Action:

I move that the Mayor and Council adopt a proclamation recognizing and honoring June, 2023 as LGBTQIA+ Pride Month.

Summary Background:

June is LGBTQIA+ Pride Month Nationally.

Next Steps:

Adopt Proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support.

Community Engagement:

Recognition of Pride Month has been planned for social media and the City will host a Pride event at the City Building on June 9, 2023.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

CELEBRATING JUNE 2023 AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER, INTERSEX AND ASEXUAL (+) PRIDE MONTH IN THE CITY OF HYATTSVILLE

To celebrate the wide array of contributions that lesbian, gay, bisexual, transgender, queer, intersex, and asexual (LGBTQIA+) residents make to our community every day, this proclamation recognizes LGBTQIA+ residents as integral to the City of Hyattsville. This proclamation also reaffirms the City's commitment to remaining a safe and welcoming place where LGBTQIA+ residents and their loved ones can thrive.

WHEREAS, the City of Hyattsville has been home to more than twice the national average of same-sex households for many years and is fortunate to be a community of choice for many LGBTQIA+ residents across the spectrum of gender and sexual expressions; and

WHEREAS, LGBTQIA+ residents continue to participate in and enrich City programs and community events, contributing to the unique character of our community; and

WHEREAS, June is National LGBTQ+ Pride Month commemorating the 1969 riot at the Stonewall Inn in New York City that is widely considered to be the beginning of the gay liberation movement in the United States; and

WHEREAS, the City recognizes that while LGBTQ+ rights have been advanced since that time, a great amount of work remains to be done so that all are included and protected in their communities by local, state, and federal law; and

WHEREAS, it is essential to continue raising awareness of LGBTQIA+ issues, fostering understanding, and working towards the realization of a society where all individuals are valued, celebrated, and free to live authentically.

NOW, THEREFORE BE IT RESOLVED, that the City of Hyattsville recognizes Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual + Pride Month during June of 2023 and invites its residents to celebrate by registering for and participating in the 'Embracing Pride' panel discussion and reception on Friday, June 9, from 6:00 p.m. to 8:00 p.m. at the Hyattsville Municipal Building, 4310 Gallatin Street.

Robert Croslin
Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-424-FY23

6/5/2023

7.c.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation in Celebration of June as Caribbean-American Heritage Month

Suggested Action:

I move the Mayor and Council adopt a proclamation recognizing and honoring June as Caribbean-American Heritage Month.

Summary Background:

2023 marks the 19th anniversary of Caribbean-American Heritage Month nationally, and more than four million Caribbean-Americans live in the United States that enrich our nation. The City of Hyattsville is fortunate to have a diverse community, which includes residents who have roots in the many nations and cultures of the Caribbean, and the City Council and Mayor acknowledge the role Caribbean-Americans continue to play in helping create and maintain the strength and independence of our community.

Next Steps:

Adopt the proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support.

Community Engagement:

The City has planned recognition for the month via social media outlets.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

CELEBRATING JUNE 2023 AS CARIBBEAN-AMERICAN HERITAGE MONTH IN THE CITY OF HYATTSVILLE

This proclamation declares the month of June 2023 to be Caribbean-American Heritage Month in the City of Hyattsville and recognizes the contributions that Caribbean people and their descendants have made in the United States.

WHEREAS, the City of Hyattsville is fortunate to have a diverse community, which includes residents who have roots in the many nations and cultures of the Caribbean, including those of Puerto Rican, Jamaican, Trinidadian and Tobagonian, Haitian and Cuban descent; and

WHEREAS, Caribbean-Americans have greatly enriched our city through their diverse perspectives, languages, music, dance, cuisine, and art, and by fostering a more inclusive and multicultural community; and

WHEREAS, 2023 marks the 19th anniversary of Caribbean-American Heritage Month nationally; and

WHEREAS, the City is proud to celebrate the contributions of more than four million Caribbean-Americans who live in the United States that enrich our nation.

NOW, THEREFORE BE IT RESOLVED, that the City Council and Mayor acknowledge the role Caribbean-Americans continue to play in helping create and maintain the strength and independence of our community and nation by celebrating June of 2023 as Caribbean-American Heritage Month in the City of Hyattsville.

Robert Croslin
Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-425-FY23

6/5/2023

7.d.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:
Proclamation in Celebration of Juneteenth

Suggested Action:

I move the Mayor and Council adopt a Proclamation Observing and Celebrating Juneteenth in the City of Hyattsville.

Summary Background:

This proclamation recognizes Juneteenth in the City of Hyattsville as a day to honor, educate, and reflect on the significant contributions and hardships Black African Americans have endured and contributed to the United States. Juneteenth is celebrated on June 19. The City will celebrate the holiday with a Juneteenth Summer Jam neighborhood celebration on Friday, June 16, from 5:30 p.m. to 8:30 p.m. at Hyatt Park, 3500 Hamilton Street.

Next Steps:

Adopt Proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

The City will celebrate the holiday with a Juneteenth Summer Jam neighborhood celebration on Friday, June 16, from 5:30 p.m. to 8:30 p.m. at Hyatt Park, 3500 Hamilton Street.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

OBSERVING JUNETEENTH IN THE CITY OF HYATTSVILLE

This proclamation recognizes Juneteenth in the City of Hyattsville as a day to honor, educate, and reflect on the resilience and determination of African Americans throughout history, highlighting their contributions to our nation and the world in the ongoing fight for human rights.

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, legislating freedom for enslaved African Americans across the U.S; and

WHEREAS, because this legislation was initially largely ignored by slaveholders, more than two years later on June 19, 1865, soldiers arrived in Galveston, Texas to inform the last of the enslaved African Americans of their liberty, marking the day as Juneteenth; and

WHEREAS, since 1865, Juneteenth freedom celebrations have taken place throughout the United States, and in June 2021 the holiday received recognition as a Federally observed holiday; and

WHEREAS, the City of Hyattsville acknowledges the history of racism toward African Americans in our country and the significance of sharing, analyzing, and understanding this history to effectively combat systemic racism; and

WHEREAS, Juneteenth is now an opportunity and call to action for all Hyattsville residents to self-educate and commit to social actions which address racial inequalities still faced by African-Americans today.

NOW, THEREFORE BE IT RESOLVED, that the City of Hyattsville Mayor and Council do hereby recognize Juneteenth in the City of Hyattsville and invites its residents to celebrate the holiday with a Juneteenth Summer Jam neighborhood celebration on Friday, June 16, from 5:30 p.m. to 8:30 p.m. at Hyatt Park, 3500 Hamilton Street.

Robert Croslin
Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-428-FY23

6/5/2023

7.e.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation in Celebration of June as Immigrant Heritage Month

Suggested Action:

I move the Mayor and Council adopt a proclamation recognizing and celebrating June as Immigrant Heritage Month in the City of Hyattsville.

Summary Background:

June has been recognized as Immigrant Heritage Month nationwide since 2014. The City of Hyattsville has a rich and diverse community made up of many residents born outside of the country. This proclamation serves to celebrate those individuals and reaffirm the City's commitment to fostering a welcoming and inclusive community for all immigrants regardless of documentation or refugee status.

Next Steps:

Adopt Proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

CELEBRATING IMMIGRANT HERITAGE MONTH IN THE CITY OF HYATTSVILLE

This proclamation recognizes the month of June as Immigrant Heritage Month, a time to honor and acknowledge the remarkable achievements, resilience, and spirit of immigrants who have come to our country seeking a better future for themselves and their families.

WHEREAS, since 2014, the month of June has been recognized as Immigrant Heritage Month, to honor the diversity of stories and those shared experiences of immigrants and refugees in the U.S; and

WHEREAS, the City of Hyattsville recognizes the more than 940,000 foreign-born persons who live in the state of Maryland (15.4% of the population) and celebrates the vibrant contributions that these immigrants have made and continue to make to our community; enriching our cultural diversity, economic vitality, and social fabric; and

WHEREAS, we acknowledge the immense contributions that immigrants make across various fields, including education, science, technology, arts, business, healthcare, and community leadership; and

WHEREAS, we reaffirm the City's commitment to allowing non-citizen voting in local elections, being a 'Sanctuary City', and a welcoming and inclusive community for immigrants regardless of documentation or refugee status.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby proclaim June 2023 as Immigrant Heritage Month, encouraging all residents to celebrate the rich immigrant heritage within our community, promote inclusivity, and stand in solidarity with our immigrant neighbors.

Robert Croslin

Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-430-FY23

6/5/2023

7.f.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:
Proclamation Honoring Ben Simasek

Suggested Action:

I move that the Mayor and Council adopt a proclamation honoring Ben Simasek for his years of service and dedication to the City of Hyattsville as a Ward 3 Councilmember.

Summary Background:

Councilmember Ben Simasek was elected to office in 2019 and served as a Ward 3 Councilmember for four years.

Next Steps:

Adopt proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

HONORING THE DEDICATED SERVICE AND LEADERSHIP OF COUNCILMEMBER BEN SIMASEK

This proclamation acknowledges and celebrates the leadership and dedication of Councilmember Ben Simasek during his tenure representing the residents of Ward 3 on Hyattsville's City Council.

WHEREAS, Ben Simasek served as a dedicated Councilmember representing Ward 3 and the City of Hyattsville from 2019 to 2023; and

WHEREAS, Councilmember Simasek's commitment to improving the City of Hyattsville and the quality of life for its residents has been demonstrated, not only through his contributions as a member of the legislative Body, but by his participation and guidance as a liaison to the Hyattsville Environment Committee, Planning Committee, and the Shade Tree Board; and

WHEREAS, Councilmember Simasek carried out his responsibilities with integrity and in the best interest of the Community playing an integral role in the reimagining of City parks and green spaces, development of projects which improved the City's commerce and allure, and initiatives that have ensured environmental protection and safety for pedestrians and bicyclists; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor, Council, staff, and residents of the City of Hyattsville extend their sincerest gratitude to Councilmember Ben Simasek for his faithful service and best wishes on his future endeavors.

Robert S. Croslin

Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-431-FY23

6/5/2023

7.g.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Honoring Daniel Peabody

Suggested Action:

I move that the Mayor and Council adopt a proclamation honoring Daniel Peabody for his years of service and dedication to the City of Hyattsville as a Ward 4 Councilmember.

Summary Background:

Councilmember Daniel Peabody was elected to office in 2019 and served as a Ward 4 Councilmember for four years.

Next Steps:

Adopt proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

HONORING THE DEDICATED SERVICE AND LEADERSHIP OF COUNCILMEMBER DANIEL PEABODY

This proclamation acknowledges and celebrates the leadership and dedication of Councilmember Daniel Peabody during his tenure representing the residents of Ward 4 on Hyattsville's City Council.

WHEREAS, Daniel Peabody served as a dedicated Councilmember representing Ward 4 and the City of Hyattsville from 2019 to 2023; and

WHEREAS, Councilmember Peabody's commitment to improving the City of Hyattsville and the quality of life for its residents has been demonstrated, not only through his contributions as a member of the legislative Body, but by his participation and guidance as a liaison to the Education Advisory Committee and the Educational Facilities Task Force, and

WHEREAS, Councilmember Peabody carried out his responsibilities with integrity and in the best interest of the Community playing an integral role in the development of the groundbreaking mental health wellness check-in program, supporting the City's youngest residents through the investment in facilities to ensure the City can meet the growing needs of the community, and supporting economically vulnerable residents with the development of a property tax relief programs for low and fixed-income homeowners; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor, Council, staff, and residents of the City of Hyattsville extend their sincerest gratitude to Councilmember Daniel Peabody for his faithful service and best wishes on his future endeavors.

Robert S. Croslin

Mayor, City of Hyattsville

June 5, 2023





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Agenda Item Report

File #: HCC-399-FY23

6/5/2023

8.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Appointment

Item Title:

Appointment to the Code Compliance Advisory Committee

Suggested Action:

I move that the Mayor and Council approve the appointment of Stacy Dennery (Ward 2) to the Code Compliance Advisory Committee for a term of two (2) years to expire on June 30, 2025.

Summary Background:

See attached application.

Next Steps:

The staff liaison will reach out about the next scheduled meeting.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Approval

Community Engagement:

Agendas for the Code Compliance Advisory Committee meetings will be posted on the City's website. Meetings are open to the public and all are encouraged to attend.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Board, Committee, and Commission Application

Profile

Stacy

First Name

Dennerly

Last Name

Preferred Pronouns

☒ She, her, hers

Email Address

Committee members receive a stipend of \$40 per meeting attended. Upon appointment to a committee, you are automatically enrolled into the stipend program. You must complete and submit a W-9 form to receive your payment. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

Street Address

City

Suite or Apt

State

Postal Code

Which Boards would you like to apply for?

Code Compliance Advisory Committee: For Review

Do you currently serve on this committee and are applying for re-appointment?

☐ Yes ☒ No

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

☒ Ward 2

Primary Phone

Referred By:

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

I've used the Code Compliance Committee to help resolve code violation issues with my neighbors. They were quick to respond, friendly, and achieved fast results. The committee provides essential services that keep the City clean, safe, and attractive to new residents.

Please answer the following demographic questions. The City of Hyattsville is committed to appointing dedicated, diverse, individuals to these Committees to achieve membership with residents of all ages, interests, and backgrounds. Although these questions are not required for the completion of this application and the data collected is not factored into acceptance to advisory boards and committees, it is useful for the city for the purpose of measuring outcomes. This information is for internal use only and the data is not shared publicly.

Please indicate your age range.

Please indicate your gender(s). Select all that apply.

Please indicate your race-ethnicity(ies). Select all that apply.

Do you speak a language other than English at home?

If you speak a language other than English at home, what language do you speak?

Do you identify as having a disability as defined under the ADA [Americans with Disabilities Act]?

Please check which of the following best describe your household income last year:

Which of the best describes your housing status:



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Agenda Item Report

File #: HCC-407-FY23

6/5/2023

8.b.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Appointment

Item Title:

Appointments to the Education Advisory Committee

Suggested Action:

I move that the Mayor and Council approve the appointments of Aliya Yancey (Ward 1) to the Education Advisory Committee for a term of two (2) years ending on June 30, 2025.

Summary Background:

See attached applications.

Next Steps:

The committee liaison will contact the committee member to attend the next scheduled meeting.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

Agendas for the Education Advisory Committee meetings will be posted on the City's website. Meetings are open to the public and all are encouraged to attend.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Board, Committee, and Commission Application

Profile

Aliya

First Name

Yancey

Last Name

Preferred Pronouns

☒ She, her, hers

Email Address

Committee members receive a stipend of \$40 per meeting attended. Upon appointment to a committee, you are automatically enrolled into the stipend program. You must complete and submit a W-9 form to receive your payment. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

Street Address

City

Suite or Apt

State

Postal Code

Which Boards would you like to apply for?

Education Advisory Committee: For Review

Do you currently serve on this committee and are applying for re-appointment?

☐ Yes ☒ No

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

☒ Ward 1

Primary Phone

Referred By:

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

As an early childhood educator for over 18 years, and parent to a rising Kindergartener who will be attending Hyattsville Elementary this fall, I am deeply invested in ensuring that schools in Hyattsville are highly performing and provide a quality education for ALL children. I believe my perspective as both an educator and Mother will be greatly utilized on this committee.

Please answer the following demographic questions. The City of Hyattsville is committed to appointing dedicated, diverse, individuals to these Committees to achieve membership with residents of all ages, interests, and backgrounds. Although these questions are not required for the completion of this application and the data collected is not factored into acceptance to advisory boards and committees, it is useful for the city for the purpose of measuring outcomes. This information is for internal use only and the data is not shared publicly.

Please indicate your age range.

Please indicate your gender(s). Select all that apply.

Please indicate your race-ethnicity(ies). Select all that apply.

Do you speak a language other than English at home?

If you speak a language other than English at home, what language do you speak?

Do you identify as having a disability as defined under the ADA [Americans with Disabilities Act]?

Please check which of the following best describe your household income last year:

Which of the best describes your housing status:



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Agenda Item Report

File #: HCC-420-FY23

6/5/2023

8.c.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Appointment

Item Title:

Appointments to the Youth Advisory Committee and Approval of Committee Worksheet

Suggested Action:

I move that the Mayor and Council approve the Committee Worksheet for the establishment of the Youth Advisory Committee and appoint Emely Amaya (Grade 11), Diana Alvarez (Grade 12), Ivory Boyce (Grade 10), Christopher Callejas (Grade 9), Andres Espinal (Grade 9), Jorge Guzman (Grade 9), Angel Guzman (Grade 11), Christopher Jimenez (Grade 9), Gabriella Lemus (Grade 11), and Emily Sagastume (Grade 11) to the Committee for a term of one-year to expire June 30, 2023.

Summary Background:

The Youth Advisory Committee was a budget initiative for Fiscal Year 23 to provide the City's youth with an opportunity to guide the City's programs, services and facilities for youth, to increase the participation of youth voting in local elections, and advise the City Council on the impact of City policies on younger residents.

The proposed members of the Youth Advisory Committee have been recruited from the City's afternoon Youth Center, which is comprised of youth who attend middle and high school in the City. These young people have attended a rigorous Leadership training program provided by the City's youth programming team, written personal essays, and interviewed with Council members and City staff.

Next Steps

Appoint members and begin meetings.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Approval

Community Engagement:

Meetings of the committee are open to the public and attendance is encouraged.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



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Agenda Item Report

File #: HCC-412-FY23

6/5/2023

9.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Discussion

Item Title:

Election of Council Officers and Assignment of Committee Liaisons

Suggested Action:

Discussion Only.

Summary Background:

New City Council Officers (President and Vice President) are elected at the July meeting after a City election for a term of two-years. A description of the responsibilities for each position is provided below.

Duties Prescribed in the City Charter:

The President of the Council shall, in the absence of the Mayor, preside at all meetings. In the event of a vacancy in the Office of Mayor, the President of the Council shall serve as Mayor until such time as a new Mayor is elected. The Vice President shall, in the absence of the Mayor and President, preside at all meetings.

Duties Prescribed in the Council Rules of Procedure (Resolution 2015-01)

The Mayor develops the Council meeting agenda in consultation with the Council President, Vice President, City Administrator, and City Clerk.

Additional Duties

Based on past practice of the City Council, the Council President assists with the facilitation of the meeting agenda as a "mover" of each actionable item. The Vice President typically reads the City Calendar. The President and Vice President of the Council have also assisted the Mayor in representing the City at events when the Mayor is unavailable to do so.

The Executive Committee is made up of the Mayor, Council President, Vice President, City Administrator, and City Clerk. Its primary purpose is to review upcoming Council agendas and consult with the Mayor on the development of the agenda. The Committee meets once a month or as needed.

Assignment of Council Liaisons to City Committees

After each City election, new Council liaisons are appointed to City Committees. The recommended number of Council liaisons per Committee is two (2), however there may be times that three Council liaisons are assigned.

The City Advisory Committees are listed below. Noted next to each committee is the regular meeting day and time. Full meeting calendars for committees can be found on the City's website at hyattsville.org/committees.

Name of Advisory Body	Regular Meeting Day/Time
Code Compliance Advisory Committee	Third Wednesday at 7:15 PM

Education Advisory Committee	Fourth Monday at 6:30 PM
Educational Facilities Task Force	Third Thursday at 7:00 PM
Health, Wellness, and Recreation Advisory Committee	Fourth Thursday at 7:00 PM
Hyattsville Environment Committee	Second Tuesday at 7 PM
Planning Committee	Third Tuesday at 7:00 PM
Police and Public Safety Citizen's Advisory Committee	Second Wednesday at 7 PM
Race and Equity Task Force	Fourth Tuesday at 7 PM
Shade Tree Board	First Wednesday at 7:30 PM
Youth Advisory Council	Regular meeting day/time TBD

Please note that there are no Council liaisons assigned to the Board of Supervisors of Elections or the Ethics Commission.

After Council liaison appointments are made at the July 17 meeting the Clerk's Office will send notification of any changes to the Committee Chair and Staff Liaison.

Next Steps:

Council discussion. The Council President and Vice President will be elected by the Body at the July 17, 2023, meeting. Council committee liaisons will also be assigned at the July 17 meeting.

Fiscal Impact:

N/A

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A