

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Monday, May 18, 2020

7:00 PM

Virtual Meeting

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**Your participation at this public meeting is valued and appreciated.**

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, May 18, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public Comment may be made using the e-comment feature at hyattsville.org/meetings or emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on May 18, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_pmUnPtv4Rh2IajNgEu5biA

After registering, you will receive a confirmation email containing information about joining the webinar.

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Motion to Close (7:10 p.m. - 8:10 p.m.)**

3.a Motion to Close (60 minutes)[HCC-362-FY20](#)

I move that the Mayor and Council close the Council Meeting of May 18, 2020 to consult with staff to discuss confidential commercial or financial information related to a proposed development in the City.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b) (13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter - specifically Maryland Code, § 4-335 of the General Provisions Article (protecting from disclosure confidential commercial information).

The reason for closing the meeting under this exception is to protect the City's bargaining position and to maintain legally required confidentiality in regard to commercial and/or financial information.

Sponsors: City Administrator

4. Approval of Agenda**5. Approval of the Minutes****5.a Approval of the Minutes**[HCC-363-FY20](#)

I move that the Mayor and Council approve the minutes of the Public Hearing of May 4, 2020 and the Council Meetings of April 22, 2020, March 23, 2020, October 21, 2019, and July 15, 2019.

Sponsors: City Administrator

Attachments: [Minutes May 4 PH FINAL](#)
[Minutes April 22 FINAL](#)
[Minutes Mar 23 FINAL](#)
[Minutes Oct 21 2019 FINAL](#)
[Minutes July 15 2019 CM FINAL](#)

6. Public Comment (8:10 p.m. – 8:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**7. City Administrator Update****8. Presentations (8:30 p.m. - 8:35 p.m.)**

8.a Treasurer's Update [HCC-355-FY20](#)

Presentation Only

Sponsors: City Administrator**9. Consent Items (8:35 p.m. - 8:45 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

9.a FY20 Budget Amendment: Accept and Appropriate the Smart Energy Communities Grant Award for Electric Trash Truck [HCC-351-FY20](#)

I move that the Mayor and Council amend the FY 20 budget to accept and appropriate the Maryland Smart Energy Communities Grant in the amount of \$50,000 toward the purchase of an electric trash truck, and authorize the City Administrator to enter into an agreement to receive such funds.

Sponsors: Douglas**Department:** Public Works**Attachments:** [Please DocuSign Maryland Smart Energy Commun - trash truck](#)**9.b FY20 Budget Amendment: Accept and Appropriate the Smart Energy Communities Grant Award for Solar Panels at the new Public Works building** [HCC-352-FY20](#)

I move that the Mayor and Council amend the FY 20 budget to accept and appropriate the Maryland Smart Energy Communities Grant in the amount of \$50,000 toward the design and installation of a roof top solar photovoltaic system on the new Public Works building, and authorize the City Administrator to enter into an agreement to receive such funds.

Sponsors: Douglas**Department:** Public Works**Attachments:** [Please DocuSign Maryland Smart Energy Commun - solar](#)

- 9.c Road repairs on Farragut St and 40Th Place** [HCC-353-FY20](#)
- I move that the Mayor and Council authorize an expenditure not to exceed \$118,000 for the repair of 40th Place and Farragut Streets by NZI Construction under their existing contract.
- Sponsors:** Douglas
- Department:** Public Works
- Attachments:** [Proposal Farragut Street Resurfacing proposal 40th Pl Base Repair -Washington Gas Surface Course](#)
- 9.d Acceptance of Pandemic Relief Funding Received from Prince George’s County** [HCC-356-FY20](#)
- I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Prince Georges County to receive a direct allocation of funding from their Coronavirus Relief Fund (CRF) to cover necessary expenditures directly related to the Coronavirus Disease 2019 (COVID-19).
- Sponsors:** City Administrator
- Attachments:** [County Executive Letter to MunFunding 5 6 2020 - Hyattsville](#)
- 9.e Donation of Ward 3 Discretionary Funds to St. Mark’s Food Pantry** [HCC-357-FY20](#)
- I move that the Mayor and Council authorize the disbursement of \$1,179 from the Ward 3 Discretionary funds to support food security in Hyattsville by donating to the St. Mark’s food pantry.
- Sponsors:** Simasek and Suiter
- 9.f Memorandum of Understanding: CAPABLE Program** [HCC-358-FY20](#)
- I move that the Mayor and Council authorize the City Administrator to negotiate a one-year extension to the Memorandum of Understanding between the City, Habitat for Humanity, and Hyattsville Aging in Place (HAP) to promote the CAPABLE home modification program. The MOU will be extended through May 31, 2021.
- Sponsors:** City Administrator
- Department:** City Clerk
- Attachments:** [Capable MOU HAP and HHMM 5-2019](#)

10. Action Items (8:45 p.m. - 9:45 p.m.)**10.a Hyattsville Ordinance 2020-03: Fiscal Year 2021 Budget**[HCC-361-FY20](#)

I move that the Mayor and Council approve Hyattsville Ordinance 2020-03, adopting an annual budget for fiscal Year 2021 beginning July 1, 2020 through June 30, 2021, for the General Purpose; fixing the tax rates for the Fiscal Year beginning July 1, 2020; authorizing collection of taxes herein levied; and appropriating funds for the Fiscal Year (FIRST READING).

Sponsors: City Administrator

Department: City Clerk

Attachments: [Revised Budget Memo, May 15 2020](#)
[Hyattsville Ordinance 2020-03 FY 2021 Budget \(1\) Revised 5 13 20](#)
[University Town Center Special Tax Report \(2020\) \(1\) 5 14 2020](#)

10.b West Hyattsville Road Reconstruction Project - Phase 1[HCC-325-FY20](#)

I move that the Mayor and Council authorize an expenditure of \$545,000.00 to NZI Construction for the first phase of the West Hyattsville Road Reconstruction Project under their current contract.

Sponsors: Douglas

Department: Public Works

Attachments: [Proposal Hyattsville's West Side Resurfacing Phase 1 \(1\)](#)

10.c Magruder Pointe Development - Detailed Site Plan Discussion and Action[HCC-343-FY20](#)

I move the Mayor and Council submit the following correspondence to the Planning Board in regard to the Magruder Pointe Detailed Site Plan.

Consistent with past correspondence with the Planning Board and M-NCPPC Staff, the Hyattsville City Council respectfully requests the applicant and the Planning Board to delay its consideration of the detailed site plan application until the City's legal appeal of the parent CSP application has been resolved. Any action taken regarding this application may be reversed in the future depending on the outcome of the appeal. Despite great opposition by the City, if the applicant and the Planning Board is to proceed with consideration of DSP-18005, the City requests the Planning Board consider the following revisions to the application as conditions for approval:

- (1) All single family attached units present on the upper lot of the site shall incorporate pitched roofs (as opposed to low-slope roofs), consistent with the architecture of the single family detached dwelling units.
- (2) The shared driveway area between Lots 20 and 22, which does not reside on private property, shall be entrusted to the site's HOA for ownership and maintenance, as proposed in the City's Exhibit 1, submitted for the record. OR All lots shall have separate dedicated driveway aprons as proposed in the City's Exhibit 2, submitted for the record.
- (3) All lots shall meet the minimum lot area standard, without exception.
- (4) Three-foot side-yards of adjacent houses shall not abut.
- (5) Buyers of single-family detached homes that are not outfitted with a wraparound porch shall have an option to include a separate side porch in the design and construction of the dwelling.
- (6) The applicant shall ensure all walkways and entrances can accommodate individuals with accessibility and mobility issues.
- (7) For those units without rooftop decks, the roof of the garage shall match the pitch and style of the accompanying dwelling unit.
- (8) In order to mirror a more natural egress, a structured pathway shall be included on the west side of the site to give individuals a direct pathway from Hamilton Street to Magruder Park.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - DSP 18005 - Magruder Pointe - Action FINAL](#)
[Magruder Pointe Presentation 2 4.17.20-pages-1-6](#)
[Magruder Pointe Presentation 2 4.17.20-pages-7-12](#)
[ARCP-DSP-18005-Updated-pages-1-3](#)
[ARCP-DSP-18005-Updated-pages-4-6](#)
[ARCP-DSP-18005-Updated-pages-7-9](#)
[A-SOJ-DSP-18005](#)
[Driveway Details for Hyattsville](#)
[Planning Committee Draft Minutes - April 21, 2020 \(1\)](#)

Legislative History

5/4/20

City Council

Continued

11. Discussion Items (9:45 p.m. - 10:15 p.m.)

11.a Pandemic Fund MOU Criteria Discussion

[HCC-365-FY20](#)

Discussion Only

Sponsors: City Administrator

Department: City Clerk

Attachments: [Memo - COVID Grant - Businesses](#)
[COVID Relief Fund Grant CDC](#)
[COVID Relief Fund Grant CASA](#)
[COVID Relief Fund Grant EPG](#)

12. Council Dialogue (10:15 p.m. - 10:25 p.m.)

13. Community Notices and Meetings

13.a Main City Calendar: May 19 - June 1, 2020

[HCC-366-FY20](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar May 19-June 1, 2020 051320](#)

14. Motion to Adjourn