

# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, May 18, 2020 at 7:00 PM

### **MEETING NOTICE:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, May 18, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at [hyattsville.org/meetings](https://hyattsville.org/meetings).

### **PUBLIC PARTICIPATION:**

Public Comment may be made using the e-comment feature at [hyattsville.org/meetings](https://hyattsville.org/meetings) or emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on May 18, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar: [https://zoom.us/webinar/register/WN\\_pmUnPtv4Rh2lajNgEu5biA](https://zoom.us/webinar/register/WN_pmUnPtv4Rh2lajNgEu5biA)

After registering, you will receive a confirmation email containing information about joining the webinar.

- 1. Call to Order – *the meeting was called to order at 7:07 p.m.; Mayor Candace Hollingsworth was absent; all other Councilmembers were present.***
- 2. Pledge of Allegiance to the Flag**
- 3. Motion to Close (7:10 p.m. – 8:10 p.m.)**

#### **3.a) Motion to Close (60 minutes) – *APPROVED, UNANIMOUS***

**HCC-362-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move that the Mayor and Council close the Council Meeting of May 18, 2020 to consult with staff to discuss confidential commercial or financial information related to a proposed development in the City.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b) (13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter - specifically Maryland Code, § 4-335 of the General Provisions Article (protecting from disclosure confidential commercial information).

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The reason for closing the meeting under this exception is to protect the City's bargaining position and to maintain legally required confidentiality in regard to commercial and/or financial information. *The Council entered Closed Session at 7:12 p.m. The Council returned to open session at 9:01 p.m. on a motion made by Councilmember Edouard Haba, seconded by Councilmember Solomon and approved unanimously by the body at 8:51 p.m.*

4. **Approval of the Agenda – APPROVED, UNANIMOUS.**

5. **Approval of the Minutes**

5.a) **Approval of the Minutes – APPROVED, UNANIMOUS**

**HCC-363-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Minutes May 4 PH FINAL](#)

[Minutes April 22 FINAL](#)

[Minutes Mar 23 FINAL](#)

[Minutes Oct 21 2019 FINAL](#)

[Minutes July 15 2019 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the Public Hearing of May 4, 2020 and the Council Meetings of April 22, 2020, March 23, 2020, October 21, 2019, and July 15, 2019.

6. **Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker**

7. **City Administrator Update (8:20 p.m. - 8:30 p.m.)**

8. **Presentations (8:30 p.m. - 8:35 p.m.)**

8.a) **Treasurer's Update (5 minutes)**

**HCC-355-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

9. **Consent Items (8:35 p.m. – 8:45 p.m.)**

9.a) **FY20 Budget Amendment: Accept and Appropriate the Smart Energy Communities Grant Award for Electric Trash Truck – APPROVED, UNANIMOUS**

**HCC-351-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Please DocuSign Maryland Smart Energy Communit - trash truck](#)

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I move that the Mayor and Council amend the FY 20 budget to accept and appropriate the Maryland Smart Energy Communities Grant in the amount of \$50,000 toward the purchase of an electric trash truck, and authorize the City Administrator to enter into an agreement to receive such funds.

**9.b) FY20 Budget Amendment: Accept and Appropriate the Smart Energy Communities Grant Award for Solar Panels at the new Public Works Building – *APPROVED, UNANIMOUS***  
**HCC-352-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Please DocuSign Maryland Smart Energy Commun - solar](#)

I move that the Mayor and Council amend the FY20 budget to accept and appropriate the Maryland Smart Energy Communities Grant in the amount of \$50,000 toward the design and installation of a roof top solar photovoltaic system on the new Public Works building, and authorize the City Administrator to enter into an agreement to receive such funds.

**9.c) Road Repairs on Farragut Street and 40<sup>th</sup> Place – *APPROVED, UNANIMOUS***  
**HCC-353-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Proposal Farragut Street Resurfacing proposal 40th Pl Base Repair -Washington Gas Surface Course](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$118,000 for the repair of 40th Place and Farragut Streets by NZI Construction under their existing contract.

**9.d) Acceptance of Pandemic Relief Funding Received from Prince George's County – *APPROVED, UNANIMOUS***  
**HCC-356-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[County Executive Letter to MunFunding 5 6 2020 - Hyattsville](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Prince Georges County to receive a direct allocation of funding from their Coronavirus Relief Fund (CRF) to cover necessary expenditures directly related to the Coronavirus Disease 2019 (COVID-19).

**9.e) Donation of Ward 3 Discretionary Funds to Mark's Food Pantry – *APPROVED, UNANIMOUS***  
**HCC-357-FY20**

**Lead Sponsor:** Suiter

**Co-Sponsor(s):** Simasek

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I move that the Mayor and Council authorize the disbursement of \$1,179 from the Ward 3 Discretionary funds to support food security in Hyattsville by donating to the St. Mark's food pantry.

**9.f) Memorandum of Understanding: CAPABLE Program – APPROVED, UNANIMOUS  
HCC-358-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Capable MOU HAP and HHMM 5-2019](#)

I move that the Mayor and Council authorize the City Administrator to negotiate a one-year extension to the Memorandum of Understanding between the City, Habitat for Humanity, and Hyattsville Aging in Place (HAP) to promote the CAPABLE home modification program. The MOU will be extended through May 31, 2021.

**10. Action Items (8:45 p.m. – 9:45 p.m.)**

**10.a) Hyattsville Ordinance 2020-03: Fiscal Year 2021 Budget – APPROVED, AS AMENDED,  
UNANIMOUS**

**HCC-361-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Revised Budget Memo, May 15 2020](#)

[Hyattsville Ordinance 2020-03 FY 2021 Budget \(1\) Revised 5 13 20](#)

[University Town Center Special Tax Report \(2020\) \(1\) 5 14 2020](#)

I move that the Mayor and Council approve Hyattsville Ordinance 2020-03, adopting an annual budget for fiscal Year 2021 beginning July 1, 2020 through June 30, 2021, for the General Purpose; fixing the tax rates for the Fiscal Year beginning July 1, 2020; authorizing collection of taxes herein levied; and appropriating funds for the Fiscal Year (FIRST READING).

I further move to add \$100K to the budget to cover the Cost of Living Adjustment (COLA) for Hyattsville City staff.

**10.b) West Hyattsville Road Reconstruction Project – Phase 1 – APPROVED, UNANIMOUS  
HCC-325-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Proposal Hyattsville's West Side Resurfacing Phase 1 \(1\)](#)

I move that the Mayor and Council authorize an expenditure of \$545,000.00 to NZI Construction for the first phase of the West Hyattsville Road Reconstruction Project under their current contract.

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### 10.c) Magruder Pointe Development – Detailed Site Plan Discussion and Action – **APPROVED, AS AMENDED, UNANIMOUS**

HCC-343-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - DSP 18005 - Magruder Pointe - Action FINAL](#)

[Magruder Pointe Presentation 2 4.17.20-pages-1-6](#)

[Magruder Pointe Presentation 2 4.17.20-pages-7-12](#)

[ARCP-DSP-18005-Updated-pages-1-3](#)

[ARCP-DSP-18005-Updated-pages-4-6](#)

[ARCP-DSP-18005-Updated-pages-7-9](#)

[A-SOJ-DSP-18005](#)

[Driveway Details for Hyattsville](#)

[Planning Committee Draft Minutes - April 21, 2020 \(1\)](#)

I move the Mayor and Council submit the following correspondence to the Planning Board in regard to the Magruder Pointe Detailed Site Plan.

Consistent with past correspondence with the Planning Board and M-NCPPC Staff, the Hyattsville City Council respectfully requests the applicant and the Planning Board to delay its consideration of the detailed site plan application until the City's legal appeal of the parent CSP application has been resolved. Any action taken regarding this application may be reversed in the future depending on the outcome of the appeal. Despite great opposition by the City, if the applicant and the Planning Board is to proceed with consideration of DSP-18005, the City requests the Planning Board consider the following revisions to the application as conditions for approval:

- (1) All single family attached units present on the upper lot of the site shall incorporate pitched roofs (as opposed to low-slope roofs), consistent with the architecture of the single family detached dwelling units.
- (2) The shared driveway area between Lots 20 and 22, which does not reside on private property, shall be entrusted to the site's HOA for ownership and maintenance, as proposed in the City's Exhibit 1, submitted for the record. OR All lots shall have separate dedicated driveway aprons as proposed in the City's Exhibit 2, submitted for the record.
- (3) All **single-family detached** lots shall meet the minimum lot area standard **of 5,000 square feet**, without exception.
- (4) Three-foot side-yards of adjacent houses shall not abut.
- (5) Buyers of single-family detached homes that are not outfitted with a wraparound porch shall have an option to include a separate side porch in the design and construction of the dwelling.
- (6) The applicant shall ensure all walkways and entrances can accommodate individuals with accessibility and mobility issues.
- (7) For those units without rooftop decks, the roof of the garage shall match the pitch and style of the accompanying dwelling unit.

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- (8) In order to mirror a more natural egress, a structured pathway shall be included on the west side of the site to give individuals a direct pathway from Hamilton Street to Magruder Park.

**11. Discussion Items (9:45 p.m. – 10:15 p.m.)**

**11.a) Pandemic Fund MOU Criteria Discussion**

**HCC-365-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Memo - COVID Grant - Businesses](#)

[COVID Relief Fund Grant CDC](#)

[COVID Relief Fund Grant CASA](#)

[COVID Relief Fund Grant EPG](#)

**12. Council Dialogue (10:15 p.m. – 10:25 p.m.)**

**13. Community Notices and Meetings**

**13.a) Main City Calendar: May 19 - June 1, 2020**

**HCC-366-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Main City Calendar May 19-June 1, 2020 051320](#)

**14. Motion to Adjourn – *APPROVED, UNANIMOUS; the meeting adjourned at 12:48 a.m.***

**ATTEST:**

**MAY 20, 2020**



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**Laura Reams, City Clerk**