



July 21, 2021

Mr. Hal Metzler, Jr.  
City of Hyattsville  
4310 Gallatin Street  
Hyattsville, MD 20781

RE: Proposed Task Order 01G for Commissioning Services  
for City of Hyattsville Public Safety Building, 3505 Hamilton Street  
DPW07132015 / JMT #16-1916-01G

Dear Mr. Metzler,

JOHNSON, MIRMIRAN & THOMPSON is pleased to provide JMT's Task Order 01G proposal to the City of Hyattsville for Commissioning Services for the New Public Safety Building located on 3505 Hamilton Street. Technical commissioning services will be by our sub-consultant, Wright Commissioning. The purpose of the technical commissioning services is to provide systematic documented confirmation that the building systems achieve the highest level of functional integrity and are in compliance with the design intent and performance requirements of the owner and occupants.

The scope of work and deliverables will include:

- Commissioning
- Prepare a construction phase construction plan.
- Schedule the construction phase commissioning meeting.
- Review the equipment submittals for the systems to be commissioned. Provide written comments.
- Check installation against contract documents for adequate accessibility for maintenance and component replacement or repair. Provide field installation verification reports.
- Witness equipment, subsystem, and system installation, start-up and testing. Develop and perform functional performance test reports for start-up of the equipment and systems.
- Maintain a master issues log for any deficiencies. Provide written progress reports.
- Meet with TAB contractor and ensure that the TAB contractor has all forms required for proper data collection.
- Develop and conduct the performance verification tests.
- Ensure that operations and Maintenance Manuals and other as-built records have been updated.
- Prepare a final commissioning report.

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- Training coordination and documented verification of operator training.

**Total Amount Not to Exceed**

**\$52,650.00**

**Assumptions:**

- a. Design drawings and cost estimates are excluded.
- b. FF&E not included.

Thank you for using JOHNSON, MIRMIRAN & THOMPSON to provide these services.

Very truly yours,

JOHNSON, MIRMIRAN & THOMPSON, INC



Jonathan J. Ryan, PE, CCM, PMP  
Senior Vice President

cc: Soli Guille, JMT

Johnson, Mirmiran & Thompson				
COST SUMMARY FORMAT				
PART I - GENERAL				
CLIENT: City of Hyattsville - Professional Consulting & Design Services	Hyattsville Public Safety Building Commissioning		DPW07132015	Task Order 01G
CONSULTANT: Johnson, Mirmiran & Thompson	JMT -16-1916-01G		PROPOSAL DATE 7-Jul-21	
ADDRESS: 601 New Jersey Ave, Suite 210 Washington, DC 20001				
COST SUMMARY				
1. DIRECT LABOR (Specify labor categories)	HOURS	HOURLY RATE	ESTIMATED COST	TOTALS
Project Manager	100	\$125.00	\$ 12,500.00	
Total Hours	100			
DIRECT LABOR SUBTOTAL:			\$ 12,500.00	
2. INDIRECT COSTS (Specify)	RATE	X DIRECT LABOR TOTAL =	ESTIMATED	
OVERHEAD AND PAYROLL BURDEN	0%		\$ -	
INDIRECT COSTS SUBTOTAL			\$ -	
3. TOTAL OF DIRECT LABOR & INDIRECT COSTS (Combined Sum of Items 1 & 2)				\$ 12,500.00
4. PROFIT - (Fixed Hourly Rate)				\$ -
5. TOTAL PROFESSIONAL FEE (Combined Sum of Items 3 & 4)				\$ 12,500.00
6. OTHER DIRECT COSTS (refer to attached itemization)				
7. EXPENSES	QTY.	COST	ESTIMATED COST	
a. Transportation (personal car)	0	\$ 0.58	\$ -	
c. Photocopies (internal)	NA	included in contract	\$ -	
d. Photocopies (Outside Copying)	0	sheets X \$0.10/sheet	\$ -	
e. Drawing Prints	0	sheets X \$1/sheet	\$ -	
f. Mylar Prints		sheets X \$25/sheet	\$ -	
			\$ -	
EXPENSES SUBTOTAL			\$ -	
8. EQUIPMENT, MATERIALS, SUPPLIES (See attached itemization)	QTY.	COST	ESTIMATED COST	
			\$ -	
			\$ -	
EQUIPMENT SUBTOTAL:			\$ -	
9. SUBCONSULTANT(S)			ESTIMATED COST	
a. Wright Commissioning	1	\$ 36,500.00	\$ 36,500.00	
b.	0	\$ -	\$ -	
c	0	\$ -	\$ -	
SUBCONSULTANT(S) - SUBTOTAL:			\$ 36,500.00	
10. SUBCONSULANT MARKUP			ESTIMATED COST	
a. Wright Commissioning	36,500	0.10	\$ 3,650.00	
b.			\$ -	
c.			\$ -	
SUBCONSULTANT(S) - SUBTOTAL:			\$ -	
OTHER SUBTOTAL			\$ 3,650.00	
OTHER DIRECT COSTS TOTAL: (Combined Sum of Items 7, 8, 9, 10)				\$ 40,150.00
TOTAL PRICE (Combined Sum of Items 5 & 10)				\$ 52,650.00