

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

Register in advance for this webinar:

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**Monday, May 1, 2023**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Danny Schaible, Council Vice President, Ward 2**  
**Sam Denes, Ward 1**  
**Joanne Waszczak, Ward 1**  
**Emily Strab, Ward 2**  
**Ben Simasek, Ward 3**  
**Jimmy McClellan, Ward 3**  
**Edouard Haba, Ward 4**  
**Daniel Peabody, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, May 1, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_KsHF3vf-S92PX9Lr-OKIhA](https://us06web.zoom.us/webinar/register/WN_KsHF3vf-S92PX9Lr-OKIhA)

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. Community Notices and Meetings**
  - 5.a. Main City Calendar: May 2, 2022 - May 15, 2022** [HCC-364-FY23](#)  
N/A  
**Sponsors:** City Administrator  
**Department:** City Clerk  
**Attachments:** [City Calendar May 2, 2023 - May 15, 2023](#)
- 6. City Administrator Update (7:20 p.m. - 7:40 p.m.)**
- 7. Presentations (7:40 p.m. - 8:00 p.m.)**

**7.a. DeMatha Site Plan - Amendment to DSP-97030/03**[HCC-373-FY23](#)

Presentation Only.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - DeMatha Site Plan - Amendment to DSP097030-02](#)  
[DeMatha DSP Presentation \(002\)](#)

**Proclamations****a. Proclamation of Municipal Clerks Week**[HCC-366-FY23](#)

I move that the Mayor and Council adopt a proclamation recognizing the week of April 30 through May 6, 2023, as Municipal Clerks Week in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Municipal Clerks Week 2023](#)

**b. Proclamation of Mental Health Awareness Month**[HCC-367-FY23](#)

I move that the Mayor and Council proclaim May 2023 as Mental Health Awareness Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Mental Health Month 2023](#)

**c. Proclamation Recognizing Jewish American Heritage Month**[HCC-368-FY23](#)

I move that Mayor and Council adopt a proclamation to declare May 2023 as Jewish American Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Jewish American Heritage Month 2023](#)

**d. Proclamation of Citizenship Celebration Day [HCC-369-FY23](#)**

I move that the Mayor and Council proclaim May 6, 2023, as Citizenship Celebration Day in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Citizen Celebration Day 2023](#)

**e. Proclamation of Children's Mental Health Matters Week [HCC-370-FY23](#)**

I move that the Mayor and Council adopt a proclamation recognizing May 7-13, 2023 as Children's Mental Health Matters week in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Childrens Mental Health Matters Week 2023](#)

**f. Proclamation of Asian American Native Hawaiian Pacific Islander Heritage Month [HCC-371-FY23](#)**

I move that the Mayor and Council adopt a proclamation recognizing May 2023 as Asian American Native Hawaiian Pacific Islander Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0501 Asian Pacific Native Hawaiian American Heritage Month 2023](#)

**8. Consent Items (8:00 p.m. - 8:05 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**8.a. Neighborhood Design Center - Work Order**[HCC-362-FY23](#)

I move the Mayor and Council authorize the City Administrator to execute a work order with Neighborhood Design Center, under the terms of the Master Contract for Services, for a total cost not to exceed \$40,000 for the purpose with assisting the City in the design of The Spot, a trailhead and recreational amenity to be located at the east terminus of 4500 block of Hamilton Street, Hyattsville.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - NDC Contract](#)  
[NDC The Spot Redesign](#)

**8.b. IT Adobe Suite Licensing - GHA Technologies Inc.**[HCC-363-FY23](#)

I move the Mayor and Council to authorize the City Administrator to execute a work order with GHA Technologies Inc. in the amount not to exceed \$16,000 for the purpose of providing the City with Adobe Suite licensing products necessary to support City operations.

**Sponsors:** City Administrator

**Department:** Information Technology

**Attachments:** [Memo - IT Adobe Licensing - 4.25.2023](#)

**8.c. ARPA: Staff Salary Adjustments**[HCC-374-FY23](#)

I move that the Mayor and Council authorize the use of American Rescue Plan Act funds in an amount not to exceed \$759,000 for the purposes of reimbursing the City's General Fund for expenditures related to salary adjustments for City employees based on the results of the 2023 Compensation Study.

**Sponsors:** City Administrator

**Department:** Human Resources

**Attachments:** [Comp Study Adjust. Cost Summary](#)

**9. Action Items (8:05 p.m. - 9:00 p.m.)**

**9.a. American Rescue Plan Act Funds Allocation**[HCC-376-FY23](#)

I move that the Mayor and Council allocate a total of \$6,236,500 of American Rescue Plan Act funds for the following projects and amounts:

**Title of Project Proposal      Amount**

Ager Rd/Queens Chapel Alley Pedestrian Safety Improvements    \$1,500,000

Driskell Park Community Building Renovation    \$500,000

Public Wi-fi Study    \$60,000

Beautify Alternate Route 1    \$200,000

Hyattsville Tree Canopy Restoration Budget    \$331,000

City Facilities Security Upgrades    \$200,000

Hyattsville Crossing BID    \$150,000

Environmental Depot    \$600,000

Circulator Study Update    \$25,000

Mental Health Coordinator for Teen Center    \$100,000

Expand Electronic Sign System    \$120,000

Publish a Small Business Directory Online    \$80,000

Public Restroom and Shower Facilities in City-Owned Parks    \$300,000

Driskell Park Three Season Programmable Outdoor Space    \$300,000

SMART Waste Management Study    \$60,000

PD Recruitment Advertising    \$15,000

The Spot Placemaking Project    \$250,000

Updates to City Building Restrooms    \$280,000

VR Training Technology - PD    \$110,000

City Building 2nd Floor Renovations    \$800,000

Solar Community Message Boards    \$71,500

IT Infrastructure Investment    \$150,000

Scholarships for City Camps    \$34,000

**Sponsors:**      City Administrator

**Department:**      Finance

**9.b. Enterprise Community Partners Inc. - Rent Stabilization Ordinance Technical Analysis**[HCC-372-FY23](#)

I move the City Council authorize the City Administrator to execute a contract for services with Enterprise Community Enterprise, Inc to provide the City with a Rent Stabilization Policy Study to inform the City's Rent Stabilization Ordinance, for a cost not to exceed \$40,000.

**Sponsors:**      City Administrator

**Department:**      Community & Economic Development

**Attachments:**      [Memo - Enterprise Rent Stabilization Analysis](#)

**10. Council Dialogue (9:00 p.m. - 9:10 p.m.)**

**11. Motion to Adjourn**