

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

[https://us06web.zoom.us/webinar/register/WN\\_6\\_VePq5lQn6gtAheprqj\\_Q](https://us06web.zoom.us/webinar/register/WN_6_VePq5lQn6gtAheprqj_Q)

**Tuesday, January 16, 2024**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Tuesday, January 16, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_6\\_VePq5lQn6gtAheprqj\\_Q](https://us06web.zoom.us/webinar/register/WN_6_VePq5lQn6gtAheprqj_Q)

**1. Call to Order and Council Roll Call****2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[\*\*HCC-177-FY24\*\*](#)

I move that the Mayor and Council approve the minutes of the March 7, 2022, October 16, 2023, November 6, 2023, November 20, 2023, and January 2, 2024 City Council Meetings.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Minutes Nov 6 2023](#)  
[Minutes Nov 20 2023](#)  
[Minutes Oct 16 2023](#)  
[Minutes Jan02 2024](#)  
[Minutes Mar 7 2022](#)

5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m - 7:40 p.m.)**
7. **Consent Items (7:40 p.m. - 7:45 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**7.a. Purchase of Upfitting Equipment from Frontline** [HCC-176-FY24](#)

I move that the Mayor and Council authorize the Police Department to purchase upfitting equipment for two (2) K-9 Chevrolet Tahoe's from Frontline in the amount not to exceed \$90,000.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Frontline Tahoe K9 Quote](#)

**7.b. Furniture Order for City Administration Building and Public Works - Phase 1 -** [HCC-178-FY24](#)  
**ARPA**

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Douron for the purchase of furniture for the HR, Clerk, and Code Compliance Offices for an encumbered amount not to exceed \$68,000. This purchase is facilitated utilizing the Mid-Atlantic Purchasing Team collective purchasing agreement of which the City is a member and will be funded using ARPA funds for the renovation of 4310 Gallatin St as previously authorized. The Treasurer is authorized to make the necessary budget amendments necessary to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [City Clerk 3rd Floor Renovation](#)

[HR Office furniture quote](#)

[DPW Desks 2024 Four Units](#)

[DPW Desks 2024 Three Units](#)

**8. Action Items (7:45 p.m. - 8:45 p.m.)**

**8.a. Communications Consultant Agreement with Mission Critical Partners** [HCC-180-FY24](#)

I move Mayor and Council to authorize the City Administrator to enter into an agreement between the Hyattsville Police Department and Mission Critical Partners not to exceed the amount of \$58,200, pending legal sufficiency.

**Sponsors:** City Administrator

**Department:** Police Department

**8.b. Approval of Whiting-Turner Change Order for IT and Security at 3505 Hamilton St Adaptive Reuse Project** [HCC-173-FY24](#)

I move that the Mayor and Council authorize the City Administrator to execute a change order to the contract with Whiting-Turner for 3505 Hamilton St Public Safety Building Adaptive Reuse Project in an amount not to exceed \$1,250,000 to add the IT and Security Scope to the Project, pending legal review. \$650,000 will be funded utilizing ARPA funds as approved by Council in Dec 2023, the remaining balance will be funded using the FY24 CIP budget.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [019743-Pending PCO-0069-2023.12.19 Rev 4 without GCs](#)

**9. Council Dialogue (8:45 p.m. - 8:55 p.m.)****10. Motion to Adjourn**