

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

[https://us06web.zoom.us/webinar/register/WN\\_I1rh9hcQS1\\$N7Kv2oMVS7w](https://us06web.zoom.us/webinar/register/WN_I1rh9hcQS1$N7Kv2oMVS7w)

**Monday, February 5, 2024**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, February 5, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_l1rh9hcQS1SN7Kv2oMVS7w](https://us06web.zoom.us/webinar/register/WN_l1rh9hcQS1SN7Kv2oMVS7w)

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Approval of the Minutes**

**4.a. Approval of the Minutes**[HCC-181-FY24](#)

I move that the Mayor and Council approve the minutes of the February 7, 2022, February 22, 2022, February 27, 2023, December 4, 2023, December 18, 2023, and January 16, 2024 City Council Meetings.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Minutes Feb 22 2022](#)

[Minutes Feb 27 2023](#)

[Minutes Jan 16 2004](#)

[Minutes Dec 18 2023](#)

[Minutes Dec 04 2023](#)

[Minutes Feb 07 2022](#)

**5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker****6. City Administrator Update (7:20 p.m - 7:40 p.m.)****7. Presentations (7:40 p.m. - 8:20 p.m.)****7.a. City Flag Redesign Presentation**[HCC-188-FY24](#)

For presentation.

**Sponsors:** McClellan

**Department:** Legislative

**Attachments:** [Hyattsville Flag Redesign Presentation](#)

**7.b. ARPA Consultant Update**[HCC-196-FY24](#)

Presentation

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [ARPA Expenditures and Obligations - Status thru 12312023 - Final - v01292024](#)

**8. Proclamations**

**8.a. Proclamation Celebrating February 2024 as Black History Month in the City of Hyattsville** [HCC-189-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating February 2024 as Black History Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0205 Black History Month 2024](#)

**9. Consent Items (8:20 p.m. - 8:25 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**9.a. Purchase of Replacement Playground Equipment for Driskell Park** [HCC-182-FY24](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with Playground Specialists for the purchase and install of new swings at Driskell Park for an encumbrance not to exceed \$25,000. This purchase is funded in the FY24 Capital Improvement Program budget, and the Treasurer is authorized to make the necessary budget modifications to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [240124 - Driskell Park - Playground Specialists - Proposal for replacement of swings](#)

**9.b. Disbursement of Ward 1 Discretionary Funds** [HCC-183-FY24](#)

I move that the Mayor and Council authorize the disbursement of \$350 from the Ward 1 discretionary fund to the Hyattsville Community Development Corporation, for expenses related to the Hyattsville Trolley Trail celebration on January 27, 2024.

**Sponsors:** Denes and Waszczak

**Department:** City Clerk

**9.c. King Park Landscaping**[\*\*HCC-184-FY24\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$225,000 to SMC for the construction of hardscaping and installation of landscaping for King Park under their existing contract with the City. This work will be funded utilizing ARPA Funds as previously authorized by the Council.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2024 01 18 SMC TO37 King Park Landscaping](#)

**9.d. Schedule In-Person Budget Work Session of February 26, 2024**[\*\*HCC-185-FY24\*\*](#)

I move that the Mayor and Council schedule a Council Work Session for Monday, February 26, 2024 at 7 PM to be held in person in the multipurpose room at 4310 Gallatin Street for Council to discuss the FY25 budget.

**Sponsors:** City Administrator

**Department:** City Clerk

**9.e. Replacement of drainage and garage floor at 4633 Arundel Place**[\*\*HCC-187-FY24\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$45,000 to NZI Construction for the repair of the drainage and replacement of the garage floor at 4633 Arundel Place under their existing contract with the City. This work is funded in the FY24 CIP budget, and the Treasurer is authorized to make the budget modifications necessary to encumber this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [240126 - 4633 Arundel - NZI - Proposal DPWT Old Shop Area Concrete Floor w Plumbing 2024](#)

**9.f. Replacement of the Roof at 4633 Arundel Place**[\*\*HCC-190-FY24\*\*](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Moore Construction for the replacement of the roof at 4633 Arundel Place, for an encumbrance not to exceed \$145,000, pending legal review. This work is budgeted in the FY24 CIP budget and the Treasurer is authorized to make the necessary modifications to the budget to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Moore roof quote 4633](#)

**9.g. Purchase of Two Truck for Public Works**[\*\*HCC-192-FY24\*\*](#)

I move that the Mayor and Council authorize the City Administrator to purchase two 2024 Chevrolet Silverado pickup trucks from Sport Automotive for an expenditure not to exceed \$100,000. The Treasurer is authorized to make the necessary budget amendments to facilitate this expenditure from the FY24 approved Capital budget.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2024 CK10743 SPECS with QUOTE](#)

**9.h. Design, Engineering and Permitting of “The Spot” - ARPA**[\*\*HCC-194-FY24\*\*](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with Bradley Site Design, Inc for the design, engineering, and permitting the Trolley Trail Head Park (known as The Spot) for an expenditure not to exceed \$130,000, pending legal review. The project will be funded using grant funding and ARPA funding. The Treasurer is authorized to make the necessary budget amendment required to encumber the funds authorized.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [BSD Proposal - The Spot \(2\)](#)

**9.i. Upfitting of Facilities Maintenance Van**[HCC-195-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Intercon Truck equipment for the upfitting the new Facilities Maintenance van for an expenditure not to exceed \$12,000 to be funded in the FY24 CIP budget. The Treasurer is authorized to make the budget amendments necessary to encumber this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [31256 City Hyatt Van Shelv Strobes](#)

**10. Action Items (8:25 p.m. - 9:15 p.m.)****10.a. Authorization of Letter to District Council: Suffrage Point**[HCC-191-FY24](#)

I move the Council authorize the Mayor to send a letter to the District Council regarding DSP-21001, Suffrage Point. The letter shall request the District Council remand the approval of the subject application.

**Sponsors:** City Administrator

**Department:** Community & Economic Development



**10.b. Library Apartments/3325 Toledo Road Garage Redevelopment Detailed Site Plan (DSP) 01002-04** [HCC-197-FY24](#)

I move that the Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of applicant's request for the following modifications

and the following conditions to Detailed Site Plan 01002-04.

1. The City Supports the applicant's request for a modification from the design standards to locate transformers above-ground along Democracy Ave where TDDP standards require that on A Streets, B Streets, Pedestrian Streets, or Promenades, no new public utilities, including, but not limited to, transmission or distribution lines and mechanical equipment, are permitted aboveground, if applicable.
2. The City Supports the applicant's request for a modification from the design standards for building frontage that varies from 9' - 23' deep where the requirement for minimum frontage zone depth/build -to line, on all existing "B" Streets, is 15' and the maximum frontage zone depth/build-to line is 20'.
3. The City Supports the applicant's request for a modification from the design standards for street light fixtures to be spaced between 40' to 45' apart where a maximum of 40' is required.
4. The City Supports the applicant's request for a modification from the design standards to allow ground floor ceiling to maintain an 11'6' clearance where TDDP Standards requires the ground floor ceiling to have a minimum 14' clearance.
5. The City Supports the applicant's request for a modification from the design standards for buildings wider than 50' shall be designed as a series of building fronts no wider than 50'. The applicant is requesting a deviation from this standard due to the unique elements and structural constraints of the proposed development which seeks to re-purpose 50% of an existing parking garage to incorporate a multifamily building.
6. The City Supports the applicant's request for a modification from the design standards for building placement that requires 100% minimum A street, Pedestrian Street, or Promenade and 60% Minimum B street for the side street building placement. The applicant is requesting to validate the existing conditions due to the unique nature of repurposing of an existing parking garage to incorporate a multi-family building which is further constrained by an existing retaining wall.

The City recommends the following conditions of approval:

1. All transformers associated with this development shall be relocated south within the southern courtyard pending the approval by PEPCO. Alternatively, all transformers shall be relocated further south and properly screened as indicated in Sheet DSP-25.
2. The applicant shall integrate public art features to mitigate the volume/massing of the three stair cases on the eastern façade along Democracy Avenue into the development.
3. The applicant shall further address plans for the designated trash collection area which we believe does not adequately safeguard interactions with pedestrians and vehicular traffic within the garage.
4. Prior to Planning Board approval, execute a Declaration of Covenants Agreement with the City that includes, at a minimum, the following provisions:
  - a. Provision of public access easement to the City for any sidewalk along Toledo Road not located within the ROW

- b. Acknowledgement of applicant responsibility for maintenance of pedestrian light fixtures, landscaping, and sidewalks
- c. Restrictions related to construction staging and hours of operation, if needed
- d. If feasible, provision of an outdoor public art feature

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [2023-01-05 Library Apts DSP 01002-04 Draft staff report](#)  
[A-SOJ-DSP-01002-04](#)  
[ARCH-DSP-01002-04](#)  
[BPIS-DSP-01002-04](#)  
[LGHT-DSP-01002-04](#)  
[LSP-DSP-01002-04](#)  
[Metro III Memo](#)

**11. Council Dialogue (9:15 p.m. - 9:25 p.m.)**

**12. Motion to Adjourn**