

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_wTnnZELjQreL698DTbNZoA

Monday, October 19, 2020

7:00 PM

Virtual

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, October 19, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at www.hyattsville.org/meetings or by emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on October 19, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

https://zoom.us/webinar/register/WN_wTnnZELjQreL698DTbNZoA

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a) Approval of the Minutes**[HCC-112-FY21](#)

I move that the Mayor and Council approve the minutes of the City Council meeting of October 5, 2020.

Sponsors: City Administrator

Attachments: [Minutes Oct 5, 2020 CM FINAL](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. City Administrator Update (7:20 p.m. - 7:30 p.m.)****7. City Treasurer Update (7:30 p.m. - 7:35 p.m.)****8. Presentations (7:35 p.m. - 8:05 p.m.)**

8.a) Lower Ward 1 Community Resiliency Grant Study [HCC-101-FY21](#)

Presentation

Sponsors: City Administrator**Department:** Public Works**Attachments:** [Ward 1 Study Presentation 10-5-20](#)
[Hyattsville CS Study 093019 FINAL](#)**8.b) Hyattsville Urban Tree Canopy Study** [HCC-102-FY21](#)

Presentation

Sponsors: City Administrator**Department:** Public Works**Attachments:** [Hyattsville MD UTC 2019 Canopy Study PPT](#)
[Hyattsville MD UTC Factsheet 8-2020](#)
[2020 Hyattsville MD UTC Assessment Change Analysis FINAL](#)**9. Consent Items (8:05 p.m. - 8:15 p.m.)****9.a) Schedule Public Hearing for Hyattsville Charter Amendment Resolution 2020-01: Election Day, Certification of Election, and Council Organizational Meeting** [HCC-96-FY21](#)

I move the Mayor and Council schedule a Public Hearing on Monday, November 16 at 6:30 PM for Hyattsville Charter Amendment Resolution 2020-01, a resolution amending Article II of the City of Hyattsville's Charter to alter the day in which the newly elected Mayor and Council take office and alter the day of the Mayor and Council's organizational meeting; amending Article 4 IV of the City's Charter to alter Election Day, change the time by which certification of the Election must take place and include related clarifying language.

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [Charter Resolution - Changing Day of Election 10.14.20](#)
[Election Presentation July 20](#)
[Election Calendar 2021](#)
[2018 VBM Motion](#)

9.b) Big Belly - 5th and Final Year of Current Contract [HCC-100-FY21](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$73,000 for the 5th year of the Big Belly Solar contract.

Sponsors: City Administrator

Department: Public Works

9.c) FY21 Budget Appropriation: Pedestrian Enforcement Grant Award [HCC-103-FY21](#)

I move that the Mayor and Council amend and increase the FY21 Special Revenues Fund Budget and to accept and appropriate the FY21 Pedestrian Enforcement grant award in the amount of \$1,500 from the Maryland Highway Safety Office (MHSO) for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsors: City Administrator

Department: Police Department

9.d) FY21 Budget Appropriation: Aggressive Driving Enforcement Grant Award [HCC-104-FY21](#)

I move that the Mayor and Council amend and increase the FY21 Special Revenues Budget and to accept and appropriate the FY21 Aggressive Driving Enforcement grant award in the amount \$2,000 from the Maryland Highway Safety Office (MHSO) for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsors: City Administrator

Department: Police Department

9.e) FY21 Budget Appropriation: Distracted Driving Enforcement Grant Award [HCC-105-FY21](#)

I move that the Mayor and Council amend and increase the FY21 Special Revenues Fund Budget and to accept and appropriate the FY21 Distracted Driving Enforcement grant award in the amount of \$2,000 from the Maryland Highway Safety Office (MHSO) for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsors: City Administrator

Department: Police Department

9.f) FY21 Budget Appropriation: Impaired Driving Enforcement Grant [HCC-106-FY21](#)

I move that the Mayor and Council amend and increase the FY21 Special Revenues Fund Budget and accept and appropriate the FY21 Impaired Driving Enforcement grant award in the amount of \$4,500 from the Maryland Highway safety Office (MHSO) for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsors: City Administrator

Department: Police Department

9.g) **FY21 Budget Amendment: Special Revenues Budget and Appropriation of Unencumbered FY20 COVID-19 Funds** [HCC-109-FY21](#)

I move that the Mayor and Council amend the FY21 Special Revenues Fund Budget and appropriate \$303,500 in unencumbered FY20 COVID-19 Funds.

Sponsors: City Administrator

Department: Finance

10. Action Items (8:15 p.m. - 8:45 p.m.)

10.a) **Hyattsville Ordinance 2020-06: Vote-by-Mail Election Procedures** [HCC-97-FY21](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2020-06, an ordinance whereby the City Council amends Chapter 8 of the Hyattsville Code to change the day of the election, provide for an all Vote-by-Mail election, update, reorganize, and refine Chapter 8 to improve its overall clarity and better define the City's election policies and procedures (INTRODUCTION & FIRST READING)

Sponsors: City Administrator

Department: City Clerk

Attachments: [Chapter 8 Revisions 10.14.20 SC](#)
[Election Presentation July 20](#)
[Election Calendar 2021](#)
[2018 VBM Motion](#)

10.b) **Lease Finance Funding for Six FY20 Police Vehicles and Related Equipment** [HCC-110-FY21](#)

I move that the Mayor and Council authorize the City Administrator to execute a lease finance agreement with Tax-Exempt Leasing Corp. in an amount not to exceed \$331,311 at a rate of 3.78% for five (5) years to finance the lease purchase of six (6) police vehicles and related equipment approved in the FY-2020 Capital Improvement Plan and upon legal review and approval by the City Attorney.

Sponsors: City Administrator

Department: Finance

Attachments: [FY20 Lease Financing Police Cars and Equipment NTE 331,311 10-13-20 Update 10-13-20](#)

11. Discussion Items (8:45 p.m. - 9:00 p.m.)

11.a) Implementing Participatory Budgeting[HCC-99-FY21](#)

I move that the Mayor and Council establish an ad hoc advisory committee to develop recommendations for a plan to establish a participatory budgeting process beginning with the FY23 budget.

Sponsors: Hollingsworth

Department: Legislative

12. Council Dialogue (9:00 p.m. - 9:10 p.m.)**13. Community Notices and Meetings****13.a) Main City Calendar October 20 - November 2, 2020**[HCC-111-FY21](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar Oct 20 - Nov 2 2020 FINAL](#)

14. Motion to Adjourn