

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

**Monday, March 23, 2020**

**8:00 PM**

**Virtual Meeting**

### **City Council**

Mayor Candace B. Hollingsworth  
Kevin Ward, Council President, Ward 1  
Carrianna Suiter, Council Vice President, Ward 3  
Bart Lawrence, Ward 1  
Robert S. Croslin, Ward 2  
Danny Schaible, Ward 2  
Ben Simasek, Ward 3  
Edouard Haba, Ward 4  
Daniel Peabody, Ward 4  
Joseph Solomon, Ward 5  
Erica Spell Wolf, Ward 5

#### **ADMINISTRATION**

Tracey E. Douglas, City Administrator  
Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!****Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**1. Call to Order and Council Roll Call****2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a Approval of the Minutes**[HCC-250-FY20](#)

I move that the Mayor and Council approve the minutes of the City Council Meeting of February 18 and March 2, 2020.

**Sponsors:** Douglas

**Department:** City Clerk

**Attachments:** [Minutes Feb 18 2020 FINAL](#)  
[Minutes Mar 2 FINAL](#)

**5. Public Comment (8:10 p.m. – 8:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker****6. City Administrator Update (8:20 p.m. - 8:30 p.m.)****7. Presentations (8:30 p.m. - 8:35 p.m.)****7.a Treasurer's Update**[HCC-266-FY20](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Finance

**Appointments**

**8.a Appointments to the Education Advisory Committee**[HCC-267-FY20](#)

I move that the Mayor and Council appoint Michelle Thornton (Ward 1) and Candida Garcia (Ward 5) to the Education Advisory Committee for a term of 2 years to expire on March 16, 2022.

**Sponsors:** Haba, Schaible and Ward

**Department:** City Clerk

**Attachments:** [EAC Thornton W1 Redacted](#)  
[EAC Garcia W5 Redacted](#)

**8.b Appointment to the Health, Wellness, and Recreation Advisory Committee**[HCC-270-FY20](#)

I move that the Mayor and Council appoint Micah Morgan (Ward 5) to the Health, Wellness, and Recreation Advisory Committee for a term of 2 years to expire on March 16, 2022.

**Sponsors:** Schaible and Simasek

**Department:** City Clerk

**Attachments:** [HWRAC Morgan W5 Redacted](#)

**9. Consent Items (8:35 p.m. - 8:40 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**9.a      Resolution 2020-04: State of Maryland Enterprise Zone Program Re-Designation** [HCC-255-FY20](#)

I move that the Mayor and Council introduce and adopt Resolution 2020-04, a resolution of the Mayor and City Council of the City of Hyattsville, Maryland, supporting the re-designating of the State of Maryland Enterprise Zone program which provides County and municipal real property, and County and municipal business personal property tax credits that could be instrumental in attracting new business investment to communities that have been targeted for revitalization (INTRODUCTION & ADOPTION).

**Sponsors:**                      City Administrator

**Department:**                  Community & Economic Development

**Attachments:**                [EZ Municipal Ltr Hyattsville](#)  
[Resolution 2020-04 Re-Designate PG County's Enterprise](#)  
[Zone Program](#)  
[Enterprise Zone Brochure](#)  
[Enterprise Zones - Municipality Map Series 14](#)

**9.b      2020 Anniversary Carnival Contract: Snyder Amusements** [HCC-256-FY20](#)

I move that the Mayor and Council authorize the City Administrator to negotiate a contract with Snyder Amusements to provide carnival services for the 2020 City Anniversary Carnival, upon the review and approval of the City Attorney for legal sufficiency.

**Sponsors:**                      City Administrator

**Department:**                  City Clerk

**Attachments:**                [Hyattsville 2020 Carnival](#)

**9.c      Cancel Budget Work Session of March 25, 2020** [HCC-273-FY20](#)

I move that the Mayor and Council cancel the Council Budget Work Session scheduled for Wednesday, March 25, 2020.

**Sponsors:**                      Douglas

**Department:**                  City Clerk

**9.d** Zoning Variance Request V-2-20 - 3900 Jefferson Street, Hyattsville[HCC-253-FY20](#)

I move that the City Council authorize the Mayor to send correspondence to the Prince George's County Board of Zoning Appeals stating the City of Hyattsville's support for Variance Request V-2-20, a request of 11 feet front building line width, 3 feet front street line width, 5 feet front yard depth, and 7% net lot coverage for subject property located at 3900 Jefferson Street, Hyattsville.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - V-2-20](#)  
[Hughes Variance Application](#)  
[Stone 6Fifty](#)  
[SOJ Jefferson Street](#)  
[Variance Letter Jefferson](#)

**10. Action Items (8:40 p.m. - 8:50 p.m.)****10.a** Emergency Ordinance 2020-COVID-19[HCC-275-FY20](#)

I move that the Mayor and Council introduce and adopt Hyattsville Emergency Ordinance 2020-COVID-19, an uncodified Ordinance whereby the City of Hyattsville confirms the City Administrator's authority to take all appropriate and reasonable actions necessary to prevent and/or reduce the impact of the outbreak of disease caused by the coronavirus ("COVID-19") on the efficient operation of the City's government in order to protect the health, safety, and welfare of its residents (INTRODUCTION & ADOPTION).

**Sponsors:** City Administrator

**Attachments:** [Emergency Ordinance Covid-19 Final 3.16.20 \(1\)](#)

**11. Council Dialogue (8:50 p.m. - 9:00 p.m.)****12. Community Notices and Meetings****12.a** Main City Calendar: March 17 - April 6, 2020[HCC-274-FY20](#)

**Sponsors:** City Administrator

**Attachments:** [Main City Calendar Mar 17-Apr 6](#)

**13. Motion to Adjourn**