

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

**Monday, April 19, 2021**

**7:00 PM**

### City Council

Kevin Ward, Interim Mayor, Ward 1  
Carrianna Suiter, Council Vice President, Ward 3  
Bart Lawrence, Ward 1  
Robert S. Croslin, Ward 2  
Danny Schaible, Ward 2  
Ben Simasek, Ward 3  
Edouard Haba, Ward 4  
Daniel Peabody, Ward 4  
Joseph Solomon, Ward 5  
Erica Spell Wolf, Ward 5

#### ADMINISTRATION

Tracey E. Douglas, City Administrator  
Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, April 19, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on April 19, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://zoom.us/webinar/register/WN\\_6qcQ4JCrT36aQsSZrUvFRQ](https://zoom.us/webinar/register/WN_6qcQ4JCrT36aQsSZrUvFRQ)

1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
5. **City Administrator Update (7:20 p.m. - 7:30 p.m.)**
6. **City Treasurer Update (7:30 p.m. - 7:35 p.m.)**
7. **Presentations (7:35 p.m. - 8:05 p.m.)**

- 7.a) **Hamilton Manor Acquisition & Preservation -**  
**National Housing Trust Communities & Washington Housing Conservancy**

[HCC-303-FY21](#)

Presentation

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [NHT Presentation Memo - 04.08.21](#)  
[Hamilton Manor NHTC WHC Overview 4.13.2021](#)  
[Hamilton Manor Preservation Summary 3.26.2021](#)  
[PGC Overview for WHC](#)

**7.b) Affordable Housing Action Agenda**[HCC-302-FY21](#)

Presentation Only

**Sponsors:** City Administrator**Department:** Community & Economic Development**Attachments:** [AHS Presentation to Council - 04.19.21](#)  
[19-2014.9 City of Hyattsville Housing Action Agenda - Layout R1 \(with](#)  
[appendices\) \(1\)](#)**8. Proclamations (8:05 p.m. - 8:10 p.m.)****8.a) Arbor Day Proclamation**[HCC-300-FY21](#)

I move the Mayor and Council proclaim April 30, 2021 as Arbor Day in the City of Hyattsville.

**Sponsors:** City Administrator**Department:** Public Works**Attachments:** [Arbor Day 2021](#)**8.b) Proclamation of Citizenship Celebration Day**[HCC-309-FY21](#)

I move that the Mayor and Council proclaim May 1, 2021, as Citizenship Celebration Day in the City of Hyattsville.

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [Citizen Celebration Day 2021](#)**9. Appointments (8:10 p.m. - 8:15 p.m.)**

**9.a) Appointments to the Education Facilities Task Force** [HCC-291-FY21](#)

I move that the Mayor and Council approve the appointment of Daniel Broder (Ward 2), Daniel Muth (Ward 1), John Imahori (Ward 2), Kat Schooley (Ward1), and Stuart Eisenberg (Ward 1), to the Education Facilities Task Force for a term of two (2) years to expire on April 30, 2023.

**Sponsors:** Solomon

**Department:** City Clerk

**Attachments:** [Daniel Broder April 2021 redac](#)  
[Daniel Muth April 2021 redac](#)  
[John Imahori April 2021 redac](#)  
[Kat Schooley April 2021 redac](#)  
[Stuart Eisenberg April 2021 redac](#)

**9.b) Appointments to the Police and Public Safety Citizens' Advisory Committee** [HCC-308-FY21](#)

I move the Mayor and Council appoint the following residents to the Police and Public Safety Citizens' Advisory Committee for a term of two (2) years to end on April 30, 2023: Sandra Elvin (Ward 3), Emily Strab (Ward 2), and Taylor Wilder (Ward 2).

**Sponsors:** Ward and Croslin

**Department:** City Clerk

**Attachments:** [Elvin PPSCAC redacted](#)  
[Strab PPSCAC redacted](#)  
[Wilder PPSCAC redacted](#)

**10. Consent Items (8:15 p.m. - 8:20 p.m.)****10.a) Disposal of Police Vehicles** [HCC-290-FY21](#)

I move that the Mayor and Council authorize the police to declare the following vehicles surplus based on age, mileage, wear and tear, and costs to repair. Upon approval, the vehicles will be sold to the public through the on-line vendor GovDeals.com

**Sponsors:** City Administrator

**Department:** Police Department

**10.b) Distribution Agreement with Capital Area Food Bank**[HCC-292-FY21](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Capital Area Food Bank for the weekly receipt and distribution of non-perishable food boxes through June 2021, in support of the City's efforts to provide food to families in need during COVID-19.

**Sponsors:** City Administrator

**Department:** Community Services

**Attachments:** [Distribution Agreement Final COVID-19 April-June 2021](#)

**10.c) IT Hardware Acquisition**[HCC-295-FY21](#)

I move the City Council authorize the City Administrator to execute a purchase order with GHE Technologies Inc, PO Box 29661, Phoenix, Arizona 85038 for the acquisition of information technology (IT) hardware in an amount not to exceed \$35,000.

**Sponsors:** City Administrator

**Department:** Information Technology

**Attachments:** [Memo - IT Hardware Acquisition - April 13, 2021](#)

**10.d) Purchase of Facility Maintenance Vehicle**[HCC-296-FY21](#)

I move that the Mayor and Council authorize the City Administrator to purchase a new Dodge ProMaster Tradesman Van from Criswell Chrysler Jeep Dodge utilizing the Montgomery County IFB#1060169 for an authorized expenditure not to exceed \$30,000.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Hyattsville Promaster City](#)  
[Hyattsville Proaster City Upfit](#)  
[CJD MC-OTL-2016](#)  
[1065340 CJDR Renewal exp 6-2-2021](#)

**10.e) IT Hardware Acquisition - DPW Server Hardware**[HCC-297-FY21](#)

I move the City Council authorize the City Administrator to execute a Purchase Agreement with Dataprise Inc., 3700 Koppers Street, Suite 520, Baltimore, Maryland 21227, for the acquisition of information technology (IT) servers to support the operation of the City's Department of Public Works (DPW) Facility, at a total fixed cost of \$14,667.54

**Sponsors:** City Administrator

**Department:** Information Technology

**Attachments:** [Memo - IT Hardware DPW Server Acquisition - April 13, 2021](#)

**10.f) New DPW Facility - Electric Truck Charging Station Installation**[HCC-298-FY21](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Ennis Electric Company, Inc. for the turnkey installation of the electric charging station for the new electric trash truck, for an authorized expenditure not to exceed \$40,000.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [City of Hyattsville Refuse Truck Charger Proposal](#)

**10.g) Big Belly Solar Contract Renewal and Extension**[HCC-299-FY21](#)

I move that the Mayor and Council authorize the City Administrator to execute an extension of five (5) years to the current Big Belly Solar service contract in an amount not to exceed \$80,000 per year pending review by the City Attorney.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Connect SX ESP for City of Hyattsville, MD Q38105-1](#)  
[Connect SX Renewal ESP for City of Hyattsville MD Q20879-2 \(Combined Co-Term\)](#)

**10.h) FY21 Capital Improvements Budget Appropriations Adjustments**[HCC-305-FY21](#)

I move that the Mayor and Council amend the Fiscal Year 2021 (FY21) Capital Improvements Budget and approve the adjustments and transfers of budget appropriations in various department line-items in the total amount of \$125,000 to cover the cost of purchasing information technology (IT) equipment to support City operations and to purchase a commercial van and charging station for DPW operations.

**Sponsors:** City Administrator

**Department:** Finance

**11. Discussion Items (8:20 p.m. - 9:00 p.m.)****11.a) Hamilton Manor Acquisition & Preservation -  
National Housing Trust Communities & Washington Housing Conservancy**[HCC-293-FY21](#)

Discussion Only

**Sponsors:** City Administrator**Department:** Community & Economic Development**Attachments:** [NHT Presentation Memo - 04.08.21](#)  
[Hamilton Manor NHTC WHC Overview 4.13.2021](#)  
[Hamilton Manor Preservation Summary 3.26.2021](#)  
[PGC Overview for WHC](#)**11.b) MR-2038F (Mandatory Referral - Hyattsville Middle School)**[HCC-301-FY21](#)

Discussion Only

**Sponsors:** City Administrator**Department:** Community & Economic Development**Attachments:** [Hyattsville Middle School - Discussion Memo - 4.14.2021](#)  
[BlueprintSchools Hyattsville April 5 2021](#)  
[HCC-301-FY21 Attachment 1 LSLP-MR2038F 001 Chandler](#)  
[HCC-301-FY21 Attachment 2 SWMP-DPIE52468-2020 003 Chandler](#)  
[HCC-301-FY21 Attachment 3 CIVP-Hyattsville Middle School Chandler](#)  
[HCC-301-FY21 Attachment 4 CIVP-CIRC MR2038F.H\[1\] Chandler](#)**11.c) Magruder Park Renaming - Discussion**[HCC-306-FY21](#)

For Discussion

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [Park Name Slides](#)  
[Recommendations Memo Renaming Magruder Park updated 2 11 21](#)**12. Council Dialogue (9:00 p.m. - 9:10 p.m.)****13. Community Notices and Meetings**

**13.a) Main City Calendar April 20 - May 3, 2021**[HCC-294-FY21](#)

N/A

**Sponsors:** City Administrator**Attachments:** [Main City Calendar April 20 - May 3, 2021 FINAL](#)**14. Motion to Adjourn**