

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Agenda Regular Meeting

Register in advance for this webinar:

[https://us06web.zoom.us/webinar/register/WN\\_li8C0RW0RPG462vWAD4Quw](https://us06web.zoom.us/webinar/register/WN_li8C0RW0RPG462vWAD4Quw)

**Monday, September 20, 2021**

**6:00 PM**

**Council Chambers**

### **City Council**

**Kevin Ward, Mayor**

**Sam Denes, Ward 1**

**Robert S. Croslin, Ward 2**

**Danny Schaible, Ward 2**

**Ben Simasek, Ward 3**

**Jimmy McClellan, Ward 3**

**Edouard Haba, Ward 4**

**Daniel Peabody, Ward 4**

**Joseph Solomon, Ward 5**

**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**

**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, September 20, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 4 PM on September 21, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_li8C0RW0RPG462vWAD4Quw](https://us06web.zoom.us/webinar/register/WN_li8C0RW0RPG462vWAD4Quw)

**1. Call to Order and Council Roll Call****2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a) Approval of the Minutes**[HCC-73-FY22](#)

I move that the Mayor and Council approve the minutes of the Council meetings of May 17, 2021, June 7, 2021 at 12:00 p.m., and June 7, 2021 at 7:00 p.m.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Minutes May 17 2021 CM FINAL](#)  
[Minutes June 7, 2021 Meeting 1 of 2 2021 CM FINAL](#)  
[Minutes June 7, 2021 Meeting 2 of 2 2021 CM FINAL](#)

**5. Public Comment (6:10 p.m. - 6:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker****6. Motion to Close (6:20 p.m. - 7:20 p.m.)**

**6.a) Motion to Close**[HCC-76-FY22](#)

I move the Mayor and Council close the Council Meeting of September 20, 2021, to consult with the City Attorney and staff about litigation and to discuss contract negotiations related to the acquisition of property. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding litigation and contract negotiations.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto"; and (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

**Sponsors:** City Administrator

**7. City Administrator Update (7:20 p.m. - 7:30 p.m.)****8. Presentations (7:30 p.m. - 7:50 p.m.)****8.a) Queens Chapel Town Center - Amendment to Conditions of Approval**[HCC-71-FY22](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - DSP-10011-02 - QC Town Center 9.2.2021](#)  
[Council Materials 09.20.21 QCTC](#)  
[Maisel QCTC Presentation](#)

**8.b) Ward 1 Special Election 2021 - Presentation of Results**[HCC-79-FY22](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** City Clerk

**9. Consent Items (7:50 p.m. - 8:00 p.m.)**

9.a) **Memorandum of Agreement Between Prince George’s County Board of Education and the City of Hyattsville Police Department** [HCC-55-FY22](#)

I move that the Mayor and Council approve a Memorandum of Agreement with Prince George’s County for the assignment of a School Resource Officer to Northwestern High School for a term ending on June 30, 2024, pending legal approval from the City attorney.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [MOU](#)

9.b) **FY22 Grant Appropriation: Police Recruitment and Retention** [HCC-56-FY22](#)

I move that the Mayor and Council accept and appropriate, in the FY22 budget, a grant award from the Governor’s Office of Crime Control and Prevention in the amount of \$127,145.00 for recruitment and retention of Police Officers.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [PRAR Grant](#)

9.c) **FY22 Grant Acceptance: Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities** [HCC-57-FY22](#)

I move that the Mayor and Council authorize the City Administrator to accept the Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities Grant, in an amount of \$15,000 for the concept development of an “environmental depot”. In addition, the Treasurer is authorized to appropriate the funds accordingly to meet the requirements of the grant.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [19550](#)

9.d) **Installation of Speed Humps on Oliver Street** [HCC-59-FY22](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$20,000 to NZI Construction for the installation of speed humps on Oliver Street under their existing contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [proposal\\_Oliver Street Speed Humps \(1\)](#)

**9.e) Police Promotion Process** [HCC-60-FY22](#)

I move that the Mayor and Council authorize the City Administrator to execute a contract for services with Emergency Services Consulting International/Fields Human Capital Division for the development, validation, administration, scoring, and other consulting services relating to the Police Department promotional testing process for the ranks of Corporal, Sergeant, and Lieutenant in the Hyattsville City Police Department for no more than \$37,500.00.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Police Promotion\\_09022021111338](#)

**9.f) IT Infrastructure - Virtual Server Implementation** [HCC-63-FY22](#)

I move that the City Council authorize the City Administrator to accept the proposal submitted by Dataprise Inc., for the acquisition and services required to virtualize, configure, and decommission information technology servers to support City operations, at a cost not to exceed \$65,000.

**Sponsors:** City Administrator

**Department:** Information Technology

**Attachments:** [IT Infrastructure - Virtual Server Implementation](#)

**9.g) University of Maryland College Park Affiliation Agreement** [HCC-65-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an Affiliation Agreement between the City of Hyattsville and University of Maryland School of Public Health to provide unpaid internship opportunities to UMD students to support current and future City programs and projects.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [UMD MOU](#)

**9.h) Purchase of Replacement Pedestrian Street Lights** [HCC-66-FY22](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$40,000 for the purchase of replacement pedestrian street lights from Signify through their local distributor Deporter, Dominick & Associates.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [21-00030 CITY OF HYATTSVILLE-DDA](#)

**9.i) Award Contract for Oversight and Compliance of American Rescue Plan Act Funds** [HCC-67-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Thomas|Michael LLC for consulting services to provide oversight and compliance of the City's American Rescue Plan Act (ARPA) funds and authorize an expenditure not to exceed \$172,800 over four (4) years, pending the review of the City Attorney. The cost of these services meets the eligibility requirements for reimbursement from the ARPA funds.

**Sponsors:** City Administrator

**Department:** Finance

**9.j) Riverfront at West Hyattsville Multifamily Buildings - Preliminary Plan of Subdivision 4-20040** [HCC-68-FY22](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Preliminary Plan of Subdivision 4-20040 and the applicant's variation request so long as conditions that address the impact of noise and vibration on the dwellings are included in the approval language.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - West HVL MF - PPS 4-20040](#)  
[Council Materials 09.20 West HVL PPS-4-20040](#)

**9.k) Hyattsville Small Cell Program** [HCC-69-FY22](#)

I move the Mayor and Council authorize the City Administrator to approve an expenditure not to exceed \$30,000.00 on the existing Johnson, Mirmiran, and Thompson contract for the establishment of the Hyattsville Small Cell Program.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [TO 64 5G Wireless Proposal 8.16.2021 \(1\)](#)

**9.l) FY22 Hyattsville Life and Times Contract** [HCC-70-FY22](#)

I move that the Mayor and Council approve the FY22 contract for advertising in the Hyattsville Life and Times at a cost not to exceed \$30,000, upon the review and approval of the City Attorney for legal sufficiency.

**Sponsors:** City Administrator

**Department:** Communications

**Attachments:** [Draft Contract City of Hyattsville - HLT FY2022](#)

**9.m) Approval of Funding for FY22 Lease Extension of 4629 Arundel Place** [HCC-75-FY22](#)

I move that the Mayor and Council authorize an expenditure of \$36,000 to Phu Than Neuyen for the lease of 4629 Arundel Place from July 1, 2021 - June 30, 2022

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [210405 - HCC-286-FY21 - Extension of Lease of 4629 Baltimore Ave](#)

**9.n) Acceptance of the Certified Results for the 2021 Ward 1 Special Election** [HCC-78-FY22](#)

I move the Mayor and Council accept the certified election results from the Board of Supervisors of Elections for the Special Ward 1 City Election held on Tuesday, September 14, 2021. This certification is provided for under Section C4-11 of the Hyattsville City Charter.

**Sponsors:** City Administrator

**Department:** City Clerk

**10. Action Items (8:00 p.m. - 9:00 p.m.)**



**10.a) 6400 America Boulevard - Detailed Site Plan (DSP-21006) [HCC-61-FY22](#)**

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 21006, Parcel N at 6400 America Boulevard, based upon the revised application submitted to, and accepted by, the Commission.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Action Memo - Parcel N - DSP 21006 \(1\)](#)  
[Council Materials 09.20.21 Parcel N](#)

**10.b) Mall at Prince George's Self-Storage Project (DSP-99044-20) [HCC-62-FY22](#)**

I move the City Council approve a letter in support of Mall at Prince George's Self-Storage Project, DSP-99044-20, an amendment to the Table of Uses to allow the adaptive reuse of unleaseable retail space in the basement of the MPG.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [DSP-99044-20 MPG Self-Storage - Discussion & Action Memo \(1\)](#)  
[City Council Materials 09.20.21 MPG Storage](#)

**10.c) FY22 Budget Amendment: Special Revenues Budget and Appropriation of American Rescue Plan Act Funds [HCC-64-FY22](#)**

I move that the Mayor and Council amend the FY22 Special Revenues Fund Budget and approve the establishment of the American Rescue Plan Act (ARPA) fund and to appropriate \$2.5 million of the \$8.9 million in ARPA funds received to cover anticipated expenditures in various categories to include, but not limit to, salaries, benefits, supplies, contract services, professional services, capital equipment, miscellaneous reimbursements, and grant awards through June 30, 2022. The remaining \$6.4 million of the current allocation plus the second allocation of \$8.9 million will be submitted to Council to appropriate in concurrence with a spending plan which will be developed over the next 12 months. This will account for the total of \$17.9 million in ARPA funds the City will receive. All ARPA funds must be obligated between March 3, 2021, and December 31, 2024, and all obligated funds must be spent by December 31, 2026.

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [Email Confirmation for Receipt of ARPA Funds](#)  
Proposed FY22 American Rescue Plan Funds Budget 9-1-2021

**10.d) WSSC Utility Easement Request - Suffrage Pointe Development Plan** [HCC-72-FY22](#)

I move the City Council authorize the City Administrator to negotiate and execute a public use easement with the Washington Suburban Sanitary Commission (WSSC) for the purpose of granting certain rights regarding the replacement and maintenance of storm drains located on City land and within public rights of way.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - WSSC Public Use Easement](#)  
[WSSC Utility Easement Documents](#)  
[A001 - Extension Plan](#)

**11. Council Dialogue (9:00 p.m. - 9:10 p.m.)****12. Community Notices and Meetings****12.a) Main City Calendar: September 21 - October 4, 2021** [HCC-74-FY22](#)

N/A

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Main City Calendar September 21 - October 4, 2021 FINAL](#)

**13. Motion to Adjourn**