

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_nYsZbwdJTQ-bUaQ1TXAy-w

Monday, June 6, 2022

7:00 PM

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, June 6, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_nYsZbwdJTQ-bUaQ1TXAy-w

- 1. Call to Order and Council Roll Call**
 - 2. Pledge of Allegiance to the Flag**
 - 3. Approval of Agenda**
 - 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
 - 5. Community Notices and Meetings**
 - 5.a. Main City Calendar: June 7, 2021 - June 21, 2022** [HCC-404-FY22](#)
N/A
Sponsors: City Administrator
Department: City Clerk
Attachments: [City Calendar June 7, 2022 - June 21, 2022](#)
 - 6. City Administrator Update (7:20 p.m. - 7:35 p.m.)**
- Proclamations (7:35 p.m.)**

a. Proclamation in Celebration of Juneteenth [HCC-399-FY22](#)

I move the Mayor and Council adopt a Proclamation Observing and Celebrating Juneteenth in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0606 Juneteenth 2022](#)

b. Proclamation in Celebration of LGBTQ+ Pride Month [HCC-402-FY22](#)

I move that the Mayor and Council adopt a proclamation recognizing and honoring June as LGBTQ+ Pride Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0606 LGBTQ+ Pride Month 2022](#)

c. Proclamation in Celebration of June as Caribbean-American Heritage Month [HCC-403-FY22](#)

I move the Mayor and Council adopt a proclamation recognizing and honoring June as Caribbean-American Heritage Month.

Sponsors: City Administrator

Department: Legislative

Attachments: [CM 0606 Caribbean-American Heritage Month 2022](#)

7. Consent Items (7:35 p.m. - 7:40 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

7.a. Information Technology - IT Hardware Replacement Purchase[HCC-380-FY22](#)

I move the Mayor and Council authorize the City Administrator to execute a purchase order with GHA Technologies Inc. for the purchase of laptops and IT hardware for a cost not to exceed \$60,000.

Sponsors: City Administrator

Department: Information Technology

Attachments: [Memo - IT Laptop and Hardware Purchase - May 2022](#)

7.b. Renewal of Contract with Lexipol[HCC-382-FY22](#)

I move that Mayor and Council authorize the City Administrator to renew the contract with Lexipol for a period of one (1) year at a cost not to exceed \$15,257.76 annually.

Sponsors: City Administrator

Department: Police Department

Attachments: [Purchase Order Lexipol](#)

7.c. Decommissioning and Surplus of Public Works and Parking Compliance Equipment[HCC-384-FY22](#)

I move that the Mayor and Council authorize the decommissioning and disposal of the vehicles and equipment noted in the memo dated May 19th, 2022.

Sponsors: City Administrator

Department: Public Works

Attachments: [220519 - memo - surplus items](#)

7.d. Furniture Purchase - Teen and Multigenerational Center[HCC-385-FY22](#)

I move that the Mayor and Council approve an expenditure not to exceed \$110,000.00 to Douron for the purchase of furniture for the Teen and Multigenerational Center utilizing the MAPT Contract 2015-42.

Sponsors: City Administrator

Department: Public Works

Attachments: [JN-11039 HYATTSVILLE TEEN CENTER-R04 \(1\)](#)

7.e. FY22 Budget Amendment: FY22 Special Revenues Fund Budget Amendment and Appropriation of the Maryland DHCD National Capital Strategic Economic Fund (NCSEDF) Grant Awards from FY19 and FY20 [HCC-388-FY22](#)

I move that the Mayor and Council amend the FY22 Special Revenues Fund Budget and appropriate prior grant awards not expended of \$250,000 awarded in the FY19 NCSEDF grant #00342 and \$250,000 awarded in the FY20 NCSEDF grant #00083 for a total of \$500,000 awarded by the National Capital Strategic Economic Development Fund (NCSEDF) for the strategic demolition and grading activities of the site being redeveloped by Urban Investment Partners (UIP) Canvas (formerly Armory) project.

Sponsors: City Administrator

Department: Finance

Attachments: [NCSEDF-2019-Hyattsville-00342 - City Signature UIP Project \\$250,000 5-24-2022](#)
[ExecutedAgreement_083 - FY2020 \(1\) \\$250,000](#)

7.f. MDOT Rhode Island Trolley Trail Lighting Expenditure [HCC-389-FY22](#)

I move that the Mayor and Council authorize an expenditure to Maryland Department of Transportation - State Highway Administration (MDOT) not to exceed \$240,000 for the City's portion of the lighting construction cost.

Sponsors: City Administrator

Department: Public Works

Attachments: [Lighting MOU Estimated and Bid Costs](#)

7.g. IT Managed Services [HCC-392-FY22](#)

I move the Mayor and Council authorize the City Administrator to execute an IT managed services agreement with Dataprise Inc., 3700 Koppers Street, Suite 520, Baltimore, Maryland 21227 for a term of 24-months and amount not to exceed \$51,587.

Sponsors: City Administrator

Department: Information Technology

Attachments: [Memo - IT Managed Services Agreement - May 2022](#)

7.h. IT - Adobe Licensing Acquisition[**HCC-393-FY22**](#)

I move the Mayor and Council authorize the City Administrator to accept the proposal submitted by GHA Technologies, Inc. to provide the City with Adobe Suite licensing for a cost not to exceed \$13,000.

Sponsors: City Administrator

Department: Information Technology

Attachments: [Memo - IT - Adobe Licensing](#)

7.i. Reschedule June 20 Special Council Meeting to June 21, 2022[**HCC-394-FY22**](#)

I move the Mayor and Council reschedule the planned Special Council Meeting for Monday, June 20 to Tuesday, June 21 at 7 PM. The purpose of this Council Meeting is to accept the Special Election Results.

Sponsors: City Administrator

Department: City Clerk

8. Action Items (7:40 p.m. - 10:30 p.m.)**8.a. Hyattsville Ordinance 2022-01: Fiscal Year 2023 Budget (Adoption)**[**HCC-383-FY22**](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-01, an ordinance adopting an annual budget for the Fiscal Year July 1, 2022 through June 30, 2023, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2022; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (SECOND READING AND ADOPTION).

Sponsors: City Administrator

Department: Finance

Attachments: [HO 2022-01 Fiscal Year 2023 Budget](#)
[FY 2022 NP Five Forecast Full Report edited 5-31-2022 \(1\)](#)
[Final Excel FTE FY 2023 5-27-2023](#)

8.b. Resolution 2022-04: Recognizing Juneteenth as an Annual Day of Remembrance and City Holiday [HCC-395-FY22](#)

I move the Mayor and Council adopt Hyattsville Resolution 2022-04, a resolution recognizing Juneteenth National Independence Day as an annual day of remembrance and as a paid city holiday for city employees.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Juneteenth Resolution 2022-04 060122](#)

8.c. Traffic Calming Decision: 4900 block of 41st Place [HCC-390-FY22](#)

I move the Mayor and Council approve traffic calming measures on the 4900 block of 41st Place and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

Sponsors: City Administrator

Department: Public Works

Attachments: [Pennoni Traffic Study](#)
[41St Place Between Decatur & Emerson St Petition_Redacted_with map](#)

8.d. Traffic Calming Decision: 3500 Block of Longfellow [HCC-386-FY22](#)

I move the Mayor and Council approve traffic calming measures on the 3500 block of Longfellow Street and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

Sponsors: City Administrator

Department: Public Works

Attachments: [Pennoni Traffic Study](#)
[3500 block Longfellow Street Traffic Calming Petition_map_redacted](#)

8.e. Traffic Calming Decision: 3400 and 3500 block of Lancer Drive[**HCC-391-FY22**](#)

I move the Mayor and Council approve traffic calming measures on the 3400 and 3500 block of Lancer Drive and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

Sponsors: City Administrator

Department: Public Works

Attachments: [Pennoni Traffic Study](#)
[Lancer Drive Petition_redacted](#)

8.f. Approval of King Park Renovation Design Proposal[**HCC-379-FY22**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to the Low Impact Design Center for design of the renovation of King Park under their existing contract.

Sponsors: City Administrator

Department: Public Works

Attachments: [LIDC King Park proposal signed 041322](#)

8.g. Purchase of IAPro Software[**HCC-363-FY22**](#)

I move that the Mayor and Council authorize the City Administrator to approve the purchase of IAPro software, to include training and maintenance, at a cost not to exceed \$36,000.000.

Sponsors: City Administrator

Department: Police Department

Attachments: [IAPro Packet](#)

8.h. Hyattsville Ordinance 2022-02: Municipal Gas-Powered Leaf Blower Ban (INTRODUCTION & FIRST READING) [HCC-398-FY22](#)

I move Mayor and Council introduce Hyattsville Ordinance 2022-02, whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition the use of gas-powered leaf blowers within the City's municipal boundaries as well as a gas-powered leaf blower rebate program, effective August 1, 2022.

Sponsors: City Administrator

Department: Legislative

Attachments: [HO-2022-02 amending Ch 79 - gas powered leaf blower ban 060122 effective Aug 1 2022](#)

8.i. Small Business Emergency Relief Programs [HCC-396-FY22](#)

I move the Mayor and Council allocate and authorize the expenditure of \$1,000,000 for business emergency relief programs. Funds will be allocated into two programs:

1. \$900,000 for general emergency relief needs of Hyattsville small businesses, which will provide awards up to \$25,000 for small businesses licensed by and located within the City of Hyattsville who experienced negative economic impacts during the COVID-19 pandemic. Exclusions and other conditions apply.
2. \$100,000 for a permit expediting program to assist new and existing businesses in the City with expediting permit applications with Prince George's County, authorizing up to \$2,500 reimbursement for services provided by an approved list of vendors.

Sponsors: City Administrator

Department: Finance

Attachments: [Memorandum - ARPA Small Bus Programs 05.31.2022](#)

8.j. Nonprofit Emergency Relief Programs[HCC-397-FY22](#)

I move that the Mayor and Council allocate and authorize expenditure of \$1,000,000 for nonprofit emergency relief programs. Program funds will be allocated into two programs:

1. \$900,000 for general emergency relief needs of eligible Hyattsville non-profits, authorizing up to \$25,000 per non-profit.
2. \$100,000 for a childcare assistance program fund, authorizing up to \$25,000 per eligible child care provider.

Sponsors: City Administrator

Department: Finance

Attachments: [Memorandum - ARPA Nonprofit Programs 05.31.2022](#)

9. Council Dialogue (10:30 p.m. - 10:40 p.m.)**10. Motion to Adjourn**