

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

Register in advance for this webinar:

[https://us06web.zoom.us/webinar/register/WN\\_1O\\_PPdDMSfGV8euBzD4y1Q](https://us06web.zoom.us/webinar/register/WN_1O_PPdDMSfGV8euBzD4y1Q)

**Monday, August 1, 2022**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Danny Schaible, Council Vice President, Ward 2**  
**Sam Denes, Ward 1**  
**Joanne Waszczak, Ward 1**  
**Ben Simasek, Ward 3**  
**Jimmy McClellan, Ward 3**  
**Edouard Haba, Ward 4**  
**Daniel Peabody, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, August 1, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_1O\\_PPdDMSfGV8euBzD4y1Q](https://us06web.zoom.us/webinar/register/WN_1O_PPdDMSfGV8euBzD4y1Q)

**1. Call to Order and Council Roll Call****2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[HCC-42-FY23](#)

I move that the Mayor and Council approve the Council Meeting Minutes of May 2, 2022 and July 18, 2022.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [MeetingMinutes\\_July18\\_2022Final](#)  
[Meeting Minutes\\_May02\\_2022Final](#)

**5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker****6. Community Notices and Meetings**

**6.a. Main City Calendar: August 2, 2022 - September 18, 2022**[HCC-39-FY23](#)

N/A

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [City Calendar August 2, 2022 - September 18, 2022.pdf](#)**7. City Administrator Update (7:20 p.m. - 7:40 p.m.)****8. Presentations (7:40 p.m. - 8:10 p.m.)****8.a. 3325 Toledo Road - Preliminary Plan of Subdivision**[HCC-47-FY23](#)

Presentation Only.

**Sponsors:** City Administrator**Department:** Community & Economic Development**Attachments:** [325 Toledo Road City Council Materials 08.01.2022.pdf](#)**9. Proclamations****9.a. Proclamation Honoring the 50th Anniversary of Chichie's Pet Boutique**[HCC-38-FY23](#)

I move that the Mayor and Council adopt a proclamation in honor of Chichie's Pet Boutique and their 50 years of business serving the residents of the City of Hyattsville.

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [CM 0801\\_22 Honoring Chichie's Pet Boutique 50th Anniversary.pdf](#)**10. Consent Items (8:10 p.m. - 8:15 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**10.a. FY23 Building Cleaning Contract Expenditure**[HCC-11-FY23](#)

I move that the Mayor and Council authorize an expenditure to Sentral Services for an amount not to exceed \$100,000 for the FY23 portion of the Building Cleaning Contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [210315 - HCC-252-FY21 - building cleaning contract.pdf](#)

**10.b. Purchase of a Street Division Truck**[HCC-30-FY23](#)

I move that the Mayor and Council authorize the purchase of a 2022 Chevrolet Silverado 3500HD from Criswell Fleet Sales, with upfitting provided by Moxley Truck Equipment and Priority Install for a total expenditure not to exceed \$75,000 pending legal review.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Chevrolet MA-4505 Renewal 1 Expires 10-31-22-min.pdf](#)  
[Chevrolet.pdf](#)  
[Hyattsville Moxley Quote.pdf](#)  
[Hyattsville Crew Cab 3500.pdf](#)  
[Priority Quote for Hyattsville.pdf](#)

**10.c. Installation of Electrical Service at Heurich Park for the Portland Loo**[HCC-31-FY23](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from District Electrical Services (DES) for the installation of electrical service at Heurich Park in preparation for installation of a Portland Loo for an expenditure not to exceed \$24,000.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Proposal for Portland Loo at Heurich Park \(07-12-2022\)](#)

**10.d. Truck Rentals for FY23**[\*\*HCC-32-FY23\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to United Rentals for the temporary rental of pickup trucks and dump trucks for FY23, utilizing the Sourcewell Collective Purchasing Agreement #062320-URI.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [220722 - quote - united rentals annual truck rentals](#)

**10.e. Installations of Bioretention Plantings on Wells Blvd/Pkwy**[\*\*HCC-33-FY23\*\*](#)

I move that the Mayor and Council approve an expenditure not to exceed \$30,000 to SMC for the installation of bioretention facilities on Wells Boulevard/Parkway utilizing their existing contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [ES-22-132 Wells Boulevard Landscaping Task Order](#)

**10.f. Design and Permitting of Sewage Connections for the Portland Loos**[\*\*HCC-35-FY23\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$185,000 to JMT for the design and permitting of sewer connections for two Portland Loos, utilizing their existing contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Proposal for TO60A R1 Hyatt Park Portland Loo 01212022](#)  
[Proposal for TO60B R1 Heurich Park Portland Loo 01212022](#)

**10.g. Inventory and Assessment of Rain Gardens and Bioretention Facilities Citywide**[\*\*HCC-36-FY23\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$25,000 to SMC for inventory and assessment of existing Rain Gardens and Bioretention Facilities on the existing contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2022 06 20 Task Order 17 Maintenance Program \(1\)](#)

**10.h. Construction of a Concrete Pad at the DPW Facility**[\*\*HCC-37-FY23\*\*](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from NZI Construction for the construction of a concrete pad at the 4633 Arundel Place building for an expenditure not to exceed \$20,000.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [proposal DPW Concrete Pad Old Shop Area \(1\)](#)

**10.i. Renewal of Contract: SeeClickFix Citizen Request Software**[\*\*HCC-41-FY23\*\*](#)

I move the Mayor and Council authorize the City Administrator to renew the City's contract with CivicPlus for the use of SeeClickFix citizen request software, for a term of up to three (3) years at a cost NTE \$15,450 for year-one, \$15,913.50 for year-two, and \$16,390.91 for year-three. The total three-year contractual value will not exceed \$47,755, upon the review and approval by the City Attorney for legal sufficiency.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [MD - Hyattsville - Renewal Ex A - 02212022](#)

**10.j. Installation of Cool Green Bus Shelters** [HCC-44-FY23](#)

I move the Mayor and Council approve the City Administrator to enter a contract with Living Canopies for the installation and maintenance of ten (10) Cool Green Bus Shelters in the City of Hyattsville, costs not to exceed \$115,000, upon the review and approval of the City Attorney for legal sufficiency.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [LivCan Proposal 2022 - Hyattsville GSX450 22007](#)

**10.k. Special Use Agreement - Hyattsville Elementary School PTA Zombie Run** [HCC-45-FY23](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 15, 2022.

**Sponsors:** City Administrator

**Department:** Community Services

**Attachments:** [2022 Zombie Run Use Agreement](#)

**10.l. Special Use Agreement - Route 1 Velo 2022 Cyclocross Race** [HCC-46-FY23](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Park for its Annual Cyclocross bicycle race, scheduled for Sunday, October 9, to include set-up in the afternoon of Saturday, October 8.

**Sponsors:** City Administrator

**Department:** Community Services

**Attachments:** [2022 Cyclocross Special Use Agreement - Final](#)

**11. Discussion Items (8:15 p.m. - 8:30 p.m.)****11.a. Proposed Revisions to Chapter 8, Election Code for Campaign Finance Reporting** [HCC-48-FY23](#)

For Discussion.

**Sponsors:** City Administrator

**Department:** City Clerk



- 12. Council Dialogue (8:30 p.m. - 8:40 p.m.)**
- 13. Motion to Adjourn**