

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Summary Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_QxWcbsMeSoak9BcOvqJ--g

Tuesday, January 17, 2023

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Emily Strab, Ward 2
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, January 17, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_QxWcbsMeSoak9BcOvqJ--g

1. **Call to Order and Council Roll Call** **The meeting was called to order at 7:03 p.m.**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
Approved as Amended, Unanimous : See Appendix for Details
4. **Approval of the Minutes**
 - 4.a. **Approval of the Minutes** **[HCC-210-FY23](#)**
Approved, Unanimous
I move that the Mayor and Council approve the minutes of the Jan 3, 2023 City Council Meeting.

Sponsors: City Administrator

Department: City Clerk

Attachments: [MeetingMinutes January 03 2023](#)
5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **Community Notices and Meetings**

6.a. Main City Calendar: January 18, 2023 - February 6, 2023[HCC-205-FY23](#)

N/A

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [City Calendar January 17, 2023 - February 6, 2023](#)**7. City Administrator Update (7:20 p.m. - 7:50 p.m.)****8. Presentations (7:50 p.m. - 8:10 p.m.)****8.a. FY23 Thrive Grant Presentation**[HCC-208-FY23](#)

Presentation - the grant approvals are on the consent agenda.

Sponsors: City Administrator**Department:** Community Services**Attachments:** [Thrive Grants 2023-Table for Council Presentation](#)
[2023 Thrive Grant Letter for Council Consideration](#)**9. Proclamations****Approved, Unanimous****9.a. Proclamation Honoring the 30th Anniversary of Franklins Restaurant, Brewery, and General Store**[HCC-207-FY23](#)

Adopt the proclamation.

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [CM 0117 Franklins 30th Anniversary](#)

9.b. Proclamation Honoring the 10th Anniversary of Incredible Designs [HCC-217-FY23](#)

I move the Mayor and Council adopt a proclamation in honor of the 10th Anniversary of Incredible Designs.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0117 Incredible Designs 10th Anniversary](#)

10. Consent Items (8:10 p.m. - 8:15 p.m.)

Approved, Unanimous

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. Adoption of Updated City Council Meeting Schedule [HCC-203-FY23](#)

I move the Mayor and Council adopt the updated City Council meeting schedule for 2023. The updated schedule includes a Council Work Session on Monday, February 27 at 7 PM to discuss ARPA and FY24 budget initiatives, a Public Hearing on Monday, May 15 at 6:30 PM to receive public input on the proposed ARPA spending plan, and a Regular Council Meeting on Monday, June 5 at 12 PM.

Sponsors: City Administrator

Department: City Clerk

Attachments: [2023 Council Meeting Calendar revised 011323](#)
[01.06.23 Budget-ARPA FY24 Schedule REV 01.13.23 for packet](#)

10.b. Greater DC Diaper Bank Agreement [HCC-211-FY23](#)

I move that the Mayor and Council authorize the City Administrator to renew its agreement with the Greater DC Area Diaper Bank for the intermittent receipt and distribution of diapers in support of the City's efforts to provide support to families in need, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: City Clerk

Attachments: [GDCDB Partnership Contract 2023 \(1\)](#)

10.c. Additional City Wide Tree Maintenance[HCC-212-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$40,000 to Adirondack Tree Experts for additional tree pruning and maintenance at various locations City wide under their current contract with the City. The Treasurer is authorized to make the appropriate budget amendment to facilitate this expenditure.

Sponsors: City Administrator

Department: Public Works

10.d. Disbursement of FY23 Education Enrichment Grant Funds[HCC-214-FY23](#)

I move that the Mayor and Council authorize the expenditure of \$3,000 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY23 Education Enrichment Grants.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Letter EAC Enrichment Grant letter](#)
[Application 1 HMS After school snacks](#)
[Application 2 HMS Extended Learning Program Incentive](#)
[2023 Grant Requests - HMS Program Details](#)
[Application RHES redacted](#)
[Crane it Up! Hyattsville Grant Redacted](#)
[It's Electric! FES Grant Redacted](#)
[Thinking Inside the Box Hyattsville Grant FES Redacted](#)

10.e. Awarding of a Contract to Conduct a 10 Year Financial Forecast of City Finances[HCC-216-FY23](#)

I move the Mayor and Council authorize the City Administrator to execute a contract for professional services with Sudsina and Associates at a cost not to exceed \$80,000 to conduct a 10 Year Financial Forecast that upon completion will provide additional clarity in key areas of City's finances long-term. Including but not limited to identifying factors that may result in the reduction and/or increases of revenue and expenditure estimates within the stated period. Additionally, the consultant is required to provide an executive-level summary with impacts on City Reserves, provide a financial manager-level summary at the fund balance impact level and provide the City Treasurer a user-friendly proactive forecasting model that includes a what-if format to simulate scenarios around impacts to increase/loss of revenues and expenditures. This forecasting model will be used by the Treasurer annually in preparation of the General Operating Budget.

Sponsors: City Administrator

Department: Finance

10.f. Disbursement of FY23 Thrive Grant Awards[HCC-218-FY23](#)

I move that the Mayor and Council authorize the expenditure of \$8,800 to support the grant proposals recommended from the Health, Wellness and Recreation Advisory Committee and listed in the attached memo for dissemination of the FY23 Thrive Grants and reallocate the remaining \$200 for other health, wellness or recreation-based projects eligible to be funded with City revenue.

Sponsors: City Administrator

Department: City Clerk

Attachments: [2023 - Thrive Grant Letter for Council Consideration](#)
[Thrive Grants 2023-Table for Council Presentation](#)
[FY23 Thrive Grant Applications Redacted](#)

10.g. Resolution 2023-01: Designating the 2023 Biennial Mayoral Election as Vote-by-Mail [HCC-219-FY23](#)

I move that the Mayor and Council adopt Hyattsville Resolution 2023-01, a resolution whereby the City Council declares the City's 2023 Biennial Election to be a Vote-by-Mail Election (INTRODUCTION & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [Resolution 2023-01 - 2023 Vote by Mail Election EIC 01.10.23_FINAL](#)
[BOSE letter](#)

11. Action Items (8:15 p.m. - 9:15 p.m.)

11.a. Purchase of 12 Police Vehicles [HCC-169-FY23](#)

Approved, Unanimous

I move that Mayor and Council authorize the Police Department to purchase of six (6) additional vehicles from Apple Ford augmenting the six (6) authorized in FY22 by motion # HCC-305-FY22, for a total of twelve (12) vehicles and authorize an expenditure not to exceed \$518,759.00 of American Rescue Plan Act Funds. The Treasurer is authorized to make the required modification to the budget to facilitate this purchase.

Sponsors: City Administrator

Department: Police Department

Attachments: [City of Hyattsville Letter of Intent to Purchase 12 Vehicles for Apple Ford 2-23-2022](#)

11.b. Household Emergency Relief Program Allocation and End Date [HCC-206-FY23](#)

Approved, Unanimous

I move that the Mayor and Council increase the allocation for the Household Emergency Relief Program by an additional \$2,000,000, bringing the total allocation for the Household Emergency Relief Program awards, administration, and outreach expenses to \$3,700,000; and establish an end date for the program of May 31, 2023.

Sponsors: City Administrator

Department: Finance

HCC-220-FY23 Submit Correspondence for the Record to Prince George's County Planning Board for Their February 2, 2023 Special Hearing on Stormwater and Suffrage Point

Approved, Unanimous: See Appendix for Details

12. Discussion Items (9:15 p.m. - 10:00 p.m.)

- 12.a. **Library Apartments, 3325 Toledo Road Garage Redevelopment - Preliminary Plan of Subdivision (4-22004)** [HCC-213-FY23](#)

Discussion only.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Discussion Memo - Library Apartments 3325 Toledo Road Garage Redevelopment - PPS-22004 FINAL](#)
[PPS-4-22004](#)

- 12.b. **FY23 Budget Amendment: Special Revenues Budget and Transfer of Funds from the Sale of City Property** [HCC-215-FY23](#)

For Discussion Only.

I move that the Mayor and Council amend the FY23 Special Revenues Fund Budget and approve the creation of the Hyattsville Affordable Housing Fund to include a transfer of \$1,000,000, from General Fund Cash Reserves received from the sale of City property to cover anticipated expenditures associated with the creation of the Affordable Housing Fund to further affordable housing activities.

Sponsors: Croslin, Simasek and Waszczak

Department: Finance

13. **Council Dialogue (10:00 p.m. - 10:10 p.m.)**

14. **Motion to Adjourn** **The meeting adjourned at 10:36 p.m.**
Approved, Unanimous

Appendix

Item Added to the Action Agenda:

HCC-220-FY23 Submit Correspondence for the Record to Prince George's County Planning Board for Their February 2, 2023 Special Hearing on Stormwater and Suffrage Point

Motion: I move that, no later than Tuesday, January 31, 2023, the Mayor and Council submit correspondence to the Prince George's County Planning Board about the City's stormwater observations and concerns regarding the Suffrage Point development. This correspondence will become part of the record for a special hearing scheduled for Thursday, February 2, 2023, which will focus on the developer's stormwater compliance.