

# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting and Budget Work Session

Wednesday, April 22, 2020 at 7:00 PM

### **MEETING NOTICE:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Wednesday April 22, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at [hyattsville.org/meetings](http://hyattsville.org/meetings).

### **PUBLIC PARTICIPATION:**

Public Comment may be made using the e-comment feature at [hyattsville.org/meetings](http://hyattsville.org/meetings) or emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on April 22, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

1. **Call to Order and Council Roll Call – *the meeting was called to order at 7:03 p.m.; all Councilmembers were present.***
2. **Pledge of Allegiance to the Flag**
3. **Approval of the Agenda – *APPROVED, AS AMENDED, UNANIMOUS***

### **AMENDMENT**

1) **ADD** Motion HCC-321-FY20 to Action

#### **10.a) Disbursement of Ward 4 Discretionary Funds**

**HCC-321-FY20**

**Sponsor:** Haba, Peabody

**Co-Sponsor(s):** N/A

I move that the Mayor and Council authorize the disbursement of TBD from the Ward 4 discretionary fund to support various needs of Ward 4 residents resulting from the fallout of COVID-19.

4. **Approval of the Minutes**

#### **4.a) Approval of the Minutes – *APPROVED, UNANIMOUS***

**HCC-315-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Approval of the Minutes](#)

[Minutes Apr 15 2019 CM FINAL.docx](#)

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[Minutes April 6 FINAL.docx](#)

I move that the Mayor and Council approve the minutes of the City Council Meetings of April 15, 2019 and April 6, 2020.

5. **Public Comment (7:10 p.m. - 7:20 p.m.) Limit 2 minutes per speaker, submit Comments electronically**

6. **FY21 Proposed Budget Document**

### 6.a) Fiscal Year 2021 Proposed Budget Document

**HCC-296-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Fiscal Year 2021 Proposed Budget Document FY21 Draft Budget.pdf](#)

7. **Presentation Items (7:20 p.m. - 8:45 p.m.)**

### 7.a) FY21 Proposed Budget (60 minutes)

**HCC-297-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [FY21 Proposed Budget \(60 minutes\)](#)

### 7.b) Magruder Pointe - DSP-18002 (15 minutes)

**HCC-311-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Magruder Pointe - DSP-18002 \(15 minutes\)](#)

[Magruder Pointe DSP Memo.pdf](#)

[Magruder Pointe DSP Presentation.pptx](#)

8. **Proclamations**

### 8.a) Proclamation in Honor of Arbor Day – **APPROVED, UNANIMOUS**

**HCC-314-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Proclamation in Honor of Arbor Day](#)

[Arbor Day 2020.docx](#)

I move that the Mayor and Council proclaim April 24, 2020 as Arbor Day in the City of Hyattsville.

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### 9. Consent Items (8:45 p.m. - 8:50 p.m.)

#### **9.a) Enterprise Resource Planning Vendor Selection: BC Systems – *APPROVED, UNANIMOUS*** **HCC-285-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Enterprise Resource Planning Vendor Selection: BC Systems Memo - ERP Selection - 3.31.20.docx](#)

I move that the Mayor and City Council authorize the City Administrator to enter into a contract for services with BC Computers Inc. (dba BC Systems) for the provision of an Enterprise Resource Planning system for a term of five (5) consecutive years and grant the authority to the City Administrator to execute three (3) additional consecutive one (1) year terms, not to exceed a term of eight (8) years, upon review for legal sufficiency by the City Attorney.

#### **9.b) Renovation of the Parking Lot at 4310 Gallatin Street – *APPROVED, UNANIMOUS*** **HCC-307-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Renovation of the Parking Lot at 4310 Gallatin Street NZI 4310 Parking Lot Proposal.pdf](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$50,000 to NZI Construction, Inc. for the renovation of the parking lot at 4310 Gallatin St under their existing contract.

#### **9.c) Exercising of Option Year #2 of Contract with JMT – *APPROVED, UNANIMOUS*** **HCC-308-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Exercising of Option Year #2 of Contract with JMT](#)

I move that the Mayor and Council authorize the City Administrator to exercise the second option year of the existing Contract with JMT to provide Architectural and Engineering Services for the Renovation of 3505 Hamilton Street.

#### **9.d) Disbursement of Ward 2 Discretionary Funds – *APPROVED, UNANIMOUS*** **HCC-313-FY20**

**Lead Sponsor:** Croslin

**Co-Sponsor(s):** Schaible

Cover Page: [Disbursement of Ward 2 Discretionary Funds](#)

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I move that the Mayor and Council authorize the disbursement of \$1,500 from the Ward 2 discretionary fund to support the purchase of grocery gift cards valued at \$100.00/ea for Hyattsville residents affected by COVID-19. Recipients of grocery gift cards shall be 18 years of age or older, a resident of the City of Hyattsville, and experiencing unemployment or other reduction in income due to COVID-19.

### **10. Action Items**

**10.a) Disbursement of Ward 4 Discretionary Funds – APPROVED, AS AMENDED, UNANIMOUS  
HCC-321-FY20**

**Sponsor:** Haba, Peabody

**Co-Sponsor(s):** N/A

I move that the Mayor and Council authorize the disbursement of ~~FBD~~ \$1,700 from the Ward 4 discretionary fund to support various needs of Ward 4 residents resulting from the fallout of COVID-19.

### **11. Discussion Items (8:50 p.m. - 9:20 p.m.)**

**11.a) Medical Office Building Architecture - Detailed Site Plan (DSP-20004) (15 minutes)  
HCC-286-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Medical Office Building Architecture - Detailed Site Plan \(DSP-20004\) \(15 minutes\)](#)

[DSP-20004 Med Bldg - Discussion Memo.docx](#)

[DSP-20004 Requested Modifications and Comments.docx](#)

[Kaiser DSP Presentation Apr 6 2020 CM.pptx](#)

[KPPGMOB Night Render 04162020.pdf](#)

[Riverfront Medical Office Architecture DSP FINAL 3.16.20.docx](#)

**11.b) Hyattsville Emergency Ordinance 2020-02 COVID-19 Pandemic Fund (Discussion) (15 minutes)**

**HCC-293-FY20**

**Lead Sponsor:** Hollingsworth

**Co-Sponsor(s):** N/A

Cover Page: [Hyattsville Emergency Ordinance 2020-02 COVID-19 Pandemic Fund \(Discussion\) \(15 minutes\)](#)

[Emergency Ordinance Covid Fund 3.23.20.pdf](#)

### **12. Council Dialogue (9:20 p.m. - 9:30 p.m.)**

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**13. Community Notices and Meetings**

**13.a) Main City Calendar: April 23 - May 4, 2020**

**HCC-298-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Main City Calendar: April 23 - May 4, 2020](#)

[Main City Calendar Apr 23-May 4 041520.docx](#)

**14. Motion to Adjourn – *APPROVED, UNANIMOUS; the meeting adjourned at 10:36 p.m.***

**ATTEST:**

**APRIL 23, 2020**



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**Laura Reams, City Clerk**