

Memo

To: City Council

CC: Tracey Nicholson, City Administrator
Ron Brooks, City Treasurer

From: Jim Chandler, Assistant City Administrator

Date: February 8, 2021

Re: IT Hardware Acquisition – Server Hardware

The purpose of this memorandum is to request City Council authorization for a fixed priced project to stage and configure one (1) physical Hyper-V 2016 host server and two (2) new Server 2016 virtual machines to support the operation of the new Department of Public Works (DPW) facility.

The procurement included proposals for the following hardware and quantities:

- Physical Server (1)
- Virtual Server – Domain Controller (1)
- Virtual Server – Utilities
- Configuration, Deployment, Licensing & Commissioning Services (1)

City staff is recommending the authorization to proceed with the project through Dataprise Inc., 3700 Koppers Street, Suite 520, Baltimore, Maryland 21227, at a total fixed cost of \$14,667.54. Work will be performed under the terms & conditions of the City's IT Services agreement with Dataprise Inc.