

**City of Hyattsville  
2022 Redistricting Committee**

**MINUTES**

June 27, 2022, 11 AM-12 PM

1. Welcome & Introductions (All)
  - a. Committee members present: Greta Mosher, Carter Ross, Leland Dudek, Andrew Sayer, Cynthia Totten, Krystil Smith, Alicia Freemyn, Jennifer Gafford
  - b. Additional attendees: Cindy Zork (staff liaison), Sekour Mason (staff liaison), Nate Groenendyk (staff), Michelle Lee
  - c. Committee members absent: Cliff Mayo
2. City Committees & Open Meetings Act Review (Cindy)
  - a. Redistricting Committee established by Council to review the 2020 Census Data and make recommendations to adjust Ward boundaries so they are in compliance with the City Charter and applicable County, state, and federal laws
  - b. The Committee reports to Council and cannot take any actions not approved by Council
  - c. Members are required to take Open Meetings Act training to be in compliance with Maryland Law
  - d. As a public body in the state of MD, meetings are open to the public and the agenda needs to be available to the community at least 24 hours in advance
  - e. Meeting minutes must be publicly posted as well
  - f. Committee members cannot move actions forward outside of the public meeting.
    - i. Members can converse about technical and logistical items like agenda setting or meeting times
    - ii. Members can also meet in small groups for research, but all work must be brought back for presentation to a quorum of the public body during a public meeting
  - g. A quorum is a majority of the committee, in this case, 5 out of four members. A meeting cannot be held without a quorum
  - h. Motions and votes also cannot be held without a quorum
3. Redistricting Process Overview (Cindy)
  - a. Redistricting Requirements
    - i. All Wards must be as equal as possible with no more than a 10% variance in population
    - ii. We are looking to accomplish fair and effective representation on City Council
    - iii. Other factors to consider:
      1. Natural and man-made boundaries, like rivers and roads
      2. Preserving communities of interest
      3. Current and future redevelopments
    - iv. Things not being considered in this process:
      1. Political boundaries – like where sitting Council members live

- 2. School districts or County, state, and federal election boundaries
- b. History of Redistricting in Hyattsville
  - i. Sekour to provide data from 2010 Census at our next meeting
- c. Timeline & Process for 2022
  - i. Meeting over July and August to consider different scenarios
  - ii. Presentation to Council on Sept. 19; we should set an internal goal to have the final options prepared by the end of August
  - iii. Public Hearing on October 3, but we can get public input in the process earlier through tools like Citizen Lab. We can consider other Public Hearings if we think it would be useful.
  - iv. The goal is to have the final boundaries updated in the City Charter in November 2022
  - v. An education campaign will follow in the winter of 2022/2023 to prepare voters and candidates for the spring 2023 City election
- d. Resources:
  - i. [Loyola Law School "All About Redistricting"](#)
  - ii. ["Municipal Led, Community Engaged Redistricting" National League of Cities webinar](#)
  - iii. ["What Constitutes a Fair Map" from the GeoConvergence Workshop](#)
  - iv. [Redistricting Denver website](#)
- 4. GIS Overview (Sekour)
  - a. How Hyattsville uses GIS
    - i. The City uses GIS/ESRI for all mapping needs, and to explore different available data sets
  - b. Available data sets & functionality
    - i. For this project, we will be using Census block data, which allows us to focus in very narrowly
    - ii. In some instances we may be looking block by block to adjust population segments
    - iii. This work cannot be done in real-time. Sekour will need to take recommendations from the committee and bring them back at the next meeting.
  - c. How GIS mapping will support this effort
    - i. GIS mapping will allow us to see the repercussions of moving streets and households into different Ward mapping
    - ii. Maps can be made available to Committee members online or printed (pending a check of the City's plotter)
- 5. Discussion: Big Picture Goal Setting (All)
  - a. Items to consider:
    - i. How redistricting went in 2010 to see how the maps shifted from prior Ward break-downs
    - ii. Appropriate public engagement
- 6. Action Items:
  - a. Elect Committee Chair

- i. Motion to elect Greta Mosher as Chair by T. Carter Ross
    - ii. Seconded by Alicia Freemyn
    - iii. Greta Mosher is elected Chair
  - b. Elect Recordkeeper
    - i. Motion to elect T. Carter Ross as Recordkeeper by Greta Mosher
    - ii. Seconded by Leland Dudek
    - iii. T. Carter Ross is elected Recordkeeper
  - c. Select date & time for next meeting
    - i. Wednesday, July 13, 4:00 – 5:30 PM
  - d. Assignments before next meeting
    - i. Cindy to create Google Docs library for reference documents
- 7. New Business
  - a. None
- 8. Adjourn
  - a. Greta motion to adjourn at 1:06 p.m.