

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_QxWcbsMeSoak9BcOvqJ--g

Tuesday, January 17, 2023

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Emily Strab, Ward 2
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

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REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

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INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, January 17, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[HCC-210-FY23](#)

I move that the Mayor and Council approve the minutes of the Jan 3, 2023 City Council Meeting.

Sponsors: City Administrator

Department: City Clerk

Attachments: [MeetingMinutes January 03 2023](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. Community Notices and Meetings**

6.a. Main City Calendar: January 18, 2023 - February 6, 2023[HCC-205-FY23](#)

N/A

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [City Calendar January 17, 2023 - February 6, 2023](#)**7. City Administrator Update (7:20 p.m. - 7:50 p.m.)****8. Presentations (7:50 p.m. - 8:10 p.m.)****8.a. FY23 Thrive Grant Presentation**[HCC-208-FY23](#)

Presentation - the grant approvals are on the consent agenda.

Sponsors: City Administrator**Department:** Community Services**Attachments:** [Thrive Grants 2023-Table for Council Presentation](#)
[2023 Thrive Grant Letter for Council Consideration](#)**9. Proclamations****9.a. Proclamation Honoring the 30th Anniversary of Franklins Restaurant, Brewery, and General Store**[HCC-207-FY23](#)

Adopt the proclamation.

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [CM 0117 Franklins 30th Anniversary](#)

9.b. Proclamation Honoring the 10th Anniversary of Incredible Designs [HCC-217-FY23](#)

I move the Mayor and Council adopt a proclamation in honor of the 10th Anniversary of Incredible Designs.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0117 Incredible Designs 10th Anniversary](#)

10. Consent Items (8:10 p.m. - 8:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. Adoption of Updated City Council Meeting Schedule [HCC-203-FY23](#)

I move the Mayor and Council adopt the updated City Council meeting schedule for 2023. The updated schedule includes a Council Work Session on Monday, February 27 at 7 PM to discuss ARPA and FY24 budget initiatives, a Public Hearing on Monday, May 15 at 6:30 PM to receive public input on the proposed ARPA spending plan, and a Regular Council Meeting on Monday, June 5 at 12 PM.

Sponsors: City Administrator

Department: City Clerk

Attachments: [2023 Council Meeting Calendar revised 011323](#)
[01.06.23 Budget-ARPA FY24 Schedule REV 01.13.23 for packet](#)

10.b. Greater DC Diaper Bank Agreement [HCC-211-FY23](#)

I move that the Mayor and Council authorize the City Administrator to renew its agreement with the Greater DC Area Diaper Bank for the intermittent receipt and distribution of diapers in support of the City's efforts to provide support to families in need, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: City Clerk

Attachments: [GDCDB Partnership Contract 2023 \(1\)](#)

10.c. Additional City Wide Tree Maintenance[HCC-212-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$40,000 to Adirondack Tree Experts for additional tree pruning and maintenance at various locations City wide under their current contract with the City. The Treasurer is authorized to make the appropriate budget amendment to facilitate this expenditure.

Sponsors: City Administrator

Department: Public Works

10.d. Disbursement of FY23 Education Enrichment Grant Funds[HCC-214-FY23](#)

I move that the Mayor and Council authorize the expenditure of \$3,000 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY23 Education Enrichment Grants.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Letter EAC Enrichment Grant letter](#)
[Application 1 HMS After school snacks](#)
[Application 2 HMS Extended Learning Program Incentive](#)
[2023 Grant Requests - HMS Program Details](#)
[Application RHES redacted](#)
[Crane it Up! Hyattsville Grant Redacted](#)
[It's Electric! FES Grant Redacted](#)
[Thinking Inside the Box Hyattsville Grant FES Redacted](#)

- 10.e.** Awarding of a Contract to Conduct a 10 Year Financial Forecast of City Finances [HCC-216-FY23](#)

I move the Mayor and Council authorize the City Administrator to execute a contract for professional services with Sudsina and Associates at a cost not to exceed \$80,000 to conduct a 10 Year Financial Forecast that upon completion will provide additional clarity in key areas of City's finances long-term. Including but not limited to identifying factors that may result in the reduction and/or increases of revenue and expenditure estimates within the stated period. Additionally, the consultant is required to provide an executive-level summary with impacts on City Reserves, provide a financial manager-level summary at the fund balance impact level and provide the City Treasurer a user-friendly proactive forecasting model that includes a what-if format to simulate scenarios around impacts to increase/loss of revenues and expenditures. This forecasting model will be used by the Treasurer annually in preparation of the General Operating Budget.

Sponsors: City Administrator

Department: Finance

- 10.f.** Disbursement of FY23 Thrive Grant Awards [HCC-218-FY23](#)

I move that the Mayor and Council authorize the expenditure of \$8,800 to support the grant proposals recommended from the Health, Wellness and Recreation Advisory Committee and listed in the attached memo for dissemination of the FY23 Thrive Grants and reallocate the remaining \$200 for other health, wellness or recreation-based projects eligible to be funded with City revenue.

Sponsors: City Administrator

Department: City Clerk

Attachments: [2023 - Thrive Grant Letter for Council Consideration](#)
[Thrive Grants 2023-Table for Council Presentation](#)
[FY23 Thrive Grant Applications Redacted](#)

10.g. Resolution 2023-01: Designating the 2023 Biennial Mayoral Election as Vote-by-Mail [HCC-219-FY23](#)

I move that the Mayor and Council adopt Hyattsville Resolution 2023-01, a resolution whereby the City Council declares the City's 2023 Biennial Election to be a Vote-by-Mail Election (INTRODUCTION & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [Resolution 2023-01 - 2023 Vote by Mail Election EIC 01.10.23_FINAL](#)
[BOSE letter](#)

11. Action Items (8:15 p.m. - 9:15 p.m.)

11.a. Purchase of 12 Police Vehicles [HCC-169-FY23](#)

I move that Mayor and Council authorize the Police Department to purchase of six (6) additional vehicles from Apple Ford augmenting the six (6) authorized in FY22 by motion # HCC-305-FY22, for a total of twelve (12) vehicles and authorize an expenditure not to exceed \$518,759.00 of American Rescue Plan Act Funds. The Treasurer is authorized to make the required modification to the budget to facilitate this purchase.

Sponsors: City Administrator

Department: Police Department

Attachments: [City of Hyattsville Letter of Intent to Purchase 12 Vehicles for Apple Ford 2-23-2022](#)

11.b. Household Emergency Relief Program Allocation and End Date [HCC-206-FY23](#)

I move that the Mayor and Council increase the allocation for the Household Emergency Relief Program by an additional \$2,000,000, bringing the total allocation for the Household Emergency Relief Program awards, administration, and outreach expenses to \$3,700,000; and establish an end date for the program of May 31, 2023.

Sponsors: City Administrator

Department: Finance

12. Discussion Items (9:15 p.m. - 10:00 p.m.)

12.a. Library Apartments, 3325 Toledo Road Garage Redevelopment - Preliminary Plan of Subdivision (4-22004) [HCC-213-FY23](#)

Discussion only.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Discussion Memo - Library Apartments 3325 Toledo Road Garage Redevelopment - PPS-22004 FINAL](#)
[PPS-4-22004](#)

12.b. FY23 Budget Amendment: Special Revenues Budget and Transfer of Funds from the Sale of City Property [HCC-215-FY23](#)

For Discussion Only.

I move that the Mayor and Council amend the FY23 Special Revenues Fund Budget and approve the creation of the Hyattsville Affordable Housing Fund to include a transfer of \$1,000,000, from General Fund Cash Reserves received from the sale of City property to cover anticipated expenditures associated with the creation of the Affordable Housing Fund to further affordable housing activities.

Sponsors: Croslin, Simasek and Waszczak

Department: Finance

13. Council Dialogue (10:00 p.m. - 10:10 p.m.)

14. Motion to Adjourn



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Agenda Item Report

File #: HCC-210-FY23

1/17/2023

4.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Approval of the Minutes

Item Title:
Approval of the Minutes

Suggested Action:
I move that the Mayor and Council approve the minutes of the Jan 3, 2023 City Council Meeting.

Summary Background:
Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Please see attached minutes. Staff is in the process of reviewing outstanding minutes to bring forward for Council approval.

Next Steps:
Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend approval.

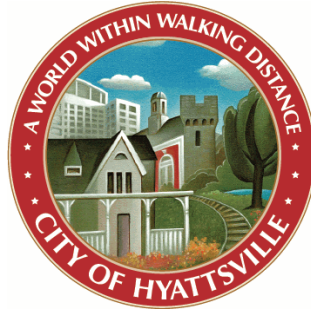
Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

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Meeting Minutes

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1. Call to Order and Council Roll Call

The meeting was called to order at 7:07 p.m.

Also present:

City Administrator-Tracey Douglas
Deputy City Administrator-Consuela Barbour
Assistant City Administrator-Jim Chandler
City Treasurer-Ron Brooks
Chief of Police-Jarod Towers
Director of Community Services-Sandra Shepherd
City Clerk-Laura Reams
Deputy City Clerk-Nate Groenendyk
Deputy Director of Public Works-Hal Metzler
American Rescue Plan Fund Program Manager-Patrick Paschall

Present:

Mayor Robert Croslin
Council President Joseph Solomon
Councilmember Emily Strab
Councilmember Sam Denes
Councilmember Joanne Waszczak
Councilmember Ben Simasek
Councilmember Jimmy McClellan
Councilmember Edouard Haba (arrived at 7:20 p.m.)
Councilmember Daniel Peabody
Councilmember Rommel Sandino

Absent:

Council Vice-President Danny Schaible

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

Councilmember Waszczak made a motion to amend the Action Agenda by adding the following motion:

HCC-0103-FY23: Letter to Prince George's County Planning Board re: DSP-21001

I move the Mayor and Council send a letter to the Prince George's County Planning Board to request that they reschedule Agenda Item 6, DSP-21001, currently scheduled for their Thursday, January 5, 2023 meeting, postpone by at least seven (7) days, and re-open registration and the public comment period.

The motion to amend the agenda was seconded by Councilmember Simasek.

Mayor Croslin reiterated the proper process for bringing forth a motion to be considered by the Council, and stated that although the process was not followed, due to the time-sensitive nature of the issue, the motion would be allowed to be voted on.

The motion to amend the agenda was approved unanimously (Absent: Schaible, Haba).

A motion was made by Councilmember Simasek, seconded by Councilmember Waszczak, that the Agenda be Approved as Amended. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Peabody, and Sandino

Absent: Schaible, and Haba

4. Approval of the Minutes**4.a. Approval of the Minutes**

[HCC-190-FY23](#)

I move that the Mayor and Council approve the following Council Meeting Minutes: Public Hearing of December 19, 2022, Council Meeting of December 19, 2022, Council Meeting of January 10, 2022, 6 p.m. Public Hearing of February 22, 2022, 6:30 p.m. Public Hearing of February 22, 2022, and Council Meeting of April 18, 2022.

Sponsors: City Administrator

Attachments: [MeetingMinutes_December 19_2022](#)
[Public Hearing Minutes_Dec 19 2022](#)
[MeetingMinutes_Jan 10 2022](#)
[Public Hearing 1 Minutes_Feb 22 2022](#)
[Public Hearing 2 Minutes_Feb 22 2022](#)
[MeetingMinutes_April 18 2022](#)

A motion was made by Councilmember Strab, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Chuck Perry provided written comments in opposition to the 3505 Hamilton Street Mural Restoration, in opposition to Hyattsville Ordinance 2022-06: 5G Permits, in support of the ARPA Fund Non-Profit Program Reallocation to Household Emergency Relief Program, in support of future allocation to the Household Emergency Relief Program, and expressed his concern around the allocation of funds to the Hyattsville business sector.

B. Phillip Hummelt of Hamilton Square Partners LLC provided a letter to Council expressing the concerns that he and his partners have about the Authorization for Temporary Use Lease Agreement with Urban Investment Properties at 4508 Hamilton. Specifically, parking, access to the alley, and tenant access to businesses.

6. Community Notices and Meetings

6.a. Main City Calendar: January 4, 2023 - January 17, 2023

[HCC-189-FY23](#)

N/A

Sponsors: City Administrator

Attachments: [City Calendar January 4, 2023 - January 17, 2023](#)

7. City Administrator Update (7:20 p.m. - 7:50 p.m.)

City Administrator Tracey Douglas gave an update on City related news and events.

Councilmember Simasek asked for more information about the upcoming Martin Luther King Day programming.

Director of Community Services Sandra Shephard spoke about the youth and senior programming that is being planned.

Council President Solomon asked for public safety information regarding the recent car-jackings in the City.

Chief Towers responded at the beginning of Council Dialogue later in the meeting.

Council President Solomon asked if the Christmas tree pickup, offered by the Department of Public Works, includes residences that do not regularly receive City composting and trash service.

Deputy Director of Public Works Hal Metzler replied that in the past, Christmas tree pickup was limited to those residences that are on the City's regular trash and compost routes.

Council President Solomon requested that all residences in the City be included in the pickup.

8. Appointments (7:50 p.m)

8.a. Re-appointments to Board of Supervisors of Elections[HCC-193-FY23](#)

I move the Mayor, with Council approval, re-appoint Zachary Peters, Juan Castillo, and Erin Payne to the Board of Supervisors of Elections for a term of four (4) years beginning January 4, 2023 through January 12, 2027.

Sponsors: Croslin

Attachments: [Peters BOSE Reappointment](#)
[Castillo BOSE Reappointment](#)
[Payne BOSE Reappointment](#)

This agenda item was Approved.

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

9. Consent Items (7:50 p.m. - 8:00 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Haba, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

9.a. Zoning Variance Request: V-76-22 - 6117 42nd Avenue, Hyattsville[HCC-182-FY23](#)

I move the City Council authorize the Mayor to send correspondence to the Board of Zoning Appeals in support V-76-22 for the subject property at 6117 42nd Avenue, Hyattsville, as the side yard width is an existing condition of the dwelling.

Sponsors: City Administrator

Attachments: [Memo - V-76-22](#)
[City of Hyattsville Zoning Variance Policy Statement & Variance Process ENGLISH](#)
[V-76-22 Binder](#)

9.b. Authorization for Temporary Use Lease Agreement[HCC-187-FY23](#)

I move the Council authorize the City Administrator to execute a Temporary Lease/Use Agreement with Urban Investment Partners for temporary use of the subject property at 4508 Hamilton Street, Hyattsville, upon review by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [Memo -Temporary Use Lease Agreement](#)

9.c. 8th Amendment to Agreement with Applied Digital Solutions, Inc. (ATS) d/b/a Verra Mobility[HCC-188-FY23](#)

I move that Mayor and Council authorize the City Administrator to sign the eighth amendment to the agreement between the City of Hyattsville and American Traffic Solutions, Inc. (ATS) to continue the Red Light Camera program for a term of one (1) year, beginning on January 1, 2023 and ending on December 31, 2023.

Sponsors: City Administrator

Attachments: [HYATTSVILLE 8th Amendment Renewal](#)

9.d. 3505 Hamilton Street Mural Restoration[HCC-192-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$17,000 to Griffin Studios, Inc. for the restoration and repair of the Cedric Egeli mural located at 3505 Hamilton St.

Sponsors: City Administrator

Attachments: [Estimate Restoration Cost for City Council Hyattsville](#)
[3505 Mural Pictures](#)

9.e. Pennoni On-call Transportation Projects[HCC-195-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$100,000 to Pennoni for transportation related projects to included speed and traffic calming studies, roadway analysis and design, and transportation grant proposal preparation, writing, and management, as well as additional tasks as required under their existing contract with the City.

Sponsors: City Administrator

Attachments: [Reconnecting Communities proposal-Hyattsville](#)
[Pennoni Hyattsville- Task 24 Project Rate Sheet](#)
[Hyattsville Task 24 Emerson St Pool Excavation Investigation](#)
[Pennoni Proposal Truck Wash At Arundel Place 102122 \(1\)](#)
[Pennoni Proposal Bike Racks and Repair Station 091222 \(1\)](#)
[Pennoni Hyattsville- Task 25 Project Rate Sheet](#)
[Hyattsville Task 25 King Park Gazebo Investigation](#)

9.f. Hyattsville Ordinance 2022-06: 5G Permits[**HCC-196-FY23**](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-06, an ordinance whereby the City Council amends Chapter 105, Articles VII and VIII of the Hyattsville Code (SECOND READING & ADOPTION).

Sponsors: City Administrator

Attachments: [Hyattsville Ordinance 2022-06 amending Chapter 105 - small cell - Final Memo - 5G Draft Ordinance](#)

9.g. Hyattsville Ordinance 2022-08: Updates to Ethics Code[**HCC-197-FY23**](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-08, an Ordinance whereby the City of Hyattsville amends its ethics provisions to conform to recent updates to State law as to financial reporting and conflicts of interest (SECOND READING & ADOPTION).

Sponsors: City Administrator

Attachments: [8.26.22 Letter Regarding Changes to Ethics Law Ordinance 2022-08 Amended Ethics Code - City of Hyattsville](#)

9.h. Disbursement of Mayoral Discretionary Funds[**HCC-198-FY23**](#)

I move that the Mayor and Council authorize the disbursement of \$500 from the Mayor's discretionary fund to Pyramid Atlantic in support of "A Collaboration of Creativity", an exhibition on the print work of David C. Driskell.

Sponsors: Croslin

9.i. Disbursement of Ward 1 Discretionary Funds[**HCC-199-FY23**](#)

I move that the Mayor and Council authorize the disbursement of \$500 from the Ward 1 discretionary fund to Pyramid Atlantic in support of "A Collaboration of Creativity", an exhibition on the print work of David C. Driskell.

Sponsors: Denes and Waszczak

10. Action Items (8:00 p.m. - 8:15 p.m.)

Letter to Prince George's County Planning Board re: DSP-21001

[**HCC-202-FY23**](#)

I move the Mayor and Council send a letter to the Prince George's County Planning Board to request that they reschedule Agenda Item 6, DSP-21001, currently scheduled for their Thursday, January 5, 2023 meeting, postpone by at least seven (7) days, and re-open registration and the public comment period.

A motion was made by Councilmember Waszczak, seconded by Council President Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

10.a. ARPA: Non-Profit Program Reallocation to Household Emergency Relief Program [HCC-194-FY23](#)

I move that the Mayor and Council reallocate \$500,000 of American Rescue Plan Act funds from the Non-Profit Emergency Relief program to the Household Emergency Relief Program and establish and end-date for the Non-Profit Emergency Relief Programs of March 31, 2023.

Sponsors: City Administrator

Councilmember Strab asked for clarity about the establishment of the end dates of the programs.

American Rescue Plan Fund Manager Patrick Paschall responded that the end dates help to establish the parameters for the spending plan for the remaining ARPA funds.

Councilmember Simasek clarified that the end dates established would be for applications to be submitted.

Mr. Paschall confirmed the end dates for the programs are meant to establish the cutoff for submitting applications.

Councilmember Waszczak asked why the non-profit program has not been more utilized.

Mr. Paschall responded that many non-profits in the area do not meet the specific criteria for funding, such as not primarily serving Hyattsville residents or not able to show a pandemic related economic loss due to other grants and funding they have received.

Councilmember Waszczak expressed her support to push for a business permit expediting team at the County level.

Councilmember Haba asked about the allocation for the child care assistance program.

Mr. Paschall responded that \$100,000 has been allocated to the program with no funds having been disbursed. He added that there are currently two open applications.

A motion was made by Council President Solomon, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

10.b. ARPA: Small Business Emergency Relief Program[HCC-201-FY23](#)

I move that the Mayor and Council reallocate \$100,000 of American Rescue Plan Act funds from the Permit Expediting Program to the Small Business Emergency Relief program, and to establish an end date for the Small Business Emergency Relief program of March 31, 2023.

Sponsors: City Administrator

A motion was made by Council President Solomon, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible

11. Discussion Items (8:15 p.m. - 9:00 p.m.)

11.a. ARPA: Household Emergency Relief Program Future Allocation[HCC-200-FY23](#)

For discussion. This item is tentatively scheduled to return to Council for action on January 17, 2023.

Sponsors: City Administrator

American Rescue Plan Fund Manager Patrick Paschall provided information about the City's Household Emergency Relief Program and asked Council to discuss and recommend a specific increase to the funding of the program in order to have a motion at the next meeting to allocate those funds.

Councilmember Waszczak asked if the ARPA Council Work Sessions have been scheduled.

City Clerk Laura Reams responded that a tentative schedule has been discussed and that details will be distributed later in the week.

Councilmember Waszczak asked for clarity around public engagement in the budget process.

Ms. Reams replied that the budgetary process and ARPA fund allocation processes are being aligned to streamline the process and that details on public engagement are being finalized.

Mr. Paschall added that he anticipates the full plan to be ready at the next Council Meeting.

Councilmember Peabody asked if demographic data is being collected as part of the program.

Mr. Paschall replied that age, ethnicity and income level data is collected.

Councilmember Peabody asked what the danger would be if the Council were to allocate too much money to the program.

Mr. Paschall responded that it affects the planning process for the remaining funds.

Councilmember Simasek asked if outreach has been done in public spaces of multifamily properties like apartment buildings.

Mr. Paschall replied that he will know more about those specifics when the City receives the next report from the Hyattsville Community Development Corporation (CDC) about its outreach efforts.

Councilmember Simasek added that he is in favor of adding \$2 million to the program.

Council President Solomon asked if the Council had provided the necessary input for Mr. Paschall and staff to move forward.

Mr. Paschall stated the intention to bring forward a \$2 million dollar allocation and end date of May 31, 2023 for the Household Emergency Relief Program.

Councilmember Waszczak stated her preference to have a single end date for all ARPA programs.

Mr. Paschall responded that he would approach the CDC to inquire about an alternate deadline.

Councilmember Waszczak suggested that the other deadlines could be changed to align with May 31, 2023.

Councilmember Simasek expressed his support of different deadlines due to the fact that the other programs opened earlier so could end earlier.

12. Council Dialogue (9:00 p.m. - 9:10 p.m.)

Council President Solomon asked for general guidance from the police department regarding the recent car-jackings.

Chief of Police Jarod Towers responded that the police have leads in the case and believe that they are close to an arrest. He added that the public needs to stay alert when walking to their vehicles and should lock their doors as soon as they get in.

Councilmember Denes asked about the status of the online crime reports for the City.

Chief Towers replied that due to staffing issues they have fallen behind in the reports and that all of reports for 2022 are scheduled to be posted by the end of the month. He also gave details about the new software coming online that will streamline the process to allow more timely and transparent posting of crime reports to the website.

13. Motion to Adjourn

The meeting adjourned at 8:28 p.m.

A motion was made by Councilmember Peabody, seconded by Council President Solomon, that the meeting be Adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Strab, Denes, Waszczak, Simasek, McClellan, Haba, Peabody, and Sandino

Absent: Schaible



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Agenda Item Report

File #: HCC-205-FY23

1/17/2023

6.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Community Notices and Meetings

Item Title:

Main City Calendar: January 18, 2023 - February 6, 2023

Suggested Action:

N/A

Summary Background:

N/A

Next Steps:

N/A

Fiscal Impact:

N/A

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

For further information regarding City programming, events, or meetings please visit hyattsville.org/meetings or call 301-985-5000.

All committee meetings are virtual unless otherwise indicated below.

1. [Ageless Grace Seated Exercise Class](#)

January 18, 2023, 10:00 AM - 11:30 AM

@the first floor of the City Building

2. [Ethics Commission Meeting](#)

January 18, 2023, 5:00 PM

3. [Audubon Wildlife Habitat Information Session](#)

January 18, 2023, 7:00 PM - 8:00 PM

Be ready for spring by attending our virtual Audubon Wildlife Habitat Information Session! Learn about available resources and support from the Prince George's County Audubon Society to transform your yard into a sustainable ecosystem that's a safe home for native plants, insects, and birds.

4. [Educational Facilities Task Force Meeting](#)

January 19, 2023, 7:00 PM

5. [Ward 3 Check-In](#)

January 19, 2023, 7:00 PM

@Virtual

6. [Invasive Plant Removals](#)

January 21, 2023, 10:00 AM - 2:00 PM

7. [Hyattsville Educational Path Scholarship Program Opens!](#)

January 23, 2023, All Day

8. [Education Advisory Committee Meeting](#)

January 23, 2023, 6:30 PM

9. [Creative Minds' Winter Session](#)

January 24, 2023, 10:00 AM - 11:30 AM

@Driskell Park Recreation Center

10. [In-Person Sustainability Prioritization Session](#)

January 24, 2023, 6:00 PM - 8:00 PM

@Hyattsville Library

11. [Race and Equity Task Force Meeting](#)

January 24, 2023, 7:00 PM

12. [Ageless Grace Seated Exercise Class](#)

January 25, 2023, 10:00 AM - 11:30 AM

@the first floor of the City Building

13. [Virtual Sustainability Prioritization Session](#)

January 25, 2023, 6:00 PM - 8:00 PM

@Virtual

14. [Code Compliance Advisory Committee Meeting](#)

January 25, 2023, 7:00 PM

15. [Narcan Community Training](#)

January 26, 2023, 10:00 AM - 11:00 AM

@City Building, 4310 Gallatin Street

Learn how to recognize an opioid overdose and safely administer NARCAN, a life-saving drug used to reverse the effects of an opioid overdose. The City of Hyattsville is offering two NARCAN training sessions for community members on January 26 at 10 a.m. and 6 p.m. at the Hyattsville City Building, 4310 Gallatin Street. Space is limited, and participants must be Hyattsville City residents. The Prince George's County Health Department will provide everyone that completes the training with a single dose of NARCAN® they can use in an emergency. Additional trainings will be offered at a later date.

16. [Narcan Community Training](#)

January 26, 2023, 6:00 PM - 7:00 PM

@City Building

17. [Health, Wellness, and Recreation Advisory Committee Meeting](#)

January 26, 2023, 7:00 PM

18. [Age Friendly Work Group](#)

January 27, 2023, 11:00 AM

19. [Parents' Night Owl Session](#)

January 27, 2023, 6:00 PM - 9:00 PM

@Driskell Park Recreation Center

Hyattsville parents and guardians, are you looking to spend a night out away from the little one(s)? Sign up for the City's new Night Owls Series! Students in grades K - 6 can be dropped off at the Driskell Park Recreation Center (3911 Hamilton Street) for an evening of fun, interactive and educational activities!

[More Details](#)

20. [Ward 1 Check-In](#)

January 30, 2023, 5:30 PM

@First floor of the City Building

21. [Trees 101 Workshop](#)

January 30, 2023, 7:00 PM - 8:30 PM

22. [Creative Minds' Winter Session](#)

January 31, 2023, 10:00 AM - 11:30 AM

@Driskell Park Recreation Center

23. [Planning Committee Meeting](#)

January 31, 2023, 7:00 PM

24. [Ageless Grace Seated Exercise Class](#)

February 1, 2023, 10:00 AM - 11:30 AM

@the first floor of the City Building

25. [City Elections: Candidate Information Session](#)

February 1, 2023, 6:00 PM - 8:00 PM

@Virtual

26. [Shade Tree Board Meeting](#)

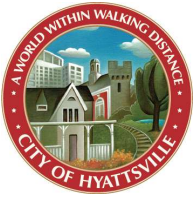
February 1, 2023, 7:30 PM

27. [Seniors on the Go: Free Movie Mondays](#)

February 6, 2023, 12:00 PM - 3:30 PM

@ Old Greenbelt Theatre

Come along and enjoy a classic film at the Old Greenbelt Theatre the first Monday of the month! Showtime is at 1 p.m. Transportation pickup service is available from the City Building and Friendship Arms. Space is limited. Pre-registration and proof of vaccination is required. Call (301) 985-5000 or email seniors@hyattsville.org to register.



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Agenda Item Report

File #: HCC-208-FY23

1/17/2023

8.a.

Submitted by: Cheri Everhart
Submitting Department: Community Services
Agenda Section: Presentation

Item Title:
FY23 Thrive Grant Presentation

Suggested Action:
Presentation - the grant approvals are on the consent agenda.

Summary Background:
A representative from the Health, Wellness and Recreation Advisory Committee will provide an overview of the FY23 Thrive Grant Program and the committee recommendations.

Next Steps:
Approve consent item for grant awards.

Fiscal Impact:
\$8,800

City Administrator Comments:
Recommend approval

Community Engagement:
Outreach was conducted to inform grantees of this program. Awarded applicants will be notified.

Strategic Goals:
Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?
N/A

HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023

Organization	Requested	Recommended Award	Program
Chelsea School	\$500	\$500	The Chelsea School in Hyattsville is requesting funding to pay for a daily lunch for up to two students who qualify for the school's free lunch program.
Family Bike Ride	\$500	\$500	Family Bike Ride is requesting funds to purchase promotional materials to increase the awareness and participation at the monthly Hyattsville Family Bike Ride.
Hyattsville Aging in Place	\$500	\$500	Hyattsville Aging in Place (HAP) is requesting funds to deliver healthy produce from the Riverdale Farmers Market to seniors who live in Hyattsville.
Hyattsville Elementary School PTA	\$500	\$500	The Hyattsville Elementary School PTA is requesting funds to provide support for the mental health and wellness of the school staff.
Hyattsville Elementary School	\$500	\$500	The Hyattsville Elementary School is requesting funds for their After School Enrichment program to support students' physical, mental, and social-emotional learning needs.
Love Yoga Studio	\$500	\$500	Love Yoga Studio is requesting funds for their Dear Yogi program. This is an eight-week program that is focused on teenagers that combines mindful, introspective writing and yoga practice.
Nicholas Orem Middle School	\$500	\$500	The Nicholas Orem Middle School is requesting funds for their Student and Family Wellness Falcon Academy. A five-month series of free workshops on various topics such as physical wellness, mental health, healthy habits regarding drugs and alcohol, and nutrition.
Street Poet Initiative	\$500	\$500	Street Poet Initiative is requesting funds for their program that focuses on identification and beautification of areas in underserved neighborhoods. Offering a short-term work program for unhoused individuals.
The Mystic Yogini	\$500	\$500	The Mystic Yogini is requesting funds for two sessions of sound therapy, yoga and guided meditation. The sessions would be at no cost to the participants and targeted towards underserved and under resourced people.
Tired Parents	\$500	\$500	Tired Parents is requesting funds to support their effort to reduce gun violence in the community. They will be providing outreach and education on gun safety, including safe storage and other relevant topics.

HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023

Yard Dramas	\$500	\$500	Yard Dramas is requesting funding to support their five-week Grow Well program. The program includes a park clean-up, interactive storytelling, and nature observation.
Total		\$5,500	

The City of Hyattsville
ATTN: Hon. Mayor Robert Croslin and Hyattsville City Council
4310 Gallatin Street
Hyattsville, MD 20781

January 17, 2023

Dear Mayor Croslin and Hyattsville City Council,

At the November 17, 2022 meeting of the City of Hyattsville's Health, Wellness and Recreation Advisory Committee (HWRAC), we reviewed THRIVE Grant applications for the \$9,000 of funding that the City of Hyattsville allocates annually for groups or individuals within the Hyattsville community. After reviewing the applications and discussing the grant criteria, the HWRAC voted unanimously to make the following recommendations:

1. A total of \$8,800 dollars be awarded to eleven grant applicants to match the amounts requested in their applications.
2. This leaves \$200 of our \$9,000 THRIVE Grant budget allocation unspent.
3. We recommend the Committee be authorized to disburse the remaining \$3,500 in the following manner: provide an additional \$300 to each applicant to use for their projects. The remaining \$200 can be allocated for other health, wellness or recreation-based projects eligible to be funded with City revenue or if that is not possible, returning the remaining \$200 to the general fund.

Attached to this letter is a spreadsheet of the individual projects to which we recommend disbursement of the \$8,800 dollars. Please let us know if you have any questions or concerns.

Sincerely,

City of Hyattsville Health, Wellness and Recreation Advisory Committee.



City of Hyattsville

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Agenda Item Report

File #: HCC-207-FY23

1/17/2023

9.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Honoring the 30th Anniversary of Franklins Restaurant, Brewery, and General Store

Suggested Action:

Adopt the proclamation.

Summary Background:

Click or tap here to enter text.

Next Steps:

Adopt the proclamation to recognize the 30th Anniversary of Franklins Restaurant, Brewery, and General Store.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

HONORING THE 30th ANNIVERSARY OF FRANKLINS RESTAURANT, BREWERY, AND GENERAL STORE

WHEREAS, Franklins first opened its doors for business at 5213 Baltimore Avenue in 1992; and

WHEREAS, Franklins has served thousands of customers who reside in the City of Hyattsville, Washington DC, and throughout the State of Maryland; and

WHEREAS, Franklins has been co-owned and operated by Hyattsville residents Mike and Debbie Franklin for 30 years; and

WHEREAS, Mr. and Mrs. Franklin have developed deep and personal relationships with the City and have been an integral part of the revitalization and growth of the Hyattsville community,

WHEREAS, Franklins continues to provide high-quality, locally-sourced food, beverages & products, support local artists, and be an active partner in City-organized events, and

WHEREAS, Franklins possesses the qualities, characteristics, and commitment to excellence that the City of Hyattsville values in a resident-owned small business in the community.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby honor Franklins for 30 years of service to the City of Hyattsville and for representing the core values of our community.

Robert Croslin

Mayor, City of Hyattsville

January 17, 2023





City of Hyattsville

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Agenda Item Report

File #: HCC-217-FY23

1/17/2023

9.b.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Honoring the 10th Anniversary of Incredible Designs

Suggested Action:

I move the Mayor and Council adopt a proclamation in honor of the 10th Anniversary of Incredible Designs.

Summary Background:

Incredible Designs, owned by Meshia Easley was established 2013 in Chicago, IL, relocated to Hyattsville in 2015 and is currently the only black, female owned screen printing business in PG County, MD. The successful business is celebrating its 10-year anniversary.

Next Steps:

Adopt the proclamation to recognize the 10th Anniversary of Incredible Designs.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

City staff will present the proclamation to the business owner.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

HONORING THE 10th ANNIVERSARY OF INCREDIBLE DESIGNS

WHEREAS, Incredible Designs was first established in 2013 and opened its doors in Hyattsville in 2015 at 4633 42nd Place; and

WHEREAS, Incredible Designs has served thousands of customers and has supported other entrepreneurs in the City of Hyattsville, Washington DC, and throughout the region and is currently the only black, female owned screen-printing business in Prince George's County; and

WHEREAS, Incredible Designs has been solely owned and operated by Meshia Easley for 10 years; and

WHEREAS, Ms. Easley is an expert graphic designer and screen printer who brings a modern and creative touch to custom apparel, and has established a high level of professionalism and dedication to her clients. As a creative industry leader, her additional management of the Creative Saints Loft in Hyattsville has enriched the local arts community and is exemplary to the values of the Gateway Arts District, and

WHEREAS, Incredible Designs continues to provide high-quality screen-printed products, where customers know they will be treated like family and every order gets the care and attention it deserves, and

WHEREAS, Incredible Designs possesses the qualities, characteristics, and commitment to excellence that the City of Hyattsville values in a locally-owned small business in the community.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby honor Incredible Designs for its years of service to the City of Hyattsville and for representing the core values of our community.

Robert Croslin

Mayor, City of Hyattsville

January 17, 2023





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Agenda Item Report

File #: HCC-203-FY23

1/17/2023

10.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Adoption of Updated City Council Meeting Schedule

Suggested Action:

I move the Mayor and Council adopt the updated City Council meeting schedule for 2023. The updated schedule includes a Council Work Session on Monday, February 27 at 7 PM to discuss ARPA and FY24 budget initiatives, a Public Hearing on Monday, May 15 at 6:30 PM to receive public input on the proposed ARPA spending plan, and a Regular Council Meeting on Monday, June 5 at 12 PM.

Summary Background:

City staff have reviewed the schedule for ARPA and the FY24 budget to align dates and activities to ensure an efficient use of Council time and to allow time for the public to provide input on the proposed ARPA plan.

Additionally, when reviewing the meeting schedule, staff realized that due to the current virtual meeting environment and the City Charter requirement for the newly elected Mayor and Councilmembers to take the Oath of Office prior to their first meeting on June 5 that an additional meeting, the last of the current City Council must be scheduled for earlier in the day on June 5. During the proposed 12 PM June 5 meeting, the current City Council will resolve open business to include the adoption of the FY24 budget and the ARPA spending plan. The Oath of Office will be held at 5 PM for the newly elected officials, and the new Council will hold their first meeting at 7 PM.

Attached is an updated 2023 Council Meeting calendar and a Budget/ARPA schedule which includes a timeline of activities.

Next Steps:

Adopt revised meeting calendar.

Fiscal Impact:

None.

City Administrator Comments:

Recommend support.

Community Engagement:

Meeting notices and agendas are published on the City's website.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



CITY OF HYATTSVILLE, MD

2023 COUNCIL REGULAR & BUDGET MEETING SCHEDULE

This schedule may be subject to change. The first and third Monday of the month are reserved for City Council Meetings per City Charter.

Meetings & Work Sessions begin at 7:00 p.m. and are held virtually. unless otherwise noted. Revised on January 13, 2023, adopted by the Mayor & Council on 1/17/23

JANUARY				JUNE			
Tuesday	3	7:00 PM	Regular Council Meeting	Monday	5	12:00 PM	Regular Council Meeting: Adoption of FY24 Budget
Tuesday	17	7:00 PM	Regular Council Meeting	Monday	5	7:00 PM	Regular Council Meeting: 1st Meeting of New Council
FEBRUARY				JULY			
Monday	6	7:00 PM	Regular Council Meeting	Monday	17	7:00 PM	Regular Council Meeting
Tuesday	21	7:00 PM	Regular Council Meeting: FY24 Council Budget Priorities	AUGUST			
Monday	27	7:00 PM	Regular Council Meeting: ARPA Priorities & Follow upon FY24 Council Budget Priorities	Monday	7	7:00 PM	Regular Council Meeting
MARCH				SEPTEMBER			
Monday	6	7:00 PM	Regular Council Meeting	Monday	18	7:00 PM	Regular Council Meeting
Monday	20	7:00 PM	Regular Council Meeting	OCTOBER			
Wednesday	29	7:00 PM	Budget Work Session: FY24 Departmental Presentations/Introduction FY24 Budget & ARPA Spending Priorities	Monday	2	7:00 PM	Regular Council Meeting
APRIL				Monday	16	7:00 PM	Regular Council Meeting
Monday	3	7:00 PM	Regular Council Meeting	NOVEMBER			
Monday	17	7:00 PM	Regular Council Meeting: Council Budget Amendments	Monday	6	7:00 PM	Regular Council Meeting
MAY				Monday	20	7:00 PM	Regular Council Meeting
Monday	1	6:30 PM	Public Hearing: FY24 Real Property Tax Rate	DECEMBER			
Monday	1	7:00 PM	Regular Council Meeting	Monday	4	7:00 PM	Regular Council Meeting
Monday	15	6:30 PM	Public Hearing: ARPA Spending Plan	Monday	18	7:00 PM	Regular Council Meeting
Monday	15	7:00 PM	Regular Council Meeting: 1st Reading of FY24 Budget				

City of Hyattsville – FY2024 Budget/ARPA Calendar

01.13.23

Event/Date	FY24 Budget	ARPA
Budget Public Engagement – January 9 – May 1, 2023	Public engagement on Hello Hyattsville to solicit budget ideas/priorities. Ward meetings, and via comms channels.	
Deadline - Tuesday, January 31, 2023, 5:00 PM	Deadline for Submission of Council Budget Priorities	Deadline for Submission of Council ARPA Priorities
Council Meeting of February 21, 2023, 7:00 PM	Initial Discussion of Council Budget Priorities	
Budget/ARPA Work Session – Monday, February 27, 2023, 7:00 PM @ Virtual Meeting	Follow up Discussion of Council Budget Priorities (if needed)	Discussion of Council ARPA Priorities
ARPA Public Engagement – March 1 – 31		Public engagement on ARPA spending priorities via: Hello Hyattsville, Ward Meetings, listening sessions, mailers, etc.
Council Meeting of Monday, March 6, 2023, 7:00 PM @ Virtual Meeting		Agenda Discussion Item – ARPA Follow up (if needed)
Budget & ARPA Work Session - Wednesday, March 29, 2023, 7:00 PM @ Virtual Meeting	– Introduction & Overview of the Draft Budget for Fiscal Year 2024 – FY-24 Budget Review: All Departments	Discussion: Review public engagement results, discussion on ARPA spending priorities
Council Meeting of Monday, April 3, 2023, 7:00 PM @ Virtual Meeting	Discussion: FY24 Budget – FY-24 Budget Review: Capital Improvement Plan (CIP) -Five-Year Forecast	
Council Meeting of Monday April 17, 2023, 7:00 PM @ Virtual Meeting		Follow up Discussion: ARPA spending priorities (if needed)
Deadline - Thursday, April 20, 2023, 5:00 PM	Submission of Council Budget Amendments	Submission of amendments to proposed ARPA spending plan
Public Hearing - Monday, May 1, 2023, 6:30 PM - 7:00 PM @ Virtual Meeting	6:30 PM Public Hearing on the Real Property Tax Rate for Fiscal Year 2024	

Council Meeting - Monday, May 1, 2023, 7:00 PM @ Virtual Meeting	Discussion/Vote on Submitted Council Budget Amendments	Discussion/Vote on a draft Spending Plan for public input at a public hearing
Public Hearing - Monday, May 15, 2023, 6:30 PM - 7:00 PM @ Virtual Meeting		6:30 PM Public Hearing on the proposed ARPA Spending Plan
Council Meeting Monday, May 15, 2023, 7:00 PM @ Virtual Meeting	Introduction & First Reading: FY24 Budget Ordinance	Discussion: Final ARPA Spending Plan
Council Meeting - Monday, June 5, 2023, 12:00 PM @ Virtual Meeting	Second Reading & Adoption: FY24 Budget Ordinance	Approval of proposed ARPA Spending Plan



City of Hyattsville

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Agenda Item Report

File #: HCC-211-FY23

1/17/2023

10.b.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:
Greater DC Diaper Bank Agreement

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to renew its agreement with the Greater DC Area Diaper Bank for the intermittent receipt and distribution of diapers in support of the City's efforts to provide support to families in need, upon the review and approval of the City Attorney for legal sufficiency.

Summary Background:

Since March of 2020, the City has received several donations of diapers for distribution during weekly food box pick-up; items frequently requested by families as they are given food boxes. This contract is an extension of the City's ongoing partnership with the Greater DC Area Diaper Bank.

Next Steps:

Execute agreement.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Support

Community Engagement:

The purpose of the motion is to provide the community with needed resources.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Pending



Greater DC Diaper Bank

PARTNERSHIP CONTRACT (revised 10/25/2022)

Greater DC Diaper Bank Distribution Partners will not engage in discrimination in the provision of service, against any person because of race, color, citizenship, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation, including gender identity, unfavorable discharge from the military, or status as a protected veteran.

I [Click or tap here to enter text.](#) , [Authorized organization representative] representative of [Click or tap here to enter text.](#) [Name of partner organization] agree and affirm that [Click or tap here to enter text.](#) [Name of partner organization]

1. Holds 501(c)(3) tax exempt status with the Internal Revenue Service, is a government entity, or established mutual aid group.
2. Will not sell or exchange Greater DC Diaper Bank items for money or services, or use Greater DC Diaper Bank items for fundraising purposes.
3. Will not use Greater DC Diaper Bank for other agency purposes, and understands that agencies that do use Greater DC Diaper Bank items for unauthorized purposes will be suspended and/or terminated.
4. Will not sell, transfer, or barter items. (Transfer includes the removal of any Greater DC Diaper Bank-delivered product from the approved site to any other location.)
5. Will communicate to clients that resale of our products is prohibited.
6. Will provide Greater DC Diaper Bank items directly to clients in the form of ongoing support or emergency packages to those who qualify at no cost.
7. Will provide 50, 75, or 100 diapers per baby each month and not break open packages of diapers.
8. Will not ask clients for donations or request or require clients to participate in religious services to receive Greater DC Diaper Bank items.
9. Is located in the District of Columbia or Prince George's County, or Montgomery County in Maryland, Arlington County, City of Alexandria, Fairfax County, Loudoun County, or Prince William County in Virginia.
10. Is an established social service program or distributor that has been in operation once a month for a period of at least three years.
11. Has designated, continuous hours of operation at least two weeks each month and is open at least 20 hours on a monthly basis.
12. Maintains a program that practices active means of encouraging participation and utilization of your

services to all segments of the community. (e.g.: outreach, flyers, etc.)

13. Agrees to place an order for diapers within the first month of approval. The organization affirms that it will place orders for diapers at least once per month (or according to an alternative agreed upon schedule) or risk inactivation of its participation.

14. Partners distributing less than 5,000 diapers a month may be required to order and pick up diapers less frequently.

15. Will distribute a minimum of 20,000 diapers per year.

16. Partner or GDCDB may terminate the partnership at any time.

17. Partners may request changes to their program once a year through the established Partnership Change Request process.

18. Has adequate storage, to insure the quality of the diapers and baby items are not compromised until used or distributed.

19. Maintains at least three active email address and has regular access to the Internet, either on- or off-site.

20. Will designate at least three contacts for Greater DC Diaper Bank with one designated as primary.

21. Will provide Greater DC Diaper Bank with necessary information regarding any change in program/administrative location, primary staffing, structure, etc. in a timely manner.

22. New staff contacts are required to take a GDCDB Orientation before they can order or pick up product.

23. Will provide the Greater DC Diaper Bank with the names of individuals authorized to take full responsibility for the program's services, including board members, staff and volunteers. This includes receiving items at our Warehouse on behalf of the organization.

22. Agrees to permit periodic site visits from Greater DC Diaper Bank personnel.

23. Agrees to keep required tracking information for all items and other appropriate records as required by Greater DC Diaper Bank and will submit this data when requested by Greater DC Diaper Bank (ex. Partner Survey, Family Survey).

24. Agrees to submit tracking data for diapers and other items to families at least one a month via the online tracking system.

25. Will respond in a timely fashion to all Greater DC Diaper Bank correspondence.

26. Will send at least one representative to the mandatory Annual Meeting.

27. Agrees to accept donated items "as is."

28. Agrees that Greater DC Diaper Bank and the original donor of the diapers and other products expressly

disclaim any implied warranties of merchantability or fitness for a particular use.

29. Agrees there have been no expressed warranties in relation to this gift of diapers, hygiene or baby products.

30. Will bring a vehicle or vehicles large enough to pick up all of their diaper orders each month.

31. GDCDB may institute a shared maintenance fee in the future to help cover the warehousing costs associated with storing and managing product.

32. This contract will be reviewed annually.

33. Missed data submission may result in a partner losing access to Baby Pantry or other programs until data are submitted.

34. Will provide a copy of their current Certificate of Insurance for GDCDB to keep on file.

35. Agrees to release both the original donor and Greater DC Diaper Bank from any liability resulting from the condition of the products and further agrees to not hold Greater DC Diaper Bank and the original donor responsible for any liabilities, damages, claims, losses, causes of action, and/or lawsuits. Further, there will be no obligation attributed to Greater DC Diaper Bank or the original donor because of action of the Agency or any individuals acting on behalf of the Agency in connection with its storage.

I, the undersigned agency representative, have read and understood the letter of agreement.

Executive Director's Signature: _____

Print Name: _____

Date: _____

Program Director's Signature: _____

Print Name: _____

Date: _____



Collaborative Partnership

Sharing Our Joint Work

We love partnering with you! The essence of collaborative partnership is for both parties to mutually benefit from working together. We are happy to share this partnership with our audiences and we will share your work through our social media and print outlets often. Our current partners have found that talking about and sharing images of their partnership with us is a win-win – their audiences see them working in creative ways to address the needs of their clients and Greater DC Diaper Bank’s work gets a larger audience and keeps the flow of diapers coming.

With that in mind, please review the list below and think broadly about how we can share our partnership in the best way in the next year. We ask that each partner commits to at least two of the items below. We love creative ways to talking about this need and our partnership – think beyond the boxes!

- ☐ 1. Host a diaper or product drive for Greater DC Diaper Bank through your agency.
- ☐ 2. Include an article about the Greater DC Diaper Bank in our agency’s newsletter at least once during the coming year about our partnership. We are happy to provide content and an image for you.
- ☐ 3. Dedicate two Facebook posts and two tweets this year to promoting our partnership.
- ☐ 4. Collaborate with Greater DC Diaper Bank on collaborative grants and fundraising.
- ☐ 5. Place a link to www.greaterdcdiaperbank.org on your website (logo will be provided).
- ☐ 6. Additional ideas for collaborative partnership (beyond word of mouth). Please describe below:

[Click or tap here to enter text.](#)



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-212-FY23

1/17/2023

10.c.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Consent

Item Title:

Additional City Wide Tree Maintenance

Suggested Action:

I move that the Mayor and Council authorize an expenditure not to exceed \$40,000 to Adirondack Tree Experts for additional tree pruning and maintenance at various locations City wide under their current contract with the City. The Treasurer is authorized to make the appropriate budget amendment to facilitate this expenditure.

Summary Background:

Adirondack Tree Experts currently has a contract with the City to provide annual and emergency tree services to trees in the public right of way. Due to a number of factors, primarily related to the weather, additional maintenance and pruning is required to preserve the health of the City's tree canopy as well as preserving the public safety by removing dead and damaged limbs that are an overhead hazard.

Next Steps:

Issue purchase order and complete pruning.

Fiscal Impact:

NTE \$40,000

City Administrator Comments:

Recommend approval.

Community Engagement:

None specifically, the community provides information on dead and hanging limbs as they are discovered.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



City of Hyattsville

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Agenda Item Report

File #: HCC-214-FY23

1/17/2023

10.d.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Disbursement of FY23 Education Enrichment Grant Funds

Suggested Action:

I move that the Mayor and Council authorize the expenditure of \$3,000 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY23 Education Enrichment Grants.

Summary Background:

Please see attached memo submitted by the Education Advisory Committee. The Committee was allocated \$10,000 for EAC grants in FY23 and there is \$7,000 in funds remaining. The Committee has extended the deadline for the submission of grants to January 23 and plans to come forward with additional grant award recommendations at the February 6 Council Meeting. Additionally, the committee will also have a short presentation on the February 6 agenda to provide updates and recommendations on the grant program.

Next Steps:

Disburse the Fiscal Year 2023 Education Enrichment Grant Program funds according to the recommendations from the City's Education Advisory Committee

Fiscal Impact:

\$3,000

City Administrator Comments:

Recommend support.

Community Engagement:

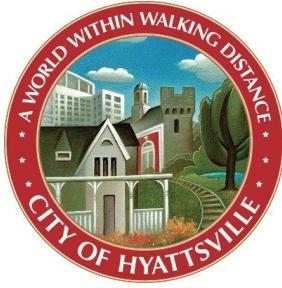
Outreach was conducted to inform schools of the program. Awarded applicants will be notified.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



MEMO

Date: 1/10/2023

To: Mayor Croslin and Hyattsville City Council

From: Hyattsville Education Advisory Committee

Mayor and Hyattsville City Council,

Under this recommendation, the committee asks the Council to direct city staff to award to each of the following schools: Edward M. Felegy Elementary; and Rogers Heights Elementary; Hyattsville Middle.

Applicant/ School	Requested Amount	Recommended Amount	Program Details
Rogers Heights Elementary School	\$507.87	\$500.00	Mindfulness project: Practice of self-calming interventions i.e. teaching techniques such as yoga, tai chi, and meditation to better regulate their emotions and experiences.
Edward M. Felegy Elementary School	\$499.00	\$500.00	Crane it up: This lab will explain how cranes have utilized the mechanical advantage of levers throughout history and in the modern world to build and construct, as well as the human role in operating cranes.
Edward M. Felegy Elementary School	\$497.80	\$500.00	It's Electric: Students in kindergarten and second grade will explore electricity through the use of this media. While learning about conductors, insulators, and the flow of electricity through a circuit, students use conductive and insulating clay to build a circuit that makes their clay creation light up or buzz.

Edward M. Felegy Elementary School	\$500.00	\$500.00	Thinking Inside the Box: This grant proposal requests funds to purchase the Unit kit materials for Thinking inside the Box: Designing Plant Packages by Engineering is Elementary to support the teacher's guide. This unit was developed by The National Center for Technological Literacy at the Museum of Science in Boston.
Hyattsville Middle School	\$500.00	\$500.00	After School Enrichment Snack Pack: Purchase snacks to create snack packs for students
Hyattsville Middle School	\$500.00	\$500.00	Extended Learning Opportunity Program Incentives: Purchase monthly incentives such as certificates, gift cards, trophies, and awards for students who demonstrate consistent attendance and participation in the program.

Please let the EAC know if you have any questions or concerns.

Sincerely, City of Hyattsville, Education Advisory Committee



City of Hyattsville
2023 Education Enrichment Grant Program

City of Hyattsville
2023-24 Education Enrichment Grant Application

Due date: January 5, 2023

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Tanya Machuca

Position: Community School Coordinator

School: Hyattsville Middle School

Email Address: [REDACTED]@[REDACTED].[REDACTED]

Phone Numbers: [REDACTED]

Amount Requested: \$ 500

Check Should be Payable To: Hyattsville Middle School

Project Start Date: March 2023 Project End Date: May 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Charita Stamper Date: 1/5/23

Principal's Printed Name: Charita Stamper

Applicant's Signature: Tanya Machuca Date: 1/5/2023

Applicant's Printed Name: Tanya Machuca

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: After school Enrichment Snack Packs

Please attach a typed description of the grant request (three-page limit)



City of Hyattsville 2023 Education Enrichment Grant Program

The City of Hyattsville's Education Enrichment Grant Program is an annual grant opportunity in support of Hyattsville's public schools, students, and community. **Grants of up to \$500 are available to fund programming and activities that enhance and enrich student opportunities and education.** Past grant recipients have expanded STEM learning, promoted cultural sensitivity and inclusivity, and supported academic and student development.

Special notice for the 2023 grant period: Due to the ongoing COVID-19 pandemic, please use your discretion for in-person activities and events. Suggested safe alternatives include, but are not limited to, virtual guest speakers, online programming, and materials for special at-home student projects. If you do propose any in-person programming, including in-person pick up of materials or drive through events, please indicate in the application how staff, students, volunteers, and community members will be adequately protected from virus exposure. Grants are not intended to fund items that are normally provided by Prince George's County Public Schools, such as copier paper, staffing, etc.

Eligibility: The grant program is open to public elementary, middle, and high schools that have attendance boundaries within the City of Hyattsville. Those schools include Bladensburg High, Northwestern Evening High, Northwestern High, Hyattsville Middle, Nicholas Orem Middle, William Wirt Middle, Felegy Elementary, Hyattsville Elementary, Rogers Heights Elementary, Rosa Parks Elementary, and University Park Elementary.

APPLICATION INSTRUCTIONS AND REQUIREMENTS

Review instructions carefully as failure to follow may result in the rejection of an application.

Applications are welcome from eligible schools and school principals, teachers, staff, students, community members, and parent-teacher organizations. There is no limit to the number of applications schools and organizations may submit, but all projects must be independent of each other (i.e., a school cannot submit two \$500 applications for the same project).

Grant Description Requirement: Grant descriptions must be type-written, be limited to 3 pages, and use Times New Roman 12-pt. Descriptions must include the following sections:

1. Application Cover Letter Signed by Appropriate Official(s)
2. Description of Grant Request
3. Target Population
4. Location of the Project *if applicable*
5. Project Timeline
6. Detailed Budget Plan
7. COVID-19 safety measures *if applicable*

Priority considerations are given to applications that meet one or more of the following:

- Impacts a large number of students
- Builds ties within the community (for example, between schools and businesses)
- Integrates the arts
- Targets low-income (Title 1), limited English proficiency (LEP), and/or special education needs

Activity/Purchase Timeline Requirement: Applications should cover activities or purchases that will take place between January 2023 and the end of the 2022-23 school year. Applicants should provide an explanation/justification for any deviations from this timeline.



City of Hyattsville 2023 Education Enrichment Grant Program

Budget Plan Requirement: Grants are limited to a maximum of \$500 each but can be less than the maximum. The total amount should be justified in the application. Applications **must** include a detailed budget plan. Applications that include additional funding sources should indicate the source of funding or contributions. It is **recommended** that a letter of support or commitment from the external funding source be included. If external funding is from the school or a parent-teacher organization, a signature from the principal or president's organization is required as a commitment of support.

Signed Application Requirement: All applications **must** be signed by the school principal or organization's president. Proposals that the principal or organization president is unable or unwilling to sign should include a statement explaining why. **Please note that proposals that use school facilities or involve teachers will not be funded without the principal's endorsement.**

Additional Documentation: **Any proposed in-person activity event must include documentation of approval of the project from a Prince George's County Public School Representative.** Letters of endorsement from partner organizations may also be included and are limited to one page each.

Post-Grant Reporting Requirement: Awardees are required to submit a post-grant report documenting expenditures and project completion by **July 3, 2023**. Failure to submit the post-grant report on time could result in a school or organization being ineligible for future grants. The post-grant report shall include an account of monies spent (i.e., receipts), description of target population reached (e.g., number and age), and an assessment of the project and its effects. Photos are also encouraged, but not required. Any unspent funds must be returned to the City of Hyattsville by **June 19, 2023**.

Please be aware that all materials provided in the application or post-grant report become public documents and may be used by the City for promotional and other purposes.

EVALUATION AND AWARD PROCESS—The Hyattsville Education Advisory Committee (EAC) will review completed applications and make award recommendations to the City Council. City Council will make final selections of the grant recipients during a January Council Meeting. Winners will then be notified by the end of January 2023, and funding will be disbursed by the City.

Failure to follow the application instructions may result in the rejection of an application. Available funding may limit the number of awards.

DEADLINE: Complete applications are due by 5 p.m. on **January 5, 2023**.

Please submit applications by email to jlizama@hyattsville.org or mail to –
Jackeline Lizama
4310 Gallatin Street
Hyattsville, MD 20781

QUESTIONS: Question about the grant program should be submitted to Jackeline Lizama @ jlizama@hyattsville.org



City of Hyattsville
2023 Education Enrichment Grant Program

City of Hyattsville
2023-24 Education Enrichment Grant Application

Due date: January 5, 2023
Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Tanya Machuca

Position: Community School coordinator

School: Hyattsville Middle School

Email Address: [REDACTED]@[REDACTED].[REDACTED]

Phone Numbers: [REDACTED] [REDACTED] [REDACTED]

Amount Requested: \$500

Check Should be Payable To: Hyattsville Middle School

Project Start Date: March 2023 Project End Date: May 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Charita Stamer Date: 1/5/23

Principal's Printed Name: Charita Stamer

Applicant's Signature: Tanya Machuca Date: 1/5/2023

Applicant's Printed Name: Tanya Machuca

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Extended Learning Opportunity Program Incentives

Please attach a typed description of the grant request (three-page limit)

EXTENDED LEARNING OPPORTUNITY PROGRAM INCENTIVE

Grant Request Description: As a Title 1 school, Hyattsville Middle School is committed to supporting our students, staff, and community members for the academic success of all students. At Hyattsville Middle School we pride ourselves in taking a transdisciplinary approach to teaching and learning. As a result, we make every effort to build a community that focuses on the educational, physical, and emotional well being of the entire student. This request is to support the monthly incentivization of student attendance and consistent participation throughout the duration of the program. Consistent student participation can result in better performance on upcoming state assessments and help to prepare students for College and Career.

Target Population and Location of Project: The target population are 40-60 students who have demonstrated the greatest academic need for improvement throughout the Hyattsville Middle School students in grades 6th, 7th, and 8th who will participate in the Extended Learning Opportunity MCAP Preparation Program. The Extended Learning Opportunity MCAP Preparation Program will take place in person on Mondays and Tuesdays from 5:30pm - 7:30pm.

Project Timeline: The project will be effective once the funds have been allocated to the school until the close of the The Extended Learning Opportunity MCAP Preparation Program during the second week of May.

Budget: We are respectfully requesting \$500 to purchase monthly incentives such as certificates, gift cards, trophies, and awards for students who demonstrate consistent attendance and participation in the program.

Funds	Description of use
\$166	March - Purchase of gift cards, trophies, and certificates to be distributed to students in the program for perfect attendance and demonstrating academic excellence.
\$166	April - Purchase of gift cards, trophies, and certificates to be distributed to students in the program for perfect attendance and demonstrating academic excellence.
\$166	May - Purchase of gift cards, trophies, and certificates to be distributed to students in the program for perfect attendance and demonstrating academic excellence.
Total of \$500	

A total of 40-60 students can participate.

AFTER SCHOOL ENRICHMENT SNACK PACKS

Grant Request Description: As a Title 1 school, Hyattsville Middle School is committed to supporting our students, staff, and community members for the academic success of all students. At Hyattsville Middle School we pride ourselves in taking a transdisciplinary approach to teaching and learning. As a result, we make every effort to build a community that focuses on the educational, physical, and emotional wellbeing of the entire student. Consistent student participation can result in better performance on upcoming state assessments and help to prepare students for College and Career. Since students will be staying after school for this preparation program we are requesting money to fund snack packs for students.

Target Population and Location of Project: The target population are 40 - 60 students who have demonstrated the greatest academic need for improvement throughout the Hyattsville Middle School students in grades 6th, 7th, and 8th who will participate in the Extended Learning Opportunity MCAP Preparation Program. The Extended Learning Opportunity MCAP Preparation Program will take place in person on Mondays and Tuesdays from 5:30pm - 7:30pm.

Project Timeline: The project will be effective once the funds have been allocated to the school until the close of the The Extended Learning Opportunity MCAP Preparation Program during the second week of May.

Budget: We are respectfully requesting \$500 to purchase snacks to create snack packs for students.

Project Timeline: The project will be effective once the funds have been allocated to the school until snacks last.

Detailed Budget Plan: Approximately 40 students X \$1 per snack 12 days = \$500



City of Hyattsville
2023 Education Enrichment Grant Program

City of Hyattsville
2023-24 Education Enrichment Grant Application

Due date: January 5, 2023

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Katherine Cooper

Position: Communit School Coordinator

School: Rogers Heights Elementary School

Email Address: 4301 58th Ave., Bladensburg, MD 20710

Phone Numbers: [REDACTED] - [REDACTED]

Amount Requested: \$500

Check Should be Payable To: Rogers Heights Elementary School

Project Start Date: February, 2023 Project End Date: June, 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Duane Edwards Date: 1/4/2023

Principal's Printed Name: Duane Edwards

Applicant's Signature: K Cooper Date: 1/04/2023

Applicant's Printed Name: Katherine Cooper

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Mindfulness Project

Please attach a typed description of the grant request (three-page limit)

Proposal for a “Mindfulness Project” a Rogers Heights Elementary School

Executive Summary: Of the many issues facing students within the Prince George’s County Public Schools, Rogers Heights Elementary School (RHES) focuses on is Social Emotional Learning (SEL). As a Title 1 school, described as, having a high percentage of poverty that required federal funding to help students achieve academic success. Our school is located in a transient area, where new students are constantly being enrolled and withdrawn from school; with limited resources i.e. access to free healthcare services, RHES serves as a hub by providing wraparound services for additional supports to help close the barriers to educational achievement. Some of the additional supports have been afterschool programs, workshops, monthly food market and an annual health/resource fair.

To date, there are 20 students on the master behavioral health, the 2nd most reasons for (see appendix A). In fact, since the pandemic, we have been noticing a trend of high increase of students’ maladaptive behaviors as it relates to their emotional wellbeing. There are many contributed factors to this phenomenon, from being social isolated during distance learning, increase family conflicts due to lack of employment and inflation etc. Most children do not know how to process their feelings of such experiences, whereby manifesting into anxiety, depression, self-harming, aggression etc. Although RHES have partnered with Advance Behavioral Health Inc. with an assigned onsite therapist, the services they provide are limited.

In the State of Maryland, resources for families with children who struggle with mental health conditions overall are limited. In appendix B, there is a chart that showing the results from demography survey about children with mental health issues. The Behavioral Health Administration (BHA) operates one psychiatric forensic facility and two residential facilities for youth known as Regional Institutes for Children and Adolescent (Ricas). The Department of Health 2018/19 report for the Block Grants on Community Mental Health services indicated that they were some identified needs/gaps i.e. need for a model of care for youth/from a youth perspective and increased workforce with a better understanding and training of youth-based disorders; a need for improved relationships in the community between behavioral health providers, social services, hospitals and law enforcement; lack of consistent follow-up care and stabilization services in some jurisdictions.

Proposal: In order to ensure that students in the Rogers Heights have the tools to reduce the barriers associated with accessing mental health resources, we would like to implement a “Mindfulness Project”. The rationale for this project is to induce awareness about mental health to 10 students, grades 3rd to 6th, who were referred to our onsite therapist but had no need for intensive services to be placed on the active caseload. This targeted population only require the inducement of early interventions and coping strategies. It will comprise of 8 weeks, conducted

either virtual or in-person. These afterschool sessions, each lasting for 1 hour, from 3pm until 4pm, Tuesdays and Thursdays. The purpose for those two particular days, are to conduct check-ins on how they are doing and the other is to prepare them for whatever experiences they may encounter over the weekend.

The first and last sessions will for parents and students serving as a parent night with 1st, to be an introduction of the program and last to close-out to decipher what families learned from the program, its efficacy (if any) and continuance of the program. Either the Professional School Counselor (PSC) or onsite therapist will conduct a psycho-educational, “talk circle”, to bring awareness and understanding about what mental illness is and how its impacts an individual overall wellbeing.

The other sessions in between will consist of the either the counselor or therapist conducting psycho-educational “talk circle” and “check-ins” for roughly 15 to 20 minutes. The remaining time will be used to practice of self-calming interventions i.e. teaching techniques such as yoga, tai chi, and meditation to better regulate their emotions and experiences. These techniques are said to have many health benefits i.e. boost self-esteem, induce self-acceptance, reduce stress and anxiety, improve mood and energy, strengthen the immune system, and enhance alertness and focus. Snacks will also be provided for each session courtesy of Prince George’s County Public School.

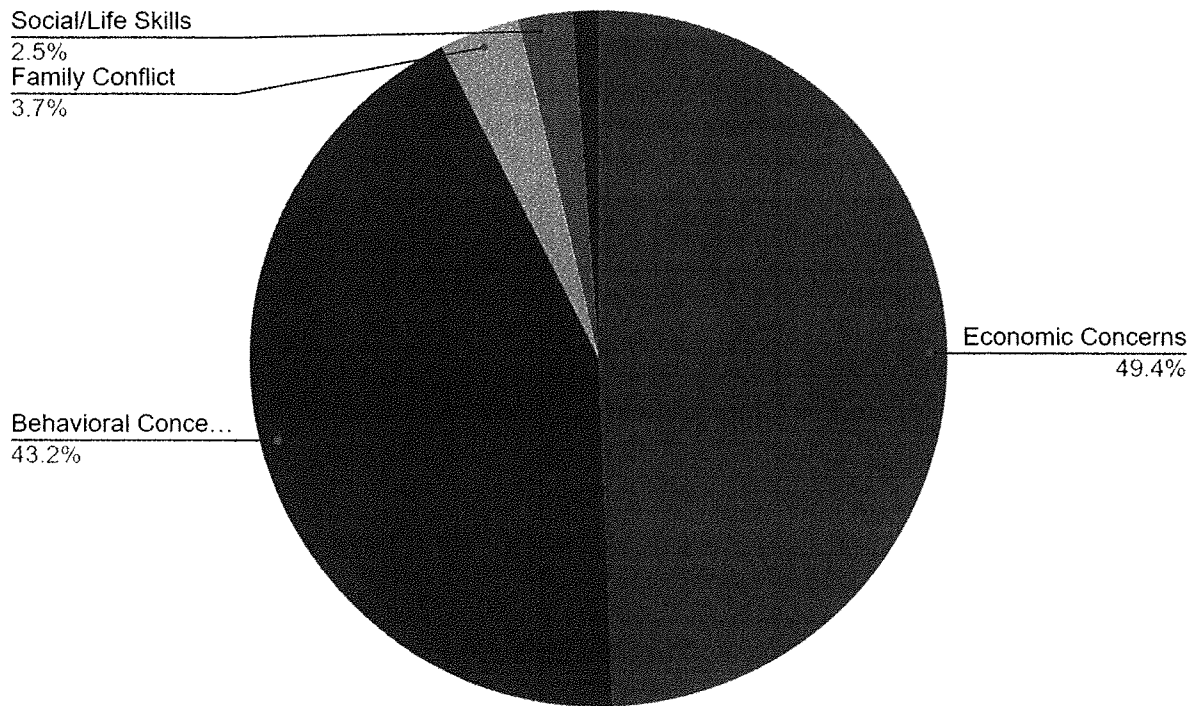
This program will also offer resources about different organizations that provide free or reduced mental health and immigration services within community.

Budget:

Budget Item	Item Cost	Budget Amount
Yoga Mat	10 (students) + 1 (staff) x \$20.99	\$230.89
Yoga Balls	10 (students) + 1 (staff) x \$25.18	\$276.98
	Total \$	\$507.87

Appendix A

Referrals Overview:



Appendix B

		Child Mental Health
Age	<10	33%
	10-12	32%
	13+	35%
	16-34 years	
	35-64 years	
	65+ years	
Race	African American	43%
	American Indian	3%
	Asian	4%
	Pacific Islander	<1%
	White	52%
	Other	11%
Hispanic	Yes	14%
	No	86%
Gender	Male	57%
	Female	43%



City of Hyattsville 2023 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 5, 2023
Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Eileen Lengenfelder

Position: STEAM teacher

School: Edward M Felegy Elementary

Email Address: [REDACTED]

Phone Numbers: School: (202) 886-1618

Amount Requested: \$499.00

Check Should be Payable To: Edward M Felegy Elementary PTA

Project Start Date: February 7, 2023 Project End Date: June 14, 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Dever A. Liburd Date: Jan. 5, 2023

Principal's Printed Name: Dr. Liburd

Applicant's Signature: Eileen Lengenfelder Date: Jan. 5, 2023

Applicant's Printed Name: Eileen Lengenfelder

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Crane it Up!

Please attach a typed description of the grant request (three-page limit)

Description of Grant Request

Hyattsville is forever building. One piece of machinery that helps to make the tasks at hand easier is the crane. Children are fascinated by the use of this massive machine. This lab will explain how cranes have utilized the mechanical advantage of levers throughout history and in the modern world to build and construct, as well as the human role in operating cranes.

As in many robotic and automated creations, the movement of the motor matching the expected result will not be perfect the first time. Students will explore how to get different results of the crane's automated movement by changing the motor, the code controlling the motor, and adjusting the movement of the mechanical structure.

Target Population

The target population is the entire 130 fifth grade at Edward M. Felegy Elementary. A breakdown of Felegy's enrollment is:

- 91% are eligible for FARMS (Free and Reduced Meals)
- 68% Hispanic
- 29% African American
- 6% American Indian, 2% White, and 3% Asian/Native Hawaiian
- 48% qualify for ESOL services, 22% SPED

Location of Project

This project will take place in the STEAM lab at Edward M. Felegy.

Project Timeline

March 7 - March 24, 2022

During this three week period ten kindergarten and second grade classes will attend a 45 minute STEAM lab to participate in this Squishy circuit lab. This time frame will allow each group of students to spend 2 hours and 15 minutes focusing on this project. It entails not only learning about electricity, but also using their creativity to design ways to use this technology in a real life setting.

Dates	Lesson	Activity
March 7-10	The history of cranes, how cranes help to make work faster, safer and more efficient for humans. -Henry Ford and the first assembly line (faster) -Using automation to locate and destroy mines underwater (safer)	Multiple choice questions to elicit discussion about automation and how it has allowed people to do more by doing less. Cranes have played a big part in this historical growth. Build crane parts out of Strawbees. Maneuver the

	-Using cockroaches with tiny computers on them to find humans in earthquake rubble. (practical and clever)	crane manually.
March 13-17	Parts of the Micro:Bit. How they work. What each of the ports on the bottom do... Alligator clips, servo motor	Use Microsoft Makecode to light up LED lights to show their names, then a countdown. Add servo extension. Try to get the propeller to move according to the direction needed.
March 20-24	Pulling it all together. Demonstrate the goal.	Use time to work as a team to connect computers too Micro:Bit, and servo motor apparatus. Test and Improve!

Detailed budget plan

<https://strawbees.hubspotpagebuilder.com/81f11d3a3518f3e30748>

Prince George's County Public Schools

Quote created: December 20, 2022 | Reference: 2022/220-133724285

Prince George's County Public Schools
14201 School Lane
Upper Marlboro, MD 20772
United States

Eileen Langenfelder
eileen.langenfelder@pgcps.org
301.717.9506

Comments

Rasmus Carlsson - Strawbees AB

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Imagination Kit		2	\$89.00	\$178.00
Robotic invention for microbit - single	SBE-M6I-EN-V1	5	\$49.00	\$245.00
STEAM Starter kit	SBE-SBI-EN-V1	2	\$25.00	\$50.00
One-time subtotal				\$522.00
Discount 23				(\$23.00)
Total				\$499.00

Prince George's County Public Schools

Quote created: December 20, 2022. Reference: 20221220-133724286

Prince George's County Public Schools
14201 School Lane
Upper Marlboro, MD 20772
United States

Eileen Lengenfelder
eileen.lengenfelder@pgcps.org
301/7179506

Comments

Rasmus Carlsson - Strawbees AB



Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Imagination Kit		2	\$89.00	\$178.00
Robotic Invention for micro:bit - single	SRI-MBI-EN-V1	6	\$49.00	\$294.00
STEAM Starter kit	SRI-SBI-EN-V1	2	\$25.00	\$50.00
One-time subtotal				\$522.00
Discount 23				(\$23.00)
Total				\$499.00



City of Hyattsville
2023 Education Enrichment Grant Program

City of Hyattsville
2023-24 Education Enrichment Grant Application

Due date: January 5, 2023
Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Eileen Lengenfelder
Position: STEAM teacher
School: Edward M Felegy Elementary
Email Address: [REDACTED]
Phone Numbers: School: [REDACTED]
Amount Requested: \$497.80
Check Should be Payable To: Edward M Felegy Elementary PTA
Project Start Date: February 7, 2023 Project End Date: June 14, 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Devon A. Liburd Date: Jan. 5, 2023
Principal's Printed Name: Dr. Liburd
Applicant's Signature: Eileen J Lengenfelder Date: Jan. 5, 2023
Applicant's Printed Name: Eileen Lengenfelder

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: It's Electric!

Please attach a typed description of the grant request (three-page limit)

See Attached

Description of Grant Request

Students in kindergarten and second grade will explore electricity through the use of this media. While learning about conductors, insulators, and the flow of electricity through a circuit, students use conductive and insulating clay to build a circuit that makes their clay creation light up or buzz. Students will make a garage out of blocks and drive a car into the garage. The motion of the car will set off a sensor and turn the light on in the garage. Students will work in groups of three using the Engineering Design Process to Create, Test and Improve their designs until it fits all the constraint indicators. This process is used to encourage communication and collaboration, which will assist them in their future careers in the community.

Target Population

The target population is all of the kindergarten and second graders (200+ students) at Edward M. Felegy Elementary. A breakdown of Felegy's enrollment is:

- 91% are eligible for FARMS (Free and Reduced Meals)
- 68% Hispanic
- 29% African American
- 6% American Indian, 2% White, and 3% Asian/Native Hawaiian
- 48% qualify for ESOL services, 22% SPED

Location of Project

This project will take place in the STEAM lab at Edward M. Felegy.

Project Timeline

March 7 - March 24, 2023

During this time, 200+ students will engage in weekly 45-minute lessons using the squishy circuits. They will first explore how to get the electricity from the battery pack to light the bulb, then they will build a carport to drive the car using KEVA blocks. Finally they will "drive" the car into the carport and have the light inside turn on when the car is in its spot.

Detailed budget plan

(see attached invoice)

https://doc-08-bk-apps-viewer.googleusercontent.com/viewer/secure/pdf/acjasf1tg7d5ih37gs0ck2fi7hdfgi0h/39u6np70c4en5hhn7tke16266mu8g22o/1672935825000/gmail/10347899743648287741/ACFrOgCjnmrQX-R7FKSnxPTWotN2OKbRUAYAuaAb_swuhQCM0tzGfC4flutaCmTaifa6mLV3VI66F9kVrrqUc1K8vJh62RAMd7KEQ4Yv-kO_yQgmai7IGDQjnPsELkQ=?print=true&nonce=r0fm8frpsq3i6&user=10347899743648287741&hash=hmhatd34j62dtlh918r0giqa_n3cv2vv2



Eduporium
1 Bridge Street
Suite A300
Newton, MA 02458
(877) 252-0001 | sales@eduporium.com

Quotation # Q21.000032220
Quotation Created On: Jan 3, 2023
Quotation Valid Until: Feb 17, 2023

Quote for:

Eileen Lengenfelder
Prince George's County Public School
6110 Editors Park Drive
Hyattsville
Hyattsville, Maryland, 20782
United States
T: [REDACTED] 6

Shipping Details:

Eileen Lengenfelder
Prince George's County Public School
6110 Editors Park Drive
Hyattsville
Hyattsville, Maryland, 20782
United States
T: [REDACTED]

Shipping Method:

Standard Ground - Shipping Rate

(Total Shipping Charges \$18.00)

Products	SKU	Price	Qty	Tax	Subtotal
Squishy Circuits Deluxe Kit	1644	\$61.50	5	\$0.00	\$307.50
Squishy Circuits Dough Kit	Squishy Circuits Dough Kit	\$16.40	10	\$0.00	\$164.00
MonkMakes Relay for micro:bit	00061	\$8.30	1	\$0.00	\$8.30

Remarks with quote:

Applying for a grant through the City of Hyattsville. It is due January 5
Created by Earl - F/T

Subtotal: \$479.80
Shipping & Handling: \$18.00
Tax: \$0.00
Grand Total: \$497.80

We hope our quote proposal works for your budget and look forward to working with you. Please contact us at 1-877-252-0001 or sales@eduporium.com if you have any questions. Net Payment Terms are 30 days and we offer a 1% discount for Purchase Order payments received within 10 days of the order. Eduporium is a Black Owned Minority Business Enterprise.



City of Hyattsville
2023 Education Enrichment Grant Program

City of Hyattsville
2023-24 Education Enrichment Grant Application

Due date: January 5, 2023
Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Eileen Lengenfelder

Position: STEAM teacher

School: Edward M Felegy Elementary

Email Address: [REDACTED]

Phone Numbers: School [REDACTED]

Amount Requested: \$500.00

Check Should be Payable To: Edward M Felegy Elementary PTA

Project Start Date: February 7, 2023 Project End Date: June 14, 2023
Not before January 2023 Not after July 1, 2023

Reminder: A final report is due by July 3, 2023

SECTION 2 – SIGNATURES

Principal's Signature: Trevor A. Liburd Date: Jan. 5, 2023

Principal's Printed Name: Dr. Liburd

Applicant's Signature: Eileen Lengenfelder Date: Jan. 5, 2023

Applicant's Printed Name: Eileen Lengenfelder

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Thinking Inside the Box

Please attach a typed description of the grant request (three-page limit)

See Attached

Description of Grant Request

This grant proposal requests funds to purchase the Unit kit materials for Thinking inside the Box: Designing Plant Packages by Engineering is Elementary to support the teacher's guide the City of Hyattsville grant awarded my program last year. This unit was developed by The National Center for Technological Literacy at the Museum of Science in Boston. In this unit, students think like package engineers. Students use their knowledge of plants, their problem-solving skills, and their creativity to design a package that can keep a plant alive and healthy for several days. The monies from this grant will be used to purchase the materials and resources to perform STEAM labs to involve volume learning at Edward M. Felegy Elementary in addition to maintaining the health of the plant while in route. With the current trend of everyone ordering items online, I feel this lab is especially noteworthy. Many students see their families shipping things to their extended families via US Postal Service and UPS. Stores are popping up everywhere to employ people in this field. This lab will definitely lead students to become career ready.

Target Population

The target population is the 225+ students in grades 1-3 at Edward M. Felegy Elementary. A breakdown of Felegy's enrollment is:

- 91% are eligible for FARMS (Free and Reduced Meals)
- 68% Hispanic
- 29% African American
- 6% American Indian, 2% White, and 3% Asian/Native Hawaiian
- 48% qualify for ESOL services, 22% SPED

Location of Project

This project will take place in the STEAM lab at Edward M. Felegy.

Project Timeline

March 7 - April 7, 2023

During this five week period five third grade classes will attend a 45 minute STEAM lab to participate in this packaging lab.

With each of the classes consisting of over 25 students, this lab will cover over 100 students. Each class will get 3 hours and 45 minutes of time to engage in this unit activity in groups of three.

Detailed budget plan

(see attached invoice)

Quote expires
February 04, 2023



Engineering is Elementary

Museum of Science
1 Science Park
Boston, MA 02114-1099 USA

Federal tax exempt # 04-2103916

Quote #: 1-5010270

Quote Date: 01/05/2023

Your PO#: QUOTE

MA Tax Exempt #:

Payment Due Date: 02/04/2023

Sold to: Prince George's County Public Schools
14201 School Ln
Upper Marlboro, MD 20772 US
(301) 952-6000

Ship to: Edward M. Felegy Elementary
6110 Editors Park Drive
Attn: Eileen Lengenfelder
Hyattsville, MD 20782US
[Redacted]

Customer #: 2655 Ship date: Ship-via code:
Sales Rep: JMACKSOUD Location: ETA Terms: Net due in 30 days

Quantity	Qty Unit	Item #	Description	Price	Ext prc
1	EACH	9780918866820	Raise the Roof Designing Shelters Materials Kit	459.00	459.00

Gift certificate purchases:

Grant	Description	Grant Code	Amount
<hr/>			
User: JMACKSOUD	Total line items: 1	Sale subtotal:	459.00
		Tax:	0.00
		Shipping:	41.00
		Total:	500.00
		Payments:	0.00
		Amount Due:	500.00

Please reference the quote number above when submitting your order. To submit a purchase order,
please email all PO paperwork to eie@mos.org or fax to 617-589-4489



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-216-FY23

1/17/2023

10.e.

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Consent

Item Title:

Awarding of a Contract to Conduct a 10 Year Financial Forecast of City Finances

Suggested Action:

I move the Mayor and Council authorize the City Administrator to execute a contract for professional services with Sudsina and Associates at a cost not to exceed \$80,000 to conduct a 10 Year Financial Forecast that upon completion will provide additional clarity in key areas of City's finances long-term. Including but not limited to identifying factors that may result in the reduction and/or increases of revenue and expenditure estimates within the stated period. Additionally, the consultant is required to provide an executive-level summary with impacts on City Reserves, provide a financial manager-level summary at the fund balance impact level and provide the City Treasurer a user-friendly proactive forecasting model that includes a what-if format to simulate scenarios around impacts to increase/loss of revenues and expenditures. This forecasting model will be used by the Treasurer annually in preparation of the General Operating Budget.

Summary Background:

The City Treasurer produces a five-year forecast which is updated annually and submitted as an attachment to the annual City Administrators Budget which is required per ARTICLE V Finance and Section C5-5 of the Charter and code.

However, given several factors to include but not limited to, an increase in the City's population via the 2020 national census, the addition of new housing developments, the renovation of an existing City facility for a new Police Public Safety Building, including the possibility of additional facilities upgrades in the near term, all of which we have varying effects, on City operations within the next ten years.

In late October 2022, the City issued a solicitation for Financial Forecast Services to conduct a 10 Year Financial Forecast that upon completion will provide additional clarity in key areas of City's finances long-term. Additionally, including but not limited to identifying factors that may result in the reduction and/or increases of revenue and expenditures estimates within the stated period, provide an executive-level summary with impacts on City Reserves, provide a financial manager-level summary at the fund balance impact level, and to provide the City Treasurer a user-friendly proactive forecasting model that includes a what-if format to simulate scenarios around impacts to increase/loss of revenues and expenditures. This forecasting model will be used by the Treasurer annually in preparation of the General Operating Budget.

Proposals were received from the firms of Bakertilly, Perfect Alignment Resources, Raftelis, Sudsina and Associates, Quantum Financial Advisors, Thomas Michael LLC, Jeezny, Cost Management Solutions

The proposed cost estimates ranged from \$40,000 to \$207,023 respectively.

After a thorough review of each proposal Sudsina and Associates was determined to have the best responsive proposal based on their historical knowledge of City finances, including previously servicing as the City's Financial Advisor on the various bonds and note debt issues.

Purpose of the Ten-Year Forecast

- Establish baseline revenue and expenditure assumptions that include any recommendations for process improvements (i.e. "best practices"). These baseline assumptions must include maintaining fund reserves, remaining competitive regionally by meeting pension obligations, sustaining internal service funding to meet replacement cycles, fulfilling the City's debt service obligations, and other major factors that staff will identify with the consultant at the outset.
- Provide revenue estimates for the current year and subsequent ten years for the following General Fund categories: Real Property Tax, Personal Property Tax, Sales Tax, Operating Tax, Franchise Fees, Business License Taxes, Fines, Forfeitures, Penalties, Real Property Transfer Tax, Licenses and Permits, Medical Cannabis-related Tax, Income Taxes, Interest Income, Highway Tax Revenues, Admissions Taxes, and Intergovernmental Charges for current services.
- Provide expenditure estimates for the current year and subsequent ten years for the following General Fund categories: Salaries, Overtime, and Benefits to include Medical Premiums, Vision and Dental, Long-Term Disability, Life Insurance Premiums, Employee Assistance Program, Medicare, Federal Income Tax, and Pension Obligations that can adjust to change in conditions, Services and Supplies, Other Post-Employment Benefits (OPEB), and Equipment, Capital Outlay, Debt Service, Internal Service Fund Charges, "Other" Charges that include grants and transfers out, Termination Pay-outs, Legal Fees. Distinguish Capital Improvement Program (CIP) labor, retiree medical premiums, and non-labor expenditures, including debt service.
- Provide a work document that is scenario driven. This means the work document must visualizes graphically all revenues (section b), expenditures (section c), required general fund reserve limits, and with a graphic representation of any impact to actual reserves (i.e. a "bottom line" analysis). Related graphs must be dynamic in nature, but also understandable, repeatable, and flexible.
- Provide a work document that allows the end-user to make changes using an "if this, then that" approach or scenarios. For instance, if the City adds 2 officers to the police department, then the impact to reserves will be X, running a deficit by fiscal year XXXX. Or, if the City introduces revenue measure Y, the impact on general fund reserves would generate a surplus in fiscal year YYYY. This forecast will not be utilized to predict the future, but rather provide insight to elected officials and the City's executive team as an intellectual exercise.
- Provide a work document that offers the end-user the ability to adjust the forecast with contemporaneous information-a downturn in the economy, a revenue measure impact, or labor negotiation impacts.
- In the work document each category listed should have associated sensitivity analyses to show how significant an impact any subsequent changes would have on fund reserves. If a significant tax generator leaves the City, how sensitive will General Fund revenues be to each of the top ten economic drivers.
- Describe the methodology for the revenue and expenditure estimates as well as the modeling for the ten-year forecast period. Provide any "best practices" incorporated into the forecast extended out ten years.

- The work document must display information on both a calendar and fiscal year basis, the latter the fiscal year being required.
- The work document must display information in the following formats: 1) an executive-level summary with impacts on City Reserves; and 2) a Treasurer and/or financial manager-level summary at the fund balance and service-delivery impact level. The second format must provide scenarios around impacts to increase/loss of revenues and expenditures.
- The estimates will be provided twice annually, with a preliminary estimate typically provided in late October/early November and the final forecast provided in late January/early February for incorporation into the City's General Fund Ten-Year Forecast that is released prior to the ensuing fiscal year. The consultant shall be responsible for maintaining the workbook on an annual basis or as frequently as staff requests it.
- Provide local and national economic forecasts concerning topics to be selected by the City, including but not limited to: Employment, Unemployment, Inflation, Gross Domestic Product (GDP), and Housing Prices.
- Provide a written overview of the current and forecasted economic conditions at the local, state and national levels. This written overview should incorporate local economic drivers and the relative significance of their business has on the General Fund.
- Prepare a ten-year budget model for the City's General Fund (as an Excel workbook), which an intermediate user of Excel could operate.
- Meet with City staff on the forecast twice annually and potentially present information to the City Administrator, Mayor and City Council.

Next Steps:

Upon approval by Council enter into an agreement with Sudsina and Associates NTE \$80,000.

Fiscal Impact:

The proposed amount for this contract is included in the current FY23 City Operating Budget.

City Administrator Comments:

Recommends approval.

Community Engagement:

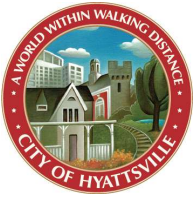
N/A

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Pending



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-218-FY23

1/17/2023

10.f.

Submitted by: Cheri Everhart
Submitting Department: Community Services
Agenda Section: Consent

Item Title:

Disbursement of FY23 Thrive Grant Awards

Suggested Action:

I move that the Mayor and Council authorize the expenditure of \$8,800 to support the grant proposals recommended from the Health, Wellness and Recreation Advisory Committee and listed in the attached memo for dissemination of the FY23 Thrive Grants and reallocate the remaining \$200 for other health, wellness or recreation-based projects eligible to be funded with City revenue.

Summary Background:

Please see attached memo.

Next Steps:

Disburse \$8,800 Fiscal Year 2023 Thrive Grant Program funds according to the recommendations from the City's Health, Wellness and Recreation Advisory Committee (HWRAC) and reallocate the remaining \$200 for the HWRAC to conduct other health, wellness or recreation-based projects.

Fiscal Impact:

\$8,800

City Administrator Comments:

Recommend approval.

Community Engagement:

Outreach was conducted to inform grantees of this program. Awarded applicants will be notified.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

The City of Hyattsville
ATTN: Hon. Mayor Robert Croslin and Hyattsville City Council
4310 Gallatin Street
Hyattsville, MD 20781

January 17, 2023

Dear Mayor Croslin and Hyattsville City Council,

At the November 17, 2022 meeting of the City of Hyattsville's Health, Wellness and Recreation Advisory Committee (HWRAC), we reviewed THRIVE Grant applications for the \$9,000 of funding that the City of Hyattsville allocates annually for groups or individuals within the Hyattsville community. After reviewing the applications and discussing the grant criteria, the HWRAC voted unanimously to make the following recommendations:

1. A total of \$8,800 dollars be awarded to eleven grant applicants to match the amounts requested in their applications.
2. This leaves \$200 of our \$9,000 THRIVE Grant budget allocation unspent.
3. We recommend the Committee be authorized to disburse the remaining \$3,500 in the following manner: provide an additional \$300 to each applicant to use for their projects. The remaining \$200 can be allocated for other health, wellness or recreation-based projects eligible to be funded with City revenue or if that is not possible, returning the remaining \$200 to the general fund.

Attached to this letter is a spreadsheet of the individual projects to which we recommend disbursement of the \$8,800 dollars. Please let us know if you have any questions or concerns.

Sincerely,

City of Hyattsville Health, Wellness and Recreation Advisory Committee.

HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023

Organization	Requested	Recommended Award	Program
Chelsea School	\$500	\$500	The Chelsea School in Hyattsville is requesting funding to pay for a daily lunch for up to two students who qualify for the school's free lunch program.
Family Bike Ride	\$500	\$500	Family Bike Ride is requesting funds to purchase promotional materials to increase the awareness and participation at the monthly Hyattsville Family Bike Ride.
Hyattsville Aging in Place	\$500	\$500	Hyattsville Aging in Place (HAP) is requesting funds to deliver healthy produce from the Riverdale Farmers Market to seniors who live in Hyattsville.
Hyattsville Elementary School PTA	\$500	\$500	The Hyattsville Elementary School PTA is requesting funds to provide support for the mental health and wellness of the school staff.
Hyattsville Elementary School	\$500	\$500	The Hyattsville Elementary School is requesting funds for their After School Enrichment program to support students' physical, mental, and social-emotional learning needs.
Love Yoga Studio	\$500	\$500	Love Yoga Studio is requesting funds for their Dear Yogi program. This is an eight-week program that is focused on teenagers that combines mindful, introspective writing and yoga practice.
Nicholas Orem Middle School	\$500	\$500	The Nicholas Orem Middle School is requesting funds for their Student and Family Wellness Falcon Academy. A five-month series of free workshops on various topics such as physical wellness, mental health, healthy habits regarding drugs and alcohol, and nutrition.
Street Poet Initiative	\$500	\$500	Street Poet Initiative is requesting funds for their program that focuses on identification and beautification of areas in underserved neighborhoods. Offering a short-term work program for unhoused individuals.
The Mystic Yogini	\$500	\$500	The Mystic Yogini is requesting funds for two sessions of sound therapy, yoga and guided meditation. The sessions would be at no cost to the participants and targeted towards underserved and under resourced people.
Tired Parents	\$500	\$500	Tired Parents is requesting funds to support their effort to reduce gun violence in the community. They will be providing outreach and education on gun safety, including safe storage and other relevant topics.

HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023

Yard Dramas	\$500	\$500	Yard Dramas is requesting funding to support their five-week Grow Well program. The program includes a park clean-up, interactive storytelling, and nature observation.
Total		\$5,500	

**City of Hyattsville
Health Wellness and Recreation Thrive Grants Program**

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Frank Mills

Applicant Position: Executive Director

Applicant Organization: Chelsea School

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Chelsea School Lunch Program

Project Description

Chelsea School is a nonprofit, non-public, special education school located in Hyattsville, Maryland that serves students with language-based learning disabilities in a college preparatory environment. Chelsea School is a small school (currently 71 students) that utilizes low student-to-teacher ratio, multisensory instructional methodologies, and time-tested literacy interventions to support students with dyslexia. Since 1976, we have been changing the trajectory for our students, most of whom were at-risk for school elopement, academic failure, and dropping out prior to coming to our school. Chelsea School serves publicly-funded students from several Maryland counties, as well as students from the District of Columbia. Our greatest source for publicly-funded students is Prince George's County Public Schools, which accounts for over 50% of our student population.

Chelsea School has a kitchen that is approved by the Prince George's County Department of Health for food service and warming. Because it is not a full-service kitchen for cooking and preparation, our lunches are catered. This year, Chelsea School has contracted with Open Arms Catering, which provide all of the school lunches to students Monday through Thursday. Contracting with Open Arms Catering has proven to be a great improvement to our lunch program. In the past, we relied on local restaurants (pizza, sandwiches, etc.) for meals, but now our lunches are much more nutritious and healthy.

This school year, Chelsea School will receive \$10,000 from the State of Maryland for school lunches. We anticipate the total cost of lunches to be over \$40,000 for the year, with most of the difference made up by student-paid meals. For our lunch program we run a break-even model, and try to keep the cost of meals as low as possible for our families (\$5 or under), while still providing healthy and nutritious food. Approximately 75% of our families are able to pay for their children's lunches, while approximately 15% receive reduced lunch prices, and roughly 10% receive free meals. The cost of these free and reduced lunches are absorbed by the school as financial losses. We are asking, through the City of Hyattsville's Thrive Program, to help us offset our school's loss in this area with a \$500 grant.

Project Goals and Objectives

It is likely that the funds from the Thrive Project grant would only provide student lunches for one or two of our students for the year, but we still regard this as significant. For the 10% of our students who require free lunches, supporting their nutritional needs is paramount to their success in school. Since the COVID-19 pandemic, our school has been providing regular deliveries of non-perishable groceries to our families driven by donations from our school community.

Goal: To offset the financial burden of providing free lunches to at least one of our most needy students.

Expected activities

- Provide a daily nutritious school lunch to one our students who qualify for free lunch for each day they attend school.
- Continue to provide a free lunch to any student who cannot pay.
- Continue to provide regular deliveries of non-perishable groceries to our at-risk families.

Expected outcomes

Providing lunch to all of our students, regardless of their ability to pay, has always been a priority of the Chelsea School. Students cannot learn if they are hungry, and there are many studies to suggest that a nutritious lunch has many benefits for students. We have seen a direct correlation between school attendance and the assurance of a free lunch for our most at-risk students.

List expected tangible results

- Full funding of school lunch for at least one, and perhaps two of our most needy students.
- Reduced financial burden to the school to absorb the cost of student lunches.

Project Start Date: ASAP

Project End Date: June 16, 2023

Section 3 – Project Details

What topic areas does the project address?

☒ Nutrition

☐ Physical Activity

☐ Obesity

☐ Diabetes

☐ Cardiovascular Health

☐ Mental Health - Stress Management, Isolation

- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- X Other (Please Specify): Education

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- X Adolescents
- X African-American / Black
- ☐ Asian
- X At-Risk/Vulnerable Populations
- ☐ Children & Families
- X Disabled People
- ☐ Elderly
- ☐ Foster Youth & Families
- ☐ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- X Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- X People With Disabilities
- X Poor/Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- X Youth

☐ Other (please specify)

What wards are affected. Select all that apply.

☐ Ward 1

☐ Ward 2

X Ward 3 (location of school)

☐ Ward 4

☐ Ward 5

☐ All Wards

☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline: I have attached our 22-23 MSDE-approved budget overview, as well as our contract with Open Arms Catering stipulating a cost of \$4,800 per month for school lunches. If additional financial information is needed, please let me know.

Check Should be Payable To (Name and address):

Jeff Green, Director of Finance
Chelsea School
2970 Belcrest Center Drive
Suite 300
Hyattsville, MD 20782

Chelsea School Budget Overview FY 2023

	Jul '22 - Jun 23
Ordinary Income/Expense	
Income	
Tuition	3,049,690.00
Tuition - Summer School	105,600.00
Related Services	242,134.00
Grant Revenue	60,000.00
Miscellaneous	10,000.00
Total Income	3,467,424.00
Gross Profit	3,467,424.00
Expense	
Salaries/Contractors & Benefits	2,314,487.00
Fringe Benefits/Insurance	223,887.00
Taxes	191,876.00
Professional Service	65,000.00
Instructional	
Student Lunch	10,000.00
HIGH SCHOOL INSTRUCTIONAL	18,000.00
Maintenance Supplies & Equipment	500.00
Supplies	5,500.00
Classroom/Office Furniture/Equipment	500.00
Total Instructional	34,500.00
Phone/Fax/Internet	9,800.00
Postage	1,500.00
Occupancy/Facility Mgmt/Utilities	576,474.00
Purchases/Rental/Maintenance of Equipment	13,000.00
Public Relations	11,000.00
Publications	9,600.00
Educational Experiences	9,000.00
Dues/Licenses	7,300.00
Non Funded MSDE Expenses	15,000.00
Financial Aid/Scholarship Expense	156,904.00
Total Expense	3,639,328.00
Net Ordinary Income	-171,904.00
Net Income	-171,904.00



**Open Arms Catering
Proposal For Services**

Phone: 202 517 3414
Email: openarmscatering@gmail.com
Address: 865 HR DR. SE, Washington, DC 20032

Date: August 1, 2022

I. PURPOSE. We are pleased to offer the following terms and conditions under which Open Arms Catering LLC proposes to render services to client Chelsea School for the 2022-2023 school year.

II. THE PARTIES.

	Party A	Party B
Name:	Open Arms Catering LLC	Chelsea School
Address:	865 HR DR. SE, Washington, DC 20032	2070 Belcrest Center Dr. #300 Hyattsville. MD 20782

III. SCOPE OF WORK.

Open Arms Catering (Party A): will provide lunches Monday through Thursday each week for Chelsea School. Open Arms Catering will prepare a lunch menu for each calendar month of the school year. The Staff of Open Arms Catering will agree to have backgrounds checks for both the state of Maryland and the District of Columbia completed at Chelsea School expense. Open arms Catering will provide proof of liability insurance. Open Arms Catering will be responsible for providing lunches to (50) fifty Students and (10) ten staff members, additional lunches will be available for staff members to purchase at any time. Open Arms Catering LLC will provide hot and cold lunches and the price of a lunch will be fixed at \$5.00 for students and staff. Open Arms catering will serve lunch on "hot food" days. "Cold food" days will be prepared and set up to be passed out by Chelsea School staff. Open Arms Catering will uphold the policies of Chelsea School District administrators, safety officials, and faculty as applicable. Open Arms Catering responsibilities for overseeing food services at the school site will include:

1. Provide lunches Monday through Thursday each week;
2. Reporting in uniform during the scheduled arrival and departure times at Chelsea School during scheduled student days;
3. Distributing hot lunches to students, and faculty;
4. Preparing and setting up cold lunches for Chelsea School;
5. Adjusting the number of lunches based on the needs of Chelsea School;

Required Purchases: Open Arms Catering (Party A) will purchase products and equipment for staff to be used during food services, which will include:

- Food
- Serving Utensils
- Applicable serving equipment
- Pans
- Aprons

Chelsea School (Party B) will provide the Chelsea School Year Calendar, emergency plan and all applicable Chelsea School safety policies to Open Arms Catering (Party A). Chelsea School (Party B) will appoint a Chelsea School staff member(s) to facilitate correspondence on behalf of the schools served and Open Arms Catering (Party A). Chelsea School (Party B) will forward all school closures and emergencies as needed to Open Arms Catering (Party A). Chelsea School (Party B)

Required Purchases: Chelsea School (Party B) will purchase paper products for students and staff to be used lunch time, which will include:

- Paper Plates
- Individually Wrapped Utensils
- Applicable meal products
- Plastic cups
- Bottled Water
- Napkins in Dispensers
- Background checks



**Open Arms Catering
Proposal For Services**

Phone: 202 517 3414
Email: openarmscatering@gmail.com
Address: 865 HR DR. SE, Washington, DC 20032

IV. DURATION OF SERVICES. Proposed services to be rendered for scheduled student days for the 2022-2023 Chelsea school year.

V. BUDGET. We hereby submit the total estimated cost of service to be rendered by Chelsea School (Party B) to Open Arms catering (Party A) for the 2022-2023 school year is to be \$4,800.00 a month. This amount is susceptible to decrease if a school day is virtual or a holiday. Payment will be paid monthly, 2 weeks before the calendar month to prep food inventory and monthly lunch calendar.

The amount requested will be to cover the following:

Item	Total Cost Per Yr.
Open Arms Catering Staff	\$
Food	\$
Products	\$
Total	\$

VI. DISPUTES. The Parties agree to resolve any dispute arising out of this proposed agreement through polite interactions and negotiations. If any dispute cannot be resolved by negotiation within ninety (90) days, the Partners involved shall enter mediation in accordance with the rules under Governing Law.

If said mediation is not successful in resolving the dispute or is not applicable, any outstanding issues will be submitted to final and binding arbitration under the rules of the American Arbitration Association. The arbitrator's award shall be final, and judgment may be entered upon it by any court having proper jurisdiction within the Governing Law.

VII. ACKNOWLEDGMENTS. Each Party makes the following acknowledgments in this agreement:

a. *Mutually Benefiting.* The agreement does not constitute nor should be recognized as a partnership agreement, but as mutually benefiting terms for the purpose of the proposed services.

b. *Confidentiality.* Beginning on the Effective Date, both Parties shall be obligated to withhold sharing any proprietary information of each Party or of any details related to services ("Confidential Information"). Such Confidential Information shall include, but not be limited to, documents, plans, data, reports, concepts, strategies, finances, specifications, customer lists, pricing, sales, charts, profiles, goals, and any other related business activity.

The Parties agree not to disclose, in any manner, Confidential Information in perpetuity or the longest period allowed under Governing Law.

Each Party recognizes that any violation of this section that consists of sharing Confidential Information shall give rise to irreparable harm for which damages would not be an adequate remedy. Therefore, in addition to any other legal remedies which may be available in law or in equity, the affected Party shall be entitled to equitable or injunctive relief against the unauthorized use or disclosure of Confidential Information. Such a breach shall consequently award the affected Party to recover its Attorney's fees and costs due to excising their rights under this agreement.

c. *Notices.* All notices under this agreement must be in writing and sent to the Party's mailing address mentioned in Section I. Such notices must be sent in any of the following methods:



**Open Arms Catering
Proposal For Services**

Phone: 202 517 3414
Email: openarmscatering@gmail.com
Address: 865 HR DR. SE, Washington, DC 20032

- i. Delivery in-person;
- ii. Overnight courier service; or
- iii. Certified or registered mail that includes a return receipt.

d. **Amendments.** This proposal may only be amended or modified by written agreement and approval of both Parties.

e. **Assignment.** No Party shall have the right to delegate or assign its duties under this proposed agreement without the prior written consent of both Parties. This includes any potential sub-contracting services as it relates to the proposed activities rendered (Section III; Scope of Work) which both Parties must agree to such terms.

VIII. SEVERABILITY. If any provision of this agreement or the proposal thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this proposed agreement nor the application of the provision to other persons, entities, or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

IX. ADDITIONAL TERMS. [ADDITIONAL TERMS]

X. ACCEPTANCE OF PROPOSAL This proposal contains all the terms to be agreed to by the parties relating to its subject matter, including any attachments or addendums. This proposed agreement replaces all previous discussions, understandings, and oral agreements. Party A and Party B agree to the terms and conditions and shall be bound until the end of the Term. The above mentioned budget and specifications are satisfactory and hereby accepted.

IN WITNESS WHEREOF, the acceptance of this proposal has been executed and delivered in the manner prescribed by law as of the Effective Date first written below:

**Open Arms Catering
(Party A)**

Rep. Name: Michelle Branch Title: Owner

Signature: _____ Date: 08/01/2022

Chelsea School

(Party B)

Rep. Name: KEISTAL WOOD-BROWN Title: HEAD of School

Signature: [Signature] Date: 8/19/22

Witness Name: _____ Signature: _____ Date: _____

XI. EFFECTIVE DATE OF SERVICES

Start Date: 8/29/22 End Date: 4/7/23

City of Hyattsville

Health Wellness and Recreation Thrive Grants Program

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Alison Mendoza-Walters

Applicant Position: Volunteer Organizer, Hyattsville Family Bike Ride

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2): Individual

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors: N/A

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: LAR Consulting, LLC

Authorized Official Name: Laura Runnels

Applicant Position: CEO

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Hyattsville Family Bike Ride Outreach

Project Description

Please describe the project for which you are seeking funding (one page limit)

The Hyattsville Family Bike Ride (the Ride) is a monthly social bicycle ride for families to engage in physical activity, deepen connections with neighbors, and explore local outdoor recreation spaces. On the 3rd Saturday of the month, I lead a slow-paced bike ride from Driskell Park to local playgrounds and other kid-friendly places. Riders of all ages are welcome. Children can come on their own bikes, on bike seats or trailers attached to caregivers' bikes, or on cargo bikes built to haul children. The inaugural ride was on June 18, 2022, when seven families rode

on the Anacostia River Trail network to Bladensburg Waterfront Park. Other recent and planned destinations include Kenilworth Aquatic Gardens, the interactive fountain near Whole Foods in Riverdale Park, and Calvert Park in College Park.

The Ride is a safe and fun way to address our community's health issues. According to the Prince George's County Community Health Assessment, obesity and mental health are two of the county's top priorities. Physical activity, spending time in nature, and building social relationships are proven to boost both physical and mental health. The Ride also encourages families to use "green" transportation, thereby helping to reduce air and noise pollution from vehicles. On each ride, I emphasize the importance of safe biking practices. I am a former League of American Bicyclists certified bicycle instructor and taught bicycle classes with the Washington Area Bicyclist Association and REI for five years. We follow all traffic rules and practice good trail etiquette so that all trail users, whether walking, on feet or on wheels, can have a safe and positive experience.

As the Ride began relatively recently, I am working on recruiting more families to join the monthly ride. With support from the City of Hyattsville's Thrive Grant, I will be able to buy promotional materials, such as stickers and water bottles, custom printed with information about the Ride. I will distribute the promotional materials to Hyattsville parents and families to boost community participation in this monthly health, wellness, and recreational activity.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

The Thrive Grant will help me reach the goal of increasing participation in the monthly Hyattsville Family Bike ride. My outreach thus far has been through the Hyattsville Nurturing Parents (HNP) listserve, social media, texts, and word of mouth. With physical promotional materials, paid for by the Thrive Grant, I will be able to engage additional families that I haven't been able to connect with through existing outreach channels. With support from the Thrive Grant, more children and adults will be able to build relationships with other ride participants, experience the breadth of outdoor recreation activities in Hyattsville and surrounding communities, and boost their physical and mental health.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

Design and purchase promotional materials

Marketing and outreach will be key to increasing participation in the Ride. I will create custom printed water bottles, stickers, door hangers, and refrigerator magnets to provide information about the Ride and promote the Ride's Twitter page (@HVLfamilyride).

Sample design for bumper sticker



Distribute promotional materials

I will distribute bundles of promotional materials to all current Ride participants to distribute to their friends and neighbors. I will personally spread the word about the Ride and distribute promotional materials to neighbors, daycare contacts, people I encounter at playgrounds and on bike trails, and other appropriate venues.

Continue monthly rides

I will continue to lead the Ride on the 3rd Saturday of the month. All new Ride participants will receive a promotional water bottle. As more families join the Ride, I will encourage them to promote the Ride to their contacts and provide them with extra promotional materials to distribute if desired.

Maintain and update Twitter page

I will continue to promote the ride via Twitter.

Expected outcomes

List expected tangible results (one page limit)

The expected outcomes are as follows:

1. Distribute all promotional materials:
 1. 50 water bottles
 2. 50 door hangers
 3. 100 stickers for kids
 4. 24 bumper stickers
 5. 20 postcard-sized magnets
2. Increase the average number of families per ride by 20% (baseline of 5 families)
3. Double the number of Twitter followers (baseline of 23)

Project Start Date: October 15, 2022

Project End Date: Ongoing, until promotional materials are all distributed

Section 3 – Project Details

What topic does the project address?

- ☐ Nutrition
- ☒ Physical Activity
- ☒ Obesity
- ☒ Diabetes
- ☒ Cardiovascular Health
- ☒ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☒ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☐ Other (Please Specify):

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☒ Adolescents
- ☒ African-American / Black
- ☒ Asian
- ☐ At-Risk/Vulnerable Populations
- ☒ Children & Families
- ☐ Disabled People
- ☐ Elderly
- ☒ Foster Youth & Families
- ☒ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☒ Military/Veterans
- ☐ Native Alaskan
- ☒ Pacific Islanders
- ☒ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☒ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☒ Women's Health
- ☒ Youth
- ☐ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☒ All Wards
- ☐ Other (please specify)

Section 4 - Financial information

Amount requested: \$499

Detailed budget outline

Item	Price per unit	# of units	Total cost
Bumper sticker	\$ 3.50	24	\$ 84.00
Plain water bottle	\$ 3.00	50	\$ 150.00
Cricut paper - 80 sheets (to customize water bottles)	\$ 25.00	1	\$ 25.00
Magnet (postcard size)	\$ 2.00	20	\$ 40.00
Door hangers	\$ 1.00	50	\$ 50.00
Stickers	\$ 1.50	100	\$ 150.00

Check should be payable to:

LAR Consulting, LLC

949 Woodbourne Ave.

Pittsburgh, PA 15226



October 6, 2022

Health Wellness and Recreation Committee
 Thrive Grant Program
 City of Hyattsville
 4310 Gallatin Street
 Hyattsville, MD 20781

Dear Committee and Staff:

Hyattsville Aging in Place (HAP) is happy to submit this proposal to the 2022 Thrive Grant Program.

We propose to deliver produce from the Riverdale Park Farmers Market and Eco-City Farms from April through June to seniors in Hyattsville, including easy recipes for preparing the produce that we will solicit from the recipients and other seniors.

HAP will post these recipes to social media as well and send them by email to residents on our mailing list to expand the distribution list.

We hope the Committee will find this proposal worthy and we look forward to hearing from you.

Sincerely,

Kristine Aulenbach

Kris Aulenbach
 Board Chair
 Hyattsville Aging in Place
 [REDACTED]
 [REDACTED]
 HyattsvilleAginginPlace.org

Health Wellness and Recreation Thrive Grants Program Application

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Kris Aulenbach

Applicant Position: Board Chair

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Hyattsville Aging in Place

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: Office: [REDACTED]

Adult co-sponsor for minors: NA

2. Supporting Organization Information NA

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Heathy Food for Seniors

Project Description (Please describe the project for which you are seeking funding -one page limit).

Hyattsville Aging in Place (HAP) is proposing a project to deliver healthy produce from the Riverdale Park Farmers Market and Eco-City Farms to seniors in Hyattsville that HAP works with. The project will run April through June when spring produce, including lettuces, beans, and asparagus, is beginning to be harvested and as warmer weather is bringing more seniors outside.

We expect to provide a range of fruits and vegetables in line with what is fresh and available, including lettuces, greens, cucumbers and tomatoes, early squash, and berries as we get into May and June. As we have done in the past, each delivery will include a specialty item, which could be a fruit or maybe a bread. We will include easy recipes with the deliveries that can be made on the top of the stove and/or simple baked dishes that can be made in the microwave or oven. HAP volunteers will deliver the vegetables on Friday/Saturday and spend time talking to the senior residents, explaining the recipes and checking in to see how they are. The program will provide at least four (4) deliveries of fresh food from April through June, averaging about \$200 for each delivery. HAP will supplement the grant with its own funds as \$500 will not cover all expenses.

This project will help seniors stay healthy, as well as support farmers at the market.

HAP provides direct volunteer assistance to 45-50 seniors on a regular basis. This group of seniors includes African-, Middle Eastern-, Hispanic- and Asian-Americans. Most of the seniors have health and mobility problems, including diabetes. And most are less likely to go out. In addition to delivering this produce from April to June, HAP will post the easy recipes we are including on social media to reach a wider audience and seniors in surrounding communities.

Hyattsville Aging in Place initiated a project like this in summer 2021 with a Food Insecurity grant from the Greater Washington Community Foundation. Thanks to the Thrive program last spring, HAP was able to continue the program (supplemented by its own funds) and continued the program through September 2022. In addition to delivering vegetables to individual seniors from the Farmers Market, HAP also made multiple deliveries of fresh vegetables and fruit to Meals on Wheels of College Park, thanks to the generosity of Eco-City Farms, which was looking for local partners to help distribute excess harvested crops.

With a 2022 Thrive grant, HAP will serve Hyattsville seniors and continue this partnership with Meals on Wheels (who serve 160 area residents, including seniors in Hyattsville), the Riverdale Park Farmers Market and Eco-City Farms.

Project Goals and Objectives (Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit))

- 1) Provide Hyattsville seniors with fresh fruits and vegetables, as well as recipe suggestions.
- 2) Reduce isolation for seniors through friendly visits from HAP volunteers making the deliveries.
- 3) Provide regular, personal check-ins by a volunteer who sees the senior over time.
- 4) Provide recommendations for cooking and using vegetables which may influence healthy eating habits throughout the year.
- 5) Collaborate with other local organizations working on food security issues, including the Farmers Market, Meals on Wheels and Eco-City Farms.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

1. Query seniors on which vegetables they are interested in.
2. Identify vegetables available at the Farmers Market and negotiate with Farmers for pickup.
3. Pick up and deliver vegetables at least 4–5 times during the period (April, May, June)
4. Recruit volunteers to deliver vegetable packages, but use HAP phone tree to contact.
5. Identify easy and interesting recipes for seasonal vegetables, involving seniors to identify their favorite recipes to share.
6. Identify surprise specialty items.
7. Determine satisfaction or concerns with deliveries.

Expected outcomes

List expected tangible results (one page limit)

1. Ongoing contact with seniors and discussion of healthy eating.
2. Reduction in isolation and improvement of mood as result of contact with volunteers.
3. Increase in healthy eating with new vegetables and fun recipes.
4. Further develop relationships with organizations involved in food security in our area, including the City of Hyattsville, Meals on Wheels, Riverdale Park Farmers Market, and Eco-City Farms and others.

Project Start Date: March 15, 2023

Project End Date: June 30, 2023

Section 3 – Project Details

What topic areas does the project address?

X Nutrition

- ☐ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☐ Cardiovascular Health

X Mental Health - Stress Management, Isolation

- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change

X Other (Please Specify): Social Isolation

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☐ Adolescents
- ☐ African-American / Black
- ☐ Asian
- ☐ At-Risk/Vulnerable Populations
- ☐ Children & Families
- ☐ Disabled People

X Elderly

- ☐ Foster Youth & Families

- ☐ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities

X Low-Income Communities

- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions

X People With Disabilities (Seniors)

X Poor/Economically Disadvantaged

- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- ☐ Youth
- ☐ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5

X All Wards

- ☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline:

Purchase of Produce monthly @ avg \$200/delivery × 4 deliveries = \$800
 (\$500 from grant, \$300 from HAP funds.)

Payment of time for Consultant

Estimated at \$50/hour × 2 hours per delivery × 4 deliveries = \$400
 (all from HAP funds)

Volunteer hours (in kind contribution)

Estimated at 10 volunteers 2 hour per delivery × \$32.82* × 4 deliveries = \$2,626
 * Independent Sector's valuation of volunteer hours.

Hyattsville Aging in Place

Checks should be made payable to Hyattsville Aging in Place and mailed to

**Hyattsville Aging in Place
P.O.Box 113
Hyattsville, Md. 20781**

Health Wellness and Recreation Thrive Grants Program Application

Contents

Section 1 - Contact Information

Section 2 - Description of Grant Request

Section 3 - Project Details

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: Leandro Pavon

Applicant Position: Community School Coordinator

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: Hyattsville Elementary

Authorized Official Name: Leandro Pavon

Applicant Position: Community School Coordinator

Applicant Organization (If applying as an individual, please enter "Individual"): Individual

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Afterschool Enrichment

Project Description: **Hyattsville Elementary Lions Den - Afterschool Enrichment**

Hyattsville Elementary will have a variety of activities to support students' physical, mental, and social-emotional learning needs. Each afterschool enrichment has a different focus on supporting our student's needs. Below is a list of upcoming activities:

Expected Activities

- **Italian Cubs** - Students will have an opportunity to learn a second language which will allow them to boost problem-solving skills, critical thinking, and listening skills, in addition to improving memory, concentration, and the ability to multitask. Students proficient in other languages also show significant improvement in creativity and mental flexibility. These
- **Lions Roar – Martial Arts** - Lions Roar afterschool program will help students focus on individual growth, not just on team competitions, many kids struggle with the pressure of competing with other kids; however, in martial arts, the focus is on self-improvement. Martial arts emphasizes self-control and concentration, students have to stay focused to learn and to do the movements. When a child's focus drifts, the instructor often asks them to take a "ready stance." This lets them reset and get ready for what's next.
- **Dramatic Cubs** - Drama gives educators the opportunity to teach our students in a way, which would create a love for learning, It provides valuable problem-solving, social, and creative skills. Drama embraces the child's imagination and emotions this process also assists with anxiety. Allowing students to learn how to focus on breathing and relaxation, stretching the body, and exercising the voice when preparing for the activities.
- **Artistic Cubs** - Artistic cubs is an art-infused afterschool program to support social and emotional learning activities to help students build emotional awareness, focus and empathy. This program will support one of the needs identified in the 2021-2022 needs assessment.
- **Lions Pawn – Chess Club** - The Lions Pawn after-school chess program will teach students how to analyze a situation by focusing on important factors and by eliminating distractions. Students will learn to devise creative solutions and put a plan into action. These techniques are necessary to support all 3 of our SPP S.M.A.R.T Goals.
- **Los Leones** - Beginner Spanish Classes for Students, this program will help with literacy in English, it enhances problem-solving, attentional control, and the ability to switch tasks.

Project Goal/Objective: To provide students with experiences, since the pandemic started lots of our students have lost out on experiences and activities, and we are hopeful that these programs will also support students overall with life experiences and with their social and emotional learning. Overall afterschool programs have been proven to support social, emotional, cognitive, and academic development, reduce risky behaviors, promote physical health and provide a safe and supportive environment for children.

Project Start Date: October 4th, 2022 - **Project End Date:** May 30th, 2023

Project Description

Please describe the project for which you are seeking funding (one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

Expected outcomes

List expected tangible results (one page limit)

Project Start Date:

Project End Date:

Section 3 – Project Details**What topic areas does the project address?**

- ☐ Nutrition
- ☒ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☐ Cardiovascular Health
- ☒ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☐ Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☒ Adolescents
- ☒ African-American / Black
- ☐ Asian
- ☒ At-Risk/Vulnerable Populations
- ☐ Children & Families
- ☐ Disabled People
- ☐ Elderly
- ☒ Foster Youth & Families

- ☒ Hispanic/Latino
- ☐ Unhoused Populations
- ☒ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☒ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- ☒ Youth
- ☐ Other (please specify)

What wards are affected. Select all that apply.

- ☒ Ward 1
- ☒ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☐ All Wards
- ☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: **\$500.00**

Detailed Budget Outline:

Detail Budget Outline:

\$350	Activity Supplies/Materials
\$150	Healthy Snacks
Total: \$500.00	

Check Should be Payable To (Name and address):

Leandro Pavon
5311 43rd Avenue
Hyattsville, MD 20781

DEADLINE: Complete applications are due by 5 PM ET on October 1, 2022

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: Lauren Vulcanovic

Applicant Position: President

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2): Hyattsville Elementary School PTA

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Supporting mental health and community building for Hyattsville Elementary School Staff

Project Description

Please describe the project for which you are seeking funding (one page limit).

Prince George's County has not been spared from the teacher shortage that the nation is facing; staffing in some PGCPs schools has become so critical that administrators from central offices have been sent into schools to staff classrooms. The stress teachers have faced from teaching during the pandemic – including rapid pivots to virtual and hybrid learning, serving as ad hoc public health officers in their classrooms, repeatedly being exposed to and infected with COVID-19, and dealing with their own losses and traumas while also helping their students deal with theirs, to name a few – have been overwhelming. These compound the already stressful working situation (limited budgets that lead them to purchase more of their classroom supplies with their own money and long hours) to which they had become accustomed. A study published in February 2021 found that of teachers surveyed:

The vast majority reported feeling stressed (63%), high levels of burnout/fatigue (54%), and substantial anxiety (47%) at work due to the pandemic. These worries come as K-12 employees were significantly more likely than other government employees to perceive themselves to be at risk of exposure to COVID-19 at work (60% vs. 38%)...More than one-third (38%) of K-12 employees say that working during the pandemic has made them consider changing jobs.¹

These findings reflect trends from similar studies showing increased prevalence of burnout, anxiety, and other mental health conditions reported by teachers since the pandemic started.

Despite these many challenges, Hyattsville Elementary School (HES) has achieved excellent staffing and has managed to retain a high percentage of staff over the past few years. The HES PTA supports staff appreciation through activities and items such as stipends for classroom teachers; staff meals for the holidays, return to school, and end of school; cleaning and stocking the staff lounge; activities for Teacher Appreciation Week; and more.

To complement these efforts, we are seeking funding through the Thrive Grant to focus specifically on supporting the mental health and community building of HES staff.

We recognize HES serves communities in multiple types of vulnerable situations. As a Title 1 school, a significant portion of HES families face financial insecurity and poverty, which in turn leads to food insecurity, emotional and mental trauma, and other hardships that have been exacerbated by the COVID-19 pandemic. For the 2020-2021 school year:

- 64% of the 477 students at HES qualified for free lunch
- An additional 8% of students qualified for reduced-price lunch²

Many of our families are undocumented - which creates additional barriers to them accessing much-needed services – and myriad students start pre-k or kindergarten each year without

¹ Center for State and Local Government Excellence at ICMA-RC (SLGE at ICMA-RC), K-12 Public School Employee Views on Finances, Employment Outlook, and Safety Concerns Due to COVID-19
<https://slge.org/wp-content/uploads/2021/02/2021-slge-cv19-k12-report.pdf>

² National Center for Education Statistics.
https://nces.ed.gov/ipeds/data/ipedssearch/school_detail.asp?ID=240051001064

speaking or understanding any English. Because of the multiple challenges that the most vulnerable students in Hyattsville face, the PTA endeavors for HES staff to be as well-equipped as possible to serve our community, including being emotionally strong and mentally prepared to put their best selves forward each morning for our children, especially those in the most vulnerable situations for which school is a critical lifeline.

In addition, we recognize the inherent value of all individuals – in this case, especially our HES staff – being able to enjoy the highest attainable level of physical and mental health and wellbeing as an intrinsic good in and of itself.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

Goal: With funding from the Thrive Grant, this project will improve the mental health of and strengthen the community among Hyattsville Elementary School staff.

This project includes the following objectives:

Objective 1: Strengthen HES staff's mental and physical health through yoga classes and related wellness activities.

Practicing yoga has numerous benefits on individuals' mental wellbeing, including improving the ability to manage stress, supporting relaxation and achieving more restful sleep, encouraging self care and improving mood. It also leads to many physical benefits, including improved cardiac health, helping with muscle and joint pain, and improving strength and flexibility.³

Objective 2: Provide the opportunity for staff to build community with each other outside the work environment, thus strengthening bonds between individuals and creating a more positive and supportive workplace. According to Mental Health America, social interaction among colleagues outside of work "increase(s) their level of comfort. When employees are comfortable with each other, they are more inclined to share ideas, provide feedback, and offer support."⁴ This in turn can lead to a more positive work environment and decrease stress and burnout.

Objective 3: Demonstrate the PTA's and the City of Hyattsville's commitment to and appreciation of HES staff, especially in light of the challenging past few years. Financial support from the Thrive Grant for activities meant specifically to focus on HES staff's wellbeing will show staff how much we value them and their critical role in our community.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

With funds from the Thrive Grant, the HES PTA will sponsor the following activities for HES staff:

- Yoga classes from local Hyattsville business Love Yoga that focus on breathing and stress-reduction. The PTA has already been in touch with Love Yoga about offering some free classes to HES staff; the Thrive Grant will allow us to expand this series of classes while also supporting a local business.

³Johns Hopkins Medicine. <https://www.hopkinsmedicine.org/health/wellness-and-prevention/9-benefits-of-yoga>

⁴Mental Health America. <https://mhanational.org/blog/positive-relationships-workplace>

- A community building happy hour at local Hyattsville business Franklins, where the PTA will purchase appetizers for HES staff members, who can then purchase the beverages of their choice with their own funds. This will allow HES staff to socialize outside of school, build and strengthen their personal bonds, and also support a local business.
- A raffle for a wellness basket, including a gift certificate for a massage with a local masseuse. All HES staff can enter to win the basket.

Expected outcomes

List expected tangible results (one page limit)

The expected outcomes for this project would include contribution to the following:

- Continued high staffing at Hyattsville Elementary School, as people see and hear about HES being a nice place to work with a positive and supportive work environment.
- Continued low staff turnover at Hyattsville Elementary School, as staff feel appreciated by the community and choose to stay at their jobs.
- HES students served by staff who are feeling their best each morning and are fully ready to support them.

We recognize that there are many variable factors that contribute to these outcomes.

Project Start Date: January 2023 (or whenever funds are received)

Project End Date: June 2023

Section 3 – Project Details

What topic areas does the project address?

☐ Nutrition

X Physical Activity

☐ Obesity

☐ Diabetes

☐ Cardiovascular Health

X Mental Health - Stress Management, Isolation

☐ Substance Abuse

☐ Environmental Health Issues

☐ Health effects of Climate Change

☐ Other (Please Specify):

What population you are focusing on? Select all that apply.

☐ Not applicable

☐ Adolescents

X African-American / Black

X Asian

X At-Risk/Vulnerable Populations

X Children & Families

☐ Disabled People

☐ Elderly

X Foster Youth & Families

X Hispanic/Latino

☐ Unhoused Populations

X Immigrants and Refugees

☐ Incarcerated or Formerly Incarcerated Populations

☐ LGBTQ+ Communities

X Low-Income Communities

☐ Men's Health

☐ Migrant Workers

☐ Military/Veterans

☐ Native Alaskan

☐ Pacific Islanders

X Parents and Families

☐ People Living With HIV/AIDS

☐ People With Addictions

☐ People With Disabilities

☐ Poor/Economically Disadvantaged

X Single Parents

☐ Tobacco Users

☐ Tribal Communities

☐ Victims of Crime

☐ Women's Health

☐ Youth

☐ Other (please specify)

What wards are affected. Select all that apply.

X Ward 1

X Ward 2

X Ward 3

☐ Ward 4

☐ Ward 5

☐ All Wards

☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline:

- \$150 Love Yoga classes
- \$225 Franklins Happy Hour appetizers
- \$125 Wellness basket raffle with massage gift certificate

Check Should be Payable To (Name and address): Hyattsville Elementary School PTA, 5311
43rd Ave, Hyattsville, MD 20781

DEADLINE: Complete applications are due by 5 PM ET on October 1, 2022

Health Wellness and Recreation Thrive Grants Program Application

Contents

Section 1 - Contact Information

Section 2 - Description of Grant Request

Section 3 - Project Details

Section 4 - Financial Information

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Love Yoga Studio MD, LLC

Applicant Position: Studio Owner

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Dear Yogi

Project Description see attached

Please describe the project for which you are seeking funding (one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

Expected outcomes

List expected tangible results (one page limit)

Project Start Date: November 2022

Project End Date: January 2023

Section 3 – Project Details

What topic areas does the project address?

- ☐ Nutrition
- ☒ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☐ Cardiovascular Health
- ☒ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☒ Other (Please Specify): Wellness

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☒ Adolescents
- ☒ African-American / Black
- ☐ Asian
- ☐ At-Risk/Vulnerable Populations
- ☐ Children & Families
- ☐ Disabled People
- ☐ Elderly
- ☐ Foster Youth & Families

- ☒ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- ☒ Youth
- ☐ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☐ All Wards
- ☒ Other (please specify) Youth from the Hyattsville
Teen Center

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline: see attached

Check Should be Payable To (Name and address):

Love Yoga Studio MD, LLC
5111 Baltimore Ave
Hyattsville, MD 20781

DEADLINE: Complete applications are due by 5 PM ET on October 1, 2022



Project Description

Dear Yogi for Hyattsville Teens

A Weekly Mindful Writing & Yoga Class Series for Teenagers of the Hyattsville Community

Love Yoga Studio is seeking funds to provide a community program that combines the wellness benefits of yoga with the benefits of introspective writing for adolescents. Teenagers have faced increased levels of adversity over the past few years and mindfulness has been cited as one of the ways to cultivate resilience in the face of life's challenges. At Love Yoga Studio, we have a passion for youth and have designed a mindful writing and yoga class series called *Dear Yogi* that is suitable for creating nonjudgmental, meditative spaces that allows teens to turn into their thoughts, feelings and sensations. One of our values at Love Yoga Studio is inclusiveness and one of the ways we live out that value is aiming to make yoga accessible to persons across the lifespan. By targeting the teenagers of Hyattsville, we strive to pull them into the fold of mindfulness, highlighting the importance of wellness early on in their lives.

Love Yoga Studio would like to offer our *Dear Yogi* program this Winter. *Dear Yogi* is an eight-week, sixty-minute, yoga and writing class series. The *Dear Yogi* class is a time for mindful writing and movement, designed to start the teens' weekend off with introspection, self-awareness and serenity. The class starts off with a body scan, followed by 5 minutes of stretching. Next the mindfulness teacher will read aloud a letter and then offer journaling prompts for the teens to reflect and respond to. This is followed by guided meditation and yoga stations, ending with a restful moment of silence.

Dear Yogi will be held at Love Yoga Studio or the Hyattsville Teen Center on Friday evenings. We can accommodate the teen program by either coming to them or making our space available for the teens. Love Yoga Studio will provide yoga mats, yoga blocks, and other necessary yoga props as well as journals, pens, coloring pencils and sanitizing wipes. Love Yoga Studio will also provide access to water during each class. With the support of the Thrive Grant, this program would be offered to the teens free of charge.



Project Goals and Objectives

If provided the Thrive Grant Funding, this project will help Love Yoga Studio operate with its value of inclusiveness as well as fulfill its mission of closing the wellness gap in the Hyattsville community by offering the *Dear Yogi* class series during the winter of 2022/2023.

Goal: Love Yoga Studio will provide an eight-week yoga class series at the Hyattsville Teen Center Friday evenings from 5pm-6pm to local high school students in the Queen Bees & Young Kings programs, at no charge.

Objective 1: Love Yoga Studio will submit a commitment letter to the Teen Center for approval from the counsel for partnership.

Objective 2: Love Yoga Studio will give the Teen Center access to our liability waiver, so that every student has parent permission to participate in the mindful writing and yoga activities.

Objective 3: Love Yoga Studio will provide eight quality yoga and mindful writing classes that are accessible and inclusive as a part of the *Dear Yogi* program.

Objective 4: Love Yoga Studio will seek the feedback from the students and program staff at the end of the series to gain information on what went well and what can be improved with the *Dear Yogi* program.



Expected Activities

- Coordinate the start and end dates of the *Dear Yogi* class series with the program staff at the Teen Center.
- Provide personnel for the *Dear Yogi* program including a yoga teacher from Love Yoga Studio.
- Provide a brief survey to the students and program staff at the end of the class series to allow for feedback on how the *Dear Yogi* program was experienced and can be improved in the future.



Expected Outcomes

- ✓ Local teens, who may not have access to wellness activities such as yoga classes and space for mindful writing, will have eight opportunities to connect their mind and body within the comfort of their own community, at no cost to them.
- ✓ Local teens and their families, within the Hyattsville community, will be more familiar with Love Yoga Studio, allowing them to take advantage of other community programs including, but not limited to the following:
 1. Fund A Yogi Program: *This program allows residents of Hyattsville to request free class credits from a bank of expired credits from other students.*
 2. Barter Program: *This program allows a person to barter with a service or product they provide in exchange for yoga classes.*
 3. Studio Assistant Program: *This program asks a person to commit to assist at least one class per week in exchange for access to yoga classes.*
 4. Intern Program: *This program asks a person to commit a couple of hours a week to various marketing and administrative tasks for the studio in exchange for yoga classes.*
 5. Attending community classes, which are always free
 6. Attending open studio time, which is donation based and allows access to practice yoga in the studio
 7. Scholarship availability in our Youth Programs
- ✓ Local teens will see teachers of color providing yoga services, contributing to the destigmatization of wellness practices amongst communities of color.



Budget Outline

\$480 – Yoga Class Provision

- \$60 per class (8 classes total)

\$20 – Access to water at each class

Total \$500

Thrive Grant Program

City of Hyattsville Health Wellness and Recreation Thrive Grant Program 3rd Floor 4310
Gallatin Street Hyattsville, MD, 20781

Section 1- Contact Information

1. Applicant Information

Applicant Name: Jenny Matias

Applicant Position: Community School Coordinator

Applicant Organization: Nicholas Orem Middle School- PGCPs

Applicant Email Address: [REDACTED]

Applicant Phone Number: [REDACTED]

2. Supporting Organization Name

Supporting Organization: Nicholas Orem Middle School

Authorized Official Name: Principal Michelle Towles-Monroe

Applicant Organization: Nicholas Orem Middle School

Applicant Email: [REDACTED]

Applicant Phone Number: [REDACTED]

Section 2- Description of Grant Request

Title of Project: Student and Family Wellness Falcon Academy

Project Description: The Student and Family Wellness Falcon Academy will be offered free to students and families to promote mental and physical wellness resources and food and nutrition services. As a Title 1 and Community School, Nicholas Orem Middle School is committed to supporting more than just a child's education but focuses on providing wrap-around services. The Academy will have a workshop every month on various topics such as physical wellness, mental health, healthy habits regarding drugs and alcohol, and nutrition.

Project Goals and Objectives: The goal for the Student and Family Wellness Falcon Academy is to provide comprehensive hands-on education and services that support the success of every student and family. Our proposal requests \$500 in funding to provide a series of workshops and events aimed to help students and families with mental health, physical health, and food and nutrition.

Expected Activities:

February 2023- New Year, New Free Minds (FreeYoga Class from community partner Amerigroup, Purchase Water Bottles for each participant, Fill with Free Goodies and LA Fitness Free 3 Day Pass)

This Academy will be in partnership with Amerigroup to provide a Yoga Instructor for free to have a class with students, staff, and families. The goal is to help connect physical wellness and mental wellness. Each participant will receive a water bottle that will be purchased with the funds to give as an incentive (first come first serve) and fill it with free goodies. To continue promoting physical activity we will put a LA Fitness Free 3 Day Pass inside the water bottles.

Thrive Grant Program

City of Hyattsville Health Wellness and Recreation Thrive Grant Program 3rd Floor 4310
Gallatin Street Hyattsville, MD, 20781

March 2023- Men of Change: Healthy Habits for Young Men- Bring in Community Partners (African American/Black Speakers and Hispanic Speakers) to speak to our Youth- assorted snacks

This Academy will be set up as a round table with community partners as speakers. We want to be able to bring Men that students know and can confide in. It will become a space to speak on healthy habits for young men (relationships, role models, stress management, decision making, puberty, hygiene). With the grant we would like to purchase assorted fruits and snacks for those in attendance.

April 2023- Creating Environments to Support the Whole You: Supporting Social Emotional Learning and How to Use Food as Medicine (Cinnamon Brown speaker, 30 Minute presentation)

This Academy will use grant funds to bring in a guest speaker, Cinnamon Brown. Cinnamon Brown's workshop sessions are designed to educate, inspire and support adults, parents and professionals seeking tools to help them live healthier full lifestyles. Through the incorporation of research based holistic information and practices, participants will learn new strategies to help enhance their self-care practices, build capacity, and balance their eight dimensions of wellness.

May 2023- Muffins with Mom- Healthy Habits for Young Girls (purchase healthy breakfast items from Giant)

This Academy will be set up as a round table with students and their moms. It will be a free space for the girls to speak on healthy habits (relationships, role models, stress management, decision making, puberty, hygiene). We would like to use grant funds to purchase assorted fruits and snacks for those in attendance.

June 2023- Drug and Alcohol (Bring in guest speaker)

This Academy will be for students and families to tackle the effects of drugs and alcohol.

Expected Outcomes: The outcome of these Academies are increased student attendance, increased student achievement, and increased parent engagement. We will use targeted students to be able to obtain tangible results.

Project Start Date: February 2023

Project End Date: June 2023

Section 3- Project Details

What topic areas does the project address?

- ☒ Nutrition
- ☒ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☒ Cardiovascular Health
- ☒ Mental Health- Stress Management, Isolation
- ☒ Substance Abuse
- ☐ Environment Health Issues
- ☐ Health Effects of Climate Change

Thrive Grant Program

City of Hyattsville Health Wellness and Recreation Thrive Grant Program 3rd Floor 4310
Gallatin Street Hyattsville, MD, 20781

☐ Other (Please Specify) _____

What population are you focusing on? Select all that apply.

- ☐ Not Applicable
- ☒ Adolescents
- ☐ African- American/ Black
- ☐ Asian
- ☒ At-Risk/ Vulnerable Populations
- ☒ Children and Families
- ☐ Disable People
- ☐ Elderly
- ☒ Foster Youth and Families
- ☒ Hispanic Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☒ Low- Income Communities
- ☒ Men's Health
- ☐ Migrant Workers
- ☐ Military/ Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☒ Parents and Families
- ☐ People Living with HIV/ AIDS
- ☒ People with Addictions
- ☐ People with Disabilities
- ☒ Poor/ Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crimes
- ☐ Women's Health
- ☒ Youth
- ☐ Other (please specify) _____

What wards are affected. Select all that apply

- ☐ Ward 1
- ☒ Ward 2
- ☒ Ward 3
- ☒ Ward 4

Thrive Grant Program

City of Hyattsville Health Wellness and Recreation Thrive Grant Program 3rd Floor 4310
Gallatin Street Hyattsville, MD, 20781

- ☐ Ward 5
☐ All Wards
☐ Other (Please specify)

Section 4- Financial Information

Amount Requested: \$500

Detailed Budget Outline:

February 2023- New Year, New Free Minds (FreeYoga Class from community partner Amerigroup, Purchase Water Bottles from 5 & Below for each participant, Estimated 35x \$3.25= \$113.75 Water Bottles, Fill with Free Goodies and LA Fitness Free 3 Day Pass)

March 2023- Men of Change: Healthy Habits for Young Men- Bring in Community Partners (African American/Black Speakers and Hispanic Speakers) to speak to our Youth- \$125 for assorted snacks

April 2023- Creating Environments to Support the Whole You: Supporting Social Emotional Learning and How to Use Food as Medicine (Cinnamon Brown speaker, 30 Minute presentation for \$125)

May 2023- Muffins with Mom- Healthy Habits for Young Girls (Giant MultiGrain Muffins for Breakfast 10 Packs x \$3= \$30)

June 2023- Drug and Alcohol (Bring in guest speaker \$106.25)

Check should be Payable To: Nicholas Orem Middle School
6100 Editors Park Dr, Hyattsville, MD 20782

Michelle T. Monroe

Principal Name

Michelle T. Monroe

Principal Signature

Tenny Maties

Applicant Name

[Signature]

Applicant Signature

10-14-2022



Health Wellness and Recreation Thrive Grants Program Application

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Mfon Edet

Applicant Position: Board President of The Neighborhood

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors: N/A

2. Supporting Organization Information

If applying as an individual, enter the name of the organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: N/A

Authorized Official Name: N/A

Applicant Position: N/A

Applicant Organization (If applying as an individual, please enter "Individual"): N/A

Applicant Email Address: N/A

Applicant Phone Numbers: N/A

Section 2 – Description of Grant Request

Title of Project: Street Poet Initiative

Project Description

Please describe the project for which you are seeking funding (one page limit).

The Neighborhood is a DC based nonprofit organization that focuses on increasing civic and community engagement activities in underserved neighborhoods in DC wards 5-8 and PG county. Through our programs, The Neighborhood strategically focuses on enriching the youth, preserving neighborhood communities and their natural environment, and empowering individuals to be a leader for themselves as well as their communities. We engage in these strategic areas through our primary programs:

We the People - Youth democratic governance program

Garden Abode - Local neighborhood beautification and gardening program

The Street Poet Initiative (SPI) is a flagship project housed under our Garden Abode program. The name "Street Poet" is a term coined by The Neighborhood to describe the unhoused (homeless) population. We believe every person has a unique story and that their life is a living poem. The perils caused by being unhoused and struggling day-by-day to survive, shows members of society not only the complexity of life but also allows us to witness the current issues within our society. SPI is focused on repairing the social justice issues regarding the welfare of unhoused individuals by being a short-term employment program that employs these individuals to beautify underserved neighborhoods. This beautification is done by reducing the amount of street pollution (i.e. litter) within these neighborhoods.

In the U.S., beautification projects are a common way for community members to give back and overall support their community. However, these types of volunteer opportunities are not regularly done in underserved neighborhoods making the high level of street pollution very common in these areas. In an effort to improve the conditions of these neighborhoods while also building economic power for a marginalized community, SPI will be able to provide unhoused individuals with access to financial resources (through a stipend) to cater to their individual and/or family needs while also giving back to their community. Throughout the 2023 calendar year, we plan to implement three (3) litter-reduction beautification projects in which we will have a total of 15 participants throughout the length of the project; five (5) participants will be at each work site. Each participant will be provided a stipend in the amount \$250 for at most, a 4 hour work day.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

The purpose of SPI is to increase community engagement by getting members from every aspect of the community involved in the welfare of their neighborhood's natural environment. In underserved areas, unfortunately the natural environment is neglected and high amounts of street pollution is everywhere. Additionally, unhoused individuals are soliciting in these areas for money in order to take care of their needs. Through SPI the aim is to find a solution to these two social issues within these local neighborhoods.

By offering unhoused individuals with a stipend of \$250/person/worksites to beautify their local neighborhood, these individuals will be able to receive financial support while also helping their

community. Therefore the stipend is a key component to the overall success of this project. Through Thrive Grant Funding, we would be able to cover the stipend of 2 participants. We are aiming to have SPI active throughout our fiscal year (January 2023 - December 2023). Being able to fund at least 2 participants will help us continue to garner additional support for the remaining number of participants that will be needed for the first work site.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

The project will consist of three (3) phases in an effort to increase community engagement at every level. Phase one will involve identifying environmental "hot spots". These hot spots are areas that have a high amount of street pollution. Identification of these areas will be done through outreach to community members such as parents, students, and local businesses. Once an area is identified, phase two of the partnership will begin with the solidification of partnerships with local government entities and nonprofits. By working with local government entities to provide materials to pick up litter and coordinate the pick-up of the trash with the local sanitation department, the cost associated with having this initiative will be reduced significantly. The second partnership that will occur will involve working with local nonprofits that primarily serve unhoused individuals. By working with these nonprofits, we aim to provide this vulnerable population with access to financial resources to support themselves and their family.

The final phase will involve implementing the beautification projects at the different worksites. At each worksite throughout the project period participants will be provided with the trash pick-up tools and will be expected to work during the 4 hour time period of the beautification day; the work day will not exceed 4 hours. In addition to the stipend, participants will also receive a free meal.

Since we will be working with a vulnerable population, we want to make participants feel as comfortable and empowered as possible. Therefore, prior to having confirmed participants, we will share with the nonprofit (as well as the individual) a consent form which will describe the type of work that they will be doing, how long they will work for, the payment amount they will receive, and how information regarding their work experience will be collected at the end of the work day via a short (at most 5 minute) interview.

Within the consent form it will be clearly stated that in order to receive their payment, they will need to complete the interview. If participants are comfortable with completing the interview but

not comfortable with their face or voice being on our social media platforms to highlight the work of the project, then they will have the option on the consent to opt out of that opportunity; this will not negatively impact their payment. Along with sharing responses on our social media platform from participants who chose to opt-in, we also plan to share a summary report of this project with our supporters and partners.

Expected outcomes

List expected tangible results (one page limit)

Throughout the length of the project expected outcomes will be a direct reflection of the different phases of the project. The outcomes will involve:

- Beautification of a local neighborhood through the reduction of street pollution - The number of trash bags that will be filled along with having a cleaner street will show how the efforts of this project is visibly impacting the local neighborhood and its natural environment.
- Intermingling of partnerships with both the public (i.e. local government entities) and social sector (i.e. nonprofits) - The partnerships show how in order for change to occur in these local neighborhoods, it is necessary for individuals, local organizations and governments to work together.
- Providing financial support to a vulnerable population - The stipend provides hope as well as an immediate financial relief for these individuals to obtain food and other essential items that they may need.

Project Start Date: January 1, 2023

Project End Date: December 31, 2023

Section 3 – Project Details

What topic areas does the project address?

- ☐ Nutrition
- ☐ Physical Activity
- ☐ Obesity
- ☐ Diabetes

- ☐ Cardiovascular Health
- ☐ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☐ Other (Please Specify):

What population are you focusing on? Select all that apply.

- ☐ Not applicable
- ☐ Adolescents
- ☐ African-American / Black
- ☐ Asian
- ☐ At-Risk/Vulnerable Populations
- ☐ Children & Families
- ☐ Disabled People
- ☐ Elderly
- ☐ Foster Youth & Families
- ☐ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime

- ☐ Women's Health
☐ Youth
☐ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
☐ Ward 2
☐ Ward 3
☐ Ward 4
☐ Ward 5
☐ All Wards
☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline:

Expense	Cost
Participant stipend (\$250/person - 15 person limit)	\$3,750
Transportation for participants to and from clean-up site (\$500/ work site)	\$1,500
On-site meal (\$500/ work site)	\$1,500
Total (CY2023)	\$6,750

Check Should be Payable To (Name and address):

The Neighborhood
P.O. Box 91284
Washington, DC 20090

1. Applicant Information

Applicant Name: Chevon K. Wright

Applicant Position: Owner of The Mystic Yogini LLC

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf

otherwise please skip section 1.2. Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"): Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Yoga, Guided Meditation and Sound Therapy

Project Description

Please describe the project for which you are seeking funding (one page limit).

Greetings Beloved Community,

My name is Chevon and I am the owner of The Mystic Yogini LLC. It is my prayer that I am awarded the \$500 to assist the community with the healing services my business has to offer. While I have owned this business for a few years now, I began this journey almost 15 years ago in a holistic attempt to manage the many trials of marriage, children and finding myself. Life has a way of humbling us all and I want nothing more than to continue spreading my gift of holistic healing with others. Through a solid foundation of sound therapy, yoga, meditation and more, I have not only experienced the overall benefits but am trained to provide them to others. With the financial award, I will offer these services to the community. I would like to offer two yoga and or sound therapy and meditation classes Spring of 2023. While my services are for all, I started my business with the promise to promote wellness throughout the underprivileged black and brown communities.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

This project would accomplish reaching more people and providing them the services accessible to their community. When I worked in local studios, I was always saddened to see that the owners did not provide services financially and physically accessible for all. Since starting my own business, I have been able to provide free and reduced support for underprivileged individuals and communities. That however came with taking a financial hit to my business, one in which I didn't mind because I have faith in a higher power and that all would be provided so that I could continue to assist the black and brown communities with holistic and spiritual healing events.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

I would provide sound therapy and or yoga, meditations, aroma therapy, and other spiritually lifting activities to help heal the mind, body and soul.

Expected outcomes

List expected tangible results (one page limit)

There have been testimonies throughout the years regarding the services I provide. Some of which can be found on my website themysticyogini.com. Many clients and fellow practitioners leave feeling more grounded, at peace and lighter in their hearts after a sound therapy, yoga and or meditation session, etc. Some have confided in me about not feeling the need to reach for their anxiety and depression medications after a healing session. Some people have also shared how more focused they are and how they sleep much better as well.

Project Start Date: April/May 2023

Project End Date: June 2023

Section 3 – Project Details

What topic areas does the project address?

- ☐ Nutrition
☒ Physical Activity
☐ Obesity
☐ Diabetes
☒ Cardiovascular Health
☒ Mental Health - Stress Management, Isolation ☐ Substance Abuse
☐ Environmental Health Issues
☐ Health effects of Climate Change
☐ Other (Please Specify):

What population you are focusing on? Select all that apply.

- ☐ Notapplicable
- ☒ X Adolescents
- ☒ X African-American/Black
- ☒ X Asian
- ☒ X At-Risk/VulnerablePopulations
- ☒ X Children & Families
- ☒ X DisabledPeople
- ☒ X Elderly
- ☒ X Foster Youth & Families

-
- ☒ X Hispanic/Latino
 - ☒ X UnhousedPopulations
 - ☒ X Immigrants and Refugees
 - ☒ X Incarcerated or Formerly Incarcerated Populations
 - ☒ X LGBTQ+ Communities
 - ☒ X Low-IncomeCommunities
 - ☒ X Men'sHealth
 - ☒ X MigrantWorkers
 - ☒ X Military/Veterans
 - ☒ X NativeAlaskan

- X Pacific Islanders
- X ParentsandFamilies
- X PeopleLivingWithHIV/AIDS
- X People With Addictions
- X. People With Disabilities
- X Poor/Economically Disadvantaged
- X Single Parents
- X Tobacco Users
- X TribalCommunities
- X Victims of Crime
- X Women'sHealth
- X Youth
- X Other(pleasespecify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- X All Wards
- ☐ Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500.00

Detailed Budget Outline:

\$500.00 would cover two community group sound healing sessions and would accommodate as many people that could fit into the venue location. These sessions typically last anywhere from 45-75 minutes and can be towards the extended time of 75 minutes when gentle yoga is incorporated, which I would suggest.

Check Should be Payable To (Name and address): The Mystic Yogini LLC

Cc: Chevon K. Wright-Pee

807 Harmony Ave.

Arnold MD 21012

DEADLINE: Complete applications are due by 5 PM ET on October 15, 2022

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 - Contact Information

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Section 4 - Financial Information

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Julia Crooks

Applicant Position: Cofounder

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Tired
Parents

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: n/a

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Preventing Gun Violence in Hyattsville and Route One Communities

Project Description

Please describe the project for which you are seeking funding (one page limit). Attached

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

Expected outcomes

List expected tangible results (one page limit)

Project Start Date: October 1, 2022

Project End Date: May 1, 2023

Section 3 – Project Details

What topic areas does the project address?

- ☐ Nutrition
- ☐ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☐ Cardiovascular Health
- ☐ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☒ Other (Please Specify): _____

Gun Violence Prevention

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☒ Adolescents
- ☐ African-American / Black
- ☐ Asian
- ☒ At-Risk/Vulnerable Populations
- ☒ Children & Families
- ☐ Disabled People
- ☐ Elderly
- ☐ Foster Youth & Families

- ☒ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☒ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☒ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☒ Victims of Crime
- ☐ Women's Health
- ☒ Youth
- ☒ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☒ All Wards
- ☒ Other (please specify)
Route One Communities

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline: Attached

Check Should be Payable To (Name and address):

DEADLINE: Complete applications are due by 5 PM ET on October 1, 2022

Thrive grant application

Preventing gun violence in Hyattsville and surrounding communities

Project description

Deaths from firearms recently became the leading cause of death among children and adolescents in the United States¹; this is an upsetting and sobering statistic—that we can all see and feel for ourselves. Since 2017, a group of parents (known as the Tired Parents) from Hyattsville and surrounding areas have been working to end gun violence in the community, with a specific focus on preventing accidental gun injury and mortality among children. Research has continued to support that securing firearms safely and securely, and educating citizens on gun safety, is one of the most critical efforts in reducing gun violence.

The Tired Parents group has been working to raise awareness of how to prevent gun mortality and injury specifically through empowering community members to ask about firearms in homes and teaching children what to do in the event that they ever find a gun. Across the country, an estimated 4.6 million children live in a home where at least one gun is kept loaded and unlocked. Research shows that keeping guns locked and unloaded and storing ammunition separately from its gun substantially reduces the risk of “family fire” — or a shooting involving an improperly stored or misused gun found in the home. Our goal is to make the question (“Is there a gun in your house?”) as natural and commonplace as conversations about pets or allergies by giving caregivers the information they need to feel empowered to protect their families.

Unfortunately, COVID had a dramatic effect on our ability to be out in the community providing resources and information around safe gun storage. However, now that gatherings have resumed, we have been able to be back out with the people, giving critical educational resources and talking with community members about approaches to this sensitive topic. We also plan to resume our in person events, most notably our partnership with Hyattsville City Police, to educate children and parents on safe gun storage. This project seeks to continue these activities and increase Tired Parents’ presence in the community.

Project goals and objectives

The goal of this project is to prevent deaths and injuries from gun violence in the community, especially among children and adolescents.

The objectives are to:

1. Socialize the target population group (parents and caregivers) about the importance of safe firearm storage.
2. Facilitate a cultural shift wherein people feel comfortable discussing firearms, including asking if their neighbors, friends and family members own them, and if so, how they’re stored, before allowing their children in their homes.

¹ KFF Kaiser Health: Child and Teen Firearm Mortality in the U.S. and Peer Countries:

<https://www.kff.org/global-health-policy/issue-brief/child-and-teen-firearm-mortality-in-the-u-s-and-peer-countries/#:~:text=Firearms%20recently%20became%20the%20number,those%20caused%20by%20other%20injuries.>

Expected activities

The Tired Parents group seeks to build their momentum through increasing their presence and visibility at community events in order to reach more people with messages on gun violence prevention.

Events (all will be free of charge) to be organized by the Tired Parents to include:

1. Home for the holidays: This was one of our most popular and well attended events pre-COVID. We hope to bring it back this year, in collaboration with Art Works Now and the Hyattsville City Police Department. This event seeks to inform parents about the importance of asking about unsecured guns in homes at a time of year when people are traveling and visiting neighbors more. We will also work directly with kids educating them about what to do if they encounter a gun, the difference between play and real guns. We will then do a processing art activity led by Art Works Now. We hope to partner again with HCPD Officer Zach Nemser, Art Works Now staff and this year have translation services and/or a separate event in another language (currently focused on Spanish, French and ASL).
2. Teen focused event around guns and suicide prevention, hosted at AWN and/or the Hyattsville Teen Center. This event will discuss safe gun storage with teen parents and the importance of these practices in reducing suicide. Also hope to partner with City Police to inform teens about the process for who to inform if they hear about their friends having access to guns and include a mental health resource counselor. This event will also be followed by a processing art activity hosted by AWN.

The Tired Parents group plans to hold these activities and others during 2022/23, as well as increase their presence at community events, including Summer Jam, Hyattsville International Festival, city-sponsored parent workshops, the Hyattsville anniversary parade, and others.

In order to increase the group's visibility and make its purpose easy to recognize and understand among community members during these events, the Tired Parents propose using grant funds for the following products:

1. Hosting a collaborative event at Art Works Now, to include translation services (ASL and Spanish).
2. Expanding our available print resources to include Spanish and French.
3. Designing and printing a reusable poster to include a QR code.
4. Designing and printing promotional and support materials to distribute at community events to reinforce messages on gun violence prevention with children and to provide tips on how to have conversations about guns in homes.

Expected Outcomes

The expected outcomes for this project include the following:

1. Increased awareness among Hyattsville residents, with a focus on families with young and school-aged children, of the dangers of having unsecured firearms accessible to children.
2. Increased number of parents and caregivers who take the pledge to always ask if there are unsecured firearms in the homes of family, friends and neighbors before allowing their children to visit.
3. Increased number of parents and caregivers who ask if there are firearms in the homes of family, friends and neighbors, and if so, how they're stored, before allowing their children to visit.
4. Increased levels of comfort in having conversations about gun violence prevention.

Potential indicators that could measure the outcomes include:

1. Number of people who engage with Tired Parents about gun violence prevention at community events.
2. Number of people who take the pledge to ask if there are firearms present in the homes their children will visit.
3. Number of people who attend Tired Parents events.
4. Post-event surveys for participants of Tired Parents events indicating how likely they are to ask about firearms while planning their next visit to someone's home and if they feel more comfortable having conversations about gun safety following the event.

Links with city priority areas

The work of the Tired Parents links with the following priority areas listed on the grant application:

- ✓ Impacts large groups of city residents by working with families of all types and participating in city events in which families often participate.
- ✓ Facilitates partnership among diverse sectors, including Hyattsville City Police Department, Hyattsville City Teen Center, Art Works Now, other local organizations and businesses who have reached out to Tired Parents to collaborate (like Vigilante Coffee), and the community at large.
- ✓ Integrates the arts through collaboration with Art Works Now to help youth use art to express how they feel about guns and violence.
- ✓ Targets areas identified by community survey responses and assessments following a non-representative survey conducted by the Tired Parents among Hyattsville parents and caregivers indicating there was a need for work on gun violence prevention in the community.

Budget

Category	Product or Activity	Provider	Cost	Notes
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Materials	Flyers and Tip Sheets in multiple languages	Staples	\$250	Translated materials in Spanish and French
	ASL Translating		\$100	ASL Translation for event
	Event refreshments and giveaways		\$150	AWN Events

Total requested: \$500

Section 1 - Contact Information

Applicant Information

Applicant Name: Jennifer Ridgway

Applicant Position: Owner/Founder/Teaching Artist

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2): Yard Dramas

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Grow Well: Dramatic Experiences at the University Duck Pond Park

Project Description Please describe the project for which you are seeking funding (one-page limit).

Grow well occurs weekly for five weeks between the Spring Equinox and Earth Day, for approximately 2 hours, and includes a park clean-up, interactive storytelling, and nature observation. Jennifer Ridgway, a professionally trained Teaching Artist and Anacostia Watershed Steward will collaborate with residents at University Hills Duck Pond Park to grow connectivity, create joy, increase physical activity, develop expressiveness, expand creativity, and nurture Anacostia Watershed Stewardship. Designed for all ages, participants can flexibly participate in full or partial sessions. Sessions will be planned in collaboration with Claudia Simasek of Espirales Montessori School. A resident of ward 3, Simasek has collaborated with Yard Dramas since meeting in 2021.

Grow Well is a spinoff of Yard Dramas' hallmark program that launched in the pandemic's early days when Ridgway presented free drama sessions in her neighbors' yards to help young children overcome loneliness and explore creative play. Today, Yard Dramas brings Prince George's County Teaching Artists together to reach more Prince George's County individuals, families, and communities with high-quality performing arts programming that responds to community needs to bridge connections, increase learning and grow new ideas, pathways, and solutions to challenges.

The main feature is an interactive, dramatic storytelling experience that uses theatre, puppetry, music, and dance. Simasek and Ridgway will identify five stories to tell. Attendees inform the storytelling experience with their feedback, input, and artistry and serve as the ensemble of players sharing the story. Yard Dramas taps into residents' collective knowledge and wisdom, amplifying the residents' experiences and the history

of and current challenges of the natural world of the Anacostia Watershed, creating a unique ensemble that shares a magical once-in-a-lifetime performance.

Additionally, 2023 builds on the 2022 Grow Well program by adding a weekly park clean-up and a nature observation experience. In 2022, Ridgway voluntarily completed over 30 days of park cleanups and shared her experience as an Anacostia Watershed Steward. Ridgway saved bottle caps and, with participant input, used them to create native creature art pieces. During the five weeks in 2023, Yard Dramas will lead a park clean-up, saving bottle caps for an art project. Additionally, in 2022 a family brought an insect net to sessions, inspiring the addition of a nature observation experience to the Grow Well 2023 program of plants and tiny organisms in the NW Anacostia River.

Project Goals and Objectives Briefly describe what the project would accomplish with Thrive Grant Funding (one-page limit)

There are numerous benefits and opportunities to tell stories and create nature art with the community. We know that Yard Dramas positively impact participants and the surrounding communities. We experience reduced participation in the winter months. Our goal is to reconnect with our Hyattsville neighbors.

Grow Well will grow connectivity, create joy, increase physical activity, develop expressiveness, expand creativity, and nurture Anacostia Watershed Stewardship.

1. Grow Connectivity and Create Joy: Because the program will be open to the public and highly interactive, we will bring the community together during our session, increasing a sense of belonging. This will be the third summer we are at this park. In our program in its first year, we noted that strangers became friends in the session. Sadly it was a temporary friendship, and participants left the park alone. In 2022, Grow Well created friendships, and participants texted and messaged about little pickups. This year participants will be encouraged to share their Grow Well experience, knowledge, and creations with the larger community. Activities will invite participants to move and shake their bodies in new ways in nature and to tell stories collectively. This will develop physical awareness *in* self and *towards* others and create joy.
2. Increase Physical Activity: A brisk meditative walk with demonstrations on how to increase body movement ease and build strength, plus a full actor's warm-up, will bring participants a dose of daily physical activity.
3. Develop expressiveness and expand creativity: During the storytelling sessions, participants will dramatize the story. Drama is inherently a helpful tool to develop expressiveness and boost creativity. It also strengthens social and emotional health and wellness. Through age-appropriate drama experiences, participants will develop skills to identify emotions, develop communication and relationship skills, navigate and manage emotions, and make decisions that reflect an

understanding of self and empathy for others, including native animals and plants. The bottle cap art-making will also develop expression and creativity.

4. Nurture Anacostia Watershed Stewardship: By exploring the setting of stories and using the two apps mentioned, we can grow our observation skills and sense of curiosity and wonder about our native environment.

Expected activities Briefly list the major activities that would be undertaken to support the goals and objectives (one-page limit)

Residents can participate in any or all of the experiences and weeks of the five-week sessions planned for 2023. Sessions will include three experiences:

Experience 1 - 1-hour Litter Pick Up: Participants will conduct a litter pick up in the park and along the NW Anacostia River and report it on PGCLitterTRAK. Participants will save bottle caps. This will be a brisk meditative walk, and Ridgway will share specific ways to increase movement ease and gain muscle strength while picking up litter.

Part 2 - 30-minute Story Engagement: Participants will tell world tales focused on themes of nutrition, physical activity, and mental health, with animals from the Anacostia Watershed as characters. Theatre arts strategies are applied to the following process:

- **Welcome & Warm-Ups:** Following a welcome song or chant, Ridgway leads body, voice, imagination, and cooperation warm-ups. Warm-ups develop strong and flexible bodies and voices and grow our capacity to use our whole body in verbal and non-verbal communication. Participants will develop healthy self-awareness and increase positive communication skills.
- **Focus Activity and Story Presentation:** A focus activity requires looking at research about the characters or setting of the story. Ridgway may share how a bat sleeps and then lead participants to experiment with transforming their bodies into bats. Then Ridgway shares a story using storytelling and puppetry techniques.
- **Story Dramatization, Arts Activity, and Closing:** Ridgway facilitates participants to dramatize the story. Ridgway thinks on their feet as to how to cultivate a collective storytelling experience that integrates participant experience, input, and feedback. Sessions will include brainstorming and engagement on transforming collected bottle caps into native animals. All sessions will end with a closing song or chant sitting in a circle.

Part 3 - 30-minute Nature Exploration: Spring is an excellent opportunity to observe nature. Ridgway will demonstrate finding plants and tiny organisms (macroinvertebrates) that live in the NW Anacostia River and walk through identifying them using iSeek Naturalist and Creek Critters to nurture curiosity and wonder about nature and support scientists in tracking our native environment.

In 2022, with participant input, Ridgway created bottle cap creatures. For example, orange and black bottle caps were glued together like monarch butterflies, and Ridgway wired red and black bottle caps into a cardinal. We hope these pieces will inspire participants to create their art to share on or about Earth Day.

Expected outcomes List expected tangible results (one-page limit)

A minimum of 5 park cleanups will be reported on PGCLitterTRAK.

The bottle cap art will be displayed at the park on or about Earth Day.

A minimum of ten new users enroll in iSeek Naturalist and Creek Critters.

Project Start Date: Saturday, March 18, 2023

Project End Date: Saturday, April 22, 2023

Section 3 – Project Details

What topic areas does the project address?

☒ Nutrition

☒ Physical Activity

☐ Obesity

☐ Diabetes

☐ Cardiovascular Health

☒ Mental Health - Stress Management, Isolation

☐ Substance Abuse

☒ Environmental Health Issues

☐ Health effects of Climate Change

☒ Other (Please Specify): Anacostia Watershed Stewardship

What population are you focusing on? Select all that apply.

☐ Not applicable

☐ Adolescents

☐ African-American / Black

☐ Asian

☐ At-Risk/Vulnerable Populations

☒ Children & Families

☐ Disabled People

☒ Elderly

☐ Foster Youth & Families

- ☐ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☐ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☐ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- ☐ Youth
- ☐ Other (please specify):

What wards are affected? Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5

X All Wards

X Other (please specify) Grow Well focuses on Ward 3 and is open to all Hyattsville residents, wards, and patrons of the University Hills Duck Pond Park and Lane Manor Park.

Section 4 – Financial Information

Amount Requested: \$500

Detailed Budget Outline:

Staff Compensation

Planning and Developing Fee = \$100

1 Teaching Artist X 8 sessions X \$150 = \$350

Materials

Art Projects and Program Promotion = \$50

The program will be promoted on the Yard Dramas website and with signage at the park and will include a local social media campaign.

Total Cost: \$500

Check Should be Payable To (Name and address): Yard Dramas (Jennifer L. Ridgway), 6116 43rd Street, Hyattsville, MD, 20781

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: Lidio Arias

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):
Grand Views art company

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: Grand Views art company

Authorized Official Name: Lidio Arias

Applicant Position: CEO

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Hyattsville Mural

Project Description

Please describe the project for which you are seeking funding (one page limit).

The proposed project would be a mural in Hyattsville. The funding would pay for paint supplies and materials to allow execution of the art mural.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

The mural would add attraction, color, and beauty to a Hyattsville neighborhood as well as contributing to its thriving art scene and would only be possible with the approval of Thrive Grant Funding.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

In order to support the objective of creating a vibrant art mural, I would calculate the budget accurately and paint the designated wall daily until the project's full completion.

Expected outcomes

List expected tangible results (one page limit)

A semi-temporary mural utilizing vibrant colors and depicting a positive message for all city residents and visitors to enjoy.

Project Start Date: November 1, 2022

Project End Date: November 20, 2022

Section 3 – Project Details

What topic areas does the project address?

- ☐ Nutrition
- ☐ Physical Activity
- ☐ Obesity
- ☐ Diabetes
- ☐ Cardiovascular Health
- ☐ Mental Health - Stress Management, Isolation
- ☐ Substance Abuse
- ☐ Environmental Health Issues
- ☐ Health effects of Climate Change
- ☒ Other (Please Specify): arts

What population you are focusing on? Select all that apply.

- ☐ Not applicable
- ☒ Adolescents
- ☐ African-American / Black
- ☐ Asian
- ☒ At-Risk/Vulnerable Populations
- ☒ Children & Families
- ☐ Disabled People
- ☒ Elderly
- ☒ Foster Youth & Families

- ☐ Hispanic/Latino
- ☐ Unhoused Populations
- ☐ Immigrants and Refugees
- ☐ Incarcerated or Formerly Incarcerated Populations
- ☐ LGBTQ+ Communities
- ☐ Low-Income Communities
- ☐ Men's Health
- ☐ Migrant Workers
- ☐ Military/Veterans
- ☐ Native Alaskan
- ☐ Pacific Islanders
- ☒ Parents and Families
- ☐ People Living With HIV/AIDS
- ☐ People With Addictions
- ☐ People With Disabilities
- ☐ Poor/Economically Disadvantaged
- ☒ Single Parents
- ☐ Tobacco Users
- ☐ Tribal Communities
- ☐ Victims of Crime
- ☐ Women's Health
- ☒ Youth
- ☐ Other (please specify)

What wards are affected. Select all that apply.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☒ All Wards
- ☐ Other (please specify) I am open to a paint a mural in either of the five wards

Section 4 – Financial Information

Amount Requested: \$500.00 USD

Detailed Budget Outline: \$300.00 for paint which would be ordered from a reputable paint supply store online
\$200.00 for artist compensation

Check Should be Payable To (Name and address):

Lidio Arias

5614 Gallatin PI Hyattsville, Maryland 20781

DEADLINE: Complete applications are due by 5 PM ET on October 1, 2022

THRIVE Grant Questions

Answers from applicants:

11/1

Chelsea School

Question: Do students who are sponsored by their local school district receive free or reduced price lunch through the funding provided by the public school systems?

Response; Since I have been at Chelsea, none of our students have received FARMs. Whether this is because the local school district's mechanism for providing FARMs to students in nonpublic placements is insufficient, or there is another reason, I'm not certain. Several years ago, we reached out to PGCPs and were told we would need to apply through the USDA to provide FARMs at our school. The USDE informed us that we could not participate because of the small number of students at our school and because of nonpublic status. That's all I know regarding FARMs.

11/1

Family Bike Ride

Question: Will the promotional material be developed in a multi-lingual approach?

Response:

Greetings,

Yes, promotional materials will be developed in English and Spanish.

Sincerely,

Alison

11/1

HES PTA

Question: Would resources for teachers and staff be bi-lingual, if needed?

Response:

Hi Ms. Everhart,

Thanks so much for the question! All the staff at HES speaks English (I believe speaking English may be a requirement for employment in PGCPs), but in the event that an HES staff member would need translation into Spanish, there are several members of the PTA who

Speak Spanish, as well as many staff members at the school who are bilingual as well, including our community school coordinator with whom we coordinate very closely.

Please let me know if you have any other questions!

Thanks!

Lauren

11/1

The Mystic Yogini

Questions:

- Do you have a planned location for the classes?
- Will the classes be held in Hyattsville?

Response:

Good Morning Cheri,

Yes, it is my plan to hold the classes in Hyattsville at the Colmar Community Center. If for some reason that venue is unavailable, I would locate another space within close proximity. Thank you for reaching out and I'll be available to answer any more questions if needed.

Have a blessed day,
Chevon

11/2 4:46 pm

Hyattsville Elementary School

Question: What agency would accept the funds on your behalf? The funds can not be distributed to an individual.

Response:

Good Afternoon,

Hyattsville Elementary will accept the funds on my behalf.

Thank you

11/7/2022 6:45 pm

The Neighborhood - Street Poet Initiative

Questions:

- How will this impact the Hyattsville community?
- Have locations been chosen for your activities to occur?
- Will consent forms be available in a multilingual format?

Response:

Good morning Cheri,

Thank you for your email. Please see our responses to the questions below.

- How will this impact the Hyattsville community? - Through the project, SPI will impact the Hyattsville community in two major ways. Firstly, the project will allow local community members (i.e. local businesses, schools, and individuals) to be involved in the wellbeing of their community by identifying areas with high street pollution that need to be cleaned up. By partnering with local community members for their insight on this environmental issue, we are able to reiterate to Hyattsville community members that their voice (and overall involvement in the wellbeing of their community) is needed and respected. Secondly, by removing litter in an effort to reduce street pollution in the community, the project will aid in beautifying the Hyattsville area.
- Have locations been chosen for your activities to occur? - Locations for the project have not been identified yet. We will begin our outreach to local community members for their suggestions on a beautification area in the beginning of our upcoming fiscal year (January 2023).
- Will consent forms be available in a multilingual format? - The consent form will be available in Spanish, French, Haitian Creole, as well as American English.

Grand View Arts Company

Questions:

- Can you provide a visualization of the proposed mural and address how it reflects a Health, Wellness and/or Recreation theme?

- What is the proposed location of the mural?
- And what is the scale (size) of the mural?
- Can you please elaborate on the distribution of your funding?
- Are you willing to work on an adjusted timeline?
- Can you clarify the affected topic areas and populations you are focusing on?
- Are approvals required to paint a mural in Hyattsville?



City of Hyattsville

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Agenda Item Report

File #: HCC-219-FY23

1/17/2023

10.g.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Resolution 2023-01: Designating the 2023 Biennial Mayoral Election as Vote-by-Mail

Suggested Action:

I move that the Mayor and Council adopt Hyattsville Resolution 2023-01, a resolution whereby the City Council declares the City's 2023 Biennial Election to be a Vote-by-Mail Election (INTRODUCTION & ADOPTION).

Summary Background:

Regular elections are held every two years in the City of Hyattsville. Pursuant to § 8-3 of the City Code, there is a biennial election scheduled for May 9, 2023. There will be five Council seats up and the Mayoral seat up for election. The terms for election will run from June 2023 through June 2027. Section 8-4 of the City Code provides that the Mayor and Council may determine by resolution that an election is a vote-by-mail election.

The Board of Supervisors of Elections met in December and January to discuss the upcoming election. Correspondence from the Board of Supervisors of Elections dated January 10, 2023, is included with this agenda item. The Board recommends that the City Council designate the 2023 Election as a vote-by-mail election whereas each resident will be mailed a ballot with the option of voting in person at the City Building on Tuesday, May 9 or returning their ballot via mail or brought to one of three City drop boxes. The previous four City elections have been designated as vote-by-mail elections which has resulted in a significant increase in voter participation.

Election preparations are currently underway with candidate registration opening on February 7. There will be two candidate information sessions held, a virtual session on February 1 at 6 PM and an in-person session on January 25 at 10 AM in the City Building. The Board and staff will present an update on the upcoming election at a Council meeting in February.

Next Steps:

Designate the election as vote-by-mail.

Fiscal Impact:

The FY23 budget includes funding for the regular election. At this time, it is estimated that the election will cost approximately \$60K.

City Administrator Comments:

Recommend approval.

Community Engagement:

The City will use the City website, social media, and direct mailing to inform residents of their voting options.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

CITY OF HYATTSVILLE**RESOLUTION 2023-01****A Resolution Whereby the City Council Declares the City's 2023
Biennial Election to be a Vote-by-Mail Election.**

WHEREAS, pursuant to § 8-3 of the City of Hyattsville Code, there is a biennial election scheduled for May 9, 2023;

WHEREAS, the election is for the Mayoral seat and five Council seats; and

WHEREAS, the City Council received correspondence from the Board of Supervisors of Elections dated January 10, 2023, recommending the election be conducted as a vote-by-mail election; and

WHEREAS, the Council believes the increase in voter turnout in the most recent vote-by-mail elections warrants that the May 9, 2023, election be conducted as a vote-by-mail election; and

WHEREAS, §8-4 of the City Code provides that the Mayor and Council may determine by resolution that an election is a vote-by-mail election.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hyattsville in regular session assembled, that the City's 2023 biennial election will be a vote-by-mail election.

INTRODUCED by the Mayor and City Council of the City of Hyattsville, Maryland at a regular meeting on January 17, 2023, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and City Council of the City of Hyattsville, Maryland at a regular meeting on January 17, 2023.

APPROVED:

City of Hyattsville, Maryland:

Date

Robert S. Croslin
Mayor

ATTEST/WITNESS:

City of Hyattsville, Maryland:

Date

Laura Reams
City Clerk

Robert S. Croslin
Mayor



Tracey E. Douglas
City Administrator

January 10, 2023

Dear Mayor Croslin and Council:

On behalf of the Board of Elections, I am writing to inform you that the Board met in December and January to discuss the City's biennial election on May 9, 2023. The Board reviewed the relevant Charter and Codes provisions related to vote-by-mail elections and discussed the options for designating the election as a vote-by-mail election.

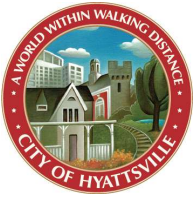
After consideration of several factors, the Board believes that the success of the past vote-by-mail elections warrants that the primary method of voting for the May 9, 2023 biennial election should be designated as vote-by-mail. The last four City elections have been held primarily by mail, with ballots mailed to all registered voters. Voter turnout has significantly increased, averaging 25% over the four elections. Furthermore, an average of 88% of voters over the last four election cycles have chosen to return their ballot either by mail or drop box. Should the method of voting be designated as a traditional in-person election, voters will not automatically receive their ballots by mail in advance of the election and be required to complete an application to request their ballot by mail. The Board and staff believe this could create an undue barrier to voting and may confuse voters who are used to receiving their ballot by mail.

Over the past four elections, the Board has developed an effective system for processing vote-by-mail ballots and has built a strong relationship with the vendors that are necessary to carry out a vote-by-mail election. Thus, the Board recommends that the Council approve the resolution designating the City's May 9, 2023 biennial election as vote-by-mail.

Sincerely,

Zachary Peters
Chair, Board of Supervisors of Elections

CC: Board of Supervisors of Elections
Ethics Commission
City Clerk



City of Hyattsville

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Agenda Item Report

File #: HCC-169-FY23

1/17/2023

11.a.

Submitted by: Allison Swift

Submitting Department: Police Department

Agenda Section: Action

Item Title:

Purchase of 12 Police Vehicles

Suggested Action:

I move that Mayor and Council authorize the Police Department to purchase of six (6) additional vehicles from Apple Ford augmenting the six (6) authorized in FY22 by motion # HCC-305-FY22, for a total of twelve (12) vehicles and authorize an expenditure not to exceed \$518,759.00 of American Rescue Plan Act Funds. The Treasurer is authorized to make the required modification to the budget to facilitate this purchase.

Summary Background:

The Hyattsville Police Department periodically must replace vehicles due to wear and tear they receive over many years of use. There are several vehicles that are more than 7 years old and are requiring more frequent and expensive maintenance. The twelve (12) new vehicles will replace high-mileage, high-maintenance vehicles. Six of these vehicles were authorized for purchase in FY22, but have been delayed due to supply chain issues.

Additional Information:

At the beginning of 2020, the police department completed an assessment of the fleet. Staff determined that, at that time, seven vehicles needed to come out of service due to the frequency of reoccurring mechanical issues and excessive mileage. Additionally, another four vehicles would need to come out of service the following year, in 2021.

Unfortunately, due to the COVID crisis, on March 8, 2020, Maryland's Governor mandated all non-essential businesses closed until July 1, 2020. The dealership explained that the Covid pandemic was causing shipment delays and that getting the vehicles would take 10 to twelve months.

The City Administrator and Treasurer allocated for the purchase of twelve new police vehicles(six each FY) in FY 22& 23, and signed an Intent to Purchase with Apple Ford in Columbia, MD, since they held the state contract and they would not get another shipment for over 18 to 24 mos. We were informed last month that the vehicles were ready. The vehicles are now ready to be delivered.

To ensure the continuity of services and the safety of our officers, staff is asking that we honor our purchase commitment for the twelve vehicles previously ordered and order electric vehicles when available. If the city does not move forward with this purchase, we will be unable to safely operate some of our existing vehicles or accommodate new officers.

The city has issued the Purchase Order for the vehicles to Apple Ford. If we do not take ownership of the vehicles previously ordered, we will have to wait until 2025 to receive hybrid and possibly electric vehicles (TBD)and have them upfitted and placed in service.

Moving forward, staff plans to order all-electric vehicles when practicable and available.

Next Steps:

Issue purchase order and proceed with the purchase of vehicles.

Fiscal Impact:

Not to exceed \$518,759.00

City Administrator Comments:

Recommend approval.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

Robert Croslin
Interim Mayor



Tracey E. Douglas
City Administrator

February 23, 2022

Apple Ford
Fleet/Government Sales
8800 Stanford Blvd.
Columbia, MD 21045

Attention: Justin Skipper

Please accept this letter as the City of Hyattsville official intent to purchase the vehicles as noted below from Apple Ford and as listed on the attached quotes under Maryland BPO# 0001B1600355.

The city's intents to purchase twelve vehicles, 6 for FY22 and 6 for Fy23, as follows:

- A. (10) vehicles as quoted in the attached document named "PIU Marked Qty 10"
 - a. 8 of these will be iconic silver (JS), 1 will be DK Blue (LK) and 1 will be DK Red (JL)
- B. (2) vehicles as quoted in the attached document named "PIU Unmarked Qty 2"
 - a. Both will be Agate Black (UM).

If you have any questions, please contact Chief Jarod Towers at jtowers@hyattsville.org or at his office 301-985-5084.

Respectfully,

Ron Brooks
Treasurer
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781
Office: 301-985-5042
Email: rbrooks@hyattsville.org



Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

2/07/2022

City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

Quote for 2022 Ford Explorer Interceptor AWD Riding the MD BPO#0001B1600355.

Vehicle (Line 6)	2022 Ford Explorer AWD PIU 3.0L Ecoboost	\$35,516.00
52P	Door Lock Plunger	\$160.00
17A	AUX Climate Control	\$610.00
18D	Global Lock/Unlock	N/C
19K	H8 AGM Battery	\$110.00
19V	Rear Camera On Demand	\$230.00
21L	Front AUX Light	\$550.00
43D	Courtesy Lamp Disable	\$25.00
51R	Drivers Side LED Spot Lamp	\$395.00
55B	Blind Spot Info	\$545.00
55F	Keyless Entry (4 Fobs)	\$340.00
593	Anti-Theft	\$120.00
60A	Grille Wiring	\$50.00
60R	Noise Suppression Bonds	\$100.00
63B	Side Marker Lights	\$290.00
68G	Rear Door Locks In OP	N/C
76D	Deflector Plate	\$335.00
76P	Pre-Collision Assist	\$145.00
76R	Reverse Sensing System	\$275.00
86T	RR Taillamp Housing	\$60.00
87R	Rear View Cam In Mirror	N/C
153	Front Tag Bracket	N/C
68B	Perm. Alert	\$725.00
Color	Iconic Silver	
Trim	Front Cloth Rear Vinyl	
Delivery Days	180	
	Net Price:	\$40,581.00

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1223 or by e-mail at: Jskipper@AppleFord.com.

Thank you,
Justin Skipper



Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

02/22/22

Quote for 2022 Ford Explorer Police Interceptor AWD Riding the MD BPO#0001B1600355.

Vehicle	2022 Ford Police Interceptor AWD	\$32,215.00
99B	3.0L Ecoboost Engine	\$3,301.00
44U	10 Speed Auto Trans	N/C
16C	Carpet Floor Covering	N/C
16D	Badge Delete	N/C
18D	Global Lock/Unlock	N/C
19K	H8 AMG Battery	\$125.00
19V	Rear Camera on Demand	\$250.00
21L	Front Aux Lights	\$575.00
43D	Court. Lamp Disable	\$30.00
55B	Blind Spot System	\$560.00
55F	Keyless Entry (4 Fobs)	\$450.00
593	Anti-Theft System	\$125.00
60A	Grille Wiring Prep	\$65.00
60R	Noise Suppression Bonds	\$150.00
64E	18" Alum Rims	\$575.00
68B	Perimeter Alert	\$725.00
76D	Deflector Plate	\$345.00
76P	Pre-Collision Assist	\$155.00
76R	Revers Sensing System	\$279.00
65U	Interior Upgrade (True Center Console)	\$455.00
86T	RR Taillamp Housing	\$75.00
87R	Rear View Camera In Mirror	N/C
153	Front Tag Bracket	N/C
Color	Any Standard	
Interior	Front Cloth Rear Cloth	
Delivery Days	200	
	Net Price:	\$40,455.00

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1223 or by e-mail at: Jskipper@AppleFord.com.



City of Hyattsville

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Agenda Item Report

File #: HCC-206-FY23

1/17/2023

11.b.

Submitted by: Patrick Paschall
Submitting Department: Finance
Agenda Section: Action

Item Title:

Household Emergency Relief Program Allocation and End Date

Suggested Action:

I move that the Mayor and Council increase the allocation for the Household Emergency Relief Program by an additional \$2,000,000, bringing the total allocation for the Household Emergency Relief Program awards, administration, and outreach expenses to \$3,700,000; and establish an end date for the program of May 31, 2023.

Summary Background:

In May 2022, the Council allocated \$1.2 million for the establishment of a Household Emergency Relief program to provide financial support to Hyattsville residents who experienced negative economic consequences as a result of the pandemic. In January 2023, the Council allocated another \$500,000 to the program, for a total allocation to-date of \$1.7 million, including administrative costs.

Applications opened on October 31, 2022, and community interest has been significant. As of a December 23 report from the Hyattsville CDC, there have been over 400 applicants from the geographically eligible boundaries of the City of Hyattsville. Award amounts have averaged approximately \$4,380 per eligible household, with around 97% of applicants from within the City being deemed eligible for funding so far.

Accordingly, the expected cost to serve all applications received at this time is more than \$1.75 million, plus administrative and outreach expenses. With 20-40 applications submitted each week, the need in our community is clearly significant.

In order to provide predictability to the program and the ability to make other spending plans for the remaining ARPA funds, the staff recommend establishing a final program allocation and establishing an end date for the program.

Next Steps:

Update budget allocations and public-facing materials regarding the total program allocation.

Fiscal Impact:

Increases the existing \$1,700,000 allocation for the Household Emergency Relief Program by \$2,000,000, bringing the total allocation to \$3,700,000 out of the American Rescue Plan award to the City.

City Administrator Comments:

Recommends approval.

Community Engagement:

Continued engagement activities include a city-wide door knocking/flyer campaign to inform residents of the program, as well as the City's channels indicating available funding.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



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Agenda Item Report

File #: HCC-213-FY23

1/17/2023

12.a.

Submitted by: At the Request of the City Administrator
Submitting Department: Community & Economic Development
Agenda Section: Discussion

Item Title:

Library Apartments, 3325 Toledo Road Garage Redevelopment - Preliminary Plan of Subdivision (4-22004)

Suggested Action:

Discussion only.

Summary Background:

The subject application proposes to subdivide 2.87 acres into one parcel to accommodate the redevelopment of the eastern half of the existing parking garage (known as Garage A) at the University Town Center into 209 multifamily residential units. The western half of the parking garage is to remain.

The subdivision does not propose to change the existing parcel's lot lines. The preliminary plan of subdivision is required due to the proposed change in use and the necessity to test for adequacy of public facilities. A Detailed Site Plan will also be required.

Staff review is ongoing, as additional materials are required to be submitted to the County by the applicant on January 19, 2023.

Next Steps:

This item will be on Council's agenda for Action on February 6, 2023.

Fiscal Impact:

N/A

City Administrator Comments:

Discussion only.

Community Engagement:

The Planning Board hearing for this application is tentatively scheduled for February 23, 2023.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A



Memo

To: Mayor and City Council

From: Holly Simmons, City Planner

Via: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development

Date: January 10, 2023

Re: Library Apartments, 3325 Toledo Road Garage Redevelopment – Preliminary Plan of Subdivision (4-22004)

Attachments: PPS-4-22004

The purpose of this memorandum is to provide the City Council with a summary of the preliminary plan of subdivision (PPS) application for redevelopment of the structured parking garage at 3325 Toledo Road.

Summary

- The subject application proposes to subdivide 2.87 acres into one parcel to accommodate the redevelopment of the eastern half of the existing parking garage (known as Garage A) at the University Town Center into 209 multifamily residential units. The western half of the parking garage is to remain.
- The subdivision does not propose to change the existing parcel's lot lines. The preliminary plan of subdivision is required due to the proposed change in use and the necessity to test for adequacy of public facilities. A Detailed Site Plan will also be required.
- Staff review is ongoing, as additional materials are required to be submitted to the County by the applicant on January 19, 2023. This item will be on Council's agenda for Action on February 6, 2023.
- The Planning Board hearing for this application is tentatively scheduled for February 23, 2023.

Project Description

The applicant requests Preliminary Plan of Subdivision (PPS) approval for redevelopment of one existing parcel containing 2.87 acres. The subject property is located on the southwest corner of Toledo Road and Constitution Drive, approximately 265 feet west of Toledo Road's intersection with Adelphi Road (Figure 1). The site is located within University Town Center. Hyattsville Branch Library is located directly

to the east of the property. The site is currently developed with a five-story parking garage containing 1,455 parking spaces. The proposal is to raze the eastern half of the parking garage (adjacent to the Hyattsville Branch Library) and construct a multifamily apartment building with 209 apartments. The western half of the garage would remain intact and serve as public parking and parking for the proposed multifamily units. The PPS notes the apartment complex will be 7 stories tall (less than the maximum 10 stories dictated by the Prince George's Plaza Transit District Development Plan); however, building height is reviewed later at time of Detailed Site Plan. The Planning Board date is tentatively scheduled for February 23, 2023.

Prior to the new zoning ordinance taking effect on April 1, 2022, the subject property was zoned M-X-T (Mixed Use-Transportation Oriented) within the Transit District Overlay Zone (TDOZ) in the Downtown Core character area. The site will be reviewed under the regulations of this zone and the prior subdivision regulations, in lieu of the RTO-H-C (Regional Transit-Oriented, High-Intensity-Core) Zone which was approved on April 1, 2022, as part of the countywide comprehensive rezoning. This is allowed pursuant to Section 24-1703(a) of the 2018 Subdivision Regulations.

The site has road frontages on the south side of Toledo Road, the west side of Democracy Avenue, and the north side of Constitution Drive. Toledo Road is a City road. Democracy Avenue and Constitution Drive are private roads.

Garage access is currently provided along Toledo Road and Constitution Drive. Under the proposed development, access to the western portion of the garage will remain in its current location on Toledo Road. To accommodate the redevelopment, the eastern garage entrance on Democracy Avenue will be eliminated along with the eastern half of the garage.



Figure 1. Subject site

Environmental

Natural Resources Inventory Plan (NRI-181-2022)

NRI-181-2022 was approved for the site; however, the applicant provided a different, unapproved NRI with the initial PPS submittal. The unapproved NRI submitted with the PPS application includes information that is inconsistent with the rest of the application, particularly as pertains to presence of 100-year floodplain and Primary Management Area (PMA). M-NCPPC staff has informed the applicant that they must submit the approved NRI with the PPS application at least 40 days prior to Planning Board.

Based on information obtained in conversation with M-NCPPC staff, the approved NRI-181-2022 indicates there are no streams or wetlands onsite. NRI-181-2022 shows onsite presence of the 100-year County floodplain (0.1083 acres in area), along with the Primary Management Area (PMA) due to presence of the floodplain. The floodplain and PMA are located onsite along the frontage of Toledo Road in areas which were previously impacted by development and which are currently developed. M-NCPPC staff has informed the applicant that they must provide a statement of justification (SOJ) and associated exhibits requesting impacts to regulated environmental features associated with the PMA onsite.

Staff notes that the floodplain and PMA are located in areas of the site which are entirely developed; however, additional review will occur upon receipt of the PMA SOJ and a copy of the approved NRI.

Staff anticipates that, to complete the proposed development, the applicant will be required to obtain a floodplain waiver from the County's Department of Permitting, Inspections, and Enforcement prior to the first grading permit.

Stormwater Concept Plan

In accordance with Section 24-121(a)(15) of the prior County Subdivision Regulations, a site development concept plan must be approved by the Department of Permitting, Inspections, and Enforcement (DPIE) prior to approval of the preliminary plan of subdivision. SDCP 24001-2022 was submitted with the application. The SDCP calculates that the existing impervious area is 1.15 acres and the proposed impervious area is 1.03 acres. The SDCP proposes the use of two micro-bioretenment areas to treat water. The micro-bioretenment facilities are proposed in the eastern portion of the site in areas that the applicant has indicated will also serve as courtyards for the multifamily building.

The PPS and the Type 1 Tree Conservation Plan (discussed in Woodland and Wildlife Conservation Ordinance, below) show two proposed underground detention areas, each one adjacent to one of the proposed micro-bioretenment areas. City Staff anticipates that the applicant will be required to update the SDCP will need to be revised to include this proposed underground detention.

Woodland and Wildlife Conservation Ordinance

A Type 1 Tree Conservation Plan (TCP 1) was submitted with the PPS. The TCP 1 shows 0 acres of existing woodland, and required afforestation of 15%, or 0.41 acres. The applicant proposes to meet this requirement through provision of off-site woodland conservation credits.

Landscape Manual and Tree Canopy Coverage (TCC)

TDDP requirements for streetscape and landscaping supersede Landscape Manual requirements in case of a conflict. For development standards not covered by the TDDP, Landscape Manual requirements generally apply. Properties that are zoned M-X-T are required to provide a minimum of 10% of the gross

tract area in tree canopy coverage, which would be 0.28 acres for this site. Landscaping and tree canopy coverage requirements will be reviewed at the time of DSP.

Adequate Public Facilities (APF)

The applicant has chosen to be reviewed under the prior zoning and subdivision ordinance; however, a review for adequacy of public facilities (APF) is being conducted under the new subdivision ordinance as required by Section 24-4500 of the Prince George's County Subdivision Regulations. Section 24-4503(a)(2) reads, "Preliminary plans of subdivision (minor or major) proposed after April 1, 2022, shall receive approval of a certificate of adequacy or conditional certificate of adequacy for each public facility subject to this Section." For a Preliminary Plan of Subdivision to be approved, a Certificate of Adequacy must be approved or conditionally approved (Sec. 24-4502(b)(2)).

M-NCPPC staff are reviewing the project for compliance with the adequate public facilities standards. City staff anticipates findings will be made regarding the adequacy of the following facilities: transportation, pedestrian and bikeway, parks and recreation, police, fire and rescue, and schools.

Transportation

Per the County's Transportation Review Guidelines, a Traffic Impact Study (TIS) is required if a proposed subdivision will generate 50 or more new trips during any peak hour. A TIS aims to assess the effects that a particular development will have on the surrounding transportation network beyond the boundaries of the subject development.

The applicant submitted a TIS dated February 23, 2022, with the application. The study area includes seven intersections in the vicinity of the development (Figure 2).



Figure 2. Intersections studied as part of Traffic Impact Study (TIS)

M-NCPPC guidelines establish standards for the evaluation of signalized and unsignalized intersections. Signalized intersections are required to operate with critical lane volumes (CLV) less than 1,600. Within the Prince George's Plaza Transit District, the standard for level of service (LOS) is LOS E for individual intersections (TDDP page 263). Unsignalized intersections are required to operate with an average of less than 50 seconds of delay per vehicle.

The TIS includes the following results:

- “All signalized intersections operate with a CLV of less than 1,600 and therefore, meet M-NCPPC adequacy requirements.
- “All unsignalized intersections operate with less that 50 seconds of delay and therefore, meet M-NCPPC adequacy requirements.”

Results for the individual intersections can be seen in Figure 3, below.


Level-of-Service Results				
Morning Peak Hour		Existing CLV	Background CLV	Total CLV
1. Adelphi Road at Belcrest Road	(Signalized)	A / 293	A / 407	A / 409
2. Belcrest Road at Toledo Road	(Signalized)	A / 290	A / 444	A / 476
3. Toledo Road at Service Road	(Unsignalized)			
Tier 1: HCS Delay Test		8.9 sec.	9.4 sec.	9.6 sec.
4. Toledo Road at Site Access	(Unsignalized)			
Tier 1: HCS Delay Test		10.3 sec.	11.4 sec.	13.4 sec.
5. Toledo Road at Constitution Avenue	(Unsignalized)			
Tier 1: HCS Delay Test		8.8 sec.	9.3 sec.	9.5 sec.
6. Adelphi Road at Toledo Road	(Signalized)	A / 285	A / 356	A / 379
7. MD 410 at Belcrest Road	(Signalized)	A / 573	A / 733	A / 751
Evening Peak Hour		Existing CLV	Background CLV	Total CLV
1. Adelphi Road at Belcrest Road	(Signalized)	A / 617	A / 744	A / 748
2. Belcrest Road at Toledo Road	(Signalized)	A / 703	A / 882	A / 909
3. Toledo Road at Service Road	(Unsignalized)			
Tier 1: HCS Delay Test		9.8 sec.	10.4 sec.	10.6 sec.
4. Toledo Road at Site Access	(Unsignalized)			
Tier 1: HCS Delay Test		10.3 sec.	11.2 sec.	12.5 sec.
5. Toledo Road at Constitution Avenue	(Unsignalized)			
Tier 1: HCS Delay Test		10.2 sec.	11.0 sec.	11.2 sec.
6. Adelphi Road at Toledo Road	(Signalized)	A / 470	A / 541	A / 568
7. MD 410 at Belcrest Road	(Signalized)	B / 1013	C / 1258	C / 1278
NOTES: 1. MNCPPC Guidelines are LOS "E" or better for signalized intersections in the Developed Tier using CLV methodology (<1,600). 2. MNCPPC has a three tier test for unsignalized intersections. a). Delay less than 50 seconds per vehicle, then passes APFO, otherwise go to step 2. b). Minor street volumes less than 100 vph, then passes APFO, otherwise go to step 3. c). CLV less than 1,150, then passes APFO. If not, then conduct signal warrant analysis or provide turn lanes to yield CLV < 1,150.				
Traffic Impact Analysis  LENHART TRAFFIC CONSULTING, INC. 845 BALTIMORE ANNAPOLIS ROAD, SUITE 214 NEVINNA 19386, MD 21155 www.lenharttraffic.com		Results of Level-of-Service Analyses		Exhibit 10

Figure 3. Critical lane volumes (CLV) and level of service (LOS) (from TIS)

The TIS also evaluated total trip generation rates for the proposed development (Figure 4). The TIS notes that trips associated with the existing parking garage were not removed from the network given the future garage will likely serve both residents of the new development and continue to serve users of the existing retail/commercial uses surrounding the site. Total new vehicular trips are calculated at 83 during the AM peak and 96 during the PM peak, assuming a 20% reduction in trips due to proximity to and bus service to Metro ("Transit Credit" in Figure 4).

The development is nearby to existing transit, but residents are unlikely to use transit if they cannot access it safely and conveniently. The applicant should ensure the 20% trip reduction accounted for in the trip generation calculations are supported by robust investment in the pedestrian and bicyclist amenities and infrastructure provided with the development.

Trip Generation Rates

Apartments (garden and mid-rise, Prince George's County Rates)

Morning Trips = 0.52 x Units
 Evening Trips = 0.60 x Units
 Daily Trips = 6.5 x Units

Trip Distribution (In/Out)

20/80
 65/35

Trip Generation Totals

		AM Peak			PM Peak			Daily
		In	Out	Total	In	Out	Total	
Apartments (garden and mid-rise, Prince George's County Rates)	200 units	21	83	104	78	42	120	1300
Transit Credit: 20%		-4	-17	-21	-16	-8	-24	-260
Net Trips with Transit Credit:		17	66	83	62	34	96	1040

Notes:

1. Trip Generation Rates obtained from the Prince George's County Guidelines and the ITE Trip Generation Manual, 10th Edition, as necessary.

Traffic Impact Analysis

Trip Generation for
Site

Exhibit
7

LENHART TRAFFIC CONSULTING, INC.
 645 BALTIMORE ANNAPOLIS BLVD, SUITE 214
 SEVERNA PARK, MD 21146
 www.lenharttraffic.com

Figure 4. Trip Generation Rates (from TIS)

Bicycle and Pedestrian Facilities

Bicycle and Pedestrian Adequacy

The site is subject to Section 24-4506, which requires adequate pedestrian and bikeway facilities in the current RTO-H-C zone. A Bicycle and Pedestrian Impact Study (BPIS) is required within a ½ mile radius of the site. Based on the number of dwelling units, the applicant must provide \$76,575.65 for off-site bicycle and pedestrian improvements.

To meet this requirement, the applicant proposes the following improvements:

- “Install sharrows along Toledo Road per the Countywide Master Plan of Transportation Bikeways and Trails. Per Section 9C.07 of the Manual on Uniform Traffic Control Devices (MUTCD), it is recommended that the sharrows be placed immediately after the intersections with Belcrest Road and Adelphi Road and be spaced at intervals of 250 feet.” (Cost estimate - \$7,500; all cost estimates include 50% contingency)
- “Upgrade eight pedestrian ramps to be ADA compliant.” (Cost estimate - \$30,000)
- “Upgrade the bus stop in front of the newly constructed library to include a bench and shelter.” (Cost estimate - \$22,500)
- “Provide a continental style crosswalk along the east leg of the intersection at Adelphi Road & Beechwood Road.” (Cost estimate - \$3,300)
- “Provide a continental style crosswalk along the east leg of the intersection at Adelphi Road & Underwood Street.” (Cost estimate - \$1,800)

At the Subdivision and Development Review Committee meeting on December 22, 2022, M-NCPPC staff identified a \$11,457 gap between the cost of the proposed improvements and the required expenditure. M-NCPPC staff recommended the applicant “examine [...] installing D11-1/Bike Route signs with destination plates along the site’s frontage directing eastbound bicyclists to Adelphi Road and Hyattsville Library and westbound bicyclists to Hyattsville Crossing Metro Station and shopping mall with appropriate directional arrows consistent with Maryland MUTCD standards and approval of the operating agency.”

The 2018 Hyattsville Transportation Study recommends designing and building a complete street including continuous sidewalks, bike lanes, and a two-lane street section along Toledo Road from Adelphi Road to Toledo Place (Project ID R-2). This recommendation supports Strategy 10B in the City’s 2017-2021 Community Sustainability Plan, “Expand the network of bike lanes throughout the City.” As noted, Toledo Road is a City right-of-way, and therefore the City may determine the cross section. Staff finds the applicant’s proposal to install sharrows along Toledo Road to be inadequate and inconsistent with the 2018 Hyattsville Transportation Study bicycle facility recommendation for Toledo Road.

Within the Prince George’s Plaza Transit District Development Plan, Toledo Road is classified as an A Street and Democracy Avenue and Constitution Drive are B Streets, and must meet specific standards for streets and frontages. Within the TDDP, A Streets are of highest importance and B Streets are of second-highest importance (page 207). Additionally, at the Council meeting on August 1, 2022, Council expressed a desire for consideration of frontage improvements, including connection to surrounding facilities and points of interest. The proposed development will need to conform to the Transit District Standards at the time of Detailed Site Plan. As noted by M-NCPPC staff at the SDRC meeting, “The mandatory Transit District Standards applicable to streets and frontage, in particular, found on page 207-234 of the TDDP are critical.”

The City’s Transportation Study also recommends specific designs, location, and destinations for bicycle wayfinding signage. As noted above, the M-NCPPC Transportation Reviewer has recommended that the applicant consider installing standard D11-1 bicycle signage along Toledo Road. Staff recommends use of the City’s design for all bicycle signage installed along Toledo Road.

Staff is working to coordinate a meeting with the County to discuss the list of proposed BPIS improvements, including incorporating improvements identified in the City’s Transportation Study.

Mandatory Parkland Dedication

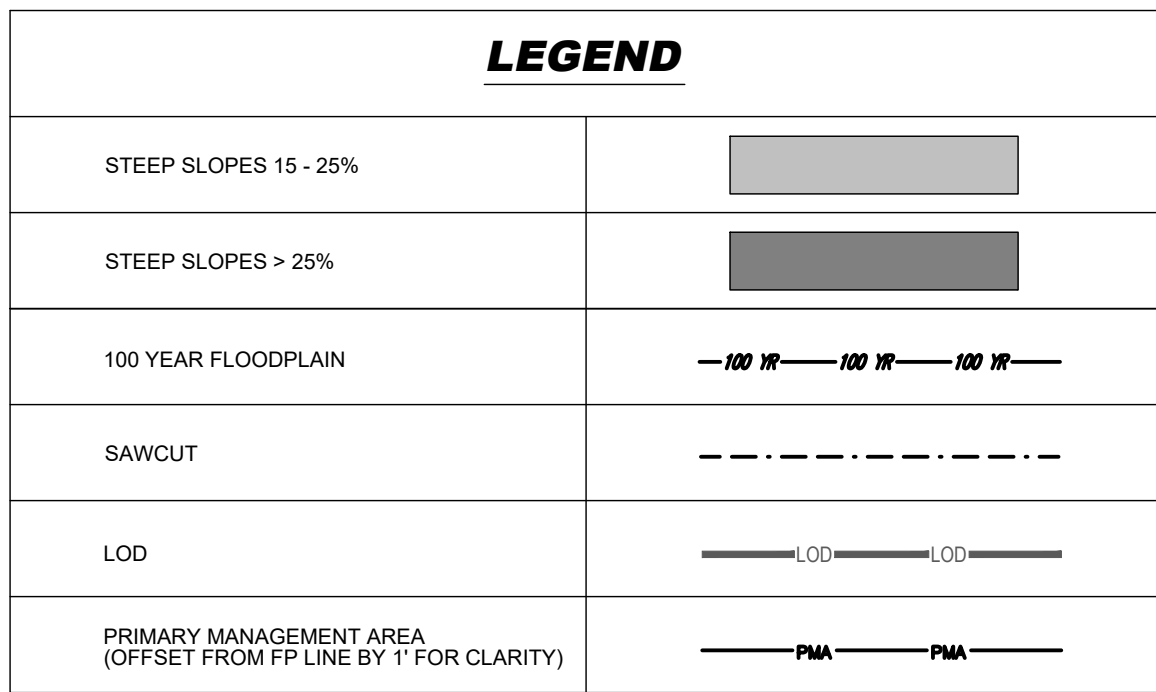
Section 24-134 of the prior County Subdivision Regulations requires mandatory dedication of parkland for the proposed development. This requirement may be met through land dedication, or through provision of recreational facilities or payment of a fee-in-lieu in certain circumstances. The applicant has proposed to meet the requirement with private onsite recreational facilities, including fitness center, resident lounge, bike room, pool, and pool courtyard.

Summary and Timeline

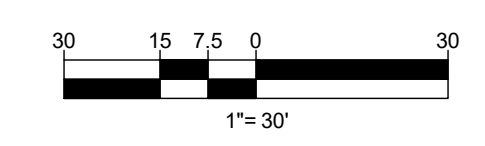
In principle and in concept, Staff supports the redevelopment of Parking Garage A at 3325 Toledo Road into multifamily units with attendant public and residential structured parking (i.e., the western portion of the garage to be retained). Staff is currently working to address outstanding questions and to draft recommended conditions of support with the intent of ensuring an urban-scale public realm as envisioned by the TDDP, providing safe and comfortable pedestrian and bicyclist access to transit and surrounding amenities, supporting the sustainability initiatives of the City, and addressing concerns of Council. It is expected that draft conditions may address, but may not be limited to, street cross-sections, pedestrian and bicycle amenities and connections to adjacent sites, and sustainability topics.

Following the December 22, 2022, Subdivision and Development Review Committee meeting, the applicant is required to provide any revised information (updated plans, narrative response, etc.) to M-NCPPC staff by January 19, 2023. City staff anticipates continuing review of the application through further review of revised submittals.

The PPS will be placed on Council's agenda for Action on February 6, 2023.



REVISION 1 - 10/13/22



LEGEND

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REV	DATE	COMMENT	DRAWN BY
			CHECKED
1	10/13/22	PER MNCPPC COMMENTS	SJL

[illegible]

PROJECT No.: MR212109

PROJECT:

**PRELIMINARY
PLAN
4-22004**

— FOR —

CLASSIFICATION OF S

16701 MELFORD BLVD , SUITE 310
BOWIE, MARYLAND 20715
 Phone: (301) 809-4500
 Fax: (301) 809-4501
MD@BohlerEng.com



SITE PLAN

NUMBER:
C-301

REVISION 1 - 10/13/22



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-215-FY23

1/17/2023

12.b.

Submitted by: Croslin
Submitting Department: Finance
Agenda Section: Discussion

Item Title:

FY23 Budget Amendment: Special Revenues Budget and Transfer of Funds from the Sale of City Property

Suggested Action:

For Discussion Only.

I move that the Mayor and Council amend the FY23 Special Revenues Fund Budget and approve the creation of the Hyattsville Affordable Housing Fund to include a transfer of \$1,000,000, from General Fund Cash Reserves received from the sale of City property to cover anticipated expenditures associated with the creation of the Affordable Housing Fund to further affordable housing activities.

Summary Background:

Hyattsville's Housing Action Plan was adopted in April 2021 and serves as the city's guiding strategic plan for housing in the City of Hyattsville over the next 10 years. It highlights the housing needs affecting Hyattsville's residents and outlines how the City of Hyattsville will create new and expanded local housing tools to help ensure Hyattsville residents can live in the city at all stages of life. The purpose of the Plan was to build greater awareness of housing needs among residents living in Hyattsville and equip the city-elected leaders, municipal staff, community members, and partners-with the tools to address these needs now and in the future.

The Plan, included the City Council's adoption of four (4) priority housing tools:

- (1) Establish a dedicated local source of funding;
- (2) Use public land to support local development goals;
- (3) Create rent regulations;
- (4) Expand tenant protections.

The intent of this Agenda item is to provide a seed local funding source for housing projects and programs to address housing needs and support housing policy implementation. Having a local dedicated source of funding will enable the City of Hyattsville to offer financing (such as gap financing) for housing development in the city limits or funding for local housing initiatives that support residents. To create this funding, the City of Hyattsville will need to identify a potential source of revenue (developer fees; real estate fees; and property taxes are common ones elsewhere) and develop and adopt local legislation to guide its use.

In 2022, the City of Hyattsville sold the Jefferson Street Parking Lot to Urban Investment Partners (UIP) for \$1,300,000. The proceeds from the sale are maintained in the City's 'General Fund Cash Reserves'.

Next Steps:

The City Council will be required to establish an Affordable Housing Fund through an uncoded ordinance and

determine eligibility of projects and programs that can be funded.

Fiscal Impact:

The motion would authorize the City Treasurer to transfer funds from the General Fund Cash Reserves to a FY2023 Special Revenue Fund.

City Administrator Comments:

The dedication of funds and establishment of a funding source is consistent with one (1) of the recommended affordable housing tools outlined in the City's Affordable Housing Strategy. The action will require the Council to proceed with additional actions including, but not limited defining eligible categories of activities that may be funded out of the 'Affordable Housing Fund' as well as a mechanism for replenishing funding.

Community Engagement:

The establishment of an Affordable Housing Fund was one of four priority tools adopted by the City Council as part of the City's Affordable Housing Strategy.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Pending