

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_6_VePq5lQn6gtAheprqj_Q

Tuesday, January 16, 2024

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

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Meeting Notice:

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1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[**HCC-177-FY24**](#)

I move that the Mayor and Council approve the minutes of the March 7, 2022, October 16, 2023, November 6, 2023, November 20, 2023, and January 2, 2024 City Council Meetings.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes Nov 6 2023](#)
[Minutes Nov 20 2023](#)
[Minutes Oct 16 2023](#)
[Minutes Jan02 2024](#)
[Minutes Mar 7 2022](#)

5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m - 7:40 p.m.)**
7. **Consent Items (7:40 p.m. - 7:45 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

7.a. Purchase of Upfitting Equipment from Frontline [HCC-176-FY24](#)

I move that the Mayor and Council authorize the Police Department to purchase upfitting equipment for two (2) K-9 Chevrolet Tahoe's from Frontline in the amount not to exceed \$90,000.

Sponsors: City Administrator

Department: Police Department

Attachments: [Frontline Tahoe K9 Quote](#)

**7.b. Furniture Order for City Administration Building and Public Works - Phase 1 - [HCC-178-FY24](#)
ARPA**

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Douron for the purchase of furniture for the HR, Clerk, and Code Compliance Offices for an encumbered amount not to exceed \$68,000. This purchase is facilitated utilizing the Mid-Atlantic Purchasing Team collective purchasing agreement of which the City is a member and will be funded using ARPA funds for the renovation of 4310 Gallatin St as previously authorized. The Treasurer is authorized to make the necessary budget amendments necessary to facilitate this expenditure.

Sponsors: City Administrator

Department: Public Works

Attachments: [City Clerk 3rd Floor Renovation](#)

[HR Office furniture quote](#)

[DPW Desks 2024 Four Units](#)

[DPW Desks 2024 Three Units](#)

8. Action Items (7:45 p.m. - 8:45 p.m.)

8.a. Communications Consultant Agreement with Mission Critical Partners [HCC-180-FY24](#)

I move Mayor and Council to authorize the City Administrator to enter into an agreement between the Hyattsville Police Department and Mission Critical Partners not to exceed the amount of \$58,200, pending legal sufficiency.

Sponsors: City Administrator

Department: Police Department

8.b. Approval of Whiting-Turner Change Order for IT and Security at 3505 Hamilton St Adaptive Reuse Project [HCC-173-FY24](#)

I move that the Mayor and Council authorize the City Administrator to execute a change order to the contract with Whiting-Turner for 3505 Hamilton St Public Safety Building Adaptive Reuse Project in an amount not to exceed \$1,250,000 to add the IT and Security Scope to the Project, pending legal review. \$650,000 will be funded utilizing ARPA funds as approved by Council in Dec 2023, the remaining balance will be funded using the FY24 CIP budget.

Sponsors: City Administrator

Department: Public Works

Attachments: [019743-Pending PCO-0069-2023.12.19 Rev 4 without GCs](#)

9. Council Dialogue (8:45 p.m. - 8:55 p.m.)**10. Motion to Adjourn**



City of Hyattsville

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Agenda Item Report

File #: HCC-177-FY24

1/16/2024

4.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Approval of the Minutes

Item Title:
Approval of the Minutes

Suggested Action:

I move that the Mayor and Council approve the minutes of the March 7, 2022, October 16, 2023, November 6, 2023, November 20, 2023, and January 2, 2024 City Council Meetings.

Summary Background:

Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Please see the attached minutes. Staff is in the process of reviewing outstanding minutes to bring forward for Council approval.

Next Steps:

Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

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Meeting Minutes

Monday, November 6, 2023

7:00 PM

Register in advance for the webinar:

https://us06web.zoom.us/webinar/register/WN_AILKHMUVSW-_w2u6zeedAQ

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1. Call to Order and Council Roll Call

The meeting was called to order at 7:03 p.m.

Also present:

City Administrator-Tracey Douglas

Acting Director of Community and Economic Development-Holly Simmons

City Treasurer-Ron Brooks

Chief of Police-Jared Towers

Director of Public Works-Lesley Riddle

Director of Community Services-Sandra Shephard

City Clerk-Laura Reams

Deputy City Clerk-Nate Groenendyk

Emergency Services Coordinator-Reggie Bagley

ARPA Funds Manager-Patrick Paschall

Present:

Mayor Robert Croslin

Council President Joseph Solomon

Council Vice-President Joanne Waszczak

Councilmember Sam Denes

Councilmember Danny Schaible

Councilmember Emily Strab

Councilmember Jimmy McClellan

Councilmember Kareem Redmond

Councilmember Michelle Lee

Councilmember Edouard Haba

Councilmember Rommel Sandino

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that the Agenda be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

4. Approval of the Minutes**4.a. Approval of the Minutes**[HCC-115-FY24](#)

I move that the Mayor and Council approve the minutes of the Public Hearing on May 2, 2022, May 16, 2022, October 17, 2022, December 19, 2022, and the City Council meeting of September 18, 2023.

Sponsors: City Administrator

Attachments: [Minutes Sept 18 2023](#)
[Public Hearing Minutes Dec 19 2022](#)
[Public Hearing Minutes Oct 17 2022](#)
[Minutes PublicHearing May16 2023](#)
[Minutes PublicHearing May2 2023](#)

A motion was made by Council President Solomon, seconded by Councilmember Schaible, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Marbel Montano spoke about an issue with parking in her neighborhood.

Mayor Croslin asked her to reach out to the City Clerk; Deputy Clerk Groenendyk responded with the proper email address so her concern can be addressed.

- Sarah Harper spoke in favor of HCC-108-FY24.

Jorge Benitez Perez spoke in favor of HCC-108-FY24.

Norma Wardado spoke in favor of HCC-108-FY24.

Blanca Mundrado spoke in favor of HCC-108-FY24.

Sonya Hernandez spoke in favor of HCC-108-FY24.

Javier Guardado spoke in favor of HCC-108-FY24.

Hector Hernandez spoke in favor of HCC-108-FY24.

Daniel Broder spoke in favor of HCC-108-FY24 and for diplomacy/peace in the Middle East.

Kirk Brintzenhofe spoke in favor of HCC-108-FY24.

Melissa Schweisguth spoke in favor of HCC-108-FY24 and has concerns for parking at the Spot.

Judith O'Neal, part of unincorporated Hyattsville, asked about adding her enclave to incorporated Hyattsville.

Ryan Washington spoke in opposition of rent regulation with hopes of amending HCC-108-FY24.

Bob Kantor spoke against expanding the footprint of Deitz Park.

Greg Smith spoke in favor of HCC-108-FY24.

6. City Administrator Update (7:10 p.m - 7:30 p.m.)

City Administrator Douglas provided an update on City-related news and events.

Councilmember Denes asked if sidewalks would be closed due to the work on Jefferson Street. Director Riddle said that to her knowledge, sidewalks will not be closed.

Councilmember Schaible asked about status of leaf collection. Director Riddle responded that trucks start leaf collection in early October and are already out but would be delayed if there was rain.

Council President Solomon asked when the West Hyattsville Business quarterly meeting would be rescheduled, for the status on the Gilbane MOU for the digital sign, and about the letter to DOE about watershed restoration. Acting Director Simmons said there is no date scheduled for the postponed meeting, and that the MOU with Gilbane is moving forward. Director Riddle responded that the letter to M-NCPPC is in progress.

Councilmember Strab asked that police be involved in traffic flow near Hyattsville Elementary School once road closures are implemented.

Councilmember Haba asked Director Riddle for an update on Nicholson road work. Director Riddle said they expect to start doing work in 4-6 weeks.

7. Presentations (7:30 p.m. - 7:50 p.m.)**7.a. Procurement Code and Charter Amendment**[HCC-126-FY24](#)

For presentation.

Sponsors: City Administrator

Administrator Douglas introduced Suzie Ludlow, Strategic Advisor and part-time Deputy City Administrator who presented on the proposed changes to the Code and Charter regarding procurement.

Councilmember Strab asked if regular twice a year accounting to Council is the standard in municipalities. Ms. Ludlow said that the information is public and that this new City code would provide more transparency to Council.

7.b. The Spot Redesign Concept Plan[HCC-121-FY24](#)

For presentation.

Sponsors: City Administrator

Attachments: [The Spot Redesign Final Concept and Report](#)

Allie O'Neill and Jenny Smeltzer from Neighborhood Design Center presented the concept plan for The Spot.

Councilmember Denes asked about the maturity level of the trees being planted and if they would provide shade right away. Ms. Smeltzer said since this is still a concept plan, final plantings are to be determined.

Councilmember Denes asked if the water features would be included, and their maintenance and life cycle costs. Ms. Smeltzer showed where the water features are planned to be located but did not have information about life cycle costs.

Councilmember Strab asked about safety lighting. Ms. Smeltzer said that safety lighting is included in the Concept Plan.

7.c. Library Apartments/3325 Toledo Road Garage Redevelopment Detailed Site Plan (DSP) 01002-04 [HCC-124-FY24](#)

For presentation.

Sponsors: City Administrator

Attachments: [Staff Memo - Library Apartments - DSP 01002-04](#)
[2023-10-24 Council Presentation](#)
[Detailed Site Plan \(DSP-01002-04\)](#)
[Statement of Justification](#)
[Architectural drawings](#)
[Stormwater Management Concept Plan approval](#)
[Certificate of Adequacy \(ADQ-2022-055\)](#)
[Planning Board Resolution \(PPS-4-22004\)](#)

Matthew Tedesco of McNamee Hosea Attorney & Advisors presented the site plan for the Library Apartments development.

Councilmember Solomon asked if street safety would be addressed. Mr. Tedesco said there is a bike/pedestrian impact statement and statement of off site improvements.

Councilmember Schaible asked about ownership of the private roads. Mr. Tedesco said that there is shared maintenance by all the property owners. Councilmember Schaible asked that tree canopy be expanded to the extent possible. Mr. Tedesco said there will be an increase in tree plantings.

Councilmember Denes expressed his concern for pedestrian access points.

Councilmember Redmond questioned whether the applicant has any leverage or control on the UTC campus maintenance. Phil Aftuck, representative from the developer, said they are just a single member of the association that has that authority.

8. Proclamations

All proclamations were adopted in a single vote.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that the Proclamations be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

8.a. Proclamation Recognizing Native American Heritage Month [HCC-117-FY24](#)

I move that Mayor and Council adopt a proclamation to declare November 2023 as Native American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1106 Native American Heritage Month 2023](#)

8.b. Proclamation Recognizing Municipal Government Works Month [HCC-118-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing November 2023 as Municipal Government Works Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1106 Municipal Government Works Month 2023](#)

8.c. Proclamation Recognizing Veterans Day [HCC-119-FY24](#)

I move that the Mayor and Council proclaim November 11, 2023, to be Veterans Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1106 Veterans Day Proclamation 2023](#)

8.d. Proclamation Recognizing American Education Week [HCC-120-FY24](#)

I move that the Mayor and Council adopt a proclamation in honor of American Education Week, November 13 - 17, 2023.

Sponsors: City Administrator

Attachments: [CM 1106 American Education Week 2023](#)

9. Appointments

All appointments were approved in a single vote.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that the Appointments be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

9.a. Appointment to the Race and Equity Task Force[HCC-122-FY24](#)

I move that the Mayor and Council approve the reappointment of Daniel Amador (Ward 5) to the Race and Equity Task Force for a term of two (2) years to expire on November 6, 2025.

Sponsors: Haba

Attachments: [Daniel Amador reappoint Nov 2023 redac](#)

9.b. Appointment to the Planning Committee[HCC-123-FY24](#)

I move that the Mayor and Council approve the reappointment of David Marshall (Ward 4) to the Planning Committee for a term of two (2) years to end on November 6, 2025.

Sponsors: Redmond and Denes

Attachments: [David Marshall re-appoint Nov 23 redac](#)

9.c. Appointment to the Ethics Commission[HCC-127-FY24](#)

I move that the Mayor, with Council approval, appoint Katie Siemon (Ward 1) to the Ethics Commission for a term of three (3) years to end on November 6, 2026.

Sponsors: Croslin

Attachments: [Katie Siemon Aug 5 redac](#)

10. Consent Items (7:50 p.m. - 7:55 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Haba, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

10.a. Award of Road Improvement Contract[**HCC-111-FY24**](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with NZI Construction, Inc. for road and sidewalk improvements throughout the City, utilizing a rider on Prince George's County contract 932A-H(F)D. The agreement will be for the same terms, conditions, costs, and period of performance, including all extensions as issued by Prince George's County, pending legal review.

Sponsors: City Administrator

Attachments: [PG 932A-H\(F\)D Contract Agreement dated 10-05-20](#)
[932A-H\(F\)D Amendment #1 fully executed](#)

10.b. Purchase of Two 2023 Chevrolet Tahoe Pursuit Vehicles[**HCC-112-FY24**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$93,751.97 to Mall Chevrolet for the purchase of two (2) 2023 Chevrolet Tahoe Pursuit Vehicles.

Sponsors: City Administrator

Attachments: [Chevy Quote](#)
[PD Letter of Intent Mall Chevrolet 12-8-2022](#)
[Vendor Docs Mall Chevrolet Cars Crossovers Class 1-3 Pickup Trucks Chassis Cabs SUVs and Vans ESCNJ 20 21 09 \(1\) \(1\)](#)

10.c. Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Regarding E-Trace Firearm Tracing Application[**HCC-113-FY24**](#)

I move that the Mayor and Council authorize the City Administrator to enter into a Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) for access to eTrace, pending review and approval by the City Attorney.

Sponsors: City Administrator

Attachments: [Memorandum of Understanding - HYATTSVILLE CITY MD POLICE DEPARTMENT](#)

10.d. FY24 Budget Appropriation: Accept and Appropriate the BJA FY22 Byrne Discretionary Community Funding Grant for Evidence Lab Upgrades[**HCC-114-FY24**](#)

I move that the Mayor and Council accept and appropriate into the FY24 budget, the Byrne Discretionary Community Funding Grant in the amount of \$100,000 toward evidence lab equipment upgrades.

Sponsors: City Administrator

Attachments: [Award Letter Evidence Grant](#)

10.e FY24 Budget Appropriation: Accept and Appropriate the FY23 Law Enforcement Agency De-Escalation Grant - Community Policing Development Solicitation [HCC-128-FY24](#)

I move that the Mayor and Council accept and appropriate the De-Escalation Grant Award in the amount of \$109,000 to cover the cost of APEX Officer, a virtual reality training simulator for the Hyattsville Police Department.

Sponsors: City Administrator

Attachments: [Award Package FAW-180772](#)

11. Discussion Items (8:55 p.m. - 9:10 p.m.)

11.a. Hyattsville Rent Stabilization Ordinance[HCC-108-FY24](#)

I move that the Mayor and Council authorize the City Attorney to prepare an ordinance on regulating the annual rate of increase in rental prices in the City Hyattsville. The ordinance shall meet the following rent stabilization goals:

Rental Increase Allowance:

This ordinance shall:

- Authorize and require the City Administrator to set and publish a maximum allowable annual rent increase (MAARI). The MAARI shall be the maximum annual allowable percentage increase in price per unit for non-exempt rental properties within the City of Hyattsville.
- The MAARI shall be equal to the annual percentage increase in the Washington-Arlington-Alexandria, DC-VA-MD-WV Consumer Price Index for All Urban Consumers (CPI-U), from November to November of the two most recent calendar years, rounded to the nearest whole number, and shall be effective for a twelve-month period beginning January 1.
- In addition to rent increases, the MAARI shall include and regulate all increases to fees associated with rental properties, including but not limited to fees associated with utilities, parking, amenities, and pets.

Exemptions:

The following classes of rental properties and rental agreements shall be exempt from the limit imposed through the MAARI.

- Rental properties less than 15 years old.
- Buildings with 4 or fewer units.
- Owner-occupied where the tenants share a kitchen or bathroom with the owner.
- Short-term leasing agreements. (Defined as leases for 30 days or less, published via short-term leasing platforms such as Airbnb) Extensions of leases beyond 120 days will make the unit subject to the Rent Allowance clauses prescribed.
- Accessory apartments and dwelling units.
- Units that are subsidized or regulated by federal, state, county, or local guidelines. This exemption does not apply to non-subsidized or non-regulated units that are rented using a housing voucher.

Rental Registry:

- The City shall create and maintain a publicly accessible rental registry containing all legal rental units within the City of Hyattsville and indicate which units are subject to rent stabilization. The rental registry shall be public and posted on the City's website.
- All rental properties must be on the rental registry. Unregistered properties cannot legally raise the rent and are subject to municipal citations.
- Providing false information to the registration is illegal under this ordinance and subject to municipal citation.
- Yearly notice will be sent to the landlords of all rental properties reminding them to register their rental units and pay the occupancy permit fee, and informing them of the allowable MAARI rate increase for rent stabilization eligible properties.

Civil Recourse:

- Any landlord found in violation of the ordinance shall be required to pay any tenant harmed by any such violation no less than the equivalent of three (3) months of rent, plus any attorney fees paid by the City to enforce the ordinance.

- The City may deny a rental license to, and may impose financial penalties on, any landlord who fails to comply with this ordinance.
- Property owners may be sanctioned under this statute if City code finds them in violation:
<<https://law.justia.com/codes/maryland/2021/real-property/title-8/subtitle-2/section-8-211/>>

Staffing and Management:

- Publish the MAARI and distribute it to all property owners.
- Provide an annual report to Hyattsville City Council on the status of the Rent Stabilization Program.

Communications and Outreach

City staff shall:

- Develop and distribute annual rent stabilization notifications in English and Spanish. Notifications must be kept posted in the lobby, mailroom, or other public gathering space of every rent stabilization eligible property.

Voluntary Rent Increase Agreements Related to Capital Improvements

Landlords may propose and be approved for rent increases that exceed the MAARI if the capital improvements/repairs that they will make, and the subsequent rent increases, have the supermajority support (greater than or equal to 60%) of the affected tenants. In such circumstances, the vote will be administered by the City and the votes cast by tenants will be anonymous. Trivial and routine repairs and renovations shall be ineligible for these agreements. Regulations related to voluntary rent increase agreements shall be prepared by the City.

Right to a Fair Return:

- Fair Return Rent Increase. Landlords have a right to petition for a rent increase in order to obtain a fair return. A fair return rent increase is intended to protect tenants from unwarranted rent increases while allowing rent levels that provide landlords with a fair return. Regulations related to the right to a fair return shall be prepared by the City and approved by Council.

Preferential Rent Banking:

- Preferential rent is rent a landlord charges that is lower than the legal regulated rent they could lawfully charge. If a landlord uses preferential rent, once the tenancy ends the landlord may increase rent for the new tenant up to the full amount permitted by the MAARI over the full duration of the previous tenancy. This option is available only when there is a change of tenants (as opposed to a lease renewal with the same tenant), and can only span the time between two different tenants (i.e. once a new lease agreement is reached with a new tenant, any past preferential rent usage will become fixed).

CITY POLICY (not codified)

In support of the ordinance the City shall implement the following policies and procedures:

Rental Registry

- At a minimum, the rental registry must include for each unit 1) the year built, 2) the number of bedrooms, 3) the address of the property, 4) the unit number, 5) the date the current lease began, 6) the rent as of January 1 for each year, 7) any associated rental fees (utilities, parking, pet etc.) as of January 1 for each year, 8) the name of the multifamily property; 9) the name, mailing address, phone number, and email address of each owner and manager of a registered property; 10) if the property is rent stabilized.

Administrative Support:

- The cost of implementing this ordinance shall be paid for with revenue generated from the rental registry fee. It is estimated that two full-time employees will be required to implement and administer this program, including maintaining the required registry of rental units, publishing and disseminating the MAARI, answering questions from landlords and tenants, hosting workshops for tenants and landlords, publishing annual reports on program outcomes, and enforcing the requirements imposed on landlords by the ordinance. Fluency in English and Spanish will be essential for this program.
- Increase occupancy permit fee by \$50 per unit to assist in covering City administrative expenses associated with the rental registry and rent stabilization.

Staffing and Management:

- Authorize the creation of a staff level Housing Affordability role responsible for implementing this ordinance and other housing affordability initiatives.
- Adjudicate landlord/tenant rental disputes.
- Advise Hyattsville City Council on modifications required to the rent stabilization ordinance and additional solutions/recommendations to address affordability.
- Maintain rental unit registry.
- Additional responsibilities as enumerated in the 2023 Hyattsville Rent Stabilization Study.

Communications and Outreach

The dedicated staff persons hired to administer the ordinance shall:

- Conduct public outreach such as development of brochures, ad campaigns, webpage, host public workshops etc.
- Develop an online calculator to compute allowable rent increases.

Sponsors: Schaible, Croslin, Solomon, Denes, Waszczak, McClellan, Redmond, Haba and Sandino

Attachments: [Takoma Park, Rent Stabilization Ordinance](#)
[Final Hyattsville Rent Stabilization Study \(004\) \(2\)](#)

Council President Solomon gave an overview of the history and intent of the proposed motion. Councilmember Schaible gave a brief presentation on the proposed legislation.

Councilmember McClellan asked about the reasoning behind exempting apartments that are at least 15 years old. Council President Solomon replied that the time frame is tied to the financing obligations of the developer, which are often set out over a course of 15 years or greater. He stated that this exemption is aimed to keep projects already in the pipeline on course and not discourage future developments.

Councilmember Redmond asked about what the true cost to the City will be with this program. City Administrator Douglas stated that after talks with Takoma Park, the cost looks to be between \$300,000 and \$600,000. Director Simmons added that there will likely be a lot of hidden costs and that there may be additional staff needed to implement the program. Council President Solomon added that the increase in fee is expected to offset the additional cost.

Councilmember Haba asked that buildings with more than four units regardless if the owner shares a kitchen and/or bathroom not be exempt from rent stabilization.

Councilmember Strab expressed her concern about the cost of the program. Councilmember Schaible

clarified that there would be an increase to the rental fee to offset costs. Councilmember Strab said she was apprehensive about implementing a new fee in such a short period of time without more notice to landlords. She also expressed her concern about how this may impact the housing stock and the possibility of losing available housing in the City.

Councilmember Schaible said that he would be happy for the County to enact their own ordinance but does not want to rely on the County given that it might not happen.

Councilmember Denes suggested that the September CPI be used to determine each year's allowable increase to give landlords and tenants enough time to adjust to rent increase allowances. He expressed his concern about the workload put on staff to conduct elections. He added that he would be happy to let the County take the lead on this, but wants to be prepared if the County does not act.

Council Vice-President Waszczak asked if there was any discussion in using CPI plus 1% or some other percentage. Council President Solomon responded that there has been no information given to determine an additional percent to CPI. Councilmember Schaible expressed his view that CPI or even lower would be the fairest.

11.b. ARPA Spending Plan Discussion[HCC-125-FY24](#)

For discussion.

Sponsors: City Administrator

Attachments: [ARPA Spending Plan Update Discussion November 2023](#)

ARPA Fund Manager Patrick Paschall gave an overview of current status of ARPA Spending Plan.

Councilmember Redmond asked for clarification on the delay of the fire department ambulance item. Mr. Paschall explained the process of vetting projects and its impact on the timeline for project to be brought forward.

Councilmember Denes questioned current billing for ambulance service in the county. Chief Pidgeon explained the system involving career and volunteer staff and billing systems. Councilmember Denes expressed his concern that the City would pay for an ambulance but that City residence would be billed for emergency ambulance trips.

Councilmember Strab read a letter from the Police and Public Safety Committee endorsing the purchase of the ambulance.

Councilmember Schaible asked for an update of all approved programs that have not been obligated yet. City Treasurer Brooks said that the information could be provided within the week.

Councilmember Waszczak asked if the supply chain issues with ambulance components impacted the timing of the request for the ambulance. Chief Pidgeon said he'd brought the item to Council some time ago.

Councilmember Waszczak asked for clarification on the total expense for the police IT/communications systems. Chief Towers said that at this point it is an estimate of \$1.5-2 million and there are aggressive efforts at locating grants to cover some of that expense.

Councilmember Waszczak asked Director Riddle about the public comment related to a slide at Dietz Park. Director Riddle said that the intention is to put the slide within the existing footprint.

12. Council Dialogue (9:10 p.m. - 9:20 p.m.)**13. Motion to Adjourn**

The meeting adjourned at 11:16 p.m.

A motion was made by Councilmember Schaible, seconded by Councilmember Redmond, that the meeting be Adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Monday, November 20, 2023

7:00 PM

https://us06web.zoom.us/webinar/register/WN_4AVXG-A8SOeX3b3pUrdUOg

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
~~Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org~~

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1. Call to Order and Council Roll Call

The meeting was called to order at 7:01 p.m.

Also present:

City Administrator-Tracey Douglas

Acting Director of Community and Economic Development-Holly Simmons

Chief of Police-Jarod Towers

Director of Human Resources-Jay Joyner

City Clerk-Laura Reams

ARPA Funds Manager-Patrick Paschall

Present:	Mayor Robert Croslin
	Council President Joseph Solomon
	Council Vice-President Joanne Waszczak
	Councilmember Sam Denes
	Councilmember Danny Schaible
	Councilmember Emily Strab
	Councilmember Kareem Redmond
	Councilmember Michelle Lee
	Councilmember Edouard Haba
	Councilmember Rommel Sandino
Absent:	Councilmember Jimmy McClellan

2. Pledge of Allegiance to the Flag

3. Moment of Silence

A moment of silence was held to recognize the passing of City employee Orlando Bostic and for the deaths of two children in Riverdale Park.

4. Approval of Agenda

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that the Agenda be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: Waszczak, and McClellan

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Ethan Sweep from U.S. Representative Glenn Ivy's office provided an update on upcoming grant programs.

Daniel Broder provided comment regarding funding for crossing guards, a wrongful death suit filed against the City, and his support for a cease-fire in Israel.

Mellissa Schweisguth commented that the legislative priorities should include infrastructure on state and roads and improvements on Queens Chapel Road.

Ryan Washington spoke about his concern with the rent stabilization ordinance.

6. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas provided updates on City-related news and events.

7. Presentations (7:40 p.m. - 8:00 p.m.)

7.a. Ager Road Townhomes Preliminary Plan of Subdivision 2023-030[HCC-133-FY24](#)

Presentation only.

Sponsors: City Administrator

Attachments: [Presentation Memo - Ager Road Townhomes - PPS 2022-030](#)
[Preliminary Plan of Subdivision 2023-030](#)
[Statement of Justification](#)
[Stormwater Management Concept Plan 46389-2022-01](#)
[Concept Erosion and Sediment Control Plan 88-2023](#)

Asko Miljkovic of Elite Engineering presented the plan for the Ager Road Townhomes project.

Council President Solomon asked about the driveway width and access. Mr. Miljkovic stated that the access is at the alley toward the rear of the development, and the driveway will be 18 feet wide.

Councilmember Denes asked how the trash would be collected. Mr. Miljkovic stated the homeowners association would have the responsibility of taking care of the collection. Councilmember Denes strongly encouraged that the alley be turned over to the City so the trash can be collected by the City.

Councilmember Haba asked how many levels the townhomes would be. Mr. Miljkovic stated that there will be three levels.

Councilmember Sandino asked what the timeline for the project is and if a traffic study is being considered. Mr. Miljkovic stated no traffic study was required due to the size of the project, and the project is expected to be completed in early spring.

8. Proclamations**8.a. Proclamation Recognizing December 1, 2023 as World AIDS Day in the City of Hyattsville**[HCC-136-FY24](#)

I move that the Mayor and Council recognize December 1, 2023 as World AIDS Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1120 World AIDS Day Proclamation](#)

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this agenda item be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: Waszczak, and McClellan

9. Appointments**9.a. Appointments to the Police and Public Safety Citizens' Advisory Committee [HCC-130-FY24](#)**

I move that the Mayor and Council approve the appointments of Bob Kantor (Ward 2) and Julia Dezeliski (Ward 1) to the Police and Public Safety Citizen's Advisory Committee for a term of two (2) years to expire on November 30, 2025.

Sponsors: Strab

Attachments: [Julia Dezeiski, W1 Nov 2023 redac](#)
[Bob Kantor, W2 Nov 2023 redac](#)

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: Waszczak, and McClellan

10. Consent Items (8:00 p.m. - 8:05 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Denes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: Waszczak, and McClellan

10.a. Variance Request V-84-23 - 6414 Burlington Road, Hyattsville [HCC-131-FY24](#)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-84-23, a request to permit a 200 square foot net lot area and 10-foot front building line width, a variance request of 1.3 feet left side yard width and 1.3 feet right side yard width, 15.9% net lot coverage and support for the applicant's use of pervious materials for the driveway structure for the subject property located at 4614 Burlington Road, Hyattsville.

Sponsors: City Administrator

Attachments: [Staff Memo - V-84-23](#)
[Staff Memo - V-82-19](#)
[V-84-23 Application](#)

10.b. Special Exception request SPE-2023-01 7207 - Hitching Post Lane, Hyattsville [HCC-134-FY24](#)
(Espirales Montessori Bilingual Childcare Center)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Planning Director in support special exception application SPE-2023-001, a request to allow a day care center for children in the RSF-95 zone at 7207 Hitching Post Lane, Hyattsville.

Sponsors: City Administrator

Attachments: [Memo - SPE-2023-001](#)
[Statement of Justification](#)
[SPE-2023-001 Site Plan](#)

10.c. Procurement of OSC360 Camera [HCC-138-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$15,865.00 for the purchase of an OSC360 Camera from L-Tron Corporation.

Sponsors: City Administrator

Attachments: [OSCR](#)

10.d. Procurement of Cellebrite [HCC-139-FY24](#)

I move that Mayor and Council authorize the purchase of Cellbrite not to exceed the amount of \$15,745.00.

Sponsors: City Administrator

Attachments: [Cellebrite](#)

10.e. HPD Contract with Community Advocates for Family and Youth (CAFY) [HCC-140-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Community Advocates for Family and Youth (CAFY), upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

10.f. Installation of Pedestrian Safety Improvements on Nicholson Street [HCC-141-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$110,000 to NZI Construction for the construction and installation of pedestrian safety improvements on Nicholson Street from Ager Road to 31st Avenue, under their existing contract with the City. This project will be funded with CIP funds as approved in the FY24 budget.

Sponsors: City Administrator

Attachments: [Proposal_Nicholson Street Improvement-Ager to 31st Ave](#)

11. Action Items (8:05 p.m. - 8:20 p.m.)**11.a. Adoption of FY24 Legislative Agenda**[HCC-146-FY24](#)

I move that the Mayor and Council adopt the following legislative and bond bill priorities to be presented at a Joint District 22 Legislative Dinner on November 28, 2023.

Legislative Priorities:

- Affordable Housing
- Environmental Sustainability
- Grants/Programs for Recruitment & Retention of Police Officers
- Infrastructure & State Rd Improvements
- Juvenile Justice Reform
- Mental Health & Addiction Support
- Regional Economic Development & Growth

Bond Bill Priorities:

Communications & Technology for Public Safety Headquarters: Funding Request - \$2.0M

Stormwater Mitigation & Repairs at City Municipal Building: Funding Request - \$550K

Environmental Depot: Funding Request - \$650K

Sponsors: City Administrator

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be . The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: McClellan

12. Discussion Items (8:20 p.m. - 9:05 p.m.)

12.a. ARPA Spending Plan Discussion**HCC-144-FY24**

For discussion.

Sponsors: City Administrator

Attachments: Category Restricted Proposals November 2023
ARPA Spending Plan Update Discussion #2 November 2023
ARPA Projects Status Report Category Restricted Projects November 2023
ARPA Projects Status Report Revenue Replacement Projects November 2023
ARPA Projects Status Report All Projects November 2023
Revenue Replacement Proposals November 2023
Category Restricted Proposals November 2023

ARPA Fund Manager Patrick Paschall gave an overview of the ARPA Spending Plan.

Councilmember Redmond asked about the ability to purchase an ambulance given the current wait time. City Treasurer Ron Brooks stated if Council approves the purchase, the manufacturer would accept a purchase order, and it could be delivered when it is built.

Councilmember Haba stated his reservations on the purchase of the ambulance and asked if the purchase would replace the \$50,000 a year the City currently gives the fire department. Councilmember Haba also stated his support to move forward with rent stabilization.

Councilmember Denes stated he was uncomfortable, despite being supportive of the rent stabilization, without a value attached to it.

Councilmember Redmond stated he would also like to see a value associated to the rent stabilization and also supports the continued funding of \$50,000 annually to the fire department.

Councilmember Strab stated her support for the ambulance purchase without taking away the annual funding.

Councilmember Haba asked if there is a need to decide on these items tonight. Council President Solomon referenced past Council discussions on the items and the already large December agenda as reasoning to move forward.

Council President Solomon made the following motion: I move that the Mayor and Council authorize the allocation and expenditure of \$15,000 for SMB Certification Support \$132,066.00 for Rain Garden and Bio Retention Restoration Projects, and \$576,000.00 for the Oliver Alley Stormwater Project using American Rescue Plan Act funds.

The motion was seconded by Councilmember Strab. The motion passed: Yes(10)/No(0)/Abstain (1:Haba)

Council President Solomon made the following motion: I move that the Mayor and Council authorize the allocation and expenditures of \$600,000.00 for King Park Construction and \$390,000 to purchase

and EMS vehicle for the Hyattsville Volunteer Fire Department using American Rescue Plan Act Funds. The motion was seconded by Councilmember Strab. The motion passed: Yes(10)/No(0)/Abstain (1:Haba)

Solomon/Strab

Abstain: Haba; passed

13. Council Dialogue (9:05 p.m. - 9:15 p.m.)

14. Motion to Adjourn

The meeting adjourned at 9:20 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Redmond, that the meeting be Adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, Haba, and Sandino

Absent: McClellan

City of Hyattsville

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Meeting Minutes

Monday, October 16, 2023

7:00 PM

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_aizUc7xoRMi0ArLjPM1wUg

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

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~~Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org~~

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1. Call to Order and Council Roll Call

The meeting was called to order at 7:02 p.m.

Also Present:

City Administrator-Tracey Douglas

Acting Director of Community and Economic Development-Holly Simmons

City Treasurer-Ron Brooks

Director of Public Works-Lesley Riddle

Director of Community Services-Sandra Shephard

Director of Human Resources-Jay Joyner

City Clerk-Laura Reams

Emergency Services Coordinator-Reggie Bagley

Deputy Police Chief-Laura Lanham

Present:

Mayor Robert Croslin

Council President Joseph Solomon

Council Vice-President Joanne Waszczak

Councilmember Sam Denes

Councilmember Danny Schaible

Councilmember Emily Strab

Councilmember Jimmy McClellan

Councilmember Kareem Redmond

Councilmember Michelle Lee

Councilmember Edouard Haba

Councilmember Rommel Sandino

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

Council President Solomon moved to amend the agenda with the following:

-I move to amend item 10.G to add "pending approval by the City's ARPA Compliance Consultant Thomas Himler."

-I move that we amend the consent agenda to add an item to send a letter to M-NCPPC requesting additional budgeting on trash and recycling receptacles and invasive species treatment, specifically for parklands that they manage in Hyattsville along the Northwest and Northeast Branches of the Anacostia River.

-Amend item 11.a to read: I move that the Mayor and Council approve the 2024 calendar year health insurance premium rates which have increased an average of 5% in all plans. To address the increase, the City will increase its flat rate contribution from \$439 to \$453 for individuals; from \$770 to \$794 for individual plus one (1); and from \$1001 to \$1,035 for individuals plus two (2) or more. This will result in the City absorbing more than ½ of the increase and the employees responsible for the remaining amount. Employees' contributions per pay on average, is approximately \$1.80 increase for single. \$3.63 for individual plus one (1), and \$4.60 for family. Prescription drug plans increased 9.1% on average and the City will pay 75% and the employees 25% of this cost. The increase in the Dental PPO and HMO Plans for employees per pay, is less than \$5 depending on their level of elected coverage.

There were no objections to the amendments.

A motion was made by Council President Solomon, seconded by Councilmember Schaible, that Agenda be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

4. Approval of the Minutes**4.a. Approval of the Minutes**[HCC-089-FY24](#)

I move that the Mayor and Council approve minutes of the 6 p.m. Public Hearing of February 22, 2022, 6:30 p.m. Public Hearing of February 22, 2022, 6 p.m. Public Hearing of March 7, 2022, the Council Meeting of July 17, 2023, and the Council Meeting of August 9, 2023.

Sponsors: City Administrator

Attachments: [HearingMinutes Feb 22 2023 6pm](#)
[HearingMinutes Feb 22 2023 630pm](#)
[Minutes Mar 7 2022](#)
[Minutes July 17 2023](#)
[Minutes August 9 2023](#)

A motion was made by Councilmember Schaible, seconded by Councilmember McClellan, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Matt Gembecki thanked the City for its support of the Zombie Run and stated that it raised \$43,000 for local schools.

6. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas provide updates on City-related news and events.

7. Presentations (7:40 p.m. - 8:30 p.m.)

7.a. Study of City of Hyattsville Property Tax Relief Programs: PFM Group Consulting[HCC-105-FY24](#)

For presentation and Council discussion.

Sponsors: City Administrator

Treasurer Brooks provided background information on the Property Tax Relief Study and introduced Deanna Kimball, Senior Managing Consultant from PFM Group Consulting to present the study. Ms. Kimball provided an overview of project scope, existing available tax credit programs, and alternative programs which could be considered for use by the City in the future.

Ms. Kimball summarized the study recommendations to reduce the homestead tax credit assessment cap from 10% to 5-7%, increase the assessed value limitation and net worth limitation, and income limitation for the local supplement of the homestead tax credit. Ms. Kimball said that the study was not recommending the adoption of any alternative programs at this time.

Treasurer Brooks requested that Council review the study information and recommendations and submit any follow up questions to his office. He said there would be future follow up to adopt the study recommendations.

Councilmember Denes asked about the fiscal impact of the proposed recommendation, citing the fiscal impact in the agenda cover page. Treasurer Brooks said that the fiscal impact was an estimated amount and would depend on the number of individuals who participated in the program and that the fiscal impact could be spread over a period of years.

Councilmember Schaible thanked Treasurer Brooks and Ms. Kimball for their work on the study. He asked if the City knew what revenues were currently lost due to the existing property tax credit programs. Treasurer Brooks said the City did not have that information available and the data was difficult to obtain, even at the state level. Councilmember Schaible said he was in favor of eliminating the requirement to obtain the individual's net worth in order to qualify for the property tax credit and noted that the removal of that requirement may make it easier for individuals to apply. He asked if individuals would still be required to calculate net worth if they applied due to state credit requirements. Ms. Kimball said she believed that someone could apply for the City credit only.

Councilmember Schaible requested a copy of the property tax credit study presentation and Treasurer Brooks replied that a copy would be made available. Treasurer Brooks continued that additional research on aspects of the credit that may be a deterrents to applicants due to an undue burden on the applicant to provide data.

Council Vice President Waszczak asked if any cities set percentages of Area Median Income (AMI) rather than dollar amounts. Ms. Kimball said she did not know but would look into it.

Councilmember Haba asked about the mechanics of property tax credit deferrals. Ms. Kimball said that deferrals were effective techniques but not often utilized in Maryland. Treasurer Brooks said that staff and the consultant intended to do more research on the usage of property tax credit deferrals.

Councilmember Denes asked if home value and income was included in the net worth calculation and noted net worth was validated on the application via an affidavit as opposed to an itemized document. He asked how an individual could apply for only the City credit. Ms. Kimball said that the program administration was handled at the state level and the City would need to seek clarity from the state on ensuring the

local requirements were listed and processed correctly.

Council President Solomon recalled that during ARPA discussions the Council provided additional parameters and questions for the study and when those items would be addressed. Administrator Douglas asked what items were missing and Council President Solomon said he would follow up.

7.b. Hyattsville GARE Learning Cohort Presentation

[HCC-104-FY24](#)

For presentation only.

Sponsors: City Administrator

Equity Officer Shakira Louimarre provided an overview of the City's Learning Cohort with the Government Alliance for Racial Equity (GARE) and the cohort project in process to address concerns with quality of life issues related to reports of unhoused individuals in the City.

Council Vice President Waszczak thanked Shakira for her work as the City's Equity Officer and appreciated how the role has grown from a recommendation from the City's Race and Equity Task Force. She applauded the group for taking the project on and noted that metro riders were also stakeholders. Council Vice President Waszczak also acknowledged that this issue is not going to be a quick term fix. She asked if the GARE Cohort had any preliminary observations or data to share. Equity Officer Louimarre said that the evidence of seemingly unhoused individuals was anecdotal at this point. She also shared that a recent symposium in the DC area cited an 18% increase in homelessness. She added that should The h3 Project be approved that the City would gain valuable data from the study.

Councilmember Lee thanked Equity Officer Louimarre for the presentation. She asked if there were success stories from h3 that could be shared with the Council. Equity Officer Louimarre said that one of the complicated issues of this work is how deeply rooted the issues are, and shared that h3 felt that they had done meaningful work at Union Station. Councilmember Lee asked how the h3 Project gained trust in order to do the survey. Equity Officer Louimarre said they would be working in small groups and had training on trauma informed care and be able to provide gift cards to participants for their time. She also noted that the GARE learning cohort was also working with local faith based organizations to conduct outreach as well. Emergency Operations Manager Bagley noted how valuable the data from h3 would be to future outreach efforts.

Council President Solomon thanked staff members for their work on the cohort learning project and said the work was very important to the community. He also appreciated the cohort's multipronged approach.

8. Proclamations

All proclamations were adopted in a single vote.

A motion was made by Council President Solomon, seconded by Council Vice-President Waszczak, that the Proclamations be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

8.a. Proclamation Recognizing Economic Development Week in the City of Hyattsville [HCC-087-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing the week of October 23 - 27, 2023, as Economic Development Week in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1016 Economic Development Week Draft \(1\)](#)

8.b. Proclamation Celebrating October as LGBTQIA+ History Month in the City of Hyattsville [HCC-088-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating the month of October as LGBTQIA+ History Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1016 LGBTQIA+ History Month 2023](#)

8.c. Proclamation Honoring the 25th Anniversary of Archie Edwards Blues Heritage Foundation [HCC-109-FY24](#)

I move that the Mayor and Council adopt a proclamation in honor of the Archie Edwards Blues Heritage Foundation and its 25 years of supporting local musicians and events.

Sponsors: City Administrator

Attachments: [CM 1016 Archie Edwards Blues 25 Year Anniversary](#)

9. Appointments

All appointments were approved in a single vote.

A motion was made by Council President Solomon, seconded by Council Vice-President Waszczak, that the Appointments be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

9.a. Appointment to the Code Compliance Advisory Committee [HCC-095-FY24](#)

I move that the Mayor and Council approve the reappointment of Jamie Bean to the Code Compliance Advisory Committee for a term of two (2) years to expire on October 31, 2025.

Sponsors: McClellan and Redmond

Attachments: [Jamie Bean Oct 2023 reappointment redac](#)

9.b. Appointment to the Education Advisory Committee[HCC-096-FY24](#)

I move that the Mayor and Council approve the reappointment of Nicholas Misukanis (Ward 2) to the Education Advisory Committee for a term of two (2) years ending on October 31, 2025.

Sponsors: Strab

Attachments: [Nicholas Misukanis Oct 2023 re-appointment redac](#)

9.c. Appointment to the Health, Wellness, and Recreation Advisory Committee[HCC-097-FY24](#)

I move that the Mayor and Council approve the reappointment of Marylyn Presutti (Ward 4) and Erica Thomas (Ward 1) to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on October 31, 2025.

Sponsors: Denes

Attachments: [Marylyn Presutti reappointment Oct 2023 redac](#)
[Erica Thompson reappointment Oct 2023 redac](#)

9.d. Appointment to the Hyattsville Environment Committee[HCC-098-FY24](#)

I move that the Mayor and Council approve the appointments of Ian Fay (Ward 1) and Malgorzata Bereziewicz (Ward 1) and the reappointments of Thaddeus Waterman (Ward 4) and James Ball (Ward 3) to the Hyattsville Environment Committee for a term of two (2) years to expire October 31, 2025.

Sponsors: Haba and Schaible

Attachments: [Malgorzata Bereziewicz W1 redac](#)
[Ian Fay W1 redac](#)
[James Ball Oct 23 redac](#)
[Thaddeus Waterman W4 redac](#)

9.e. Appointment to the Race and Equity Task Force[HCC-100-FY24](#)

I move that the Mayor and Council approve the reappointment of Alicia Freemyn (Ward 2) to the Race and Equity Task Force for a term of two (2) years to expire on October 31, 2025.

Sponsors: Haba

Attachments: [Alicia Freemyn W2 reappoint Oct 2023 redac](#)

9.f. Appointment to the Shade Tree Board[HCC-101-FY24](#)

I move that the Mayor, with Council approval, the appointment of Deb Taylor (Ward 1) and reappointments of Zachary Dorner (Ward 2) and Taylor Johnson (Ward 1) to the Shade Tree Board for a term of 2 years to expire on October 31, 2025.

Sponsors: Croslin

Attachments: [Taylor Johnson Oct 23 redac](#)
[Zachary Dorner Oct 23 redac](#)
[Deb Taylor Oct 23 redac](#)

9.g. Appointment to the Planning Committee[HCC-110-FY24](#)

I move that the Mayor and Council approve the reappointments of Maureen Foster and Todd Dengel to the Planning Committee for a term of two (2) years to end on October 31, 2025.

Sponsors: Redmond and Denes

Attachments: [M. Foster re-appoint Oct 10 redac](#)
[T. Dengel re-appoint Oct 11 redac](#)

10. Consent Items (8:30 p.m. - 8:35 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Denes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

10.a. Decommissioning and Surplus of Public Works Vehicles[HCC-090-FY24](#)

I move that the Mayor and Council authorize the decommissioning and disposal of the two vehicles noted in the attached memo dated October 5, 2023.

Sponsors: City Administrator

Attachments: [231005 - memo - surplus items](#)

10.b. Purchase of Road Salt[HCC-092-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Morton Salt for an expenditure not to exceed \$35,000, pending legal review. This procurement will utilize the State of Maryland Contract CTR015072 issued August 31, 2023.

Sponsors: City Administrator

Attachments: [221025 - Sate of Maryland - Road Salt PO 001B3600124](#)

10.c. Leaf Collection Services[HCC-093-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$35,000 to Professional Lawn Maintenance Service (PLMS) to provide up to 25 days of on-call leaf collection services under their existing contract with the City.

Sponsors: City Administrator

Attachments: [Estimate 1445 from Professional Lawn Maintenance Services](#)

10.d. Closed Captioning Services for City Council Meetings[HCC-099-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Granicus for the renewal of closed captioning services of City Council Meetings through October 2024 at a cost not to exceed \$11,217 from the PEG Fund.

Sponsors: City Administrator

10.e. ARPA - General Fund Reimbursement for PD Sworn Officer Retention Bonuses[HCC-102-FY24](#)

I move that the Mayor and Council authorize the Treasurer to reimburse the General Fund in the amount of \$268,000 for Hyattsville Police Department Sworn Officer Retention Bonuses using ARPA funds.

Sponsors: City Administrator

10.f. ARPA - Reimbursement to General Fund for Staff Salary Adjustments[HCC-103-FY24](#)

I move that the Mayor and Council authorize the Treasurer to reimburse the General Fund in the amount of \$759,000 for FY23 Staff Salary Adjustments using ARPA funds.

Sponsors: City Administrator

10.g. ARPA - Award of Contract for Community Engagement and Outreach Services for Unhoused Populations[HCC-106-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with The h3 Project for a data-based analysis of homelessness in the City. An expenditure not to exceed \$15,000 for this contract is authorized to be funded with ARPA funds, and the Treasurer is authorized to make the required budget amendments to facilitate this expenditure. The contract is subject to approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [Homelessness Engagement RFP 09152023 Solicitation FINAL Draft](#)

11. Action Items (8:35 p.m. - 9:00 p.m.)

11.a. Health Care, Prescription Drug, and Dental Care Rates for CY24[HCC-107-FY24](#)

I move that the Mayor and Council approve the 2024 calendar year health insurance premium rates which have increased an average of 5% in all plans.

Sponsors: City Administrator

City Administrator Douglas introduced the item and noted that the City would benchmark health benefits against other municipalities to ensure that employees received the best benefits. Treasurer Brooks provided additional context on the City's approach to cover a flat rate for each employees and said that the City covered approximately 73-78% of expenditures for employees.

Human Resources Director Jay Joyner provided comparison information for neighboring municipalities. He said the average increase was 5.4% across the board and that he believed the state plan offered the City the most benefits at a reasonable cost.

Councilmember Denes asked if any other changes to compensation including reduction of benefits or bonuses were anticipated that would diminish take home pay for staff. Administrator Douglas said that each year the City budgets a 3% placeholder for health insurance in the budget. She said the City did not expect any other adjustments and will not do another compensation study until 2025 or 2026. Director Joyner and Treasurer Brooks concurred that he did not believe that there were any other upcoming items that would impact take home pay for employees.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

12. Council Dialogue (9:00 p.m. - 9:10 p.m.)**13. Motion to Adjourn**

The meeting adjourned at 9:51 p.m.

A motion was made by Councilmember Redmond, seconded by Councilmember Sandino, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Tuesday, January 2, 2024

7:00 PM

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_Wb3VXxBtSB2GZ7CSeMym3w

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1 Absent
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4 Arrived at 7:21 p.m.
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

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AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

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INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, January 2, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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https://us06web.zoom.us/webinar/register/WN_Wb3VXxBtSB2GZ7CSeMym3w

1. Call to Order and Council Roll Call

The meeting was called to order at 7:02 p.m.

Also present:

City Administrator-Tracey Douglas
City Treasurer-Ron Brooks
Chief of Police-Jarod Towers
Director of Public Works-Lesley Riddle
Director of Community Services-Sandra Shephard
Director of Human Resources-Jay Joyner
Deputy City Clerk-Nate Groenendyk
Deputy Director of Public Works-Hal Metzler
Deputy Director of Community Services-Cheri Everhart
Housing and Economic Development Advisor-Debi Sandlin

Present:

Mayor Robert Croslin
Council President Joseph Solomon
Councilmember Sam Denes
Councilmember Danny Schaible
Councilmember Emily Strab
Councilmember Jimmy McClellan
Councilmember Kareem Redmond
Councilmember Michelle Lee
Councilmember Edouard Haba
Councilmember Rommel Sandino

Absent:

Council Vice-President Joanne Waszczak

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

A motion was made by Councilmember Denes, seconded by Councilmember Sandino, that the Agenda be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Waszczak, and Haba

4. Public Comment (7:10 p.m. – 7:20 p.m.) Limit 2 minutes per speaker

Melissa Schweisguth asked the City to work with other municipalities to provide residents with more options to dispose of environmentally hazardous materials.

5. City Administrator Update (7:20 p.m - 7:45 p.m.)

City Administrator Tracey Douglas provided an update on City related news and events.

Council requested and received updates regarding hiring in the Community and Economic Development Department, The Spot construction, the community listening session, the staff liaison to the planning committee, the electronic sign on Ager Road, and the West Hyattsville street improvement project.

6. Appointments**6.a. Appointment to the Race and Equity Task Force**[HCC-174-FY24](#)

I move that the Mayor and Council approve the reappointment of Jennifer Gafford (Ward 3) to the Race and Equity Task Force for a term of two (2) years to expire on Jan 2, 2026.

Sponsors: Haba and Lee

Attachments: [Jennifer Gafford W3 reappoint Jan 2 2024 redac](#)

A motion was made by Councilmember Denes, seconded by Councilmember McClellan, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

7. Consent Items (7:45 p.m. - 7:50 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Councilmember Denes, seconded by Councilmember Strab, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

7.a. Commercial Real Estate Assessments - ARPA Funded[**HCC-170-FY24**](#)

I move the Mayor and Council authorize an expenditure to JMT in an amount not to exceed \$29,000 for Commercial Real Estate Assessments under their existing contract with the City. This is funded as part of the Environmental Depot project ARPA funds as previously authorized by Council.

Sponsors: City Administrator

Attachments: [TO 74 Proposal 11.20.23](#)

7.b. Herc Rentals for Snowplow rentals[**HCC-172-FY24**](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Herc Rentals for the rental of two snowplow trucks for the FY24 snow season for an expenditure not to exceed \$35,000, pending legal review. The treasurer is authorized to reallocate unspent funds authorized in HCC-030-FY24 and make the necessary budget amendments to encumber the funds authorized.

Sponsors: City Administrator

Attachments: [Dump Trucks for Rent](#) [Dump Trucks Rentals](#) [Herc Rentals](#)

8. Council Dialogue (7:50 p.m. - 8:00 p.m.)**9. Motion to Adjourn**

The meeting adjourned at 7:38 p.m.

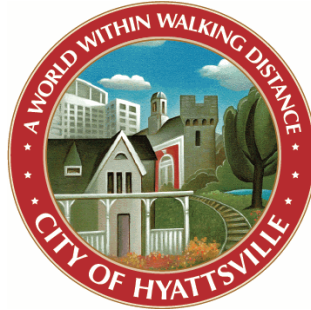
A motion was made by Councilmember Denes, seconded by Councilmember Haba, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Waszczak

City of Hyattsville

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4310 Gallatin Street, 3rd Floor
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Meeting Minutes

Monday, March 7, 2022

7:00 PM

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_6wJwqOI0Sk2sAcDVKpzCA

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Daniel Peabody, Ward 4
Edouard Haba, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

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INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, March 7, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

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https://us06web.zoom.us/webinar/register/WN_6wJwqOl0Sk2sAcDVKpzCA

1. Call to Order and Council Roll Call

The meeting was called to order at 7:03 p.m.

Also Present:

City Administrator-Tracey Douglas
Assistant City Administrator-Jim Chandler
City Clerk-Laura Reams
ARPA Funds Manager-Patrick Paschall
City Planner-Taylor Robey

Present:	Interim Mayor Robert Croslin Council Vice-President Danny Schaible Councilmember Sam Denes Councilmember Joanne Waszczak Councilmember Ben Simasek Councilmember Jimmy McClellan Councilmember Edouard Haba Councilmember Daniel Peabody Councilmember Joseph Solomon
Absent:	Councilmember Rommel Sandino

2. Pledge of Allegiance to the Flag

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Chuck Perry provided written comment in opposition to automated speed enforcement and license plate recognition technology. He referenced the amount of money being spent on law enforcement in comparison to education.

Anan Berasi commented electronically to improve the Avalon Bay legislation.

Claire Panak commented electronically in support of the early childhood eligibility for Enrichment Grants.

Cliff Mayo commented electronically in opposition to the Suffrage Point development.

Daniel Muth commented electronically in opposition to the Suffrage Point development.

Greg Smith submitted a letter signed by over 50 Hyattsville residents opposed to the Suffrage Point lower parcel development, and spoke about his opposition to the development.

James Brodie spoke to request policing at 38th and Longfellow as well as parking enforcement, and other community concerns.

6. Community Notices and Meetings

6.a. Main City Calendar: March 8 - March 21, 2022

[HCC-258-FY22](#)

N/A

Sponsors: City Administrator

Attachments: [City Calendar Mar 8- Mar 21 2022](#)

7. City Administrator Update (7:20 p.m. - 7:30 p.m.)

City Administrator Tracey Douglas provided updates on City related news and events.

8. Motion to Close (7:30 p.m. - 8:00 p.m.)

8.a. Motion to Close[HCC-270-FY22](#)

I move the Mayor and Council close the Council Meeting of March 7, 2022 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

Sponsors: City Administrator

Pursuant to the requirement of the Annotated Code of Maryland State Government Article 3-104(1)(2); this statement is included in these minutes:

A closed session of the Council of the City of Hyattsville was held virtually at 7:39 p.m. on Monday, March 7, 2022.

In addition to the City Council, the following staff members were present: **Tracey Douglas, City Administrator, Jim Chandler, Assistant City Administrator, Ron Brooks, City Treasurer, Laura Reams, City Clerk, and E. I. Cornbrooks VI, City Attorney.**

The authority under which the session was closed was the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

Topics Discussed: Short explanation of the topics discussed without disclosing anything confidential. For example: Council received a briefing from the City Attorney and staff on the status of litigation related to the Suffrage Point development.

Action Taken: None taken.

The closed session adjourned at 9:00 p.m. on a motion made by Councilmember Solomon and seconded by Councilmember Haba.

The open session recommenced at 9:06 p.m.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Haba, that the Council go into Closed Session. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

9. Proclamations (8:00 p.m. - 8:05 p.m.)

- 9.a.** Proclamation Celebrating March 2022 as Women's History Month in the City of Hyattsville [HCC-276-FY22](#)

I move that the Mayor and Council proclaim March 2022 to be Women's History Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0307 Women's History Month 2022](#)

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

10. Consent Items (8:05 p.m. - 8:10 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Solomon, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

- 10.a. Memorandum of Understanding Between the City of Hyattsville and Eastern Mennonite University** [HCC-237-FY22](#)

I move that the Mayor and Council ratify the Memorandum of Understanding between the City of Hyattsville and Eastern Mennonite University's Washington Community Scholars' Center entered into by the City Administrator on February 8, 2022 in order to provide an unpaid internship opportunity to assist our Mental Health Programs Manager with the development of the CIT Program.

Sponsors: City Administrator

Attachments: [MOU - COH & EMU Signed by Tracey](#)

- 10.c. Disbursement of FY22 Education Enrichment Grant Funds** [HCC-272-FY22](#)

I move that the Mayor and Council authorize the expenditure of \$10,000 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY22 Education Enrichment Grants.

Sponsors: City Administrator

Attachments: [EAC - EEGP 2022 Recommendations](#)
[EAC EEGP 2022 Applications Recommended](#)

11. Action Items (8:10 p.m. - 9:00 p.m.)**10.b. Automated Speed Enforcement Contract - Verra Mobility**[HCC-262-FY22](#)

I move that the Mayor and Council authorize the City Administrator to approve a contract between the City of Hyattsville Police Department and Verra Mobility for automated speed enforcement for a term of five (5) years at a cost not to exceed \$305,000 annually. This contract has been reviewed and approved by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Councilmember Schaible asked about cost. Chief Towers responded that the cost of this new contract is lower than the current month to month contract with a different vendor.

Councilmember Haba asked about location for new cameras. Chief Towers said any future cameras would only be added after a traffic study and other required procedures.

Councilmember Haba asked about a reference to Galveston (HGAC) in the contract. Chief Towers responded that Hyattsville may be a member of MCOG and riding on that contract.

Councilmember Haba inquired about the contract language that addresses the Consumer Price Index and taxes. Chief Towers said the City Attorney has reviewed the contract. City Administrator Douglas said that she will review the contract before signing the agreement. City Treasurer Ronald Brooks said that all costs are 'net' of the contract.

Councilmember Haba expressed his discomfort with the contractor holding metadata at the end of the contract period.

Councilmember Denes asked about location of red-light cameras. Chief Towers explained that the City has a contract with this vendor for red light cameras; this would be taking over speed.

Interim Mayor Croslin asked if the Council wants to hold this motion or proceed with a vote. Council Vice President Schaible said he is comfortable with the item as it is proposed.

Councilmember Waszczak questioned ownership of the metadata. Chief Towers said that the way it is written in the contract is common.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, and Peabody

Nay: Haba

Absent: Sandino

11.a. Avalon Bay - Preliminary Plan of Subdivision 4-21032

[HCC-275-FY22](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Preliminary Plan of Subdivision 4-21032, subject to the following conditions:

1. The site plan is amended to reflect a 2-foot variance to the total frontage minimum depth requirement to accommodate other improvements between the building façade and right-of-way. The intent of the variance is to provide adequate width to support:
 - a. Two (2) 10-foot vehicle travel lanes.
 - b. Four (4) feet of pavement between the tree and furniture zone and first travel lane shall be allocated to a future bike lane along the property pending future development along this right-of-way.
2. While Toledo Road is at interim condition, a Public Use Easement (PUE) shall be granted over the improved portion of the roadway.
3. When the entirety of Toledo Road between Toledo Terrace and Belcrest Road is improved to a public standard and with the conditions outlined above, the applicant must file a confirmatory deed stating that the roadway is to be publicly dedicated to the City of Hyattsville, upon inspection by, and approval of, the City of Hyattsville.

Sponsors: City Administrator

Attachments: [City Council Materials 2022.07.03 Avalon Bay](#)
[Exhibit 1 Proposed Avalon Bay Development and Required JCP Demo](#)

City Planner Taylor Robey presented on the plan.

Councilmember Denes asked about the interim language, including a 4 foot bike lane. Ms. Robey explained that the improvements do not currently impact the entirety of Toledo Road. A bike lane could be allocated in the future.

Councilmember Schaible expressed his concern about parking. Director Chandler explained that the expanded plan will address those issues.

Councilmember Waszczak addressed bike lane widths. Mr. Chandler said that a variance to expand the bike lane may narrow sidewalks.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

11.b. Suffrage Pointe Development - Conceptual Site Plan (CSP-18002) and Preliminary Plan of Subdivision 4-21052 [HCC-271-FY22](#)

I move the City Council authorize the Mayor to provide correspondence(s) to the Prince George's County District Council regarding and the Maryland-National Capital Park & Planning Commission regarding Conceptual Site Plan (CSP) 18002 and Preliminary Plan of Subdivision 4-21052. The correspondence shall express the City requests the District Council and Planning Board adopt the following revisions to the application as conditions for approval:

1. The City is requesting that the Prince George's County District Council, in its revision to the resolution for the density requirements specified in the Resolution for CSP-18002, shall be limited to 6.7 units per net acre for single-family attached units and nine (9) dwelling units per net acre for 'single-family attached' or townhouse units. Furthermore, the applicant shall be required to amend applicable Preliminary Plan of Subdivision (PPS) applications to reflect the revised net acreage standards and resubmit to the Planning Board for its consideration; (*New condition*)
2. The City is recommending the PPS application be revised, or resolution be conditioned as Urban Street Design Standard Alley, STD 100.31. The internal alleyway shall be designed and constructed to a public standard and dedicated to the City as a public right-of-way. The site plans and any future dedication of plat shall incorporate language stating that the alleyway shall be publicly dedicated to the City of Hyattsville.
3. Per Urban Street Standards, turning radius from any roadway connecting to City roadway shall have a Minimum Turning Radius of 15'.
4. The internal alleyway shall include an adequate turnaround space for emergency vehicles. This can be achieved through the elimination of lots 23 & 24.
5. Overhead lighting shall be designed and constructed to Pepco standards for acceptance into the public utility system. The lighting shall be placed at the entrance/exit of the site at Gallatin Street, entrance/exit of the site on Alley 3, and at the terminus of the alley.
6. The applicant shall dedicate Parcel B2 for a Public Use Easement (PUE) in which the applicant shall maintain ownership of Parcel B2, but access of the parcel shall be granted to the general public. Parcel B2 shall primarily serve to provide compensatory storage for the subject parcel, but shall be used by the public, and permitted at the City's discretion, under a separate Memorandum of Understanding

Sponsors: City Administrator

Attachments: [Memo - PPS 4-19053 - Suffrage Point - 3.1.2022 Final](#)
[Exhibit A - DC Resolution for CSP](#)
[Council Materials Suffrage PPS](#)

Councilmember Simasek introduced an amendment to the motion.

Councilmember Peabody asked if the motion should be tabled until further information is gathered. Mr. Chandler said that the conditions 2-6 are likely not affected by the CSP.

Councilmember Simasek asked for clarification on the date of the hearing and a deadline for this correspondence. Mr. Chandler said it is important to address the CSP promptly.

Councilmember Solomon asked Councilmember Simasek to further explain his amendment. Councilmember Simasek explained that the density requirements in the current language exceed the CSP.

Councilmember Schaible questioned the timing of this correspondence. Councilmember Waszczak expressed her agreement.

Councilmember Waszczak would like the reduced density to be utilized to create a buffer for the floodplain.

Councilmember Haba would be supportive of tabling this motion for a few weeks to gain more information.

Mr. Chandler said the hearing cannot be delayed. It would result in automatic approval of the request from the developer.

Councilmember Peabody will support correspondence addressing the CSP.

Councilmember Simasek withdrew his amendment and moved to table the motion. Councilmember Schaible seconded.

Mr. Chandler expects the hearing to take place in short order; he is concerned that at this point he does not have authorization to speak on behalf of the City.

Councilmember Haba asked for clarification on the motion on the table. Councilmember Simasek asked Mr. Chandler for clarification on what Mr. Chandler would want to speak on. Mr. Chandler said it would be only point 1 below.

Councilmember Peabody asked for a point of order so is asking the City Clerk to clarify. He would like to see Mr. Chandler authorized to speak on the acreage.

City Clerk Laura Reams clarified that the current motion is to table the original motion.

Councilmember Simasek amended the original motion to strike points 2-6 from the motion and amend point 1 to specifically address density requirements.

A motion was made by Councilmember Simasek, seconded by Councilmember Peabody, that this agenda item be Approved as Amended. The motion carried by the following vote:

Aye:	Croslin, Solomon, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody
Absent:	Sandino
Abstain:	Schaible

11.c. Purchase of Replacement Citizen Rescue/Emergency Response Team Vehicle[HCC-267-FY22](#)

I move that the Mayor and Council authorize the City Administrator to approve the purchase of a replacement Emergency Response Team Vehicle from The Armored Group under the Federal GSA contract in the amount of \$188,000.00.

Sponsors: City Administrator

Attachments: [2- TAG GSA Quote Armored Sprinter Tactical Van October 29 2021](#)

Councilmember Waszczak asked Chief Towers to explain this purchase as a replacement. Chief Towers shared photos of the interior and exterior of the current 2003 re-purposed vehicle, which is to be replaced. He also gave extensive details on the proposed vehicle.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Nay: Schaible

Absent: Sandino

11.d. Citywide Rekor Fixed LPR (License Plate Recognition) System[HCC-266-FY22](#)

I move that the Mayor and Council authorize the lease purchase of ten fixed LPRs from Rekor, at a cost not to exceed \$12,000 annually, for a term of five years. The contract has been reviewed and approved by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [3- Hyattsville PD, MD Quote](#)

Councilmember Haba asked for background information. He asked Chief Towers the ultimate goal of the request. Chief Towers responded that the License Plate Recognition System would allow HPD to resolve criminal cases more quickly. Councilmember Haba is concerned with the indiscriminate data collection.

Councilmember Solomon questioned Chief Towers about whether other agencies in Maryland are using systems like this. Chief Towers explained that there are fixed and roaming LPRs in use across the state.

Councilmember Solomon asked if there is anything less intrusive. Chief Towers said that the data from this system is housed only in Hyattsville. Chief Towers could not address ownership of the data. Councilmember Solomon asked if the existing CCTV could be improved with higher resolution cameras. Chief Towers said the application of the CCTV will not serve the same purpose.

Councilmember Solomon asked about grants. Chief Towers said there have been in the past but not at present.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, and Peabody

Nay: Haba

Absent: Sandino

12. Discussion Items (9:00 p.m. - 10:45 p.m.)

A motion was made by Council President Solomon, seconded by Councilmember McClellan, that all Discussion items be Tabled. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino

12.a. FY23 Budget Initiative: Hyattsville Learning Lab -TABLED-[HCC-218-FY22](#)

I move that the City of Hyattsville include \$3,000 in its FY23 legislative budget in support of the Hyattsville Learning Lab educational summer programming.

Sponsors: McClellan

12.b. FY23 Budget Initiative: Establishment of Youth Advisory Council -TABLED-[HCC-219-FY22](#)

I move that the City Council establish a Youth Advisory Council for the City of Hyattsville.

Sponsors: Waszczak

Attachments: [Estimated YAC annual budget CM Waszczak](#)

12.c. FY23 Budget Initiative: Stipend Program to Diversify Membership of City of Hyattsville Advisory Committees, Boards, Commissions and Task Forces -TABLED-[HCC-220-FY22](#)

I move that Council create a program to provide stipends to members of City of Hyattsville Advisory Committees, Boards, Commissions and Task Forces with the goal of recruiting and retaining membership that proportionally represents the community.

Sponsors: Waszczak

Attachments: [Board and Committee Member Payment Agreement](#)

12.d. FY23 Budget Initiative: West Hyattsville Metro Area Traffic Study -TABLED- [HCC-221-FY22](#)

I move that the Interim Mayor and Council include \$100,000.00 in the FY23 Hyattsville City Budget for the development of a West Hyattsville Metro Area Traffic Study. The traffic study will evaluate and propose solutions to address:

Riverfront Area/Ager Rd (in partnership with Prince George's County):

- Traffic calming or traffic light installation at the intersection of Little Branch Run, Ager Road and Lancer Drive
- Traffic calming or traffic light installation at the intersection of Nicholson Street and Ager Rd.

Kirkwood Area/Nicholson Street/Ager Rd:

- Traffic pattern for 2600-2700 blocks of Nicholson Street, Lancer Drive, and Kirkwood Place (for ingress and egress onto Ager Rd.)
- Removal of City installed barricades at Kirkwood entrances
- Removal of City installed fence between Kirkwood and Riverfront property

Hamilton Street/Jamestown Rd. (in partnership with Prince George's County):

- Hamilton/Jamestown Cyclist and Pedestrian Safety mechanisms
- On street Parking redesign for the segment of Hamilton street between Queens Chapel and Ager Rd.
- Improved road for alley behind Hamilton Street between Ager Rd and Queens Chapel Road

General Design:

- Inclusion street art/painted street designs to add vibrancy and define neighborhood overall look and feel
- Wayfinding and signage for various parks, police station, other resources located in the general vicinity
- Traffic pattern, safety, and parking for the West Hyattsville transit corridor

I further move that the Interim Mayor and Council authorize the City Administrator to collaborate with all necessary agencies of Prince George's County, The State of Maryland, and Maryland Park and Planning for the purpose of developing solutions where the City is not directly responsible for the maintenance or design of a parcel or roadway.

Sponsors: Solomon, Haba and Sandino

12.e. American Rescue Plan Emergency Relief Discussion -TABLED- [HCC-274-FY22](#)

Discussion about emergency relief plans using American Rescue Plan funds.

Sponsors: City Administrator

Attachments: [Emergency Relief Discussion Agenda 03.07.2022](#)
[COH Emergency Relief Submissions for Public Hearing v03.02.2022](#)
[ARPA Emergency Relief Public Hearing Presentation 03.02.2022](#)

13. Council Dialogue (10:45 p.m. - 10:55 p.m.)

14. Motion to Adjourn

The meeting adjourned at 11:03 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Simasek, that the meeting be Adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Denes, Waszczak, Simasek, McClellan, Haba, and Peabody

Absent: Sandino



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-176-FY24

1/16/2024

7.a.

Submitted by: Allison Weikel
Submitting Department: Police Department
Agenda Section: Consent

Item Title:

Purchase of Upfitting Equipment from Frontline

Suggested Action:

I move that the Mayor and Council authorize the Police Department to purchase upfitting equipment for two (2) K-9 Chevrolet Tahoe's from Frontline in the amount not to exceed \$90,000.

Summary Background:

The upfitting of vehicles is needed for the safety of our officers.

Council authorized the purchase of two 2023 Chevrolet Tahoe Pursuit Vehicles on November 6, 2023. The vehicles were purchased at a cost of \$45,686.86 for each vehicle for a total expenditure of \$93,751.97 to acquire the vehicles.

Next Steps:

Issue purchase order.

Fiscal Impact:

Not to exceed \$90,000.

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



10555 Guilford Rd Suite 119 - 121
Jessup, MD 20794

We have prepared a quote for you

UPFIT_MARKED_K9TAH_QTY2

Quote # 002401 v1

Prepared for:
Hyattsville City Police Dept

Prepared by:
Mike Cassagne

Lighting - Sirens

Description		Price	Qty	Ext. Price
LIGHTBAR				
ENNLB BOB 54" Dual	54" nFORCE® nxt LED Lightbar (ENULB) Clear Lenses with 6 LED Alley, 12 LED Inboards & 24 LED Corners in Amber, Blue, Green, Red or White PART#ENNLB0181B-3LP QSF021967 54"/137cm 9-32 VOLT NFORCE NXT LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY /D24/D12/D12/D12/T18/D12/D12/D12/D24/ /R_W/ R_W R_W R_W RBW B_W B_W B_W \B_W D06 --GRT-- GRT--- GRT --GRT--- O-GRT-- D06 R_W --CLR-- CLR--- CLR --CLR--- O-CLR-- B_W \D24/ D12 D12 D12 T18 D12 D12 D12/ /D24/ \R_W R_A R_A R_A RBA B_A B_A B_A/B_W/ Domes - Polycarb [D]12 6 12 P] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK14) Hook - PNFLBF38 Vehicle - 2023 Chevrolet Tahoe	\$2,344.00	2	\$4,688.00
GRILL LIGHTS				
EMPSCG2STS 5RBW	mpower® 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White To be mounted on ea side of Bowtie emblem in grille (2) per side	\$129.00	8	\$1,032.00
PROFILE LIGHTS/REAR SIDE CARGO WINDOW				
EMPSCG4STS 5RBW	mpower® 4" 3-Wire HD Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	\$129.00	4	\$516.00
PMP2WSSSB	SOS - Window Shroud Kit for 4" Light w/ Stud Mount - Black	\$12.00	4	\$48.00
REAR DECK VISOR BAR				
ENFWB00EKD	Chevrolet Tahoe (2021-22) Solid Rear R/A B/A - QSF021967	\$1,001.00	2	\$2,002.00
LICENSE PLATE LIGHTS				
EMPSCG2QMS 5RBA	mpower® 4" 3-Wire Light w/ Quick Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/Amber	\$129.00	4	\$516.00
TAIL LIGHTS				
ELUC3H010R	SO - Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher - Single Color Red	\$79.00	2	\$158.00

Lighting - Sirens

Description	Price	Qty	Ext. Price
ELUC3H010B SO - Universal UnderCover Screw-In LED Insert Single Light Kit, 9-32 Vdc w/ 10' 5-wire harness: includes insert, Lens #1 (Extreme Angle) & Inline Flasher " Single Color Blue	\$79.00	2	\$158.00
LIFT GATE AND CARGO LIGHTS			
EMPSCG1SMS 3J mpower® 3" 3-Wire Light w/ Screw Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 8 LED, Dual Color - Red/Blue	\$104.00	4	\$416.00
EXFS10002-D XF Flush Mount Light, 10-30 Volts, 9.8" Cable, SAE J595 Class 1, CISPR 25, CA Title 13, ECE R65 & R10 - Dual Color Red/White	\$61.00	4	\$244.00
CARGO/DOME LIGHTS			
ECVDMLTALD C Sound Off - LED Dome Light - 6" Round, w/ Red LED Night Light, fits Dodge Charger, Ford PI Sedan & Utility, 10-30V, White Lens / White LEDs	\$75.00	2	\$150.00
BLUEPRINT AND LINK (includes speakers and siren)			
ENGSA5100RS P bluePRINT® 500 Series Remote Control System with Button Control, 10-16v - 100 watt single-tone	\$722.00	2	\$1,444.00
ETSSVBK07 100J/100U Series Speaker Bracket (no drill) capable of holding up to two speakers for Chevrolet Tahoe Pursuit & Civilian Vehicles 2020 - 2023, Hood Latch Mount	\$31.00	2	\$62.00
ETSS100J5 Sound Off - 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	\$152.00	2	\$304.00
ENGLMK001 bluePRINT Link® Micro Module and Vehicle Harness for Chevrolet Tahoe 2022-2023	\$336.00	2	\$672.00
ENGSYM01 SOS - bluePRINT Sync® Module	\$209.00	2	\$418.00
Subtotal:			\$13,410.00

Console - Mounts

Description	Price	Qty	Ext. Price
CONSOLE AND DOCK SOLUTION			
7300-0605-16 Panasonic Toughbook ® 40 Trimline Laptop docking station, Lite Port Replication, No RF with LIND 120W auto power adapter (7300-0610)	\$1,358.00	2	\$2,716.00
7160-1553 Internal Printer Armrest	\$301.00	2	\$602.00

Console - Mounts

Description	Price	Qty	Ext. Price
7170-0893-04 KIT- 2021+ Chevy Tahoe Standard Width Console Kit with Leg Kit, Side Armrest, Cup Holder, Magnetic Phone Mount & Mongoose 9" XLE	\$1,110.00	2	\$2,220.00
17040 Magnetic Mic - Microphone Hang-Up Mount	\$39.00	2	\$78.00
Subtotal:			\$5,616.00

Transport Systems

Description	Price	Qty	Ext. Price
K9 SYSTEM EXT PLATFORM			
EZPF_TAH_20 21-C_EXT 21+ Tahoe Extended K9 platformIncluded PC_Matte Rubber Mat Large Light Kit LED E/Z Rider K-9 insert for 2021-Current Tahoe EXTENDED 44 3/16" L x 65 1/4" W x 39 7/8" H .125 aluminum body Double walled front with 3/4" bars for added protection Mill finish aluminum for easy cleaning surface Punched Grate style rear window for clear rear view Punched Grate style window guards in rear for officer vision and easy cool guard attachment Hinged window guards for easy cleaning Poly carbonate wings to keep the K9 from reaching vehicle interior Matte black Powder coat finish All units come with a rubber mat Sliding center door for emergency exit Drop down rear window for easy cleaning on sedan and pickup trucks. *** EXTENDED LENGTH *** ATTENTION: None of our K9 units were designed for nor do we recommend using them with a sunroof equipped vehicle includes: C_Matte MATTE Black Powder Coating 2 0.00 0.00 Rubber Mat, Large Deluxe, Non-Toxic, Custom Fit Rubber Liner 2 0.00 LIGHT KIT LED (RED & WHITE) LIGHT KIT-LED (RED & WHITE)	\$3,577.00	2	\$7,154.00
Divider-DED-002 E/Z-Divider Part# DED-002 *FOR EXTENDED PLATFORMS ONLY - **Ordered as a solid divider, NOT with a door	\$504.00	2	\$1,008.00

Transport Systems

Description		Price	Qty	Ext. Price
E/Z-Cool Guard System PLUS M910	E/Z-Cool Guard System PRO (Coolguard ONLY, this does not include the Rescue Door Opener) Standard M910 includes the following...Kit:1pc Cool Guard Plus only1pc Cool Guard Control Head (TS display)1pc Paw Protect2pcs Temp Pro * PLEASE ADVISE IF THE VEHICLE IS NOT A POLICE PACKAGE... IF THERE IS NOT A PARK NEUTRAL WIRE WE WILL HAVE TO PROVIDE A SWITCH FOR IT. THE OFFICER WILL HAVE TO MANUALLY TURN IT ON AND OFF *** E/Z-Cool Guard System PLUS M910 (Coolguard ONLY, this does not include the Rescue Door Opener) Which side of the vehicle is the fan being installed on (Driver or Passenger)? The standard kit Includes: 1pc Cool Guard Plus only 1pc Cool Guard Control Head (TS display) 1pc Paw Protect 2pcs Temp Probes w/ temp and humidity 1pc Pedestal kit 1kt All associated wire harnesses for CGP 1pc 30A Fuse and In-line Fuse Holder 1 Fan and Fan guard New Features of the M910 system: * Remote start, if the ignition is off but not the paw protect AND the alarm is triggered, the remote start signal is triggered, for most vehicles it will shut off after 20 min. * Added fan feature, the system will support a second fan (not included in this price) * K9 light on the display, customer can turn on and off the light from display screen * RESCUE feature on the display, RESCUE deploys from display * RESCUE Fob sync can be done on the display Installer friendly features: *One module houses Cool Guard and RESCUE * Longer temp probes for easy install * Light indicators on every output * 3 in gear disable options for all major manufacturers * Enhanced window circuit with Bump feature to safeguard the fuse * Extended cool down period in setup options	\$1,855.00	2	\$3,710.00
Rescue Add On for E/Z-Cool Guard System PLUS M910	Rescue Add On for use with E/Z-Cool Guard System Plus M910 SystemThe standard kit includes the following... Rescue Add On 1kt All associated wire harnesses 1kt Antenna Kit	\$473.00	2	\$946.00
Cool Guard Fan Kit	AA - Cool Guard Fan Kit* Includes Fan, Fan Guard & Switch *	\$216.00	2	\$432.00
Cool Guard Pager System	E/Z-Cool Guard Pager System. Works inconjunction with Cool Guard Monitoring System***INCLUDES A GLASS MOUNT ANTENNA***	\$485.00	2	\$970.00
Subtotal:				\$14,220.00

Antennas - Radios

Description	Price	Qty	Ext. Price
TSH-HAYAT-001 Custom Kit TSH-HAYAT-001 Sharkee antenna Kit will connect:1X 7/800 radio moto4X arbitrator wifi1X arbitrator gps	\$446.00	2	\$892.00
VEHICLE-UPFIT-SUPPLIES Extra antenna coax for future remote radio	\$18.00	2	\$36.00
VEHICLE-UPFIT-SUPPLIES Motorola wiring for connecting brick to remote head	\$150.00	2	\$300.00
Customer provided Radio, wiring, mic, and speaker			
Vehicle-Upfit-Custom Radio remote kitting to include wiring.	\$648.00	2	\$1,296.00
Subtotal:			\$2,524.00


Misc Additions

Description	Price	Qty	Ext. Price
DECALS			
Vehicle-Upfit-Decal Decal - Graphics and install	\$1,580.00	2	\$3,160.00
ELECTRONICS TRAY, STORAGE, VAULT, AND STOP STICK COMPARTMENT			
CP-GB403212-TL 40" W x 32" L x 12" H w/2 DL locking handles. Carpet top.	\$1,229.00	2	\$2,458.00
EM-21TH-CRGDCK-SSTK-2DRWR-TL 2021-22 Tahoe Cargo Deck Stop Stick Storage w/electronics & weapon drawer with draw latch handles, flare boxes and rubber mat top.	\$2,230.00	2	\$4,460.00
INSTALL KIT			
Vehicle-Upfit-Supplies Misc. Material to include connectors, wire, and hardware	\$410.00	2	\$820.00
PUSH BUMPER			
BK1526TAH21 PB450L4 LIGHT-READY With SOUNDOFF SIGNAL MPOWER - 21+ Tahoe	\$452.00	2	\$904.00
EMPS8007Z-8 4" stud mount RBW - STUD MOUNT - 3 wire - QSF021967	\$129.00	8	\$1,032.00

Misc Additions

Description		Price	Qty	Ext. Price
RADAR				
VEHICLE-UPFIT-SUPPLIES	3003 - Eagle 3 Dual Ka-band antenna with Same Direction, Fastest, Scan mode, Wireless SpeedSensing, QuikTrak, and eFork	\$3,469.00	2	\$6,938.00
			Subtotal:	\$19,772.00

Technology

Description		Price	Qty	Ext. Price
ARMREST ETIX				
3320G-LTC-ETIX	3320G Vuquest 2D Barcode Imaging Kit for E-TIX. Includes Scanner and 9.5' Straight USB Interface Cable	\$326.00	2	\$652.00
PJ823	PocketJet 8 300dpi Thermal Printer with USB (Only includes the printer. Requires power, USB cable, and printing supplies)	\$476.00	2	\$952.00
LBX110001	Brother USB/USB-C Data Transfer Cable - 10 ft USB/USB-C Data Transfer Cable - First End: USB Type A - Second End: USB Type C	\$21.00	2	\$42.00
LB3692	POCKETJET ADAPTER - WIRED - 14 FOOT	\$23.00	2	\$46.00
27402	4-PORT USB 2.0 HUB CABLE - GREY	\$18.00	2	\$36.00
				
ARBITRATOR SYSTEM				
WJ-VPU4000	VPU4000 RECORDING UNIT ONLY	\$3,356.00	2	\$6,712.00
WV-VC35	ARBITRATOR IN-CAR AS-1 COMPATIBLE CAMERA	\$909.00	2	\$1,818.00
WV-VC31	BACK SEAT CAMERA	\$397.00	2	\$794.00
IPS-ICV4-ACC	I-PRO ACC KIT FOR VPU4000, 256GB SSD, POWER DIST BOX, BATTERY BKUP, 25 ETHERNET	\$634.00	2	\$1,268.00
IPS-ICV4-256SSD	256GB RUGGED SSD FOR VPU4000 W/PULL TAB, W/AES ENCRYPTION	\$135.00	2	\$270.00
ARB-M24	2.4 GHZ WIRELESS MICROPHONE	\$621.00	2	\$1,242.00



Technology

Description		Price	Qty	Ext. Price
IPS-ICV-UDE-OP3	i-PRO ICV UDE ON-PREMISE DEVICE LICENSE FOR 3 YEARS, INCL. DEVICE MANAGEMENT, LIVE STREAMING AND REDACTION. SERVICE ENTITLEMENTS: 24X7 HELP DESK, SOFTWARE MAINTENANCE AND SUPPORT	\$337.00	2	\$674.00
BODY WORN CAMERA AND VEHICLE EQUIP				
WV-BWC40D1A	Panasonic Cradle - Docking - Wearable Camera - Charging Capability	\$215.00	2	\$430.00
IPS-BWC4-12V-WIRE	BWC4000 12V VEHICLE HARNESS FOR WV-BWC40D1A OR WV-BWC40C1A	\$29.00	2	\$58.00
IPS-ICV-ETH25GRN	i-PRO Ethernet Rj45 Shielded Cable, 25Ft, Green - 25 ft RJ-45 Network Cable for Network Device - Shielding	\$19.00	2	\$38.00
			Subtotal:	\$15,032.00

Installation

Description		Price	Qty	Ext. Price
Vehicle-Upfit-Marked	Complete Upfit - Marked Patrol Car - Labor Only	\$6,380.00	2	\$12,760.00
			Subtotal:	\$12,760.00



UPFIT_MARKED_K9TAH_QTY2



Prepared by:

Frontline Mobile Tech

Mike Cassagne
240-280-8964
Fax 2403604538
mcassagne@frontlinemobiletech.com

Prepared for:

Hyattsville City Police Dept

4310 Gallatin St
Hyattsville, MD 20781
Troy Bradley
(240) 696-4129
TBradley@hyattsville.org

Quote Information:

Quote #: 002401

Version: 1
Delivery Date: 12/28/2023
Expiration Date: 01/28/2024


Quote Summary

Description	Amount
Lighting - Sirens	\$13,410.00
Console - Mounts	\$5,616.00
Transport Systems	\$14,220.00
Antennas - Radios	\$2,524.00
Misc Additions	\$19,772.00
Technology	\$15,032.00
Installation	\$12,760.00
Subtotal:	\$83,334.00
Shipping:	\$2,190.00
Total:	\$85,524.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Frontline Mobile Tech

Hyattsville City Police Dept

Signature: 
Name: Mike Cassagne
Title: Sales Manager
Date: 12/28/2023

Signature: _____
Name: Troy Bradley
Date: _____



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-178-FY24

1/16/2024

7.b.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Consent

Item Title:

Furniture Order for City Administration Building and Public Works - Phase 1 - ARPA

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Douron for the purchase of furniture for the HR, Clerk, and Code Compliance Offices for an encumbered amount not to exceed \$68,000. This purchase is facilitated utilizing the Mid-Atlantic Purchasing Team collective purchasing agreement of which the City is a member and will be funded using ARPA funds for the renovation of 4310 Gallatin St as previously authorized. The Treasurer is authorized to make the necessary budget amendments necessary to facilitate this expenditure.

Summary Background:

As part of the improvements to the City Building several office spaces are being remodeled in the current phase of the work. The remodeling is being done in conjunction with the building-wide window replacement project. Some of the office spaces were impacted by the numerous water leaks in the roof, around the windows, and through the control joints. These water leaks have led to mold and mildew formation in various parts of the building, resulting in the need to remove wallpaper and replace carpet and ceiling tiles. As office spaces are being renovated new furniture is being installed to provide appropriate ergonomic support and storage needs for the office spaces. This improved environment is needed to ensure the health and wellbeing of City staff.

Next Steps:

Issue purchase order and order furniture

Fiscal Impact:

Not to exceed \$68,000

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A

CLIENT

INSTALL AT

QUOTE

Prepared by:

Issue Date: 12/21/2023

Valid Until: 10 Working Days From Above

City Clerk 3rd Floor Renovation

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1		3	1936P-3F12	19.25"d x 36"w x 39.52"h, 3 Fixed Drawers, CW Std, 1900P SERIES, UNIVERSAL FILING	\$540.02	\$1,620.06
			~STD	Metal File Case & Storage Front Paint Finishes		
			~GLO	Global Standard Colors obal Standard Paint Finishes {20}		
			BGR	1-Business Grey BGR Global Standard Colors {F1}		
			WSTD	C-Key Random (STD) Keys {40}		
			~STD	Non-GSA (Commercial Furniture O Commercial or GSA Offering		
				Tag 1: CLERK(3)		
				Tag 2:		
2		1	PLEDS360	36"w, Linear LED Tasklight, Magnet Mounted w/ optional adhesive metal plates, Plug in Power Supply w/72" Cord, PRODUCTIVITY SOLUTIONS	\$130.24	\$130.24
			~STD	Non-GSA (Commercial Furniture C Commercial GSA Offering		
				Tag 1: CLERK(3)		
				Tag 2:		
3		3	T1936	19.25"d x 36"w x 1.13"h, Laminate Top for Metal Files, UNIVERSAL FILING	\$156.82	\$470.46
			~LTOP	Laminate File Top Finishes Laminate File Top Finishes {20}		
			ACJ	1-Absolute Acajou ACJ Laminate File Top Finishes {F1}		
			~STD	Non-GSA (Commercial Furniture O Commercial or GSA Offering		
				Tag 1: CLERK(3)		
				Tag 2:		
4		1	Z16L2ES	23.4"d x 16"w x 28.5"h, Storage Shell w/2 File Drawers, ZIRA	\$359.72	\$359.72
			~ZBASE	Zira Storage Base Finish Storage Base Finish {20}		
			ACJ	1-Absolute Acajou ACJ Storage Base Finish {F1}		
			~HAN	Handle Option (Required) Handle Type		
			HX	P-Flared Handle - Black Handle Option (Required) - {80}		
			K-409	C-Keyed for Lock #409 Keys {40}		
			~STD	Non-GSA (Commercial Furniture O Commercial GSA Offering		
				Tag 1: CLERK(3)		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5		2	Z16L2ES	23.4"d x 16"w x 28.5"h, Storage Shell w/2 File Drawers, ZIRA	\$359.72	\$719.44
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Storage Base Finish {F1}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-410	C-Keyed for Lock #410	Keys {40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
6		1	Z18L2SHSR	19.3"d x 18"w x 28.5"h, Storage Shell, Right w/1 Adjustable Shelf, ZIRA	\$286.18	\$286.18
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Storage Base Finish {F1}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-411	C-Keyed for Lock #411	Keys {40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
7		1	Z2442ER	24"d x 42"w x 29.5"h, Right Flush Return w/No Pedestal, ZIRA	\$318.07	\$318.07
			~	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZCHASS	Zira Chassis Finish	Chassis Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	M-Full Modesty Panel (1" A.F.F)	Modesty Height Options {MP}	
			~	Grommet/Electrical Not Required -al Cut-Out Options - Left Position		
			~	Grommet Cover (Black), Cut-Out 3.it Options - (STD) Center Position		
			~	Grommet/Electrical Not Required -l Cut-Out Options - Right Position		
			~	Grommet/Electrical Not Required -n (Application Drawing Required)		
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
8		1	Z2442SRR	24"d x 42"w x 29.5"h, Full to the Floor Return, F/F on Right, 12"h Modesty Panel, ZIRA	\$596.72	\$596.72
			~	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZCHASS	Zira Chassis Finish	Chassis Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-412	C-Keyed for Lock #412	Keys {40}	
			~	Grommet/Electrical Not Required -al Cut-Out Options - Left Position		
			~POS2	Grommet/Electrical Cut-Out OptioCut-Out Options - Center Position		
			AG2	M-Grommet Cover (Black), Cut-Outut Options - Center Position {71}		
			~	Grommet/Electrical Not Required -n (Application Drawing Required)		
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
9		1	Z2448TB	24"d x 48"w x 29.5"h, Storage Shell Top and Back Kit, Used with 28.5"h Storage Shells, ZIRA	\$222.83	\$222.83
			~	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZCHASS	Zira Chassis Finish	Chassis Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	Grommet/Electrical Not Required -1 (Application Drawing Required)		
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
10		1	Z2460T	24"d x 60"w x 29.5"h, Freestanding Tables w/2 Full End Panels, ZIRA	\$373.45	\$373.45
			~	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZCHASS	Zira Chassis Finish	Chassis Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			3MP	M-3/4 Modesty Panel (10" A.F.F)	Modesty Height Options {MP}	
			~	Grommet/Electrical Not Required -al Cut-Out Options - Left Position		
			~	Grommet Cover (Black), Cut-Out 3.it Options - (STD) Center Position		
			~	Grommet/Electrical Not Required -l Cut-Out Options - Right Position		
			~	Grommet/Electrical Not Required -1 (Application Drawing Required)		
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
11		1	Z3066F3L	29.69"d x 66"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/File Left, Faux Pedestal Right, Hutches Cannot be Used on Desk, ZIRA	\$872.27	\$872.27
			~			
			~ZTOP			
			ACJ	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZCHASS	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	Zira Chassis Finish	Chassis Finish {50}	
			~	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			HX	Laminate Full to Floor Modesty (S1	Modesty Panel Type {85}	
			BK	Handle Option	Handle Type	
			K-409	M-Flared Handle - Black	Handle Type {80}	
			~	M-Black Lock BLK	Lock Finish {89}	
			~	C-Keyed for Lock #409	Keys {40}	
			~POS3	Grommet/Electrical Not Required -al Cut-Out Options - Left Position		
			AG3	Grommet/Electrical Not Required -Cut-Out Options - Center Position		
			~	Grommet/Electrical Cut-Out Optio Cut-Out Options - Right Position		
			~STD	M-Grommet Cover (Black), Cut-Ou-Out Options - Right Position {72}		
				Grommet/Electrical Not Required -1 (Application Drawing Required)		
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
12		1	Z3066F3L	29.69"d x 66"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/File Left, Faux Pedestal Right, Hutches Cannot be Used on Desk, ZIRA	\$872.27	\$872.27
			~			
			~ZTOP			
			ACJ	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZCHASS	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	Zira Chassis Finish	Chassis Finish {50}	
			~	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			HX	Laminate Full to Floor Modesty (S)	Modesty Panel Type {85}	
			BK	Handle Option	Handle Type	
			K-412	M-Flared Handle - Black	Handle Type {80}	
			~	M-Black Lock BLK	Lock Finish {89}	
			~	C-Keyed for Lock #412	Keys {40}	
			~POS3	Grommet/Electrical Not Required -al Cut-Out Options - Left Position		
			AG3	Grommet/Electrical Not Required -ut-Out Options - Center Position		
			~	Grommet/Electrical Cut-Out Optio Cut-Out Options - Right Position		
			~STD	M-Grommet Cover (Black), Cut-Out Options - Right Position {72}		
				Grommet/Electrical Not Required -n (Application Drawing Required)		
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
13		1	Z30L2SH	24"d x 30"w x 29.5"h, Storage Modules w/ 1 Adjustable Shelf and Doors, ZIRA	\$520.08	\$520.08
			~	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Storage Base Finish - {F2}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-411	C-Keyed for Lock #411	Keys{40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
14		1	Z30L2SHS	23.4"d x 30"w x 28.5"h, Storage Shell w/1 Adjustable Shelf, ZIRA	\$386.74	\$386.74
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Storage Base Finish {F1}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-411	C-Keyed for Lock #411	Keys{40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
15		1	Z48S55H	15"d x 48"w x 54.4"h, Closed Hutches w/Doors and 1 Fixed Shelf + 1 Adj. Shelf, ZIRA	\$750.89	\$750.89
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Storage Base Finish - {F2}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-411	C-Keyed for Lock #411	Keys {40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: CLERK(3)		
				Tag 2:		
16		1	ZTB4621	46"w x 21"h, Tackboards for Hutches, For use on Z48S42H, Z48	\$159.48	\$159.48
			~01	Grade 01		
			...	Skipped Option		
			~STD	Non-GSA (Commercial Furniture O		
				Tag 1: CLERK(3)		
				Tag 2:		
17		3	HIWMM	Ignition 2 Task Mid-back, ilira back	\$432.96	\$1,298.88
			.Y3	Synchro-Tilt w/ Indep Back Ang	Control Type	
			.A	Height and Width Adj. Arm	Select Arm Type	
			~	Undecided GLIDE/CAST Option	Select Caster/Glide Option	
			.IM	4-Way Black	Select Mesh Color	
			\$(3)	III Upholstery	Select Upholstery	
			~	Undecided FABRIC Option	Upholstery Selection	
			.BL	Black Adjustable Lumbar	Select Lumbar	
			.SB	Standard Base	Select Base	
			.T	Black	Select Frame Color	
				Tag 1: CLERK(3)		
				Tag 2:		
18		1	INSTALL		\$650.00	\$650.00
				Tag 1:		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
					SUBTOTAL	\$10,607.78
					GRAND TOTAL	\$10,607.78

Quotation Notes:

Signing above indicates you have reviewed the above quote and accept it. Items will be ordered as per the quote, so please make sure the items are what you want. All standard Douron terms and conditions apply, as well as payment terms related to this specific account. Signee is responsible for any applicable sales taxes, whether quoted or not. *Special Note:* These prices are based on cash or check purchase. Unless prohibited by government contract - all orders paid by credit card will incur a 2.5% processing fee.

Acceptance Signature: _____ Date: _____

CLIENT

INSTALL AT

QUOTE

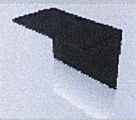
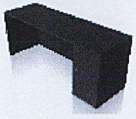
Prepared by:



Issue Date: 10/19/2023

Valid Until: 10 Working Days From Above

JN-2673 CITY OF HYATTSVILLE 3RD FLR-R04

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1		1	MAPT	Pricing Per MAPT Contract 2015-42	List: \$0.00	\$0.00
					Discount:	.00000
				Tag 1:	Sell: \$0.00	\$0.00
				Tag 2:		
2		1	PVET5L48	48"W x 4.25"D x 1.25"H, Slim Profile Task Light. Specify 6" Shorter than the Storage Unit Width, 9' Power Cord, Attaches to Wood or Metal Units, Must use SHTSLB1 when Attaching to a Metal Hut	List: \$192.00	\$192.00
					Discount:	-55.70000
					Sell: \$85.06	\$85.06
				Tag 1: DIR. HR		
				Tag 2:		
3		1	Z3072F3L	29.69"d x 72"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/File Left, Faux Pedestal Right, Hutches Cannot be Used on Desk, ZIRA	List: \$1,863.00	\$1,863.00
		~			Discount:	-55.70000
		~ZTOP			Sell: \$825.31	\$825.31
		ACJ	(STD) Thermally Fused Laminate, 1	Zira Laminate Top Option		
		~ZCHASS	Zira Top Finishes	Zira Top Finishes		
		ACJ	1-Absolute Acajou	Zira Top Finishes		
		A3	Zira Chassis Finishes	Zira Chassis Finishes		
		~	2-Absolute Acajou	Zira Chassis Finishes -		
		~	F-1" Top, Standard Edge	Thickness/Edge Options (Required)		
		HQ	Laminate Full to Floor Modesty (S)	Zira Modesty Panel Options		
		SI	Handle Option	Zira Handle Option		
		K-431	M-Bar Handle - Silver	Zira Handle Option		
		~	M-Silver Lock	Zira Lock Finish (Required)		
		~	C-Keyed for Lock #431	Key Options		
		~POS3	Grommet/Electrical Not Required - al Cut-Out Options - Left Position			
		AG3	Grommet/Electrical Not Required -ut-Out Options - Center Position			
		~	Grommet/Electrical Cut-Out Optio Cut-Out Options - Right Position			
		??	M-Grommet Cover (Black), Cut-Out Cut-Out Options - Right Position			
			Grommet/Electrical Not Required - (Application Drawing Required)			
			INCOMPLETE OPTIONS			
				Tag 1: DIR. HR		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
4		1	Z2442FB	24"d x 42"w x 29.5"h, Bridges, Grommet in Worksurface, ZIRA	List: \$580.00	\$580.00
			?? INCOMPLETE	NOT DEFINED	Discount: -55.70000	
			Tag 1:		Sell: \$256.94	\$256.94
			Tag 2:			
5		1	Z2472CS2R	24"d x 72"w x 29.5"h, Full to floor Single Pedestal Credenza with F/F on the Right, Locks, ZIRA	List: \$1,571.00	\$1,571.00
			?? INCOMPLETE	NOT DEFINED	Discount: -55.70000	
			Tag 1:		Sell: \$695.95	\$695.95
			Tag 2:			
6		1	Z72S55H	15"d x 72"w x 54.4"h, Closed Hutches w/Doors and 1 Fixed Shelf + 1 Adj. Shelf (per compartment), ZIRA	List: \$2,433.00	\$2,433.00
			~ZTOP	Zira Top Finishes	Discount: -55.70000	
			ACJ	1-Absolute Acajou		
			A3	F-1" Top, Standard Edge	Sell: \$1,077.82	\$1,077.82
			~ZBASE	Zira Storage Base Finishes		
			ACJ	2-Absolute Acajou		
			~	Laminate Doors (STD)		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-431	C-Keyed for Lock #431		
			??	INCOMPLETE OPTIONS		
			Tag 1:	DIR. HR		
			Tag 2:			
7		1	ZTB7021	70"w x 21"h, Tackboards for Hutches, For Use on Z72S42H, Z72S42HN, Z72S55H and Z72S55HN, Includes Mounting and Screws, ZIRA	List: \$586.00	\$586.00
			~01		Discount: -55.70000	
			~HDSO	Grade 01	Sell: \$259.60	\$259.60
			HD06	Hudson (Global)		
				1-Meadow		
			Tag 1:	DIR. HR		
			Tag 2:			
8		2	1936P-3F12	19.25"d x 36"w x 39.52"h, 3 Fixed Drawers, CW Std, 1900P SERIES, UNIVERSAL FILING	List: \$1,128.00	\$2,256.00
			~STD	Metal File Case & Storage Front Paint Finishes	Discount: -55.70000	
			~GLO	Global Standard Colors	Sell: \$499.70	\$999.40
			BGR	1-Business Grey [BGR]		
			W431	C-Keyed For Lock #W431		
			??	INCOMPLETE OPTIONS		
			Tag 1:	DIR. HR		
			Tag 2:			
9		1	T1972	19.25"d x 72"w x 1.13"h, Laminate Top for Metal Files, UNIVERSAL FILING	List: \$626.00	\$626.00
			~LTOP	Laminate File Top Finishes	Discount: -55.70000	
			ACJ	1-Absolute Acajou	Sell: \$277.32	\$277.32
			Tag 1:	DIR. HR		
			Tag 2:			

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
10		1	HIWMM	Ignition 2 Task Mid-back, ilira back	List: \$984.00	\$984.00
			.Y3	Synchro-Tilt w/ Indep Back Ang	Control Type	Discount: -56.00000
			.A	Height and Width Adj. Arm	Select Arm Type	Sell: \$432.96
			~	Undecided GLIDE/CAST Option	Select Caster/Glide Option	
			~	Undecided BACK Option	Select Mesh Color	
			\$(3)	III Upholstery	Select Upholstery	
			~	Undecided FABRIC Option	Upholstery Selection	
			.BL	Black Adjustable Lumbar	Select Lumbar	
			.SB	Standard Base	Select Base	
			.T	Black	Select Frame Color	
				Tag 1: DIR. HR		
				Tag 2:		
11		1	Z36M8DIR	20"d x 36"w x 84.4"h, Wardrobe, Right w/Shelving Combo w/Doors, 1 Adj. Shelf above Rod, ZIRA	List: \$2,742.00	\$2,742.00
			~ZTOP	Zira Top Finishes	Top Finishes {20}	Discount: -55.70000
			??	INCOMPLETE	NOT DEFINED	Sell: \$1,214.71
				Tag 1:		
				Tag 2:		
12		1	INSTALL		List: \$850.00	\$850.00
					Discount:	.00000
					Sell: \$850.00	\$850.00
				Tag 1:		
				Tag 2:		
SUBTOTAL						\$6,975.07
GRAND TOTAL						\$6,975.07

Quotation Notes:

Signing above indicates you have reviewed the above quote and accept it. Items will be ordered as per the quote, so please make sure the items are what you want. All standard Douron terms and conditions apply, as well as payment terms related to this specific account. Signee is responsible for any applicable sales taxes, whether quoted or not. *Special Note:* These prices are based on cash or check purchase. Unless prohibited by government contract - all orders paid by credit card will incur a 2.5% processing fee.

Acceptance Signature: _____ Date: _____

CLIENT

INSTALL AT

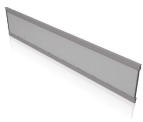


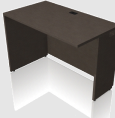
QUOTE




Prepared by:

Issue Date: 12/22/2023

Valid Until: 10 Working Days From Above

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1		4	DGP2430	Glazed Panels-Built-in accessory rail w/matching filler panel - 11/16D x 26W x 24H, DIVIDE	List: \$429.00	\$1,716.00
			~DGLZ	Divide Glazing Finish	Discount:	-55.70000
			GF	1-Frosted Glazing GF	Sell:	\$190.05
			TUN	F-Tungsten TUN		\$760.20
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		
2		4	DGP2466	Glazed Panels-Built-in accessory rail w/matching filler panel - 11/16D x 62W x 24H, DIVIDE	List: \$874.00	\$3,496.00
			~DGLZ	Divide Glazing Finish	Discount:	-55.70000
			GF	1-Frosted Glazing GF	Sell:	\$387.18
			TUN	F-Tungsten TUN		\$1,548.72
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		
3		12	DPOST36	Divider Post-For supporting panels - 1-11/16D x 1-11/16W x 36H, DIVIDE	List: \$339.00	\$4,068.00
			TUN	F-Tungsten TUN	Discount:	-55.70000
			~STD	Non-GSA (Commercial Furniture O	Sell:	\$150.18
				Commercial GSA Offering		\$1,802.16
				Tag 1: PURCHASING		
				Tag 2:		
4		4	DTB1230	Fabric Panels-Built-in accessory rail w/matching filler panel - 11/16D x 26W x 12H, DIVIDE	List: \$299.00	\$1,196.00
			~01	Grade 01	Discount:	-55.70000
			?	----- UNSELECTED -----	Sell:	\$132.46
			COM1	1-COM Grade 01		\$529.84
			TUN	F-Tungsten TUN		
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5		4	DTB1266	Fabric Panels-Built-in accessory rail w/matching filler panel - 11/16D x 62W x 12H, DIVIDE	List: \$472.00	\$1,888.00
			~01 Grade 01	Textile {10 01}	Discount:	-55.70000
			? ----- UNSELECTED -----	Grade 01 {GR}	Sell:	\$209.10 \$836.40
			COM1 1-COM Grade 01	COM Grade 01 {FR}		
			TUN F-Tungsten TUN	Paint Finish {91}		
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			
6		4	PLEDS480	48"w, Linear LED Tasklight, Magnet Mounted w/ optional adhesive metal plates, Plug in Power Supply w/72" Cord, PRODUCTIVITY SOLUTIONS	List: \$326.00	\$1,304.00
			~STD		Discount:	-55.70000
			Non-GSA (Commercial Furniture C	Commercial GSA Offering	Sell:	\$144.42 \$577.68
			Tag 1: PURCHASING			
			Tag 2:			
7		4	Z16L2ES	23.4"d x 16"w x 28.5"h, Storage Shell w/2 File Drawers, ZIRA	List: \$812.00	\$3,248.00
			~ZBASE Zira Storage Base Finish	Storage Base Finish {20}	Discount:	-55.70000
			ACJ 1-Absolute Acajou ACJ	Storage Base Finish {F1}	Sell:	\$359.72 \$1,438.88
			~HAN Handle Option (Required)	Handle Type		
			HX P-Flared Handle - Black	Handle Option (Required) - {80}		
			K-STD C-Key Random (STD)	Keys {40}		
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			
8		4	Z2442L	24"d x 42"w x 29.5"h, Connectable Tables, Left w/ Full End Panel on Left, ZIRA	List: \$725.00	\$2,900.00
			~ (STD) Thermally Fused Laminate, L	Laminate Top Type {30}	Discount:	-55.70000
			~ZTOP Zira Top Finish	Top Finish {20}	Sell:	\$321.18 \$1,284.72
			ACJ 1-Absolute Acajou ACJ	Top Finish {F1}		
			A3 F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}		
			~ZCHASS Zira Chassis Finish	Chassis Finish {50}		
			ACJ 2-Absolute Acajou ACJ	Chassis Finish - {F2}		
			~ M-Full Modesty Panel (1" A.F.F)	Modesty Height Options {MP}		
			~ Grommet/Electrical Not Required -al Cut-Out Options - Left Position			
			~ Grommet Cover (Black), Cut-Out 3.it Options - (STD) Center Position			
			~ Grommet/Electrical Not Required -l Cut-Out Options - Right Position			
			~ Grommet/Electrical Not Required -r (Application Drawing Required)			
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
9		4	Z3066F3R	29.69"d x 66"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/File Right, Faux Pedestal Left, Hutches Cannot be Used on Desk, ZIRA	List: \$1,969.00 Discount: -55.70000 Sell: \$872.27	\$7,876.00 \$3,489.08
			~			
			~ZTOP	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			ACJ	Zira Top Finish	Top Finish {20}	
			~ZCHASS	1-Absolute Acajou ACJ	Top Finish {F1}	
			ACJ	Zira Chassis Finish	Chassis Finish {50}	
			A3	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~	Laminate Full to Floor Modesty (S)	Modesty Panel Type {85}	
			HX	Handle Option	Handle Type	
			BK	M-Flared Handle - Black	Handle Type {80}	
			K-433	M-Black Lock BLK	Lock Finish {89}	
			~POS1	C-Keyed for Lock #433	Keys {40}	
			AG1	Grommet/Electrical Cut-Out Optional Cut-Out Options - Left Position		
			~	M-Grommet Cover (Black), Cut-Out-Out Options - Left Position {70}		
			~	Grommet/Electrical Not Required Cut-Out Options - Center Position		
			~	Grommet/Electrical Not Required Cut-Out Options - Right Position		
			~STD	Grommet/Electrical Not Required (Application Drawing Required)		
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
10		4	Z66S55H	15"d x 66"w x 54.4"h, Closed Hutches w/Doors and 1 Fixed Shelf + 1 Adj. Shelf (per compartment), ZIRA	List: \$2,478.00 Discount: -55.70000 Sell: \$1,097.75	\$9,912.00 \$4,391.00
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Storage Base Finish - {F2}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-433	C-Keyed for Lock #433	Keys {40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
11		4	ZTB6421	64"w x 21"h, Tackboards for Hutches, For Use on Z66S42H, Z66S42HN, Z66S55H and Z66S55HN, Includes Mounting and Screws, ZIRA	List: \$586.00 Discount: -55.70000 Sell: \$259.60	\$2,344.00 \$1,038.40
			~01			
			?	Grade 01	Textile {10 01}	
			COM1	----- UNSELECTED -----	Grade 01 {GR}	
			~STD	1-COM Grade 01	COM Grade 01 {FR}	
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
12		4	HLWM	Endorse Work Mid-back Mesh Back	List: \$1,323.00 Discount: -56.00000 Sell: \$582.12	\$5,292.00 \$2,328.48
			.Y3	SynchroTilt w/Indpnd Bck Angle	Select Control Option	
			.A	Height and Width Adj	Select Arm Type	
			.H	Hard (Standard)	Select Caster Option	
			.IM	4-Way Black	Select Back	
			\$(2)	Grade 2 Fabric	Select Fabric	
			.PNS	Appoint	Upholstery Selection	
			005	Lawn	Appoint Fabric Selections	
			.SB	Standard Plastic Black	Select Base Type	
			.N	No Head Rest	Select Headrest	
				Tag 1: PURCHASING		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
13		1	INSTALL		List: \$2,800.00	\$2,800.00
					Discount:	.00000
					Sell: \$2,800.00	\$2,800.00
			Tag 1:			
			Tag 2:			

					SUBTOTAL	\$22,825.56
					GRAND TOTAL	\$22,825.56

Quotation Notes:

Signing above indicates you have reviewed the above quote and accept it. Items will be ordered as per the quote, so please make sure the items are what you want. All standard Douron terms and conditions apply, as well as payment terms related to this specific account. Signee is responsible for any applicable sales taxes, whether quoted or not. *Special Note:* These prices are based on cash or check purchase. Unless prohibited by government contract - all orders paid by credit card will incur a 2.5% processing fee.

Acceptance Signature: _____ Date: _____

CLIENT

INSTALL AT

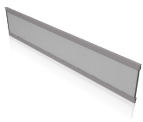


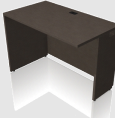
QUOTE




Prepared by:

Issue Date: 12/22/2023

Valid Until: 10 Working Days From Above

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1		3	DGP2430	Glazed Panels-Built-in accessory rail w/matching filler panel - 11/16D x 26W x 24H, DIVIDE	List: \$429.00	\$1,287.00
			~DGLZ	Divide Glazing Finish	Discount:	-55.70000
			GF	1-Frosted Glazing GF	Sell:	\$190.05
			TUN	F-Tungsten TUN		\$570.15
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		
2		3	DGP2466	Glazed Panels-Built-in accessory rail w/matching filler panel - 11/16D x 62W x 24H, DIVIDE	List: \$874.00	\$2,622.00
			~DGLZ	Divide Glazing Finish	Discount:	-55.70000
			GF	1-Frosted Glazing GF	Sell:	\$387.18
			TUN	F-Tungsten TUN		\$1,161.54
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		
3		9	DPOST36	Divider Post-For supporting panels - 1-11/16D x 1-11/16W x 36H, DIVIDE	List: \$339.00	\$3,051.00
			TUN	F-Tungsten TUN	Discount:	-55.70000
			~STD	Non-GSA (Commercial Furniture O	Sell:	\$150.18
				Commercial GSA Offering		\$1,351.62
				Tag 1: PURCHASING		
				Tag 2:		
4		3	DTB1230	Fabric Panels-Built-in accessory rail w/matching filler panel - 11/16D x 26W x 12H, DIVIDE	List: \$299.00	\$897.00
			~01	Grade 01	Discount:	-55.70000
			?	----- UNSELECTED -----	Sell:	\$132.46
			COM1	1-COM Grade 01		\$397.38
			TUN	F-Tungsten TUN		
			~STD	Non-GSA (Commercial Furniture O		
				Commercial GSA Offering		
				Tag 1: PURCHASING		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5		3	DTB1266	Fabric Panels-Built-in accessory rail w/matching filler panel - 11/16D x 62W x 12H, DIVIDE	List: \$472.00	\$1,416.00
			~01 Grade 01	Textile {10 01}	Discount:	-55.70000
			? ----- UNSELECTED -----	Grade 01 {GR}	Sell:	\$209.10 \$627.30
			COM1 1-COM Grade 01	COM Grade 01 {FR}		
			TUN F-Tungsten TUN	Paint Finish {91}		
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			
6		3	PLEDS480	48"w, Linear LED Tasklight, Magnet Mounted w/ optional adhesive metal plates, Plug in Power Supply w/72" Cord, PRODUCTIVITY SOLUTIONS	List: \$326.00	\$978.00
			~STD		Discount:	-55.70000
			Non-GSA (Commercial Furniture C	Commercial GSA Offering	Sell:	\$144.42 \$433.26
			Tag 1: PURCHASING			
			Tag 2:			
7		3	Z16L2ES	23.4"d x 16"w x 28.5"h, Storage Shell w/2 File Drawers, ZIRA	List: \$812.00	\$2,436.00
			~ZBASE Zira Storage Base Finish	Storage Base Finish {20}	Discount:	-55.70000
			ACJ 1-Absolute Acajou ACJ	Storage Base Finish {F1}	Sell:	\$359.72 \$1,079.16
			~HAN Handle Option (Required)	Handle Type		
			HX P-Flared Handle - Black	Handle Option (Required) - {80}		
			K-STD C-Key Random (STD)	Keys {40}		
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			
8		3	Z2442L	24"d x 42"w x 29.5"h, Connectable Tables, Left w/ Full End Panel on Left, ZIRA	List: \$725.00	\$2,175.00
			~ (STD) Thermally Fused Laminate, L	Laminate Top Type {30}	Discount:	-55.70000
			~ZTOP Zira Top Finish	Top Finish {20}	Sell:	\$321.18 \$963.54
			ACJ 1-Absolute Acajou ACJ	Top Finish {F1}		
			A3 F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}		
			~ZCHASS Zira Chassis Finish	Chassis Finish {50}		
			ACJ 2-Absolute Acajou ACJ	Chassis Finish - {F2}		
			~ M-Full Modesty Panel (1" A.F.F)	Modesty Height Options {MP}		
			~ Grommet/Electrical Not Required -al Cut-Out Options - Left Position			
			~ Grommet Cover (Black), Cut-Out 3.it Options - (STD) Center Position			
			~ Grommet/Electrical Not Required -l Cut-Out Options - Right Position			
			~ Grommet/Electrical Not Required -r (Application Drawing Required)			
			~STD Non-GSA (Commercial Furniture O	Commercial GSA Offering		
			Tag 1: PURCHASING			
			Tag 2:			

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
9		3	Z3066F3R	29.69"d x 66"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/File Right, Faux Pedestal Left, Hutches Cannot be Used on Desk, ZIRA	List: \$1,969.00 Discount: -55.70000 Sell: \$872.27	\$5,907.00 -55.70000 \$2,616.81
			~			
			~ZTOP	(STD) Thermally Fused Laminate, F	Laminate Top Type {30}	
			ACJ	Zira Top Finish	Top Finish {20}	
			~ZCHASS	1-Absolute Acajou ACJ	Top Finish {F1}	
			ACJ	Zira Chassis Finish	Chassis Finish {50}	
			A3	2-Absolute Acajou ACJ	Chassis Finish - {F2}	
			~	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~	Laminate Full to Floor Modesty (S1	Modesty Panel Type {85}	
			HX	Handle Option	Handle Type	
			BK	M-Flared Handle - Black	Handle Type {80}	
			K-433	M-Black Lock BLK	Lock Finish {89}	
			~POS1	C-Keyed for Lock #433	Keys {40}	
			AG1	Grommet/Electrical Cut-Out Optional Cut-Out Options - Left Position		
			~	M-Grommet Cover (Black), Cut-Out-Out Options - Left Position {70}		
			~	Grommet/Electrical Not Required Cut-Out Options - Center Position		
			~	Grommet/Electrical Not Required Cut-Out Options - Right Position		
			~STD	Grommet/Electrical Not Required (Application Drawing Required)		
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
10		3	Z66S55H	15"d x 66"w x 54.4"h, Closed Hutches w/Doors and 1 Fixed Shelf + 1 Adj. Shelf (per compartment), ZIRA	List: \$2,478.00 Discount: -55.70000 Sell: \$1,097.75	\$7,434.00 -55.70000 \$3,293.25
			~ZTOP	Zira Top Finish	Top Finish {20}	
			ACJ	1-Absolute Acajou ACJ	Top Finish {F1}	
			A3	F-1" Top, Standard Edge	Top Thickness/ Edge Type {45}	
			~ZBASE	Zira Storage Base Finish	Storage Base Finish {50}	
			ACJ	2-Absolute Acajou ACJ	Storage Base Finish - {F2}	
			~	Laminate Doors (STD)	Glazed Door Type {85}	
			~HAN	Handle Option (Required)	Handle Type	
			HX	P-Flared Handle - Black	Handle Option (Required) - {80}	
			K-433	C-Keyed for Lock #433	Keys {40}	
			~STD	Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
11		3	ZTB6421	64"w x 21"h, Tackboards for Hutches, For Use on Z66S42H, Z66S42HN, Z66S55H and Z66S55HN, Includes Mounting and Screws, ZIRA	List: \$586.00 Discount: -55.70000 Sell: \$259.60	\$1,758.00 -55.70000 \$778.80
			~01			
			?	Grade 01	Textile {10 01}	
			COM1	----- UNSELECTED -----	Grade 01 {GR}	
			~STD	1-COM Grade 01	COM Grade 01 {FR}	
				Non-GSA (Commercial Furniture O	Commercial GSA Offering	
				Tag 1: PURCHASING		
				Tag 2:		
12		3	HLWM	Endorse Work Mid-back Mesh Back	List: \$1,323.00 Discount: -56.00000 Sell: \$582.12	\$3,969.00 -56.00000 \$1,746.36
			.Y3	SynchroTilt w/Indpnd Bck Angle	Select Control Option	
			.A	Height and Width Adj	Select Arm Type	
			.H	Hard (Standard)	Select Caster Option	
			.IM	4-Way Black	Select Back	
			\$(2)	Grade 2 Fabric	Select Fabric	
			.PNS	Appoint	Upholstery Selection	
			005	Lawn	Appoint Fabric Selections	
			.SB	Standard Plastic Black	Select Base Type	
			.N	No Head Rest	Select Headrest	
				Tag 1: PURCHASING		
				Tag 2:		

ITEM	IMAGE	QTY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
13		1	INSTALL		List: \$2,100.00	\$2,100.00
					Discount:	.00000
					Sell: \$2,100.00	\$2,100.00
			Tag 1:			
			Tag 2:			

					SUBTOTAL	\$17,119.17
					GRAND TOTAL	\$17,119.17

Quotation Notes:

Signing above indicates you have reviewed the above quote and accept it. Items will be ordered as per the quote, so please make sure the items are what you want. All standard Douron terms and conditions apply, as well as payment terms related to this specific account. Signee is responsible for any applicable sales taxes, whether quoted or not. *Special Note:* These prices are based on cash or check purchase. Unless prohibited by government contract - all orders paid by credit card will incur a 2.5% processing fee.

Acceptance Signature: _____ Date: _____



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-180-FY24

1/16/2024

8.a.

Submitted by: Allison Weikel
Submitting Department: Police Department
Agenda Section: Action

Item Title:
Communications Consultant Agreement with Mission Critical Partners

Suggested Action:
I move Mayor and Council to authorize the City Administrator to enter into an agreement between the Hyattsville Police Department and Mission Critical Partners not to exceed the amount of \$58,200, pending legal sufficiency.

Summary Background:
The Hyattsville Police Department would like to enter into an agreement with Mission Critical Partners for a communications consultant to assist the Police Department with the design and implementation of the Communications section within the new Police and Public Safety Building located at 3505 Hamilton Street.

Next Steps:
Execute Agreement

Fiscal Impact:
Not to exceed \$58,200

City Administrator Comments:
Recommend support.

Community Engagement:
N/A

Strategic Goals:
Goal 4 - Foster Excellence in all City Operations

Legal Review Required?
Pending



City of Hyattsville

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Agenda Item Report

File #: HCC-173-FY24

1/16/2024

8.b.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Action

Item Title:

Approval of Whiting-Turner Change Order for IT and Security at 3505 Hamilton St Adaptive Reuse Project

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to execute a change order to the contract with Whiting-Turner for 3505 Hamilton St Public Safety Building Adaptive Reuse Project in an amount not to exceed \$1,250,000 to add the IT and Security Scope to the Project, pending legal review. \$650,000 will be funded utilizing ARPA funds as approved by Council in Dec 2023, the remaining balance will be funded using the FY24 CIP budget.

Summary Background:

During the design and development of the 3505 Hamilton St Adaptive Reuse Project the City had intended to utilize existing City contractors to provide for the design and installation of the IT and Security systems, which had been the method used on other City projects. Due to the lessons learned from these previous projects, discussions with Whiting-Turner, and consultation with our A&E consultant JMT it was determined that this plan would not be the best way to proceed on this project. Having multiple contractors trying to work on the site simultaneously presented several logistical challenges, scheduling challenges, and additional risk to the project.

In order to minimize the risk and logistical challenges, staff determined that the best course of action would be to utilize the existing contractor, Whiting-Turner. Whiting-Turner will solely be responsible for the scheduling, procurement, design, and installation of a turnkey IT system in the building and a turnkey access control and security system. This will ultimately result in faster installation, faster startup, reduced risk with a reduced cost to the City.

Next Steps:

Issue Change Order and continue construction.

Fiscal Impact:

NTE \$1,250,000

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Pending



Job Name: City of Hyattsville - Public Safety Headquarters
Address: 3505 Hamilton Street
Hyattsville MD 20782
imate Due Date:
Customer: City of Hyattsville
Address: 4633 Arundel Place
Hyattsville MD 20781
Contact: Hal Metzler

Estimate No.	69
Estimate Date	12/19/23
Ref.	N/A
TOTAL	\$1,222,204

Long-Form Estimate

Description of Work:

General Conditions:

- Current general conditions agreed upon by JMT, The City of Hyattsville, and WT only are covered through Augst 31st, 2024. Please see PCO 88.2 for these general conditions that were added due to PR #4 schedule delays. These general conditions do not include the extension of the schedule due to the security and IT related work that is covered in this PCO 69. Prior to start of the security and it related work listed below, additional general conditions will need approved to cover the schedule of the below work. The general conditions that still need approved prior to the start of this work will be from September 1st, 2024 through December 27th, 2024 a total of 78 calendar days and \$295,586.00.

Securitas:

The fit out of the MDF and IDF for a complete I.T. and Security System.
Interview System in interview Rooms
Switch from 3xLogic's access control to Genetec Synergis access control system
Switch from Mileston video system to Genetec Security Center video system
Provide Sargent Locks
All cabling shall be Plenum rated except for in the detention area where it will be in conduit
Coordination with internet provider for connection to IT network
Update of all design documents to include new scope of work described above
Start up and onsite validation of all work described above
Owner training where needed
Additional travel and onsite time has been included
Additional warranty and freight has been included as well
Securitas Add Alternates listed below

True Line:

Core drill 2 holes 5 in. diameter through suspended concrete slab 4in. thick
Core drill 6 holes 5 in. diameter through suspended concrete slab up to 12 in. thick
Core drill 5 holes 5 in. diameter through concrete wall up to 12 in. thick

Cynergy:

Trenching and Backfill
Installation and labor costs for:
4" EMT, 4" EMT Elbow, 4" EMT Compression Coupling, 4" EMT Compression Connector, 4" Plastic Bushing, 4" EMT Support, 1" PVC, 3/4" EMT, 3/4" EMT Coupling, 3/4" EMT Connector, 3/4" Support, 3/4" Sealtight, 3/4" Sealtight Connector, 2G WP Box, 2G WP Blank Cover

A. WHITING-TURNER CONTRACTING COMPANY

1. WT LABOR COSTS

Description	Rate	Unti	Quantity	Unit	Total	(1)	\$0.00
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2. WT MATERIAL COSTS

Description	Rate	Unti	Quantity	Unit	Total	(2)	\$0
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3. WT EQUIPMENT COSTS

Description	Rate	Unti	Quantity	Unit	Total	(3)	\$0.00
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SUBTOTAL (LABOR, MATERIAL, EQUIPMENT)	(4)	\$0.00
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4. WT CONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$	-	X	5%	(5)	\$0.00
Profit	Subtotal (4) + (5)	\$	-	X	5%	(6)	\$0.00

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6)	(7)	\$0.00
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B. SUBCONTRACTOR

5. SUBCONTRACTOR COSTS

	Total Costs
Sub 1 - Securitas	\$814,367.47
Sub 2 - True Line	\$3,309.15
Sub 3 - Cynergy	\$58,987.97
Sub 1 - Securitas - Alternate 1 - Call to floor Elev 2	\$6,146.73
Sub 1 - Securitas - Alternate 2 - I Pro Cameras	\$15,842.49

Sub 1 - Securitas - Alternate 3 - 4 Port Data Jacks	\$60,265.26
Sub 1 - Securitas - Alternate 4 - 2 external WAPs for parking lot	\$9,314.08
Sub 1 - Securitas - Alternate 5 - INet Network	\$55,030.00
Sub 1 - Securitas - Alternate 6 - Audio Recording of Intercoms	\$7,115.16
Sub 1 - Securitas - Alternate 7 - Genetec Failover/Redundant Software and server	\$56,459.87

SUBTOTAL (SUBCONTRACTORS COSTS)	(8)	\$1,086,838.18
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6. WT CONTRACTOR Profit/Overhead (Sub cost)

Overhead	Subtotal (4)	\$ 1,086,838.18	X	<u>5%</u>	(9)	\$54,341.91
Profit	Subtotal (4) + (5)	\$ 1,141,180.09	X	<u>5%</u>	(10)	\$57,059.00

SUBTOTAL (Subcontractor Profit/Overhead) (8+9+10)	(11)	\$1,198,239.09
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SUBTOTAL (WT and Sub OH +P) (11+7)	(12)	\$1,198,239.09
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6. WT CONTRACTOR BOND COST

Subtotal	\$ 1,198,239.09	X	<u>1.00%</u>	(13)	\$11,982.39
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7. WT CONTRACTOR INSURANCE COST

Subtotal	\$ 1,198,239.09	X	<u>1.00%</u>	(14)	\$11,982.39
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8. WT CONTRACTOR FIXED FEE

Subtotal	\$ 1,198,239.09	X	<u>0.00%</u>	(15)	\$0.00
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SUBTOTAL MARKUP (13+14-15)	(16)	\$23,964.78
TOTAL PCO (16+12)	(17)	\$1,222,203.87

Sub Proposal - 001 - Securitas

Description of Work:

The fit out of the MDF and IDF for a complete I.T. and Security System.

Includes (5) total Network Racks for the three IDF/MDF rooms

48 port HP Core Switch

HP 48 port Edge Switches

Wireless Access Points as shown on the drawings

Wireless Access Points server

UPS for each network rack

All CAT6 cabling to data jacks and wireless access points

Cabling between IDF and MDF rooms

Terminations

Programming of the network

Owner will be responsible for setting up or providing information on how the network is to be setup

Interview System in interview Rooms

Providing three rooms for interview room recording (includes camera, a microphone, and wall switch in each room)

Recording and monitoring equipment shall be located in the review room

System shall be an iRecord system

Providing and install all wire for new interview room system

System startup and owner training

Switch from 3xLogic's access control to Genetec Synergis access control system

Deduct out all the 3xLogic's equipment and software

Add Genetec equipment, licenses and software

Switch from Mileston video system to Genetec Security Center video system

Deduct out the Milestone software, licenses, servers and client stations

Add Genetec software, licenses, servers and client stations

Provide Sargent Locks

Providing 48 total Sargent locks per the updated door schedule

Includes programming into the new Genetec access control system

Includes CAT6 cabling to each lock

Includes installation of locks into pre-prepped door

Terminations included

48 port HP Edge switch included for additional network ports for the new locks

All cabling shall be Plenum rated except for in the detention area where it will be in conduit

J hooks provided and installed by STC

Coordination with internet provider for connection to IT network

Update of all design documents to include new scope of work described above

Start up and onsite validation of all work described above

Owner training where needed

Additional travel and onsite time has been included

Additional warranty and freight has been included as well

** No Conduit or Wiring is included for the Monopole. No Antenna equipment provided by moterolla as shown on the RONN quotes is included in this proposal. All physicial infrastructure for the IT system will be in place but the client network is not included in this proposal. Securitas can provide the client the final network but further information will be required.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$127,360.00

Description	Rate	Unit	Hours	Total
Design Labor	\$ 17,650.00	EA	1	\$17,650.00
Software Labor	\$ 29,415.00	EA	1	\$29,415.00
Start-Up/Onsite Validation Labor	\$ 27,945.00	EA	1	\$27,945.00
Rack Build Labor	\$ 17,650.00	EA	1	\$17,650.00
Project Management Labor	\$ 17,650.00	EA	1	\$17,650.00
Travel and Living Expenses	\$ 14,850.00	EA	1	\$14,850.00
Freight and Warranty	\$ 2,200.00	EA	1	\$2,200.00

2. SUB MATERIAL COSTS

(2)

\$311,269.00

Description	Rate	Unit	Quantity	Total
IT Equipment	\$ 136,160.00	EA	1	\$ 136,160.00
iRecord System	\$ 36,365.00	EA	1	\$ 36,365.00
Sargent POE Locks	\$ 106,400.00	EA	1	\$ 106,400.00
3xLogic System	\$ (53,750.00)	EA	1	\$ (53,750.00)
Genetec Synergis System	\$ 66,230.00	EA	1	\$ 69,705.00
Milestone System	\$ (95,575.00)	EA	1	\$ (95,575.00)
Genetec Security Center System	\$ 94,345.00	EA	1	\$ 94,345.00

3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description	Rate	Unit	Quantity	Total
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		SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)		(4)	\$438,629.00	
4. SUBCONTRACTOR Profit/Overhead (direct cost)						
Overhead	Subtotal (4)	\$ 438,629.00	X	5%	(5)	\$21,931.45
Profit	Subtotal (4) + (5)	\$ 460,560.45	X	5%	(6)	\$23,028.02
Bond+Insurance	Subtotal (5) + (6)	\$ 483,588.47	X	0.0%	(7)	\$0.00
5. SECOND TIER SUBCONTRACTOR COSTS						
Material (cabling, J hooks, etc.)						\$ 69,125.00
Labor						\$ 182,025.00
Travel and Living Expenses						\$ 37,650.00
						\$ -
						\$ -
SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS)					(8)	\$ 288,800.00
6. SECOND TIER MARK-UP						
	Subtotal (8)	\$288,800.00	X	5.0%	(9)	\$ 14,440
7. Bond/Insurance Costs						
	Subtotal (4) + (5) + (6) + (7) +(8) + (9)	\$ 786,828.47	X	3.5%	(10)	\$ 27,539.00
		SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10)		(11)	\$814,367.47	

Sub Proposal - 003 - True Line

Description of Work:

Core drill 2 holes 5 in. diameter through suspended concrete slab 4in. Thick
 Core drill 6 holes 5 in. diameter through suspended concrete slab up to 12 in. thick
 Core drill 5 holes 5 in. diameter through concrete wall up to 12 in. thick

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$2,900.00

Description	Rate	Unit	Hours	Total
Concrete Slab Core Drill	\$ 100.00	\$/EA	2	\$ 200.00
Concrete Slab Core Drill	\$ 300.00	\$/EA	6	\$ 1,800.00
Concrete Wall Core Drill	\$ 180.00	\$/EA	5	\$ 900.00

2. SUB MATERIAL COSTS

(2)

\$0.00

Description	Rate	Unit	Quantity	Total
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3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description	Rate	Unit	Quantity	Total
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SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)	(4)	\$2,900.00
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4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 2,900.00	X	5%	(5)	\$145.00
Profit	Subtotal (4) + (5)	\$ 3,045.00	X	5%	(6)	\$152.25
Bond+Insurance	Subtotal (5) + (6)	\$ 3,197.25	X	4%	(7)	\$111.90

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7)	(8)	\$3,309.15
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Sub Proposal - 005 - Cynergy

Description of Work:

Installation material and labor costs of:

4" EMT
4" EMT Elbow
4" EMT Compression Coupling
4" EMT Compression Connector
4" Plastic Bushing
4" EMT Support
1" PVC
Trenching
Backfill
3/4" EMT
3/4" EMT Coupling
3/4" EMT Connector
3/4" Support
3/4" Sealtight
3/4" Sealtight Connector
2G WP Box
2G WP Blank Cover

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1) **\$32,536.15**

Description	Rate	Unit	Hours	Total
Electrician	\$82.37	\$/HR	395	\$32,536.15

2. SUB MATERIAL COSTS

(2) **\$19,158.37**

*Note Tax is included in all material costs @ 6%

Description	Rate	Unit	Quantity	Total
4" EMT	\$13.15	\$/EA	300	\$ 3,945.00
4" EMT Elbow	\$89.55	\$/EA	12	\$ 1,074.60
4" EMT Compression Coupling	\$131.80	\$/EA	52	\$ 6,853.60
4" EMT Compression Connector	\$124.93	\$/EA	18	\$ 2,248.74
4" Plastic Bushing	\$2.88	\$/EA	18	\$ 51.84
4" EMT Support	\$3.16	\$/EA	40	\$ 126.40
1" PVC	\$1.38	\$/EA	450	\$ 621.00
Trenching		\$/EA	140	\$ 1,500.00
Backfill		\$/EA	140	\$ 1,000.00
3/4" EMT	\$1.17	\$/EA	200	\$ 234.00
3/4" EMT Coupling	\$2.38	\$/EA	20	\$ 47.60
3/4" EMT Connector	\$1.86	\$/EA	30	\$ 55.80
3/4" Support	\$0.31	\$/EA	25	\$ 7.75
3/4" Sealtight	\$2.33	\$/EA	50	\$ 116.50
3/4" Sealtight Connector	\$4.97	\$/EA	20	\$ 99.40
2G WP Box	\$7.42	\$/EA	10	\$ 74.20
2G WP Blank Cover	\$1.75	\$/EA	10	\$ 17.50

3. SUB EQUIPMENT COSTS

(3) **\$0.00**

Description	Rate	Unit	Quantity	Total
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SUBTOTAL (LABOR,MATERIAL,EQUIPMENT) (4) **\$51,694.52**

4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 51,694.52	X	5%	(5)	\$2,584.73
Profit	Subtotal (4) + (5)	\$ 54,279.24	X	5%	(6)	\$2,713.96
Bond+Insurance	Subtotal (5) + (6)	\$ 56,993.20	X	4%	(7)	\$1,994.76

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7) (8) **\$58,987.97**

Sub Proposal - 001 - Securitas - Alternate 1

Description of Work:

Provide call to floor for Elevator 2
STC shall use the existing card reader in Elevator 2 to allow the owner the ability to set which cards and personnel are able to take the elevator to which floor. This includes additional design time, software time and an additional IP relay board to interface with the elevator panel.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS (1) \$5,395.00

Description	Rate	Unit	Hours	Total
Provide Call to Floor for Elevator 2	\$ 5,395.00	EA	1	\$5,395.00

2. SUB MATERIAL COSTS (2) \$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS (3) \$0.00

Description	Rate	Unit	Quantity	Total

SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)	(4)	\$5,395.00
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4. SUBCONTRACTOR Profit/Overhead (direct cost)

		Rate	Unit	Quantity	Total
Overhead	Subtotal (4)	\$ 5,395.00	X	5%	(5) \$269.75
Profit	Subtotal (4) + (5)	\$ 5,664.75	X	5%	(6) \$283.24
Bond+Insurance	Subtotal (5) + (6)	\$ 5,947.99	X	0.0%	(7) \$0.00

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS)	(8)	\$ -
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6. SECOND TIER MARK-UP

Subtotal (8)	\$0.00	X	5.0%	(9) \$ -
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7. Bond/Insurance Costs Subtotal (4) + (5) + (6) + (7) +(8) + (9) \$ 198.74

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10)	(11)	\$6,146.73
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Sub Proposal - 001 - Securitas - Alternate 2

Description of Work:

Switching to Panasonic iPro cameras in lieu of Hanwha
STC shall use Panasonic cameras in lieu of Hanwha. We shall use the WV-S15500-V3LN for the 5MP Bullet style camera and the WV-U2142LA for the 4MP Dome style camera. Panasonic does not have a cell/corner camera, so STC is still providing the Hanwha camera for those three locations on the drawings.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$13,905.00

Description	Rate	Unit	Hours	Total
Switching to Panasonic iPro cameras in lieu of Hanwha	\$ 13,905.00	EA	1	\$13,905.00

2. SUB MATERIAL COSTS

(2)

\$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description	Rate	Unit	Quantity	Total

SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)	(4)	\$13,905.00
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4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 13,905.00	X	5%	(5)	\$695.25
Profit	Subtotal (4) + (5)	\$ 14,600.25	X	5%	(6)	\$730.01
Bond+Insurance	Subtotal (5) + (6)	\$ 15,330.26	X	0.0%	(7)	\$0.00

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS)	(8)	\$ -
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6. SECOND TIER MARK-UP

Subtotal (8)	\$0.00	X	5.0%	(9)	\$ -
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7. Bond/Insurance Costs

Subtotal (4) + (5) + (6) + (7) + (8) + (9)	\$ 14,635.01	X	3.5%	(10)	\$ 512.23
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SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10)	(11)	\$15,842.49
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Sub Proposal - 001 - Securitas - Alternate 3

Description of Work:

Provide 4-port Data Jacks in all Offices
 STC shall provide 4-port Data Jacks in the following offices. This includes the new 4-port jacks, additional CAT6 cabling, J-Hooks and an additional network switch for the additional ports has been included.

Basement Level – B07 gets two 4-port jacks and B08 gets two 4-port jacks

1st Floor Level – Office 136 gets two 4-port jacks and Office 139 gets two 4-port jacks

2nd Floor Level – Office 205 gets three 4-port jacks, Office 206 gets three 4-port jacks, Office 211 gets two 4-port jacks, Office 212 gets one 4-port jack, Office 213 gets one 4-port jack, Office 214 gets one 4-port jack, Office 215 gets one 4-port jack and Office 216 gets one 4-port jack

3rd Floor Level – Office 307 gets one 4-port jack, Office 308 gets one 4-port jack, Office 309 gets one 4-port jack, Office 314 gets one 4-port jack, Office 324 gets three 4-port jacks, Office 327 gets one 4-port jack, Office 336 gets one 4-port jack and Office 341 gets two 4-port jacks

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS (1) \$52,895.00

Description	Rate	Unit	Hours	Total
Provide 4-port Data Jacks in all Offices	\$ 52,895.00	EA	1	\$52,895.00

2. SUB MATERIAL COSTS (2) \$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS (3) \$0.00

Description	Rate	Unit	Quantity	Total

SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)	(4)	\$52,895.00
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4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 52,895.00	X	5%	(5)	<u>\$2,644.75</u>
Profit	Subtotal (4) + (5)	\$ 55,539.75	X	5%	(6)	<u>\$2,776.99</u>
Bond+Insurance	Subtotal (5) + (6)	\$ 58,316.74	X	0.0%	(7)	<u>\$0.00</u>

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS)	(8)	\$ -
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6. SECOND TIER MARK-UP

Subtotal (8)	\$0.00	X	5.0%	(9)	<u>\$ -</u>
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7. Bond/Insurance Costs Subtotal (4) + (5) + (6) + (7) +(8) + (9) \$ 55,671.99 X 3.5% (10) \$ 1,948.52

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10)	(11)	\$60,265.26
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Sub Proposal - 001 - Securitas - Alternate 4

Description of Work:

Add two additional Wireless Access Points for WiFi coverage in parking lot
STC shall provide two exterior long rang Wireless Access points on the side of the building to allow for better coverage in the parking lot for the police vehicles to access the new Wireless Access network from their vehicles. This includes wire and installation along with additional programming and design time.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$8,175.00

Description

Rate

Unit

Hours

Total

Add two additional Wireless Access
Points for WiFi coverage in parking lot

\$ 52,895.00

EA

1

\$8,175.00

2. SUB MATERIAL COSTS

(2)

\$0.00

Description

Rate

Unit

Quantity

Total

EA

1

\$ -

3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description

Rate

Unit

Quantity

Total

SUBTOTAL (LABOR,MATERIAL,EQUIPMENT)

(4)

\$8,175.00

4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead

Subtotal (4)

\$ 8,175.00

X

5%

(5)

\$408.75

Profit

Subtotal (4) + (5)

\$ 8,583.75

X

5%

(6)

\$429.19

Bond+Insurance

Subtotal (5) + (6)

\$ 9,012.94

X

0.0%

(7)

\$0.00

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS)

(8)

\$ -

6. SECOND TIER MARK-UP

Subtotal (8)

\$0.00

X

5.0%

(9)

\$ -

7. Bond/Insurance Costs

Subtotal (4) + (5) + (6) + (7) + (8) + (9)

\$

8,604.19

X

3.5%

(10)

\$ 301.15

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10)

(11)

\$9,314.08

Sub Proposal - 001 - Securitas - Alternate 5

Description of Work:

Providing separate iNet network for the following offices 135, 136, 139, 205, 324, 341, and 328.
STC shall provide additional single port data jacks in the offices listed above. The pricing below includes the data jacks, new CAT6, one additional Core Network Switch, one additional Edge Network Switch, programming time and design time. The new iNet network shall be a stand-alone network and shall not be a part of the building network or the security network.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$48,300.00

Description	Rate	Unit	Hours	Total
Providing separate iNet network	\$ 48,300.00	EA	1	\$48,300.00

2. SUB MATERIAL COSTS

(2)

\$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description	Rate	Unit	Quantity	Total
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SUBTOTAL (LABOR,MATERIAL,EQUIPMENT) (4) \$48,300.00

4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 48,300.00	X	5%	(5)	\$2,415.00
Profit	Subtotal (4) + (5)	\$ 50,715.00	X	5%	(6)	\$2,535.75
Bond+Insurance	Subtotal (5) + (6)	\$ 53,250.75	X	0.0%	(7)	\$0.00

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS) (8) \$ -

6. SECOND TIER MARK-UP

Subtotal (8) \$0.00 X 5.0% (9) **\$ -**

7. Bond/Insurance Costs

Subtotal (4) + (5) + (6) + (7) + (8) + (9) \$ 50,835.75 X 3.5% (10) **\$ 1,779.25**

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10) (11) \$55,030.00

Sub Proposal - 001 - Securitas - Alternate 6

Description of Work:

Provide Audio Recording of all intercom stations
STC shall provide audio recording of all intercom stations. This pricing includes an audio recording server and the necessary time to program the intercom system to allow for the intercom stations and master stations' conversations to be recorded.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS (1) \$6,245.00

Description	Rate	Unit	Hours	Total
Provide Audio Recording of all intercom stations	\$ 6,245.00	EA	1	\$6,245.00

2. SUB MATERIAL COSTS (2) \$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS (3) \$0.00

Description	Rate	Unit	Quantity	Total
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SUBTOTAL (LABOR,MATERIAL,EQUIPMENT) (4) \$6,245.00

4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 6,245.00	X	<u>5%</u>	(5)	<u>\$312.25</u>
Profit	Subtotal (4) + (5)	\$ 6,557.25	X	<u>5%</u>	(6)	<u>\$327.86</u>
Bond+Insurance	Subtotal (5) + (6)	\$ 6,885.11	X	<u>0.0%</u>	(7)	<u>\$0.00</u>

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS) (8) \$ -

6. SECOND TIER MARK-UP

Subtotal (8) \$0.00 X 5.0% (9) \$ -

7. Bond/Insurance Costs Subtotal (4) + (5) + (6) + (7) + (8) + (9) \$ 230.05

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10) (11) \$7,115.16

Sub Proposal - 001 - Securitas - Alternate 7

Description of Work:

Providing Genetec Failover/Redundant software and server
STC shall provide a second storage server as well as upgrade the Genetec software from their Professional version to their Enterprise version. Genetec's Enterprise software package includes failover licensing. This proposal includes an additional 160TB storage server and one additional Directory server. This pricing includes configuration of the new servers as well as setup and testing of the failover feature.

A. WHITING-TURNER CONTRACTING COMPANY

1. SUB LABOR COSTS

(1)

\$49,555.00

Description	Rate	Unit	Hours	Total
Providing Genetec Failover/Redundant software and server	\$ 49,555.00	EA	1	\$49,555.00

2. SUB MATERIAL COSTS

(2)

\$0.00

Description	Rate	Unit	Quantity	Total
		EA	1	\$ -

3. SUB EQUIPMENT COSTS

(3)

\$0.00

Description	Rate	Unit	Quantity	Total
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SUBTOTAL (LABOR,MATERIAL,EQUIPMENT) (4) \$49,555.00

4. SUBCONTRACTOR Profit/Overhead (direct cost)

Overhead	Subtotal (4)	\$ 49,555.00	X	5%	(5)	\$2,477.75
Profit	Subtotal (4) + (5)	\$ 52,032.75	X	5%	(6)	\$2,601.64
Bond+Insurance	Subtotal (5) + (6)	\$ 54,634.39	X	0.0%	(7)	\$0.00

5. SECOND TIER SUBCONTRACTOR COSTS

SUBTOTAL (SECOND TIER SUBCONTRACTOR COSTS) (8) \$ -

6. SECOND TIER MARK-UP

Subtotal (8) \$0.00 X 5.0% (9) **\$ -**

7. Bond/Insurance Costs

Subtotal (4) + (5) + (6) + (7) + (8) + (9) \$ 52,156.64 X 3.5% (10) **\$ 1,825.48**

SUBTOTAL (WT Contractor Profit/Overhead) (4+5+6+7+8+9+10) (11) \$56,459.87