



## Legislation Details (With Text)

**File #:** HCC-69-FY22      **Version:** 1      **Name:**

**Type:** Consent Item      **Status:** Passed

**File created:** 9/2/2021      **In control:** City Council

**On agenda:** 9/20/2021      **Final action:** 9/20/2021

**Title:** Hyattsville Small Cell Program

**Sponsors:** City Administrator

**Indexes:** Contract

**Code sections:**

**Attachments:** 1. TO 64 5G Wireless Proposal 8.16.2021 (1)

Date	Ver.	Action By	Action	Result
9/20/2021	1	City Council	Approved	Pass

Submitted by: Lesley Riddle  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Hyattsville Small Cell Program**

**Suggested Action:**  
I move the Mayor and Council authorize the City Administrator to approve an expenditure not to exceed \$30,000.00 on the existing Johnson, Mirmiran, and Thompson contract for the establishment of the Hyattsville Small Cell Program.

**Summary Background:**  
Regionally and nationally municipal and county governments are facing multiple requests for installation of small cell 5G wireless facilities. Wireless companies are requesting access to build these facilities on City owned right of way. Prince George’s County Telecommunications Transmission and Facility Coordination Committee (TTFCC) has the first review of permit requests for small cell installation regionally. The City of Hyattsville requires applicants requesting installation on City right of way to submit an application through our permit process prior to installation. The current ordinance, policy and permit application requires updating and review.

In 2018 the City passed emergency legislation requiring any installation be reviewed and approved under specific standards and regulations. After careful review of the existing small cell regulation and suggested fee structure, the City staff agreed that further review and updating of the City policy would be required. Staff requested a proposal from Johnson, Mirmiran, and Thompson, Inc, (JMT) to assist with creating and running a permitting program for small cell installation within the City right of way. The JMT proposal includes establishing a coherent permitting program addressing and establishing permit review, fees, polices and approvals. JMT will be available as the City’s on-call resource and subject matter experts for technical issues or concerns.

**Next Steps:**  
With Council approval, staff will work with JMT to further establish this program and implement a process for application review and approval

**Fiscal Impact:**

\$30,000 from the Department of Public Works (DPW) Administration Operating Budget

**City Administrator Comments:**

Recommend Approval

**Community Engagement:**

Community outreach, meetings, and notifications will be ongoing during the program development and implementation.

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Pending