



## Legislation Details (With Text)

**File #:** HCC-346-  
FY24      **Version:** 1      **Name:**

**Type:** Consent Item      **Status:** Agenda Ready

**File created:** 5/24/2024      **In control:** City Council

**On agenda:** 6/3/2024      **Final action:**

**Title:** APRA: Council Chambers Dais Design

**Sponsors:** City Administrator

**Indexes:** Budget, Contract

**Code sections:**

**Attachments:** 1. Hyattsville Dais\_DCI Proposal\_5.16.24

| Date | Ver. | Action By | Action | Result |
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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**APRA: Council Chambers Dais Design**

**Suggested Action:**  
I move that the Mayor and Council authorize the City Administrator to enter into a contract with Design Collective, Inc. for the design and specifications for the Council Chamber dais, staff tables, and other related features, pending legal review. An encumbrance not to exceed \$28,000 is authorized from American Rescue Plan Act funds and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

**Summary Background:**  
In May 2024, City staff solicited a Request for Proposal (RFP) to find qualified companies that could design a dais, staff tables, and other features of a council chamber necessary to complete the renovations of the Council Chambers, as previously approved by Council.

Design Collective, Inc. was the only respondent to the RFP but are highly qualified having worked on the College Park City Hall project and the New Carrollton City Municipal Center Renovation project. Design Collective’s experience will be a significant help in completing the Council Chambers renovations to ensure the City is ready for a return to in person meetings with hybrid capability.

**Next Steps:**  
Execute Contract and complete design.

**Fiscal Impact:**  
NTE \$28,000

**City Administrator Comments:**

Recommend Support. We are anxious to move this project forward.

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Pending