



## Legislation Details (With Text)

<b>File #:</b>	HCC-348-FY24	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Consent Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	5/24/2024	<b>In control:</b>		City Council	
<b>On agenda:</b>	6/3/2024	<b>Final action:</b>			
<b>Title:</b>	Award of the Building Cleaning Contract				
<b>Sponsors:</b>	City Administrator				
<b>Indexes:</b>	Budget, Contract				
<b>Code sections:</b>					
<b>Attachments:</b>	1. M&N Contractors RFP DPW24-001 03-28-2024				

Date	Ver.	Action By	Action	Result
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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Award of the Building Cleaning Contract**

**Suggested Action:**  
I move the Mayor and Council authorize the City Administrator to enter into an agreement with M&N Contractors, LLC for the cleaning of City Buildings for a total amount not to exceed \$1,300,000 over the five year term of the agreement, pending legal review. An encumbrance not to exceed \$239,000 is authorized for the first year of the contract.

**Summary Background:**  
In March 2023 City staff solicited a Request for Proposal (RFP) for the cleaning of City buildings. Sixteen proposals were received by the RFP deadline. Staff reviewed each of the proposals and determined that M&N Contractors, LLC had demonstrated the best ability to successfully execute the contract and provided the best value to the City.

**Next Steps:**  
Execute the agreement and begin the contract.

**Fiscal Impact:**  
NTE \$239,000 for year 1 of the agreement

**City Administrator Comments:**  
Recommend Approval

**Community Engagement:**  
N/A

**Strategic Goals:**

Goal 4 - Foster Excellence in all City Operations

**Legal Review Required?**

Pending