



## Legislation Text

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**File #:** HCC-242-FY24, **Version:** 1

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Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Discussion

**Item Title:**

**Hyattsville Charter Amendment Resolution: 2024-01: Modernizing the City's Procurement Provisions and Hyattsville Ordinance 2024-01: Procurement & Contracting Procedures**

**Suggested Action:**

For discussion. A public hearing will be held at 6 PM on April 1, 2024, to hear input from the community on the proposed amendment to the City's Charter.

**Summary Background:**

Deputy Administrator Ludlow will present the proposed amendment to the City's Charter and the related updates to City Code, Chapter 6.

The City's detailed procurement provisions will be updated and will be more appropriately located within the City Code, rather than within the Charter. The Charter language will be more direct and will clarify the roles of the City Council and City Administrator. The Code provisions will include threshold dollar amounts and processes that better reflect current operations and best practices while improving transparency of actions. The proposed Charter and Code Changes were presented to Council on November 6, 2023.

**Next Steps:**

Timeline for Adoption

- April 1: Public Hearing at 6 PM, Council discussion during the scheduled 7 PM Council meeting
- April 15: Scheduled Adoption of the Charter Amendment Resolution and First Reading of Ordinance 2024-01
- May 6: Second Reading and Adoption of Ordinance 2024-01
- May 26: Effective Date of Hyattsville Ordinance 2024-01
- June 4: Effective Date of the Charter Amendment Resolution

**Fiscal Impact:**

The City will incur printing fees to publish the required summary notice of the Charter Amendment Resolution and Ordinance in the Prince George's Post.

**City Administrator Comments:**

Recommend support.

**Community Engagement:**

Community members are encouraged to attend the public hearing and provide comments on the proposed charter amendment resolution and ordinance. The proposed amendment and ordinance are published on the City's website under "Hyattsville Ordinances". Upon adoption, the City Clerk's office will publish the required legal notices and transmit the resolution to the State Department of Legislative Services.

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Complete