



Legislation Text

File #: HCC-287-FY24, **Version:** 1

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Action

Item Title:

Hyattsville Charter Amendment Resolution: 2024-01: Modernizing the City's Procurement Provisions

Suggested Action:

I move the Mayor and Council adopt Hyattsville Charter Amendment Resolution 2024-01, a Resolution amending the Charter to modernize the City's procurement provisions by placing the requirements for Council oversight in the City's Code and by placing aspects of the procurement process in the City's Code and inserting language requiring the City Administrator to sign all contracts in accordance with the City Code (INTRODUCTION & ADOPTION).

Summary Background:

Deputy Administrator Ludlow will present the proposed amendment to the City's Charter and the related updates to City Code, Chapter 6.

The City's detailed procurement provisions will be updated and will be more appropriately located within the City Code, rather than within the Charter. The Charter language will be more direct and will clarify the roles of the City Council and City Administrator. The Code provisions will include threshold dollar amounts and processes that better reflect current operations and best practices while improving transparency of actions. The proposed Charter and Code Changes were presented to Council on November 6, 2023. The Council discussed the proposed Changes at the April 1, 2024, Council Meeting.

Next Steps:

Timeline for Adoption

- April 15: Scheduled Adoption of the Charter Amendment Resolution
- June 4: Effective Date of the Charter Amendment Resolution

Fiscal Impact:

The City will incur printing fees to publish the required summary notice of the Charter Amendment Resolution and Ordinance in the Prince George's Post.

City Administrator Comments:

Recommend support.

Community Engagement:

A public hearing was held on April 1, 2024. The proposed amendment is published on the City's website under "Hyattsville Ordinances". Upon adoption, the City Clerk's office will publish the required legal notices and transmit the resolution to the State Department of Legislative Services.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

Complete