



## Legislation Text

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**File #:** HCC-288-FY24, **Version:** 1

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Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Action

**Item Title:**

**Hyattsville Ordinance 2024-01: Procurement & Contracting Procedures: First Reading**

**Suggested Action:**

I move the Mayor and Council introduce Hyattsville Ordinance 2024-01, an ordinance whereby the City Council amends the City Code in order to modernize and codify the City's contacting and procurement policies (FIRST READING).

**Summary Background:**

The City's detailed procurement provisions will be updated and will be more appropriately located within the City Code, rather than within the Charter. The Charter language will be more direct and will clarify the roles of the City Council and City Administrator. The Code provisions will include threshold dollar amounts and processes that better reflect current operations and best practices while improving transparency of actions. The proposed Charter and Code Changes were presented to Council on November 6, 2023. Council discussed the proposed ordinance at the April 1, 2024, Council Meeting.

**Next Steps:**

Timeline for Adoption

- April 15: First Reading of Ordinance 2024-01
- May 6: Second Reading and Adoption of Ordinance 2024-01
- May 26: Effective Date of Hyattsville Ordinance 2024-01

**Fiscal Impact:**

The City will incur printing fees to publish the required summary notice of the Charter Amendment Resolution and Ordinance in the Prince George's Post.

**City Administrator Comments:**

Recommend support.

**Community Engagement:**

The City held a public hearing on April 1, 2024. The proposed amendment and ordinance are published on the City's website under "Hyattsville Ordinances". Upon adoption, the City Clerk's office will publish the required legal notices and transmit the resolution to the State Department of Legislative Services.

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Complete