



Legislation Text

File #: HCC-177-FY22, **Version:** 1

Submitted by: At the Request of the City Administrator
Submitting Department: Information Technology
Agenda Section: Consent

Item Title:

Hybrid Meetings: Phase 1 - IT Hardware

Suggested Action:

I move that the City Council authorize the City Administrator to proceed with the acquisition of laptops and associated hardware from GHE Technologies Inc., at a cost not to exceed \$25,000, for the purpose of providing hardware necessary to support the City Council's transition to a hybrid meeting solution.

Summary Background:

The City will be required to proceed with the acquisition of Information Technology (IT) hardware necessary to support the City Council's transition to a hybrid meeting environment. The hardware and costs do not reflect additional hardware and labor necessary for the Cable Studio to broadcast the hybrid meetings. An additional item will be submitted by the City Clerk's office at a later date.

The devices will be distributed to City Council members and the City Clerk's office. The procurement included proposals for the following hardware and quantities:

- Dell Latitude 7220 - 2-in-1 (14 units) with 5-year on-site service
- Dell Thunderbolt Docking Stations (2 units)
- Samsung CF390 Series Monitors (1 unit)

Next Steps:

No additional action is required.

Fiscal Impact:

Staff will be submitting a request to Finance to reimburse this expenditure against American Rescue Plan Act (APRA) funding.

City Administrator Comments:

Based on the responses to the direct solicitation, the City Staff is requesting authorization to proceed with an acquisition of hardware from GHE Technologies Inc. for an amount not to exceed \$25,000. Approval at this threshold will allow the City to proceed with acquisition of IT laptops, docking stations, and monitors to be purchased directly from GHE Technologies.

Community Engagement:

N/A

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A